



**GOVERNING COUNCIL**

Special Meeting of the Albuquerque Aviation Academy Governing Council on  
Friday, December 12, 2025

via Zoom.us & In person at 6441 Ventana Road NW

**BOARD MEMBERS PRESENT**

Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr, and Larry Kennedy

**BOARD MEMBERS ABSENT**

Jody Meyer

**ALSO IN ATTENDANCE**

Bridget Barrett, Amanda Catanzaro, Kelly Callahan, and Lauren Chavez

**PUBLIC**

none

These minutes were approved on 1-16-26

By a vote of 5 yes 0 no 2 absent 0 abstained

[Signature] President

[Signature] Secretary

**I. Call to Order**

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for December 12, 2025 at 2:02 PM on Zoom.us and in person.

**A. Roll Call**

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Mike Romo, Farrah Nickerson, Alex Carothers, Roland Dewing, Laura Kohr and Larry Kennedy.

**B. Adoption of the Agenda\***

Larry Kennedy requested the following amendments. Table Aviation Handbook until January Meeting. Mike Romo made a motion to approve the amended agenda. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

**C. Review/Approval of Minutes from November 21, 2025 Regular Meeting\***

Larry Kennedy asked for a motion to approve the minutes from November 21, 2025 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

**II. Public Comment**

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

**III. Ongoing Business Matters**

**A. Aviation Program Update**

Dr. Lauren Chavez presented they have flown 27.5 hours in Hotel Kilo and 3.1 hours in Addison since last board report. Focusing on solos and overnight flights currently. Two students have completed all of their required night flights. One student may be ready for their check-ride before the next meeting.

Doc reviewed grades and averages for the classes. The balloon inflated the last two weeks and took students on tethered rides this morning.

The display plane is still being discussed and plans to get it installed upon better weather.

Doc reviewed the expenses for the program.

The question was asked about the foundation for the display plane and if any help is needed regarding an engineer, please let Larry Kennedy know. Larry also has a contact for vinyl if the plans do not work out with current vendor.

#### **IV. Administrative Update**

##### **A. Student Achievement Update**

Bridget Barrett presented her report. Academics are looking disappointing now but hopefully will have a vast improvement in January as students finish this semester. Enrollment is currently at 310 and 10 students are scheduled to begin when we return in January.

Bridget shared that she attended an AI Conference that the PED put on and then shared the information with the staff last week. The goal is to find team members that are interested in AI and get them on board, rather than forcing its use among all teachers.

Discussed Enrollments by Grade Level Comparison Chart with board as requested. This is also going to be shared with the staff each month so that they can see how students are doing by grade level.

Discussion regarding various AI platforms and how they can be integrated into the school.

#### **V. New Business Matters**

##### **A. Aviation Handbook – Tabled \***

##### **B. Disposal List 12/12/2025 \***

Amanda Catanzaro shared the disposal list dated 12/12/2025. Larry Kennedy asked for a motion to approve the Disposal List 12/12/2025. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

#### **VI. Governing Council Development**

Kelly Callahan shared the Governing Council survey with Larry who sent it out to the board. Each board member is asked to complete the survey, if they have not already done so and share it with Bridget who will send the results to Kelly for discussion in next month's meeting.

**VII. Finance Report**

**A. Business Office Operations Update**

Amanda Catanzaro presented that the Finance Committee met prior to the meeting and reviewed the financial statements through November 2025. Albuquerque Aviation Academy has received 33.52% of budgeted operational funds and expended 26.35% thru November 2025. We have a reconciled cash balance of just over \$1.5 million and outstanding checks, there are 4, totaled to just over \$20,000. Revenues exceeded expenditures for the month by over \$9,000.

**B. Voucher Approvals for November 2025 \***

Amanda Catanzaro presented the November Vouchers and the Finance Committee can support the approval of the November Voucher Approvals.

Larry Kennedy asked for a motion to approve the bank vouchers for November 2025. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

**C. Bank Reconciliation for November 2025 \***

The Finance Committee can support the approval of the November Bank Reconciliations.

Larry Kennedy asked for a motion to approve the Bank Reconciliations for October 2025. Farrah Nickerson made a motion to approve. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

**D. Budget Adjustment Requests \***

Amanda Catanzaro shared information regarding BAR 2526-26107-0005-IB, an initial BAR for the grant received from the PEC in the amount of \$10,000. This will be used to purchase intervention materials to help students increase testing scores.

Larry Kennedy asked for a motion to approve the BAR 2526-20107-0005-IB. Alex Carothers made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

#### **VIII. Announcements**

Next regular scheduled governing council meeting is scheduled for 1/16/2026.

On 1/13/2026, is the Site Visit from CSD and the Governing Council Focus Group is scheduled for 1:00. Laura Kohr, Alex Carothers, and Roland Dewing will be present for the Focus Room.

Next Friday, 12/19/2025 is the Holiday Party. If you have not already RSVP to Bridget and plan to attend, please let her know.

#### **IX. Adjournment\***

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The Special Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on December 12, 2025 at 2:39 PM.

