

NORTHERN LEHIGH SCHOOL DISTRICT

Regular Meeting Board Minutes

Slatington, PA
December 8, 2025

To access the full audio/video recording of this meeting, visit [NLSD.org](https://www.nlzd.org) click on the District Office tab, then the School Board tab, and then the Agenda and Minutes tabs.

Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Mathias J. Green, Jr., at 7:21 p.m. on Monday, December 8, 2025, in the Northern Lehigh Administration Building Board Room.

ROLL CALL Members present: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Timothy Weaber, Mrs. Donna M. Kulp, Mr. Gary Fedorcha and Mrs. Natalie Snyder, (7)

Members absent: Mrs. Angela Williams (1)

Non-members present: Dr. Matthew Link, Dr. Tania Stoker, Ms. Olivia Schaffer, Ms. Madilynn Husack, Mr. Todd Breiner, Dr. Lori Bali, Mrs. Nicole Del Gotto, Mr. David Jones, Mr. Dan Williams, Mr. Eric Hill, Mr. Eugene Marks, Mr. Christopher Mann, Mr. Scott Pyne, Mr. James Schnyderite, Mr. Nick Krajcic, Atty. Kristine Roddick, Mrs. Nicole Fink, Mrs. Sherri Molitoris, BRCTV, and Mr. Terry Ahner (Press).

VISITORS Approximately 1 visitor attended the meeting

PUBLIC COMMENT Taxpayer/Resident Scott Hunsicker spoke regarding his tax bill.
Dr. Link took a moment to announce that Mrs. Anglea Williams was sworn in last week. He also thanked Mr. Chand Christman and Mrs. Rhonda Frantz for their service to the Northern Lehigh School District by serving as a Board Director.

APPROVE MINUTES Mrs. Bilby made a motion, which was seconded by Mrs. Husack that the minutes of the regular board meeting held on November 10, 2025, be approved and ordered filed.

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

Carbon Lehigh Intermediate Unit - Mrs. Husack reports on the opening of the newest building that houses the ALASS and LCEA classes. Discussion has begun on the 2026-2027 Operating budget.

SPECIAL BOARD

Lehigh Career & Technical Institute - Mr. Fedorcha reports LCTI had a resignation for our director of facility, and have now hired Dr Derek Rogers. First presentation of the 2025-2026 budget. The timeline is as follows, the JOC will adopt a tentative budget in January, and then it will go on to the districts and so forth, until all districts have been either approved or not approved the budget. LCTI had one of the largest and most successful open houses this year.

Lehigh Carbon Community College - Mr. Green reports on the preliminary budget for Corporate and Community College..

Legislative Report - Mrs. Snyder no report.

Student Representative's Report - Ms. Olivia Schaffer and Ms. Madilynn Husack provides updates on upcoming student events, including holiday festivities and volunteer opportunities. They highlight upcoming events such as pre-assessment sessions, and benchmark testing. Testing will take place upon return from winter break. The Student Council is sponsoring 12 Spirit Days. Sports updates were also given including the first NLSD girls wrestling team. They won their debut match beating Southern Lehigh 35-30.

Solicitor's Report - An update is provided The Pennsylvania Supreme Court finally ruled on the Coleman versus Parkland School District case. That was the case to determine whether or not there were three or four exceptions to the board's ability to add to the agenda more than 24 hours before any regular board meeting, and the Supreme Court ruled that there are four exceptions, not the three that the below court ruled on. Can amend an agenda more than 24 hours in advance of the meeting for any real or potential emergency involving clear and present day general life or property for business arising within 24 hours prior to the meeting, if it's de minimis, and it doesn't involve spending money or entering into a contract business arising during the meeting with those same qualifications and then by a majority vote of any board members present at the Meeting.

Superintendent's Report - Dr Link happily announced the Lehigh Valley educators credit union, has decided to step up and support the school district's effort to support any of our students and families that may be experiencing meal insecurity. The Lehigh Valley educators credit union is donating \$10,000 to the Northern Lehigh school district backpack Buddies program that will fund the program for nearly the entire year. An anonymous Donor donated another check in support of the backpack Buddies program in the amount of \$1,000 so again, very, very generous. Mr. Dennis Schultheis, who is a community resident, a community member, he works closely with the first responders out in Washington Township, he donated three wheelchairs to the school district to go into our nurse offices across our four buildings.

Assistant Superintendent's Report -Dr. Stoker announces the annual data presentation scheduled for January Board Meeting.

Business Manager's Report - No report

Executive Session Executive session was held this evening at 6:20 p.m. this evening in the administration board . conference room.

PERSONNEL Mr. Fedorcha made a motion, which was seconded by Mrs. Bilby, that the Board of Education approves the following personnel items A through M:

A. Retirement/Resignation

1. Accept the resignation of Tracey Williams from her position as Administrative Assistant to the Director of Special Education, effective at the end of the day on December 1, 2025.
2. Accept the resignation of Christopher Bennett from his position as Technology Education Teacher at the High School, effective at the end of the day on November 21, 2025.
3. Accept the resignation of Samantha Molitoris from her position as District Wide Permanent Substitute, effective at the end of the day on November 14, 2025.
4. Accept the resignation of Lori Rivera from her position as Cook's Helper, effective at the end of the day on December 4, 2025.
5. Accept the resignation of Michelle Markovic from her position as detention monitor at the Middle School effective December 31, 2025.

B. Administrative Transfer - Non Instructional

Karen Beltz

From: Administrative Assistant Slatington Elementary School
 To: Administrative Assistant to the Director of Special Education
 Salary: No change
 Effective: December 10, 2025
***45 Working Day Probationary Period**

C. Appointment - Non-Instructional

Riley Kuntz

Assignment: Special Education Paraprofessional Peters Elementary
 Salary: \$17.99/hour
 Effective: On or about January 5, 2026
***60 Working Day Probationary Period**

D. Appointment New Permanent Substitutes

Approve the appointment of the following individual as a District Wide permanent substitute teacher for the 2025-2026 school year. They will be paid a daily per diem rate of \$150.00 and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district professional personnel.

Megan Farkas*

***Pending verification of certification requirements from educational institution**

E. Termination of stipended position for employee #4040 and proration of their stipend amount from August 2025 through October 2025.

F. Co-Curricular Resignation 2025-2026 School Year

1. Accept the resignation of Lisa Martinez as advisor for Crochet Club effective December 31, 2025. Ms. Martinez will receive a prorated amount of \$113.34 for her time she advised this club prior to her resignation.
2. Accept the resignation of Robin Blocker as advisor for Crochet Club effective December 31, 2025. Ms. Blocker will receive a prorated amount of \$59.48 for her time she advised this club prior to her resignation.

G. Co-Curricular Status Change 2025-2026

Tim Whalen	From: Assistant Boys Wrestling - Shared Stipend	\$2,619.50
	To: Assistant Boys Wrestling	\$5,239.00
Maria Schaffer	From: MS Aavidum Advisor - Shared Stipend	\$ 765.00
	To: MS Aavidum Advisor - Prorated Stipend	\$ 55.23
Maisha Utterbach	From: MS Aavidum Advisor - Shared Stipend	\$ 765.00
	To: MS Aavidum Advisor - Prorated Stipend	\$1,474.77
Amanda Bariana	From: MS Math Counts Advisor	\$ 473.00
	To: MS Math Counts Advisor - Shared Stipend	\$ 236.50

H. Co-Curricular Appointment 2025-2026

Brian Skrapits	MS Math Counts Advisor - Shared Stipend	\$ 236.50
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I. Family Medical Leave of Absence

1. Approve the request of employee #7116 to take a 6 week family medical leave of absence for their own medical issues, effective December 12, 2025. Employee is requesting to use a maximum of 30 sick days while on their medical leave of absence. If employee is unable to return in 6 weeks, they are requesting continuation of leave up to an additional 6 weeks upon physician's recommendation. Employee plans to return to work upon release from their physician.
2. Approve the request of employee #7597 to take up to a 12 week family medical leave of absence for the birth of a child, effective on or about December 22, 2025. Employee is requesting to use a maximum of 8.5 sick days and 3.5 personal days while on medical leave of absence. Employee plans to return to work upon release from their physician.

J. Co-Curricular Volunteers 2025-2026

Aidan Ortiz	Assistant Boys Wrestling Coach
Austin Rex	Assistant Boys Wrestling Coach
Frank Rudolph	Assistant Boys Wrestling Coach
Scott Snyder	Assistant Boys Wrestling Coach

K. Game Workers 2025-2026

Motion to appoint the following individuals as a Game Worker for the 2025-2026 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges and scorekeepers. Rate of pay is consistent with the rates approved on the 2025-2026 Supplemental Personnel Salary Schedule:

Michael Bauer	Autumn Fink	Scott Gerould
Raquel Hoffert	Kayla Perkowski	Adrian Rodriguez
Brenden Smay	Amber Wells	

L. Krise Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and/or aides from Krise Transportation to transport Northern Lehigh School District students for the 2025-2026 school year:

Jeanette Eckhart

- M. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from December 2, 2025 through the next regularly scheduled board Meeting.

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

POLICY

Mrs. Snyder made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following policy item:

Board Policy
Second

POLICY

A. Board Policy Second Reading

1. Approve school board policy 102 - Academic Standards, as presented after the second reading. ([Attachment #1](#))

2. Approve school board policy 105 - Curriculum, as presented after the second reading. ([Attachment #2](#))
3. Approve school board policy 122 - Extracurricular Activities, as presented after the second reading. ([Attachment #3](#))
4. Approve school board policy 122.1 - Nonschool Sponsored Student Groups - *New*, as presented after the second reading. ([Attachment #4](#))
5. Approve school board policy 123 - Interscholastic Athletics, as presented after the second reading. ([Attachment #5](#))
6. Approve school board policy 209.2- Diabetes Management, as presented after the second reading. ([Attachment #6](#))

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

CONFERENCE

Mr. Fedorcha made a motion, which was seconded by Mr. Weaber, that the Board of Education approves the following conference items:

Scott Pyne- PETE & C (Dept. of Education) - February 2-4, 2026 - Hershey, PA - Registration: \$325 - Lodging: \$0 - Mileage: \$0 - Meals: \$120 - Total Approximate Cost: \$445 - Funding: Curriculum and Instruction Budget

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

NEW BUSINESS

Mrs. Fedorcha made a motion, which was seconded by Mrs. Snyder, that the Board of Education approves the following new business item:

- A. Per the recommendation of Administration, approve the agreement with Lifetouch for the production of the Slatington Elementary School yearbook. ([Attachment #7](#))
- B. Per the recommendation of Administration, approve the agreement with Lifetouch for the production of the Peters Elementary School yearbook. ([Attachment #8](#))

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

FINANCIAL

Mrs. Bilby made a motion, which was seconded by Mrs. Snyder that the Board of Education approves the following financial items:

- A. Approve the Following List of [Bills](#):
1. General Fund months of November & December, 2025
 2. Cafeteria Fund months of November & December, 2025
 3. Capital Construction months of November & December, 2025
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #9](#))
- C. Marching Band Independent Contractors
- Approve the payment of \$500.00 to Alex Wichter for writing the visual plans for the marching band performances for the 2025 season.
- D. Act 1 Tax Levy Resolution
- Approve the Act 1 Tax Levy Resolution indicating the district will not increase real estate taxes above the adjusted index for the 2026-2027 fiscal year which is 4.8%. ([Attachment #10](#))
- E. As per the recommendation of the administration, approve a contract with BerkOne Act 80 reporting at a cost of \$775.00 for the 2026 submission. ([Attachment #11](#))

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

LEGAL

Mr. Fedorcha made a motion, which was seconded by Mr. Weaber that the Board of Education approves the following legal items:

- A. Approve the expulsion for student # 3190229.

CORRESPONDENCE

None to report

INFORMA-

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on October 20, 2025.
Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 9, 2025.

ADJOURNMENT

Mr. Fedorcha made a motion, which was seconded by Mrs. Snyder that the regular meeting of the Northern Lehigh School District Board of School Directors adjourned.

YEA: Mrs. Crystal Bilby, Mr. Mathias Green, Jr., Mrs. Gale N. Husack, Mr. Gary Fedorcha., Mrs. Donna M. Kulp, Mr. Timothy Weaber and Mrs. Natalie Snyder, (7)

NAY: None (0)
Motion carried.

Respectfully submitted,

Gale Husack
Secretary

ATTEST: _____ President
Mr. Matthias J. Green, Jr.