



# Port Houston Elementary School

One Year, **A** Path-Learn, Grow, Achieve ♦ Houston I.S.D.



Jenn Martinez, Principal

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## Shared Decision-Making Committee (SDMC)

January 14, 2026

4:15 PM

### Minutes

The meeting began at 4:15 PM. It was held in Ms. Martinez's office. Members present: Jenn Martinez, Jennifer Can, Adriana Medina, Belen Rivas, Dominique Hill, Maria T Godoy, Emily Rivas, and Karla Vazquez. Members not present: Roberta Puzon, Janice Trujillo, and Porche Holcombe.

**Welcome.** Ms. Martinez welcomed everyone to the new year.

**Calendar.** The events/activities for Cycle 4 were reviewed.

<https://docs.google.com/spreadsheets/d/1X3RmADiaKyZ5QqaILO34uiDPOOPvxSA7M58--e5PZzQ/edit?gid=0#gid=0> Some of the highlights are the G/T Expo, Student Performance, Love & Kindness Spirit Week, and Black History Month Spirit Week.

**Budget.** There is \$4,000 in Title I for parental involvement, it does not include refreshments. If we would like refreshments for our upcoming parent nights we would have to use PTO funds. We can submit a shopping cart for items for family nights.

We need to look into technology (laptops, headphones, etc.), new sets of whiteboards, new laminating machine, poster machine, Velcro, sticky-tack, motivational banners, and stamps. Look into tablets, LeapFrogs, Nooks, etc.

**Staffing.** We do not have a nurse. An interview was scheduled but it was no show. We may be needing a crossing guard soon. Mr. Fermin has some health issues.

**Family Engagement.** There will be a family night for SpEd and 3<sup>rd</sup>-5<sup>th</sup> grades at the beginning of Cycle 5. On the calendar there is 100<sup>th</sup> Day Projects/Parade, G/T Expo, Student Performance, 100% Parent Conferences (extended to February), and Spring Festival. Parent Night Ideas: STEM, "Loteria", Games for Ways to Help with Learning, Zumba (Wellness). Refreshments: Aguas Frescas & Spaghetti.

Our goal is to Build Relationships/Trust.

**Questions/Concerns.** Begin thinking about EoY field trips or activities.

Meeting adjourned at 5:10 PM.

*We **commit** to learning, growing, and achieving.  
We **choose** kindness, respect, and responsibility.*