

PERSONNEL COMMISSION
MEETING AGENDA – January 21, 2026
(Meeting Location: Board Room)

A. CALL TO ORDER - 4:30 P.M.

B. ADOPTION OF AGENDA

C. APPROVAL OF MINUTES

- December 17, 2026 Regular Meeting

D. PUBLIC COMMENTS

Public comments are welcome and encouraged by the Personnel Commission within reasonable meeting time considerations in order to conduct the Commission's business. During this time, the Personnel Commission Chair may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. Persons wishing to address the Commission should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Commission may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Commission is prohibited from taking action on any item that is not part of the printed and published agenda.

E. INFORMATION ITEMS

1. VESPA Report
2. Director's Report
3. Recruitment & Selection: Hiring Update
4. Next Regular PC Meeting: February 18, 2026

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.

F. CONSENT AGENDA ITEMS

1. Personnel Transactions Report

G. CLOSED SESSION

1. Public Employee Performance Evaluation - Government Code §54957(b)

Title: Director, Classified Human Resources

H. REPORT OF ACTION TAKEN IN CLOSED SESSION

I. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.



For the future of every student

MINUTES
December 17, 2025

- CALL TO ORDER A regular meeting of the Personnel Commission of the Ventura Unified School District was held in the Board Room at the Education Service Center on December 17, 2025. Mr. Walker, Chair, called the meeting to order at 4:30 p.m.
- Present: Commissioners Campbell, Stallings, and Walker. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director; Reina Murillo, Human Resources Analyst, Confidential; and Belen Gonzalez, Human Resources Supervisor.
- ADOPTION OF AGENDA On a motion by Ms. Stallings, seconded by Ms. Campbell, Motion/Seconded/Carried Unanimously (MSCU) the agenda for the December 17, 2025 Personnel Commission regular meeting was adopted by a vote of 3-0. (Ayes – 3/ Stallings, Campbell, Walker; Nay 0; Abstain 0)
- ADMINISTRATION OF OATH OF OFFICE Ms. Andrea Crouch, Classified Human Resources Director, administered the oath of office to Ms. Cathi Stallings. Ms. Stallings was reappointed to a three-year term to the Personnel Commission as the Commission VESPA appointee effective December 1, 2025 – December 1, 2028.
- APPROVAL OF MINUTES On a motion by Ms. Campbell, seconded by Ms. Stallings, MSCU the minutes of the November 12, 2025 Personnel Commission special meeting were approved as presented by a vote of 3-0. (Ayes – 3/ Campbell, Stallings, Walker; Nay 0; Abstain 0)
- PUBLIC COMMENTS NONE
- ITEM F1 VESPA REPORT
Ms. Carol Peek, VESPA President reported:
- 1) VESPA in partnership with VUEA and students from VHS hosted an art night, where members could bring items, such as T-shirts, bags etc. to be printed with the VESPA/VUEA joint logo. It was a fun night to come together and unite.
 - 2) VESPA is thankful to Ms. Stallings for accepting the VESPA appointed position on the Personnel Commission. Ms. Stallings contributions have been great, thoughtful and represent ESPs well.
 - 3) VESPA would like to express their gratitude to Andrea (Director of Classified HR) for her continued and on-going support through out the past year's of Ms. Peek's Presidency. Andrea's collaboration and dedication to all ESPs cannot be duplicated. Thank you and VESPA wishes her well into her retirement.
 - 4) VESPA is thankful for the upcoming winter break, which will provide a time of rest, reset and re-group for the new year.
- ITEM F2 DIRECTOR'S REPORT
Ms. Crouch reported
- At the Board of Education Meeting last night, the Board thanked out-going Board President Calvin Peterson for his time serving as President this last year, and elected Trustee James Forsythe as Board President for the 2026 calendar year, and Trustee Shannon Fredericks as Vice President.
 - The Personnel Commission's 2024-25 Annual Report will be presented to the Board of Education at the January 13th meeting.
 - Ms. Crouch thanked the Commission for their leadership and partnership over the last 11 years as she has worked alongside each of them, as well as former Commissioners. She shared that she has been a proud leader of Education Support Professionals and will cherish all the people she has met during her time with VUSD and the relationships she established. She also thanked the HR Department for all of their support to her as a Director as well as to the Commission. VESPA was thanked for their collaboration and partnership over the years.
- Ms. Crouch continued with the following VUSD calendar highlights and upcoming events:
- Winter break officially starts next Monday, and will run December 22 – January 4. Most staff will return on Monday, January 5th, which is a staff in-service day. School resumes Tuesday, January

6th. The Classified HR department will remain open, but minimally staffed based on vacation schedules.

- All staff in-service day at BHS on Monday, January 5th
- Next regular Board meeting is scheduled for Tuesday, January 13th
- Martin Luther King Day holiday, January 19th

ITEM F3 RECRUITMENT & SELECTION: HIRING UPDATE

Ms. Crouch provided the Commissioners with an update regarding recruitment and selection. Staff has been busy finishing up recruitment activities before winter break. A focus has been on continuing to fill Paraeducator I, II, III and After School positions. Our hope is to make offers and process new employees so that they are ready to start after the winter break. QAI's and final selection interviews have been scheduled through January.

ITEM F4 Next Regular PC Meeting: January 21, 2026

The next regular Personnel Commission meeting will be held on January 21, 2026.

ITEM G1 ANNUAL ORGANIZATION OF THE PERSONNEL COMMISSION – ELECTION OF OFFICERS

On a motion by Mr. Walker, seconded by Ms. Stallings, MSCU to appoint Commissioner Ms. Campbell as Chairperson for a one-year term for 2026 by a vote of 3-0. (Ayes – 3/Walker, Stallings, Campbell; Nay 0; Abstain 0)

On a motion by Mr. Walker, seconded by Ms. Campbell, MSCU to appoint Commissioner Ms. Stallings as Vice-Chairperson for a one-year term for 2026 by a vote of 3-0. (Ayes – 3/Walker, Campbell, Stallings; Nay 0; Abstain 0)

ITEM G2 APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: Paraeducator II

After a brief discussion, on a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to approve the revised classification specification for Paraeducator II as presented, by a vote of 3-0. (Ayes – 3/ Stallings, Campbell, Walker; Nay 0; Abstain 0)

ITEM G3 APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: Language Assessment Technician

After a brief discussion, on a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to approve the revised classification specification for Language Assessment Technician as presented, by a vote of 3-0. (Ayes – 3/Stallings, Campbell, Walker; Nay 0; Abstain 0)

ITEM H1 PERSONNEL TRANSACTIONS REPORT

On a motion by Ms. Campbell, seconded by Ms. Stallings, MSCU to approve the Personnel Transactions Report by a vote of 3-0. (Ayes – 3/Campbell, Stallings, Walker; Nay 0; Abstain 0)

ITEM I COMMISSION COMMENTS

The Commission wished everyone happy holidays and an enjoyable winter break.

ADJOURNMENT On a motion by Ms. Stallings, seconded by Ms. Campbell, MSCU to adjourn the meeting at 5:04 p.m. (Ayes – 3/ Stallings, Campbell, Walker ; Nay 0; Abstain 0)



Personnel Transaction Report

Consent Agenda Items

To Personnel Commission for Approval

Meeting Date 01/21/2026

New Hires

Last Name	First Name	Job Class Description	Date
Moreno	Alfredo	Campus Supervisor	01/12/26
Alhadad	Hadeel	Child Nutr Assist I	12/01/25
Izquierdo	Marcelina	Child Nutr Assist I	01/06/26
Shauer	Morgan	Child Nutr Assist I	01/06/26
Wills	Morris	Paraeducator I - Site	01/06/26
Barragan	Alma	Paraeducator II	12/15/25
Basua	Melissa	Paraeducator II	12/15/25
Camacho	Leonardo	Paraeducator II	12/09/25
Juarez	Ashley	Paraeducator II	12/15/25
McBreen	Megan	Paraeducator II	12/17/25
Miller	Kristina	Paraeducator II	12/15/25
Cerda	Kamila	Paraeducator III	01/06/26
Martinez	Lisette	Paraeducator III	12/15/25
McKee	Sean	Paraeducator III	01/06/26

Permanent to Probationary

Last Name	First Name	Job Class Description	Date
Pereda	Josselyne	Behavior Support Assistant	12/15/2025 (Promotion: Paraeducator III to Behavior Suppt Asst)
Herrera	Dora	School Adm. Assistant II	01/05/2026 (Promotion: School Admin Asst I to School Admin Asst II)

Probationary to Permanent

Last Name	First Name	Job Class Description	Date
Cornelius	Angelia	Associate	12/18/25
Gordhan	Vaishali	Paraeducator II	12/13/25
Carey	Ashlyn	Paraeducator III	12/27/25
DeJony	Theresa	Paraeducator III	12/12/25
Sartwell	Dustin	Senior Construction Proj Mgr	12/11/25

Limited Term, Provisional & Exempt

Last Name	First Name	Job Class Description	Date
Rock	Amanda	Campus Supervisor	01/01/26
Gregorchuk	Gage	Campus Support Asst	01/01/26

Qibria	Golam	Campus Support Asst	01/01/26
Perez	Tiana	Dist Recept	01/01/26
Campbell	Carrie	District Recept	01/01/26
Newkirk	Virginia	Music Coach VIII	01/01/26
Delaney	Devon	Paraeducator I	01/01/26
Delaney	Devon	Paraeducator II	01/01/26
Corcoran	Laurel	Prof Expert VIII	01/01/26
Perez	Tiana	SSA I	01/01/26

Appointment to Additional Probationary Position

Last Name	First Name	Job Class Description	Date

Appointment to Additional Permanent Position

Last Name	First Name	Job Class Description	Date

Separation from Service

Last Name	First Name	Job Class Description	Date
Blackler	Othelia	ASB Accounting Technician	1/9/2026
Leyva	Enrique	Campus Supervisor	12/18/2025
Robinson	Jessica	Campus Supervisor	12/18/2025
Ramirez	Carina	Campus Support Assistant	12/19/2025
Raygoza	Nazly	Paraeducator- After School	1/9/2026
Breschard	Maxwell	Paraeducator II	12/18/2025
Cabral	Sonia	Paraeducator II	10/10/2025
Chavez	Maria	Paraeducator II	12/19/2025
Uriarte Perez	Melissa	Paraeducator III	12/19/2025
Robledo	Enrique	Planning & Compliance Spec	1/19/2026

Leave of Absence

Last Name	First Name	Job Class Description	Date
Guardado	Jennifer	Associate-M42	01/05/26-03/27/26 Paid Parental/Bonding Leave
Cortez	Victoria	Executive Assistant-B20C	12/22/25-01/02/26 Paid Parental/Bonding Leave
Cormode	Kerrie	Para-After School-E50	01/05/26 - 01/31/26 Unpaid Leave
Vandehei	Peter	Paraeducator II-E68	01/12/26-05/20/26 Unpaid Leave
Herrera	Nadia	SAP Liaison-S44	01/06/26-04/06/26 Paid Parental/Bonding Leave

Change of Status

Last Name	First Name	Job Class Description	Date
Barragan	Antonio	Custodian	09/10/25: Change in Hours -- 5.25 hrs/day to 8 hrs/day; same position; same location
Servin	Rosa	Custodian	12/17/25 Change in Hours-- 5.75 hrs/day to 8 hrs/day; same position; same location
Decker	Patricia	Para- After School	12/17/25 Change in Hours-- 18.5 hrs/week to 21.5 hrs/week; same position; same location

Working Out of Class

Vacancy						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Lopez	Maria	Child Nutr Mgr-Elementary-D38	Decmeber	1-5;8-12;15-19	2025	
Flores	Yezenia	Child Nutr Mgr-Elementary-D38	December	1	2025	Position filled 12/01/2025
Garcia	Grant	Network and Systems Specialist-C22	November	3-7;10;12-14;17-18;20-21;24-26	2025	Position filled 12/04/2025
Cormode	Kerrie	School Adm. Assistant II-B36	Decmeber	4;9;11-12;16;18	2025	Position filled 01/05/2026

Covering for EE who is WOC						
Last Name	First Name	Job Class Description	Month	Date	Year	Note

Covering for EE who is on LOA						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Sanchez	Jose	Carpenter-F47	December	1-5;8-12;15-19;29-30	2025	
Hernandez	Ivan	Purchasing Specialist-J30	December	8;10-12;15-19;22-23;29-30	2025	
Silva	Tamara	School Adm. Assistant III-B35	June	13;16-18;23-27;30	2025	
Silva	Tamara	School Adm. Assistant III-B35	December	1-5;	2025	
Scott	Pam	Administrative Specialist-B50	November	3-7;10;12-14;17-21;24-26	2025	
Scott	Pam	Administrative Specialist-B50	October	1-2;6-10;13-17;20-21;23-24	2025	
Scott	Pam	Administrative Specialist-B50	September	2;4-5;8-12;15-19;22-26;29-30	2025	
Sanchez	Jose	Carpenter-F47	November	3-7;10;12-14;17-21;24-26;	2025	

Limited Term Assignment/Extra Help						
Last Name	First Name	Job Class Description	Month	Date	Year	Note

Other Reasons						
Last Name	First Name	Job Class Description	Month	Date	Year	Note
Hernandez Baltazar	Ulises	Child Nutr Mgr-Elementary-D38	December	4-5;	2025	
Lopez	Alexia	Food & Nutr Svcs-Oprs Asst-D19	December	9	2025	
Olson	Michelle	Child Nutr Assist III-D61	December	4-5;8-10;15	2025	
Gonzalez	Gina	Child Nutr Mgr-Secondary-D36	December	15	2025	
Abe	Yoshiko	Paraeducator II-E68	December	8;10	2025	
Crites	Regina	Child Nutr Mgr-Elementary-D38	December	2	2025	
Begum	Bushra	Child Nutr Assist II-D62	December	1,10-12;15	2025	
Casarez	Nora	Child Nutr Assist III-D61	December	1,10	2025	
Longines	Carmen	Child Nutr Mgr-Elementary-D38	December	9,10	2025	
Alanbar	Bushra	Child Nutr Mgr-Elementary-D38	December	2-5;	2025	
Hernandez	Yvonne	Child Nutr Mgr-Elementary-D38	December	16;18-19	2025	
Hernandez Baltazar	Ulises	Child Nutr Mgr-Elementary-D38	November	14;20-21	2025	
Lopez	Maria	Child Nutr Mgr-Elementary-D38	November	24-25	2025	
Thayer	Rick	Grounds Maintenance Worker II-F64	November	10;17-18;21;24	2025	
Medina	Jorge	Lead Grounds Maint Worker-F43	December	29-30	2025	
Bell	Yukari	Child Nutr Assist III-D61	December	4-5;	2025	
Gomez	Susana	Child Nutr Assist II-D62	December	4-5;	2025	
Balades	Raeanna	Child Nutr Assist II-D62	December	4-5;8-10;15	2025	
Kaiser	Karen	Child Nutr Mgr-Secondary-D36	December	18	2025	
Bell	Yukari	Child Nutr Assist III-D61	November	14;20-21	2025	
Mercado	Nayeli	Elem School Services Asst-B59	December	10	2025	
Lopez	Florencia	Child Developmt Site Leader-E25	November	17-18;21;24-25	2025	