English Learner Advisory Committee (ELAC) Meeting Minutes

School: McKinley Elementary School

Date of ELAC Meeting: 1/16/2026

Mandated Topics: (Check the topic(s) covered)

✔	1. Assist in the development of school-wide need assessment. (reviewed assessment responses and got feedback)
	2. Assist with efforts to make parents aware of the importance of regular school attendance.
	3. Advise on the school's program for English Learners
✔	4. Advise the principal and staff in the development of a site plan for ELs and submit plan to the school council for consideration of inclusion in the Single Plan for Student Achievement (SPSA) (GOAL 3)
	5. Receive training to assist members in carrying out their legal responsibilities.
	6. Elect representative(s) for the District English Learner Advisory Committee
	7. Presentation on SPSA & analyzed student achievement data
✔	Other: CHKS Survey & Multicultural Day

I. The meeting started at 9:05am

Attendance was taken. Present at the meeting was Quitzia Esquivel (EL Parent), Abidan Escobar (EL Parent), Ufuk Tuna (EL Parent & ELAC President - via zoom), Olga Zemkova (EL Parent), Liza Bik (EL Parent - via zoom), Johnjay Chon (EL Parent), Veronica Rivera (EL Parent), Keve Smith (non-ELAC parent, guest speaker for multicultural day announcement), Dr DW (Principal - facilitator), Andrea Padilla (Bilingual Community Liaison, co-facilitator). All parents of ELs were sent an email invite and the meeting agenda and notice was blasted to the whole community and posted on the weekly newsletter (lion's roar).

II. **MEETING MINUTES:** Prior meeting minutes are posted on the website.

III. ELAC Mandated Topic(s) :

Dr. DW went over Goal 3 of the SPSA: All students and families feel connected and informed, engaging in safe, well-maintained, and culturally responsive schools that support future-ready learning.

IV. ELAC Discussion /Recommendation

Dr. DW reviewed the results from the California Health Kids Survey and received feedback from EL Parents about the following:

- Increasing survey participation: per parents input, sending email reminders works for them and explaining the purpose and highlighting the importance of said email. One parent suggested including a prize as an incentive.
- Related to data around bullying increasing this year vs previous year, EL parent suggested having age-appropriate questions for kids in kids surveys. Another EL parent shared their kid's issue was more about isolation rather than bullying. The principal and parent discussed a suggestion for the Student Council: 4th and 5th graders supporting friendship making.
- Regarding parent participation and engagement: one parent encouraged other parents to attend PTA meetings as this helps feel connected to the community and staff.

BCL, Andrea reviewed the Needs Assessment responses from the assessment that was taken during the last meeting. Parents agreed that school culture is strong, and reiterated that communication via separate emails (ie. specific for 1st graders) would be beneficial.

V. **DELAC Report***: (The following is a brief summary of the DELAC report)*

No report Provided

VI. Other presentation(s)*(Summary)*

Multicultural Day: Parent Keve and BCL presented an introduction to the Multicultural Day that will take place in April, 2026. They encouraged parent participation.

VII. Announcements: (Summary)

The meeting was adjourned at: 10:05 am

submitted by Andrea Padilla, BCL