

COMMISSIONERS' MEETING MINUTES

December 16, 2025

7:00 p.m.

Mayor Jakubowski called the meeting to order.

MAYOR JAKUBOWSKI READ THE FOLLOWING STATEMENT: "Notice of this meeting has been provided in a legal notice published in the Courier Post and the Retrospect; and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 7:00 p.m. meeting time; and that formal action may or may not be taken at all Caucus and Commissioners' meetings".

Those in attendance: Mayor Jakubowski, Commissioner Wendell, Commissioner Alemi, Solicitor Sal Siciliano, Municipal Clerk Danielle Ingves, RJ Callaway, Assistant Superintendent Public Works & Police Chief Dave Bauer

Mayor Jakubowski led the audience in the Flag Salute.

OATH OF OFFICE: Tyler Goins

Meeting Minutes Approval: December 2, 2025 Caucus Meeting Minutes & December 2, 2025 Closed Caucus Meeting Minutes. The foregoing motion was made by Commissioner Wendell, seconded by Commissioner Alemi. All in favor motion carried.

CORRESPONDENCE SECTION: The Borough is in receipt of the final report for the restructuring of Municipal Government Operations for Civic Solutions LLC.

Mayor Jakubowski -- For those who remember, we asked a consultant firm to come in. We actually did a RFQ earlier in the year and they were the most competitive quote. They came in and spent a lot of time with our employees and offered some suggestions on how to restructure. I am going to ask each of the Commissioners to share a comment or two about what they observed. I wasn't expecting a recommendation on how to reorganize in what the consultant refers to as Community Development which would encompass construction, permits, zoning enforcement and Joint Land Use Board. We have always had the challenges of part-time employees. We would like to be more responsive to the public so we look forward to working toward that goal.

Commissioner Alemi -- I believe the report was a very inclusive report with some great recommendations. We haven't made any decisions yet, but very informative. We are in a transition period, but I am looking forward to the next process.

Commissioner Wendell -- Upon receipt of the report, Mr. Dominic Vesper and Civic Solutions did a really comprehensive job with the report. I, as an educator, appreciated that he took all the voices into account because not all things happen that way, and he worked from the bottom up,

not the top down, which was very important to me an educator as well. We are reviewing it and I am taking notes, and look forward to going through it with a fine-tuned comb. I look forward to more going forward. It won't happen in a day, but there's a lot of things that will be changing.

ORDINANCES:

2025-11 AN ORDINANCE TO AMEND THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF AUDUBON, COUNTY OF CAMDEN, STATE OF NEW JERSEY. First Reading: September 16, 2025; Second Reading/Public Hearing: October 21, 2025

Motion to open to the public Ordinance 2025-11 was made by Commissioner Wendell, seconded by Commissioner Alemi. All in favor motion carried.

No members from the public/no discussion were had.

Commissioner Wendell made the motion to adopt Ordinance 2025-11; seconded by Commissioner Alemi. Unanimous Roll Call Vote

RESOLUTIONS:

2025-191 Appointment of Tyler Goins as Police Patrolman Officer for the Borough of Audubon effective December 4, 2025. The foregoing motion was made by Mayor Jakubowski and seconded by Commissioner Wendell. Unanimous roll call vote.

2025-192 Authorizing the Payment of Bills for the Month of December 2025. The foregoing motion was made by Commissioner Alemi; seconded by Commissioner Wendell. Unanimous roll call vote.

2025-193 Authorizing the contract between the Borough of Audubon and Police Chief, David Bauer effective July 1, 2025. The foregoing motion was made by Mayor Jakubowski and seconded by Commissioner Wendell. Unanimous roll call vote.

2025-194 Authorizing the Appointment of Martin Buckley, Esquire, Municipal Court Prosecutor for the Borough of Audubon effective January 1, 2026 through December 31, 2026. The foregoing motion was made by Mayor Jakubowski and seconded by Commissioner Wendell. Unanimous roll call vote.

2025-195 Authorizing the Appointment of Timothy Farrow, Esquire, Municipal Cour Public Defender for the Borough of Audubon effective January 1, 2026 through December 31, 2026. The foregoing motion was made by Mayor Jakubowski and seconded by Commissioner Wendell. Unanimous roll call vote.

2025-196 Awarding the contract to The Aubrey Group for grant writing services for 2026. The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. Unanimous roll call vote.

2025-197 Resolution acknowledging the award of contract for the South Jersey Power Cooperative Program (SJPC) A49-25 Natural Gas Supply Service in which the Borough of Audubon is an active participant. The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. Unanimous roll call vote.

2025-198 Authorizing an adjustment to the BID threshold pursuant to N.J.S.A. 40A:11-3 for all jurisdictions with a Qualified Purchasing Agent to award BID contracts to \$53,000.00. The foregoing motion was made by Commissioner Alemi and seconded by Commissioner Wendell. All in favor motion carried.

2025-199 Authorizing refund to Block 147.04, Lot 3 for 4th quarter property taxes due to duplicate payment. The foregoing motion was made by Commissioner Alemi; seconded by Commissioner Wendell. Unanimous roll call vote.

2025-200 Authorizing the Appointment of Voorhees Animal Orphanage as the Animal Shelter for the period of January 1, 2026 through December 31, 2026. The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. All in favor motion carried.

2025-201 Authorizing the Transfer of Funds in the 2025 Municipal Budget. The foregoing motion was made by Commissioner Alemi; seconded by Commissioner Wendell. Unanimous roll call vote.

2025-202 Approving the 2026 Meeting Dates. The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. All in favor motion carried.

2025-203 Authorizing the Contract by and between the Borough of Audubon and the Greater Philadelphia YMCA for a Summer Program for the period June 22 through August 28, 2026. The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. All in favor motion carried.

2025-204 Award of contract for the reconstruction of Wesleyan Road & Carlisle Road Intersection & Wright Alley to Think Pavers Hardscaping, LLC in the amount of \$175,384.00. The foregoing motion was made by Commissioner Wendell; seconded by Commissioner Alemi. Unanimous roll call vote.

2025-205 Approve veteran deduction in 2025 for block 29, lot 1.08. The foregoing motion was made by Commissioner Alemi; seconded by Commissioner Wendell. Unanimous roll call vote.

2025-206 Authorization to participate in the Cherry Cooperative Pricing System, Identifier #37 CHCPS, Traffic Signal and School/Pedestrian Flasher, Emergency Response and Signal Modifications and Miscellaneous Electric Service with an option for maintenance and inspection. The foregoing motion was made by Commissioner Wendell; seconded by Commissioner Alemi. Unanimous roll call vote.

2025-207 Authorizing a Limited Brewery Off-Premises Event for Farm Truck Brewing LLC for December 27, 2025 at 100 West Merchant Street. The foregoing motion was made by Commissioner Wendell and seconded by Commissioner Alemi. All in favor motion carried.

2025-208 Authorization to Sign Fourth Round Mediation Agreement with Fair Share Housing Center. The foregoing motion was made by Mayor Jakubowski and seconded by Commissioner Wendell. Unanimous roll call vote.

OPEN SESSION: Commissioner Wendell made a motion to open the meeting to the public; seconded by Commissioner Alemi. All in favor motion carried.

Rudy Avizius, 424 W. Pine Street in Audubon asked about a resolution passed by the NJ League of Municipalities that he understood was related to a “federal power grab” to eliminate local input on the siting of wireless infrastructure.

Mayor Jakubowski confirmed the resolution was passed at the League’s business meeting, which he attended.

He explained that the resolution was vetted by a committee and then approved by a vote of the mayor’s present. Mayor will provide resident with copy of resolution. Mayor clarified that the League sends passed resolutions to the state legislature and the entire congressional delegation, making them aware of the collective opinion of the municipalities. It would be redundant to pass its own similar resolution, as the League’s resolution already represents hundreds of towns.

When Mr. Avizius suggested involving the county government, the Mayor reiterated that since the League, (the largest body of towns in the state) has already acted, further action at the county level would also be redundant.

Commissioner Wendell made a motion to close the meeting to the public; seconded by Commissioner Alemi. All in favor motion carried.

COMMISSIONER REPORTS:

COMMISSIONER WENDELL – I want to start by thanking our DPW crew for the excellent job they did on Sunday during the storm and snow cleanup. They worked hard, stayed safe, and really showed what a strong team they are. We're very lucky to have them. A quick reminder to residents: if you see tree limbs touching or down on power lines, please call PSE&G's emergency number, not DPW. Anything involving wires needs to be handled by the utility company for everyone's safety.

Leaf collection is scheduled to end this Friday, December 19, so please make sure all leaves are out at the curb by then. Depending on weather conditions and snow melt, it may be extended, and we'll share updates if that happens.

I also want to encourage residents to sign up for our Mass Notification system, which can be found on the Borough website. We'll be sharing the sign-up link on social media soon, along with QR codes that will be posted around town to make it easy to stay informed about emergencies, weather updates, and important Borough notices.

As we head into the holiday season, I want to wish everyone well — whether you're celebrating Christmas, Hanukkah, Kwanzaa, Three Kings Day, Orthodox Christmas, or the New Year. Wishing you all a safe, peaceful, and happy holiday season.

COMMISSIONER ALEMI – I will echo Commissioner Wendell's thoughts on public works. When people talk about our town, they are talking about our public works department and how terrific they are.

MAYOR JAKUBOWSKI – Please sign up for our mass communication/alert system. We have lost some contact information when we transferred over to a new system in the summer. Please take the time to sign up again so we can build our number up again. We continue to encourage our residents to get off the street wherever possible. Please park cars in your driveway or work with neighbors and park in theirs if room.

I attended my first police academy graduation. We swore in our new officer tonight, Tyler Goins. Congratulations to Tyler! The Chief has begun to build his own department and we will continue to be one of the best police departments in South Jersey.

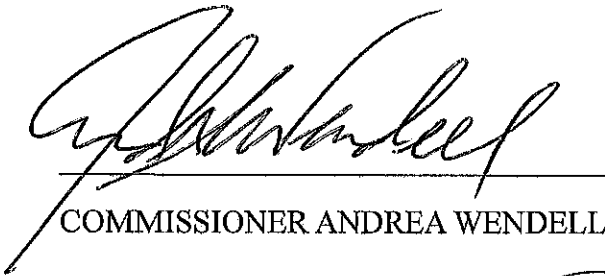
We passed our resolution this evening to authorize the signing of the fourth-round mediation agreement with the Fair Share Housing Center. This is to make it possible for fair share housing in the future. Thank you to Steve Bach & Associates, our engineer, as well as our Solicitor, Sal Siciliano & Associates.

The County passed their resolution to approve Think Pavers to begin working on the Link Trail that will connect Ben Franklin Bridge to Winslow Township. This trail will run about 30-40 miles.

Motion was made to adjourn by Commissioner Wendell, seconded by Commissioner Alemi. All in favor motion carried. Meeting adjourned at 7:34 P.M.



MAYOR ROBERT JAKUBOWSKI



COMMISSIONER ANDREA WENDELL



COMMISSIONER DAVID F. ALEMI

ATTEST:



DANIELLE INGVES, MUNICIPAL CLERK

DATE:

