

Tarrant City Schools

INVITATION FOR BIDS

Intercom System Replacement – Tarrant Elementary School



BID DEADLINE:

January 30, 2026 by 9:00 am

SUBMIT SEALED BIDS TO:

Tarrant City Schools

ATTN: Matt Georgia

1318 Alabama Street

Tarrant, AL 35217

All bids and any supporting documentation must be delivered via mail or by hand delivery.

Oral, telephone, facsimile, or telegraphic bids shall not be considered, nor will modifications of bids by such communication be considered. The completed bid form shall be without erasures or alterations. Signatures on the bids shall be in longhand and executed by an individual duly authorized by The Vendor to make a contract. Bids not arriving by the deadline will not be considered and will remain unopened. The District is not responsible for bids delivered late and shall reject any bid not received by the due date.

This Invitation for Bids and bid information can be found on our website at:

<https://www.tarrant.k12.al.us/departments/technology/invitations-to-bid>

Section 1: General Information

Purpose

The purpose of this Invitation for Bids (the "IFB") is to solicit bids from qualified vendors to provide and install a complete replacement intercom system at Tarrant Elementary School in Tarrant, Alabama. The system must include all components, labor, wiring, installation, configuration, and training services for a fully functional, modern school intercom system.

Mandatory Pre-bid Meeting

January 5, 2026 at 9:00 am

Location

Tarrant Elementary School
1269 Portland Street
Tarrant, AL 35217

Installation Target Date:

Between May 26 - July 31, 2026

Section 2: Scope of Work

The selected vendor will provide a turnkey installation of a modern intercom and bell system at Tarrant Elementary School with the following features:

- Coverage for 40 rooms and 10 paging zones
- All-call, zone-call, and individual room paging
- Two-way communication between each classroom and the front office
- A call button in each room for front-office-initiated conversation
- Fully programmable bell schedules and tones
- Ethernet-based or IP-based system
- Includes installation of all cabling, endpoints, and control equipment
- Removal of old, unneeded cabling and equipment from the legacy system
- Full configuration and training for front office staff
- Minimum 2-year support and maintenance included in bid
- System must be a well-established, school-grade brand with proven performance
- If possible, we would like the system to integrate with our VOIP phone system
- Any exposed raceway used in the completion of the project must be metal and paintable; no plastic will be accepted. Raceway must be mounted with screws; double-sided tape will not be accepted

Section 3: Bid Requirements

All bids must include:

- - Itemized cost breakdown for equipment, installation, labor, and training
- - Details of system components, brand/model proposed, and system architecture
- - Warranty and support details (minimum 2 years required)

- - Description of training offered for front office staff
- - Three (3) references from similar school system projects (preferably in Alabama)
- - Confirmation of capability to meet the July 31, 2026 installation deadline
- - Evidence of E-Verify enrollment

Section 4: Bid Format

Bids must include a one-page pricing summary similar to the example below:

Item	Cost
Equipment Cost	\$ _____
Installation & Wiring	\$ _____
Training	\$ _____
2-Year Support	\$ _____
Total Bid Price	\$ _____

Vendors may include an optional recurring maintenance cost after the initial 2-year period.

Section 5: Evaluation Criteria

Bids will be evaluated based on the following:

- - Compliance with specifications
- - Total project cost
- - System features and functionality
- - Vendor qualifications and references
- - Warranty and support coverage
- - Ability to meet project timeline

Section 6: Submission Instructions

Bids must be sealed and delivered to the address listed above by the specified deadline.

Emailed, faxed, or oral submissions will not be accepted. Tarrant City Schools reserves the right to reject any or all bids, waive irregularities, and request re-bids if necessary.

Addendum 1: Outdoor Speakers

In addition to items previously stated in Section 2: Scope of Work, add the following.

- 4 Outdoor speakers to cover outside areas of the campus. (i.e. playground, softball field, parking lots)