School Site Council (SSC)

Agenda/Minutes

TITLE I AND NON-TITLE I SCHOOLS

School Name:____Will Rogers Middle School_____School Year:_2025-2026__

Principal: _Vanessa Adolphson_____ SSC Chair: ____Lalee Kaylee_____

Meeting Date: 12/16/25	**Meeting Location**: Library
Starting Time: 3:00pm	**Ending Time**: **3:53 pm**

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)	3:04	**Chair**
Comments/Parent Advice		
2. Roll Call (1 minute)		**Secretary**
Comments/Parent Advice Vanessa Adolphson, Principal - present Ray Rizzo- Parent- Absent Hildelisa Ruiz Medrano, Parent - present Alaneh Heaps- Parent - Zoom ?? Kaitlyn Sleeper - Teacher- absent Andrea McMahon- Teacher - present Svetlana Frankenberger- Teacher - present Rachel Gardner- other staff- present Lalee Kaylee- Student - present Rosemary Mawi- Student - present Jacob Cruz- Student - present		
3. Additions/Changes to Agenda (_ min.)		**Chair**
Comments/Parent Advice		
4. Reading and Approval of Minutes 11/18/25	Motion to approve- Hildelisa Ruiz Medrano 1st- Rosemary Mawi 2nd-	**Secretary**
Comments/Parent Advice		

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5. Reports of Officers/Committees Recommendations from ELAC (_min.)	Next meeting January	**Chair**
Comments/Parent Advice		
6. Public Comment (_min.)	***Not Applicable**	**Chair**
Comments/Parent Advice		

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (_ min.)		**Principal**
1. **Budget Updates:** - **Department Chair did classroom walks - looking for strategies to check on student understanding;**		
8. New Business (_ min.)		**Chair/Principal**
Comments/Parent Advice 1. Schoolwide data and updates on school goals - **Department Chair did classroom walks - looking for strategies to check on student understanding and that students are learning. Purpose- discuss with departments** 2. Rogers Resources Survey - 37 responses: Survey based on goals and where resources are spent to prioritize what is needed based on needs. $ 6, 000 less next year; - Top Priority: 1st- class supplements/and digital literacy; 2nd -Professional Development; 3rd- PBIS; 4th Family Engagement; - chromebios to replace broken one; - Writing Conference- less priority Comments and Suggestions: PBIS, Reading Support class, Staff 3. Title 1 Budget and Particular Kinds of Services Recommendations **5 STAR**- track students passes, points, and participation in extra curriculum activities **Parent Teacher Conferences**- look into improving **Professional development-** how to track student data **Parent Engagement-** provide specific topics based on needs to increase participation		

Needed - English Tutoring-Before and after school- 1 hour
AVID- increase in students; need more teacher to be trained in AVID STrategies
License Subscriptions- not everyone gets access- increase staff use
PE- some students were provided with uniform based on needs- more students participated
Writing Conference- ELA Department to use the $$ dedicated for WC for PD
Planners- every student received one to support AVID
Math Support- scheduling an issue; need to get more students in classes
Reading Support- screening for Dyslexia; Focus on Decoding and building fluency
ELA Instructional Assistant- provide small group and targeted instruction as needed
Attendance Team- working to reward students and increase attendance; significant number of homeless- need to increase daily attendance
Home Visits- Andy- working to get kids to school and to class on time
PBIS- support positive behavior
LCFF- Character Strong used in Homeroom
Intervention Teacher: i-Ready data; teacher feedback- working with counselors and Tier 2 team
Arts Program- hoping to increase
School Counselors- need 2 full positions to support students

4. Budget Updates
   2026- Title I Site Allocation- $314, 940
   - If all positions approved, there will be a negative $ 36, 714
     LCFF- up by $2, 000
     - Staff Benefits went up/ need to take in account
     - Need to decide what to keep for next year based on priority

Updates What to Keep Recommendations:
- 1 math and 1 ELA Support Class
- 0.5 Counselor
- IA 1 ELA ??? least ranked on the survey - no IA- $ 143, 000 back in the budget for supplies, etc. Departments to make a priority list. PKS
- SCIS School Community Intervention

Motion to Approve to move funds from 1.9-tp PD 1.4- Rosemary; 2nd Rachel

9. Adjournment (1 min.)		**Chair**

Comments/Parent Advice

Next meeting: January 20th

Motion to adjourn the meeting: 3:53 PM Frankenberger 2nd- Hildelisa Ruiz Medrano,

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Prepared By: Svetlana Frankenberger (signature) Date: 12/ 16/25
(type name)

Attach sign-in sheet

Send completed Agenda/Minutes and sign-in sheet to the Office of Student Learning Assistance
Questions: wanda.shironaka@sanjuan.edu

Requirements and District Practices that need to be documented on SSC agenda and minutes with member signatures

Timeline to Agendize and include in minutes	Requirements and District Practices
April/May or Sept./Oct.	Selection/Election of SSC Council (Requirement)
After the SSC election	Professional Development and Training for SSC-Roles and Responsibilities for representatives elected (Requirement)
After the SSC election	Develop Meeting Calendar for the school year (District Practice)
At scheduled meetings	Review Student Achievement Data (Requirement)
August-October	Develop the Single Plan for Student Achievement (SPSA) (Requirement)
October	SSC develops and approves the SPSA (Requirement)
Dec. to May	Monitor the Implementation of the Single Plan for Student Achievement (SPSA) (Requirement)
August-October	Annually review and revise the plan and proposed expenditure of funds (Requirement)
January-February	Mid-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (District Practice)
June-August	End-Year Evaluation of the effectiveness of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	For Sites with ELAC -Coordinate with ELAC to review programs for English learners (Requirement)

At scheduled meetings	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the Single Plan for Student Achievement (SPSA) (Requirement)
At scheduled meetings	Seek input and feedback from SSC on expenditures using Local Control Funding Formula (LCFF) (District Practice)
Sept. – Nov.	Development of SSC Bylaws (District Practice)
When Safety Plan is due	Coordinate with the Safety Committee regarding the Safe School Plan
Sept./Oct. or May/June	Develop and annually review the school level Parent Involvement Plan and School Parent Compact