



## STUDENT FINANCIAL AID SERVICES

101 Technology Drive Frackville, PA 17931 Phone: (570) 874-1412 Email: friem@stcenters.org

### Dependent (V1/V5) – FAFSA Year 26-27

Your FAFSA has been selected for "Verification." We are required to verify the accuracy of the data you reported before we can disburse federal student aid. **This process is mandatory.** Failure to submit all documentation within **30 days** may result in a loss of financial aid.

**Process:** We will compare your documents to your FAFSA and make any necessary corrections. You will be notified of these changes via an updated *FAFSA Submission Summary*.

**Important Requirement: Handwritten signatures are required.** Electronic signatures are not accepted. (*Warning: Purposely giving false or misleading information may lead to fines, jail time, or both.*)

#### A. Students' Information

|                                                        |                  |      |                            |
|--------------------------------------------------------|------------------|------|----------------------------|
| Last Name                                              | First Name       | M.I. | Student ID                 |
| Course/Program                                         |                  |      | Date of Birth (mm/dd/yyyy) |
| Address (include Apt number &/or PO Box if applicable) |                  | City | State Zip                  |
| Email                                                  | ( ) Phone Number |      |                            |

#### B. Family Information

Please list the people in your **Parent(s) Household** in the table below.

**Include:**

- **Yourself** (the student), even if you do not live with your parent(s)
- **Your Parent(s)** including stepparent if legally married
- **Your Parent(s) other children** if:
  - Your parents provide more than 50% of their financial support, **OR**
  - The children would be required to provide parental info if they were filing a FAFSA (e.g., they are under 24, unmarried, etc.)
- **Other People** if they currently live with your parents **AND** your parents provide more than 50% of their support (and will continue to do so through June 30, 2027)

| Full Name | Age | Relationship to Student | College                      | Will be enrolled at least half time |  |
|-----------|-----|-------------------------|------------------------------|-------------------------------------|--|
|           |     | Self                    | Schuylkill Technology Center | ✓                                   |  |
|           |     |                         |                              |                                     |  |
|           |     |                         |                              |                                     |  |
|           |     |                         |                              |                                     |  |
|           |     |                         |                              |                                     |  |

### C. Income Verification (Tax year 2024)

Instructions: This section applies to **both** the Student and the Parent(s).

**Option 1: Preferred Method (Fastest) Grant Consent on the FAFSA:** Log into StudentAid.gov and provide consent for the **Direct Data Exchange (FA-DDX)**. This automatically transfers your tax data from the IRS to the school. If you do this, you do not need to submit paper tax forms.

**Option 2: Submit a Transcript** If you cannot transfer data on the FAFSA, you must attach an **IRS Tax Return Transcript**.

- *Note: We cannot accept personal copies of Form 1040. You must submit an official Transcript.*
- **How to request:** Go to [www.irs.gov/transcript](http://www.irs.gov/transcript) and choose "Get Transcript Online" or "Get Transcript by Mail."
- If the parents filed separate IRS income tax returns an **IRS Tax Return Transcript** must be provided for both

| STUDENT | PARENT | Must check <b>ONE</b> for Student and <b>ONE</b> for the parent(s)                                                                                                                                   |
|---------|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         |        | I used the FAFSA Direct Data Exchange (FA-DDX)                                                                                                                                                       |
|         |        | I have attached my IRS Tax Return Transcript                                                                                                                                                         |
|         |        | I worked but did NOT file a Tax Return.<br><i>Requirements:</i><br>1. Attach copies of all <b>W-2 forms</b> .<br>2. Attach an <b>IRS Verification of Non-Filing Letter</b> (See instructions below). |
|         |        | I did NOT work and had NO income.<br><i>Requirements:</i><br>1. Attach an <b>IRS Verification of Non-Filing Letter</b> (See instructions below)                                                      |

**How to get a Verification of Non-Filing Letter:** Go to [www.irs.gov/form4506t](http://www.irs.gov/form4506t), download **Form 4506-T**, check **Box 7**, and mail it to the IRS. Once you receive the letter, submit it to our office.

### D. Certifications and Signatures – HANDWRITTEN SIGNATURES ONLY

Electronic, typed, or digital signatures (including fonts that look like handwriting) will **not** be accepted.

By signing below, I certify that all information reported on this worksheet is complete and correct.

|                     |      |
|---------------------|------|
| Student's Signature | Date |
| X                   | X    |

|                    |      |
|--------------------|------|
| Parent's Signature | Date |
| X                  | X    |

**Submission Instructions** Do **NOT** submit photos taken with a smartphone. We can only process clear, scanned **PDF** files.  
(Tip: Use a free scanning app like CamScanner or Adobe Scan to convert phone photos into PDFs).

**Return all documentation to:**

**Attn:** Melissa Frie

**Mail:** Schuylkill Technology Center 101 Technology Drive Frackville, PA 17901

**Email:** [friem@stcenters.org](mailto:friem@stcenters.org) (Subject Line: FAFSA Verification - [Student Name])