

**St. Mary Catholic Schools
Board of Trustees Agenda
Wednesday, October 15th, 2025
6:00pm- SMCS Administrative Offices**

Mission: Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

Vision: To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service.

<ul style="list-style-type: none"> ● Opening Prayer and Review of Mission Statement 	Kristen Bergstrom
<ul style="list-style-type: none"> ● Presentation of Audit Results (30 Minutes) <ul style="list-style-type: none"> ○ Review of Audited Financial Statements ○ Governance Communication Letter ○ Internal Control Communication Letter 	CliftonLarsenAllen-
<ul style="list-style-type: none"> ● Open Forum- General 	
<ul style="list-style-type: none"> ● Consent Resolution Agenda <ul style="list-style-type: none"> ○ Minutes of September 2025 BOT Meeting ● Minutes of October 2025 Executive Committee Meeting ● Minutes of October Athletic Committee Meeting ● Minutes of the October Governance Committee Meeting 	Patti Purcell
<ul style="list-style-type: none"> ● Finance Committee Update (15 Minutes) <ul style="list-style-type: none"> ○ Vote to accept audit report 	Troy Noel
<ul style="list-style-type: none"> ● President's Report (15 Minutes) <ul style="list-style-type: none"> ○ iReady test results 	Dan McKenna Justina Plemon
<ul style="list-style-type: none"> ● Athletic Committee Update (5 Minutes) 	Patti Purcell
<ul style="list-style-type: none"> ● Governance Committee Update (5 Minutes) <ul style="list-style-type: none"> ○ Vote to approve committee charters 	Meghan Healy Teeling
<ul style="list-style-type: none"> ● Old Business (10 Minutes) <ul style="list-style-type: none"> ○ Vote to approve Strategic Plan ○ Update on safety 	Kristen Bergstrom
<ul style="list-style-type: none"> ● New Business (5-10 Minutes) 	Dan McKenna
<ul style="list-style-type: none"> ● Executive Session 	
<ul style="list-style-type: none"> ● Closing Blessing 	

**St. Mary Catholic Schools
Board of Trustees Agenda
Wednesday, September 24th, 2025
6:15pm- SMCS Administrative Offices**

Mission: Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

Vision: To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service.

Attendees: Kristen Bergstrom, Patti Purcell, Kaydee Ruppert, Ryan Valentine, Meghan Healy, Troy Noel, Father Matt Settle, Lynn Hopfensperger, Thomas Gritton, Jr., Dr. Drea Carberry, Dan McKenna, Paul Seveska (by phone).

Guest: Lance Ernsting

Absent: Father Nonito Barra, Father Tom Reynebeau, Father Brian Wideman

<ul style="list-style-type: none"> ● Opening Prayer and Review of Mission Statement <ul style="list-style-type: none"> ● Dan McKenna offered the opening prayer 	Kristen Bergstrom
<ul style="list-style-type: none"> ● Open Forum-Wisconsin Parental Choice Program; nobody was present for this ● Open Forum- General; no people petitioned to speak at tonight's meeting 	
<ul style="list-style-type: none"> ● Consent Resolution Agenda <ul style="list-style-type: none"> ○ Patti Purcell made a motion to accept the Minutes of May 2025 BOT Meeting. Seconded by Meghan Healy. Minutes passed. ● Minutes of September 2025 Executive Committee Meeting ● Minutes of August 2025 Executive Committee Meeting 	Patti Purcell
Lance opened with a financial presentation on budget assumptions for the new fiscal year. He also presented an updated cash flow projection. 6:30-6:48 pm	Lance Ernsting

<ul style="list-style-type: none"> ● President's Report (15 Minutes)-6:56-7:21 <ul style="list-style-type: none"> ● Next month we will share iReady results ● Zephyr Connect was a success last Sunday ● Dan discussed some of the new staff members 	Dan McKenna
<ul style="list-style-type: none"> ● Governance Committee Update (10 Minutes); 6:48 - 6:56 pm <ul style="list-style-type: none"> ○ Meghan reported that all conflict-of-interest forms had been signed except for a couple. ○ Dan McKenna, Meghan Healy and Paul Seveska are on the Governance Committee for this year. They will begin looking for new candidates for next year. It was noted the BOT would like more representation from St. John and/or St. Mary. ○ Meghan will email all committee chairs their charter to review and approve at the October BOT meeting. 	Meghan Healy Teeling

<ul style="list-style-type: none"> ● Old Business -None 	Kristen Bergstrom
<ul style="list-style-type: none"> ● New Business (5-10 Minutes): 7:22 pm - 8:05 pm <ul style="list-style-type: none"> ○ Safety Discussion <ul style="list-style-type: none"> ■ School administration and a BOT representative have been meeting with local law enforcement to review, evaluate and improve safety at school. <ul style="list-style-type: none"> ● Campus access for law enforcement ● Updated safety audits and CRG mapping ● Safety patrol program ● Staff preparedness ● Visitor management 	Dan McKenna
<ul style="list-style-type: none"> ● Executive Session: Meghan Healy made a motion to go into Executive Session at 8:05 pm. Drea Carberry seconded it. Motion carried. Patti Purcell moved to exit the Executive Session. Meghan Healy seconded it at 8:16 pm. No action was taken. 	
<ul style="list-style-type: none"> ● Meghan Healy moved to adjourn at 8:24 pm. Seconded by Drea Carberry. Motion carried. 	

Meeting Minutes – Governance Committee SMCS Bd of Trustees

Wednesday, October 8, 2025

Present: Paul Seveska, Dan McKenna and Meghan Healy

Call to Order at 12:31 pm

Open in Prayer - MEH

1. Discussion about committee members – committee will proceed with three members
2. Review any issues with Confidentiality and Conflict forms no issues
 - a. Still need forms from 4 trustees, MEH will follow up
3. Follow up on Charters
 - a. Finance approved their Charter, MEH will send out to members as she receives them and will work with Lynn H on Catholic Identity
4. Review Constitution this year
 - a. MEH will send out to Dan and Paul for further discussion
5. Never too early to think about new trustees and specifically for Executive Committee, particularly from St. Mary/St. John, Greenville, etc.
6. No new business, short discussion regarding Executive Meeting/Bd of Trustees Meeting

Adjourned 12:45pm



SMCS Board of Trustees

Athletic Committee Meeting (Virtual)

10/9/2025

9:00 a.m.

Invited: Matt Schoultz, Patti Purcell, Kathleen Osland, Paul Seveska, Nathan Vogel.

In attendance: Matt Schoultz, Patti Purcell, Paul Seveska

Excused: Kathleen Healy, Nathan Vogel

Call to order 9:00 am

Opening Prayer: Patti Purcell

SMCS Mission: Inspiring students to lead meaningful lives, rooted in the teachings of Christ in our Catholic tradition.

1. Committee Introductions: All
2. **Athletic Committee Charter review/adoption: All**
 - a. No changes were recommended to the current Charter
 - b. Questions - Patti P
 - i. How are we incorporating the Zephyr Way into Sports?
 1. This is being done through coaches; expectations are set for them to communicate it and hold players accountable
 2. Matt feels we are doing better than ever with that this year
 - ii. How are we incorporating our faith into Sports?
 1. Father Mark Mlezeva has established Faith Captains
 2. New for 2025-26
 - iii. What is our annual goal this year?
 1. Raise awareness for the need for future funding for maintenance and/or replacement for athletics grounds and articulate the need by expected year and estimated amounts

2. This goal fits well with Item #4 in Charter: Collaborative work with Buildings & Grounds Committee
 - a. Patti and Matt will attend a Building & Grounds Committee meeting on Friday, Oct. 10, to begin that effort toward our goal

3. Fall Sports Update: Matt Schoultz

- a. **Football:** new head coach, Rob Detterman; culture has moved in a positive direction; 4-3 overall; 3-2 in conference; need to win one to make playoffs but could make it even if they lose both; 53 kids on the team; no longer co-oping with Valley Christian
- b. **Boys soccer;** young team; mostly freshmen and sophomores; little bit of a struggle but they will grow; Mike Kerwin doing a great job; 0-11-2 record
 - i. Kristen B, Erin Porsche and Mike are developing a feeder program for soccer; won't see immediate benefit from this; will work with Neenah soccer club; same thing that Jeff Hogensen goes with Neenah Baseball Club
- c. **Volleyball:** having a good season; had their first conference loss this week; finished 5-1 in conference in 2nd place to Manitowoc Lutheran; overall 21-5 and looking forward to getting a good seed for playoffs
- d. **Girl's tennis;** had an awesome day and won sectionals; going to team state for the first time since 2004; a couple individuals going to state as well; finished 2nd in the conference to Kohler
- e. **Cross Country:** strong girls team; conference meet on Oct. 18th and then sectionals is Oct. 25th; hoping to get a few of the girl runners to qualify for state; maybe a boy or two; about 15 total in CC
- f. **Girls' Golf:** first year; able to get them in the Bay Conference (Big East doesn't have girls' golf); finished 5th out of 10 teams; Olivia Nagel was 1st team all conference (senior); qualified for sectionals but not for state; 15 or so women in girls' golf; Jack Steinauf is coaching this (no connection with school); Chad (boys' coach) is helping with this effort

4. Winter Sports: Matt Schultz

- a. Boys and girls basketball getting ready to start
- b. Powerlifting change in coaching; 2 of our coaches stepped down; Olivia Tomasi will take this over
- c. Dance: coach stepped down a couple weeks ago; still searching
- d. Hockey; co-op; 2 boys that will play and 1-2 girls that will play

5. Fundraising: All

- a. GZO - planning to start Jan/Feb; final report from 2025
- b. Gym banners/sponsorships
 - i. Advancement working on the 1-stop shop for fundraising which will include these things (package type sponsorships); rolled out next year

- ii. Gym still has banners up; coming due; maybe consider a pro-rating for these through the end of the year to bridge until that time; Matt to talk to Kathleen
- c. Concessions; going well
- d. NCAA Basketball bracket raffle tickets; should do again but need to do a better job selling at the games; add this to the Signup Genius to get volunteers for selling these at games when possible; Matt will look into this
 - i. Matt will look into getting these earlier so we can start selling them sooner
 - 1. He will report out to the Committee via email since we don't meet again until Dec. 10
 - ii. Can purchase tickets in person and online; need better awareness building for this; posted in social media and in newsletters

6. Volunteer slots update: Matt Schoultz

- a. Has been going well since we went to people doing a buyout or checking hours
 - b. Still has to send out emails once a week but the teams all have Team Reach and Matt uses that to get volunteers
7. **Other business:** Paul commented on how well SMCS is doing with their athletics programs and that there are opportunities for us to continue using it as a “shining star” of the school; we discussed opportunities for social media stories/articles/interviews that go beyond just statistics and records that can help give readers a peek into what makes the school and our athletics programs so special; Patti offered to talk with Jim/Kathleen about how we can take this up a notch this year via the stories we tell on social media
8. The meeting adjourned at 9:58 a.m.
9. Next meeting planned for Dec 10, 2025 @ 6:30pm



St. Mary Catholic Schools
— *Grades P3-12* —

A Community Inspiring Success

SMCS Finance Committee – BoT Update
October 2025



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YTD FY26 Actuals vs Budget

FY26 Budget (Original)

Revenue: 12.6M
Expense: 12.6M
Net Inc/(Loss) 0.0M

No change to full year forecast vs budget at this time

	JUL	AUG	YTD ACTUAL	YTD BUDGET	B/(W) BUDGET
Revenues					
Tuition	387,077	383,933	771,010	850,440	(79,430)
Tuition Discount	(195,170)	(90,372)	(285,542)	(348,986)	63,445
Funded Tuition Assistance	151,474	51,150	202,624	317,267	(114,643)
School Choice	0	0	0	0	0
Fees	134,166	(447)	133,719	230,292	(96,573)
Net Tuition	477,548	344,264	821,812	1,049,013	(227,201)
Program Revenue	245,794	(3,234)	242,560	167,484	75,076
Program Revenue	245,794	(3,234)	242,560	167,484	75,076
Parish Investment	117,437	118,370	235,807	250,418	(14,611)
Advancement / Fundraisers	78,917	31,953	110,870	66,683	44,187
Donations	21,408	20,013	41,420	67,694	(26,273)
Other	268	132	400	16,490	(16,090)
Other Revenue	218,030	170,467	388,497	401,284	(12,786)
Total Revenue	941,372	511,497	1,452,869	1,617,781	(164,912)
Expenses					
Wages	570,001	610,993	1,180,994	1,251,217	70,223
Fringe	178,985	163,972	342,957	383,417	40,459
Total Personnel	748,986	774,965	1,523,951	1,634,633	110,682
Insurance	4,217	0	4,217	8,267	4,049
Utilities	11,802	3,502	15,304	54,396	39,092
Professional Development	5,590	3,698	9,288	6,095	(3,193)
Purchased Services	36,479	49,251	85,730	100,761	15,031
Advertising & Promotion	265	340	605	293	(312)
Hospitality & Entertainment	1,120	7,621	8,741	6,794	(1,947)
Supplies and General	24,806	17,179	41,984	38,541	(3,443)
Equipment	144,647	137,009	281,656	167,505	(114,151)
Software Maintenance	39,658	37,210	76,868	153,032	76,164
Dues and Memberships	2,700	525	3,225	15,098	11,873
Capital Outlay	0	0	0	0	0
Repairs and Maintenance	11,968	2,758	14,726	3,872	(10,854)
Rent	18,221	18,221	36,442	38,674	2,232
Student Costs	8,286	19,176	27,461	1,030	(26,431)
Other	2,425	21,509	23,934	12,239	(11,695)
Total Operating	312,184	317,999	630,182	606,596	(23,586)
Total Expenses	1,061,170	1,092,964	2,154,133	2,241,229	87,096
Net Income/(Loss)	(119,798)	(581,466)	(701,264)	(623,448)	(77,816)
Donor Funded Revenue	0	221,500	221,500		
Donor Funded Expenses	852	115,362	116,214		
Total Rev (Incl. Donor Funded)	941,372	732,997	1,674,369	1,617,781	56,588
Total Exp (Incl. Donor Funded)	1,062,022	1,208,326	2,270,348	2,241,229	(29,118)
Net Income/(Loss) Incl. Donor Funded	(120,650)	(475,329)	(595,978)	(623,448)	27,470

YTD FY26 Actual vs Budget (Bridge)

Budgeted Revenue \$K		1,618	Comments
Tuition	(79)		Lower Tuition Paying students than budgeted (will be offset by quarterly WPCP payments)
Tuition Discount	63		Driven by HS & MS - timing of budget vs actual discounts on IS
Funded Tuition Assistance	(115)		Timing of assistance funds budgeted to arrive at beginning of year - in reality will come in throughout school year
Fees	(97)		Driven by Z-Gold (budgeted in beginning of year); also more fees should have been budgeted in April, not beginning of year.
Program Revenue	75		Athletics Registrations, Camp Zephyr
Parish Investment	(15)		SP put into budget - will not be in modified budget
Advancement / Fundraisers	44		Main driver is Z-Connect - many sponsorships received in August
Donations	(26)		Annual Fund is main driver
Donor Funded	222		Additional donations for Baseball and St. Gabriel
All Other	<u>(16)</u>		
Total Variance B(W)	56		

Actual Revenue (YTD) \$K **1,674**

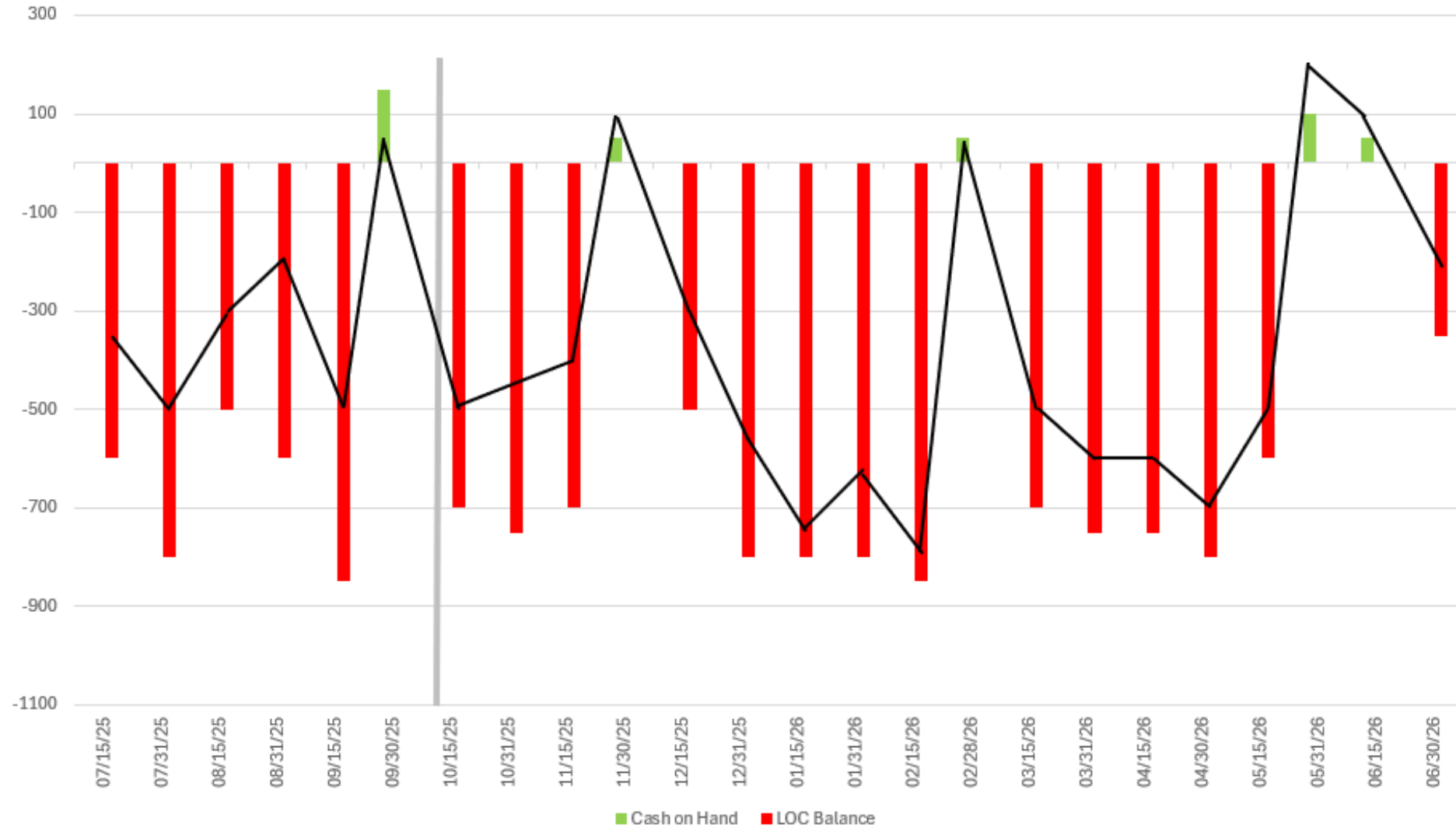
Budgeted Expenses \$K		2,241	Comments
Personnel (Wages & Benefits)	111		Positive news vs budget a result of timing - budget assumed flat salaries beginning July 1
Utilities	39		Gas, Electricity, Water
Purchased Services	15		Truck Maintenance, Gym Floor Re-coating
Equipment	(114)		Staff Laptops (Lenovo), Additional Macbook Airs for 6th grade, Textbooks for SG, SMM
Software Maintenance	76		SourceOne Technology, Jamf, Adobe Licenses, Translating Software, OneCause lower than plan
Student Costs	(26)		Officials & Invite fees budgeted in professional fees, PLTW and She Leads for HS
Donor Funded	(116)		113k baseball expenses, 3k football expenses
All Other	<u>(14)</u>		
Total Variance B/(W)	(29)		

Forecasted Expenses \$K **2,270**

***Timing variances and account mismatches have corrected for Modified Budget

Cash Flow Projection (at 1.1M LOC)

SMCS Line of Credit Balance Projection (at \$1.1m)



SMCS Foundation Update

SMCS Foundation Net Asset Listing	12/31/2022	12/31/2023	9/30/2024	12/31/2024	3/31/2025	6/30/2025	9/30/2025
Undesignated							
(hide) Nicolet Checking	19,093	29,546	35,613	26,056	744	8,558	4,498
SMCS Vision Fund	44,818	54,966	62,083	53,175	27,837	36,024	32,325
(hide) SMCS Vision Fund (invested)	25,725	25,420	26,471	27,119	27,093	27,466	27,826
SMCS Tuition Assistance Fund	2,380	2,400	2,499	2,560	2,558	2,593	2,627
SMCS Educators Fund	500	-	-	-	-	-	-
SMCS Ensuring our Future Fund	-	-	-	-	-	-	-
Earnings/(Loss) on Undesignated Funds	(837)	11,039	709	(28)	408	394	391
Total	46,861	68,405	65,291	55,706	30,803	39,011	35,343
Board Designated							
Non-Endowed Funds							
Cheslock STEM Future Fund	30,200	30,200	37,082	37,989	37,953	38,475	38,980
Earnings/(Loss) on Non-Endowed Funds	(66)	1,336	907	(36)	522	505	501
Total	30,134	31,536	37,989	37,953	38,475	38,980	39,481
Endowed Funds							
SMCS Vision Fund	307,271	307,271	427,511	438,157	434,745	429,822	440,180
SMCS Tuition Assistance Fund	-	4,326	7,012	34,923	34,774	34,480	36,209
SMCS Fine Arts Fund	-	37,161	40,743	42,829	42,495	42,081	43,706
SMCS Athletic Fund	-	22,846	25,049	26,331	26,126	25,872	26,870
SMCS Educators Fund	-	112,089	122,895	157,594	156,490	155,011	161,388
SMCS Ensuring our Future Fund	-	-	-	-	-	-	-
Edmund Ciske Tuition Assistance Fund	-	-	-	200,484	437,371	439,141	463,854
Engelhard Family Fund	10,000	10,000	11,504	11,690	11,599	11,461	11,677
Englebert Family Fund	31,275	31,425	41,581	52,686	52,371	51,806	53,310
Kerwin-Dudkowski Family Fund	-	-	25,014	26,479	26,273	26,058	27,429
Dr. Mitchell & Carol Kwaterski Family Fund	60,000	75,000	74,080	76,045	75,453	74,594	76,356
Pier Family Fund	58,000	58,000	75,154	77,005	76,405	75,528	77,243
Robert & Bernadine Schultz Scholarship Fund	30,000	30,000	37,234	40,550	40,246	39,786	40,711
Van Lieshout Memorial Fund	111,582	111,582	126,887	134,319	133,273	131,710	134,393
Jean Zuleger Tuition Assistance Fund	10,265	10,865	13,978	14,300	14,188	14,026	14,350
Henry Labrun Memorial Fund	-	-	56,720	60,043	59,575	59,040	61,721
Momentum: Educators Fund	-	500	131,276	153,001	164,899	183,706	196,570
Momentum: Tuition Assistance	-	500	81,276	97,237	120,054	134,972	145,712
Pledged Amounts	-	20,000	1,500,000	1,415,632	1,393,632	1,382,132	1,605,132
Earnings/(Loss) on Endowed Funds	(43,066)	46,663	47,748	(11,009)	(13,720)	114,448	99,611
Total	575,327	878,228	2,845,663	3,048,294	3,286,249	3,425,673	3,716,419
Grand Total	652,321	978,169	2,948,943	3,141,953	3,355,527	3,503,665	3,791,242

Original Budget Assumptions vs Updates

- Tuition increases of 9.8% for Pre-K and 4.85% for K-12 **No change**
- School choice payment increase of 3% for all grade levels **Actual increase 6%**
- Total merit increase of 4.5% for 193 total employees **Currently 196 employees, plus 7 openings**
- Total student enrollment increasing to 1,091 (1,047 current) for a 4.2% increase. **Currently 1,092 for a 4.3% increase**
- Total Choice enrollment increasing from 292 to 299 (increases in elementary and MS, however a decrease at the HS due to mix of Seniors leaving and Freshmen entering.) **Current choice enrollment is 332**
- Parish investment held flat year over year **Only change is no longer compensated for SP**
- Forecasting a balanced budget in FY26 – we will continue to operate on our Line of Credit so cash management will continue to be a priority **No change**
- **New consideration to remember are all donor funded expenses to hit in FY26 (revenue received for this was in FY25)**

FY26 Modified Budget

FY26 Budget (Original)

Revenue: 12.6M
Expense: 12.6M
Net Inc/(Loss) 0.0M

FY26 Budget (Modified)

Revenue: 12.75M
Expense: 12.75M
Net Inc/(Loss) 0.0M

	FY25 FINAL	FY26 BUDGET	FY26 MODIFIED BUDGET	B/(W) FY25 FINAL	B/(W) FY26 BUDGET
Revenues					
Tuition	4,281,744	4,945,000	4,557,988	276,244	(387,012)
Tuition Discount	(1,079,097)	(1,007,600)	(1,095,907)	(16,810)	(88,307)
Funded Tuition Assistance	1,038,783	916,000	954,824	(83,959)	38,824
School Choice	2,995,004	3,182,700	3,704,565	709,561	521,865
Fees	441,951	433,892	449,468	7,517	15,577
Net Tuition	7,678,386	8,469,992	8,570,938	892,553	100,947
Program Revenue	846,323	818,900	915,381	69,058	96,482
Program Revenue	846,323	818,900	915,381	69,058	96,482
Parish Investment	1,421,528	1,502,500	1,419,506	(2,022)	(82,994)
Advancement / Fundraisers	1,437,097	1,119,159	1,043,639	(393,458)	(75,520)
Donations	512,347	564,600	700,492	188,146	135,892
Other	101,165	164,900	104,463	3,298	(60,437)
Other Revenue	3,472,136	3,351,159	3,268,100	(204,036)	(83,059)
Total Revenue	11,996,845	12,640,050	12,754,420	757,574	114,369
Expenses					
Wages	7,381,528	7,507,300	7,738,296	(356,768)	(230,996)
Fringe	1,943,238	2,195,900	2,103,587	(160,349)	92,313
Total Personnel	9,324,766	9,703,200	9,841,883	(517,118)	(138,683)
Insurance	51,415	49,600	50,613	802	(1,013)
Utilities	298,089	326,400	299,417	(1,328)	26,983
Professional Development	70,372	25,530	78,629	(8,257)	(53,099)
Purchased Services	617,015	859,732	622,361	(5,346)	237,371
Advertising & Promotion	20,440	6,400	18,426	2,014	(12,026)
Hospitality & Entertainment	67,756	31,600	65,047	2,709	(33,447)
Supplies and General	340,201	454,310	363,953	(23,752)	90,357
Equipment	324,897	422,633	460,254	(135,357)	(37,621)
Software Maintenance	236,117	385,429	296,616	(60,499)	88,813
Dues and Memberships	43,133	24,266	56,549	(13,415)	(32,282)
Capital Outlay	12,255	0	0	12,255	0
Repairs and Maintenance	27,510	23,231	29,130	(1,619)	(5,898)
Rent	221,416	226,500	230,518	(9,102)	(4,018)
Student Costs	232,139	10,300	262,391	(30,251)	(252,091)
Other	85,845	71,000	75,881	9,964	(4,881)
Total Operating	2,648,603	2,916,933	2,909,785	(261,182)	7,147
Total Expenses	11,973,369	12,620,133	12,751,669	(778,300)	(131,536)
Net Income/(Loss)	23,477	19,917	2,751	(3,559)	(17,166)
Donor Funded Revenue	694,338		481,111		
Donor Funded Expenses	372,004		876,020		
Total Rev (Incl. Donor Funded)	12,691,184	12,640,050	13,235,531	544,347	595,480
Total Exp (Incl. Donor Funded)	12,345,373	12,620,133	13,627,689	(1,282,315)	(1,007,556)
Net Income/(Loss) Incl. Donor Funded	345,811	19,917	(392,158)	(737,968)	(412,075)

FY26 Modified Budget vs Original Budget (Bridge)

Budgeted Revenue \$K		12,640	Comments
Tuition	(387)		Currently 760 tuition students vs 792 in original budget
Tuition Discount	(88)		Scrip Credits, Tuition & Employee Discounts higher than budget
Funded Tuition Assistance	39		Foundation distribution included in modified budget
School Choice	522		Currently 332 Choice students vs 299 in budget; also higher % increase YoY than original budget
Fees	16		Slight increase over budget due to increase in Z-Gold
Program Revenue	96		Athletic Registrations (Incl ZBC), Food Service, Scrip, Summer Camp, ASC, Fine Arts Registrations
Parish Investment	(83)		SP not included in Parish Investment, so this number is lower
Advancement / Fundraisers	(76)		Lower than previous budget due to new forecast for Elementary Fundraisers
Donations	136		Annual Fund / Giving Week is main driver over original budget, also John Doe Memorial and Memorial Gifts
All Other	(61)		
Total Variance B(W)	114		

Actual Revenue (YTD) \$K **12,754**

Budgeted Expenses \$K		12,620	Comments
Personnel (Wages & Benefits)	(139)		Additional teachers & aides vs original budget - higher salaries; Slightly lower run rate vs budget for benefits
Utilities	27		Gas, Electricity, Water run rate lower than original budget
Professional Development	(53)		ZBC Invite Fees now budgeted here (30k), Spark engagement, CESA6, Forensics, Robotics, Teacher Continuing Edu,
Purchased Services	237		No longer have student costs budgeted here, remainder is Paycom, CLA, Janitorial, Snow Removal, Lawn Maintenance, etc
Advertising & Promotion	(12)		Envisionink, Fox Cities Magazine, Job Postings
Hospitality & Entertainment	(33)		HS - Graduation & Seniors, Freshmen welcome events; T-Rats, Zephyrs on Ice; Holiday Party
Supplies	90		Set budget closer to FY25 Run rate, supplies for B&G and all schools lower than budget
Equipment	(38)		Staff Laptops, Macbook Airs are main drivers. Also SG & SMM textbooks higher than original budget, also Smart Boards
Software Maintenance	89		Paycom 40k now budgetd in Purch Serv, also I-Ready 55k is donor funded
Dues & Memberships	(32)		NCEA membership, WASPA, Diocesan Association, Cognia, Cengage Cybersecurity
Student Costs	(252)		Costs for officials, coaches, field trips, bussing, J-Term, etc. Athletics = 155k, All Schools 95k, Tech 9k - originally Purchased Services
All Other	(16)		
Total Variance B/(W)	(132)		

Forecasted Expenses \$K **12,752**

Total SMC Students

	St Gabriel Elementary School	St Margaret Mary Elementary School	St Mary Elementary School	St. Mary Catholic Middle School	St. Mary Catholic High School	Total
Pre-K3	21	17	9			47
Pre-K4	49	24	18			91
K	41	22	20			83
1	30	27	18			75
2	19	35	24			78
3	32	32	17			81
4	26	24	13			63
5	30	26	18			74
6				76		76
7				72		72
8				63		63
9					78	78
10					73	73
11					72	72
12					66	66
Total	248	207	137	211	289	1092

Choice Only

	St Gabriel Elementary School	St Margaret Mary Elementary School	St Mary Elementary School	St. Mary Catholic Middle School	St. Mary Catholic High School	Total
Pre-K3						0
Pre-K4	11	3	6			20
K	17	6	16			39
1	14	8	14			36
2	7	8	18			33
3	13	6	10			29
4	6	4	8			18
5	10	5	15			30
6				19		19
7				23		23
8				14		14
9					24	24
10					12	12
11					19	19
12					16	16
Total	78	40	87	56	71	332

FY26 Modified Budget – Headcount

	Budgeted Headcount	Modified Budget Headcount
Teachers / Wellness / Counselors / Advisors	100	108
Aides	36	39
Support Staff	14	14
Admin Assistants	6	8
Food Service	14	13
Bus Drivers	3	3
Leadership	13	12
Directors	6	6
Total	192	203

**7 HC are currently open (Biology, Math, 3 ASC, Adv, Tech)



Upcoming Items & Activities

- **August 2025**
Continued close monitoring of Cash Flow (as well as subsequent months)
Prepare for School Financial FY25 Audit (done in September)
Submit initial WPCP student counts to DPI for FY26
Prepare for modified FY26 budget
- **September 2025**
School financial FY25 audit onsite with CLA
Review enrollment, FY26 modified budget assumptions, July actual vs budget with finance comm
First official WPCP student count will be done and submitted to DPI for FY26
Finalize work on modified FY26 budget (all meetings scheduled with cost center owners)
- **October 2025**
Review final FY26 modified budget, FY26 YTD actual vs budget with finance comm
Review final FY25 financial audit, FY26 modified budget, FY27 Budget & 10 Year Plan discussion with BoT
- **November 2025**
School choice FY25 audit onsite with CLA
Begin detailed work on FY27 budget and 10 Year Plan
Review FY26 YTD actual vs budget, full year forecast, Prelim FY27 budget & 10 Year Plan with Finance Committee & BoT
- **December 2025**
Foundation FY25 audit onsite with CLA
Finalize detailed work on FY27 budget and 10 Year Plan
Review FY26 YTD actual vs budget, full year forecast, FY27 budget and 10 Year Plan* with Finance Committee & BoT
*10 Year Plan presented for approval in December, FY27 Budget in January



10 Year Plan and FY27 Budget

The 10 Year Financial plan will soon be updated in detail and will be submitted to the Board of Trustees for approval in December '25. The FY27 budget will also be updated and be submitted to the Board of Trustees for approval in January '26.

Assumptions to be updated and reviewed:

- Enrollment assumptions
- Salaries
- Tuition amounts
- WPCP
- Donations & Fundraisers
- Miller Funds vs Foundation
- Tuition Assistance
- All cost assumptions

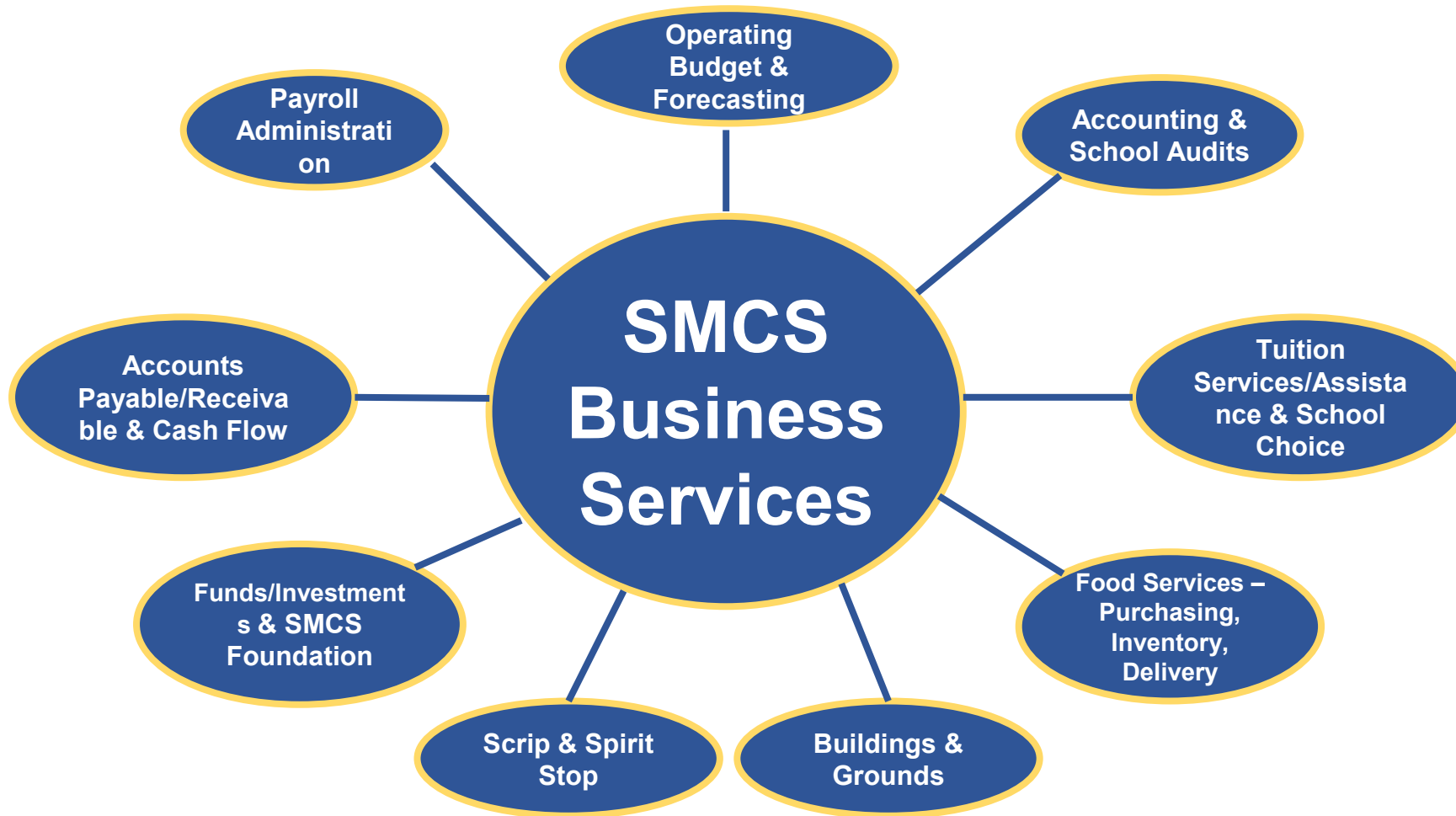
APPENDIX

Revenue/Expense Descriptions

Revenue Category	Description (not exhaustive)
Tuition	Tuition as well as Reimbursements/Refunds
Tuition Discount	Discounted tuition from grants and assistance; employee discounts
Funded Tuition Assistance	Tuition grants from individuals, endowed funds distributions
School Choice	WPCP by school
Fees	Non-parish assessment, technology, graduation, Fine Arts, Registration, Exam Fees
Program Revenue	Spirit Stop, Sports Registrations/Concessions, ZBC Registrations, Fine Arts, Food Service, Scrip, ASC, Summer Camp
Parish Investment	Monthly Parish Investment
Advancement / Fundraisers	Zephyrs Connect, All Aboard, Zephyrfest, GZO
Donations	Donations from companies or individuals, unrestricted or directed, sponsorships, Annual Fund
Other / Donor Funded	Realized / Unrealized Investment Gains & Losses

Expenses Category	Description (not exhaustive)
Wages	Salaries by school or department
Fringe	FICA, Medical, Dental, Life Ins, Disability, Retirement
Insurance	Bus & Van, Property, Liability
Utilities	AT&T, Heat & Electricity, Waste Removal
Professional Development	Conferences, Invite Fees for Athletics
Purchased Services	CESA6 Tech, Fine Arts Stipends, Paycom Monthly Fees, CLA, Janitorial Services, Snow Removal, Sprinkler Inspection, Lawn Maintenance, Tree Service, Plumbing
Advertising & Promotion	Fox Cities Magazine, Fliers for Donations/donor book, Career Fairs
Hospitality & Entertainment	Lunches, Breakfast, Party Supplies, Sports Awards, Christmas Party, Employee Appreciation
Supplies and General	Office Supplies, Ricoh Leases, Uniforms for Athletics, Fine Arts Costumes, Class Shirts, Robotics Expenses, Classroom Furniture
Equipment	Textbooks, Gyms/Fields upgrades, Ricoh Printer, Laptops, Smartboards, Macbook Airs
Software Maintenance	Online Curriculum, Subscriptions, OneCause, Blackbaud, PowerSchool, I-Ready, WiscNet, CDW
Dues and Memberships	Laptop Leases, Cognia Membership, Conference Memberships, Kahoot
Repairs and Maintenance	Field Maintenance, Bus Cleaning & Maintenance
Rent	Tent rentals for Homecoming, Hall Rentals, Rent Paid to Each Parish
Student Costs	Busing for sports & Field Trips, Officials for Athletics, coaches stipends
Other / Donor Funded	Grant Expense, Scholarships

Business Services Overview



Regular Reporting to:
 SMCS President
 Finance Committee
 Board of Trustees
 Board of Directors

Relationships with:
 Elementary Schools – SMM, SM, SG
 SMCMS
 SMCHS
 Parishes – SMM, SM, SJB, SG, SP
 SMC Depts – HR, Adv, FA, Ath, IT
 GB Diocese
 Donors
 Outside Vendors
 School Families

St. Mary Catholic Schools
Board of Trustees Meeting
October , 2025
President's Report

Catholic Culture and Community

- At the finance committee meeting, the discussion around common keys and common access control for all five parishes was well received. The next step is to collect a quote and discuss funding.
- All of the high school girls attended a leadership conference in Green Bay on Thursday, Oct 10. Simultaneously, a leadership conference was held at the high school for the boys. More information will be discussed at the BOT meeting.
- The new classrooms were opened for use at St. Gabriel's. The students love them (especially the AC!).
- Dan McKenna, Jen Giombetti, and Sherry Farr attended a leadership retreat at Greenlake from Oct 7-8.
- SIX, the Musical was performed at the high school this past weekend. Congrats to the cast and crew for their hard work!

Financial

- Updated financials can be seen in the October meeting folder on shared drive.

Academic Excellence

- Justin Plemon, Dean of Academic Affairs, will present testing results at this month's meeting.