

Ticasuk Brown Elementary SCHOOL PARENT AND FAMILY ENGAGEMENT PLAN

As authorized under ESEA, as amended

School Year 2025-2026

REVISION DATE: September 18, 2025

Overview

In support of strengthening student academic achievement, **Ticasuk Brown Elementary** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement plan that contains information required by Section 1116(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. The plan establishes the district's expectations and objectives for meaningful parent and family involvement and describes how the district will implement a number of specific parent and family engagement activities.

The **Fairbanks North Star Borough School District** agrees to implement the following requirements as outlined in Section 1116 of the ESEA, as amended:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement plan and the joint development of the schoolwide program plan under Section 1114(b)(2) of the Elementary and Secondary Education Act of 1965 (ESEA), as amended. [§1116(c)(3)]
- Update the school parent and family member plan periodically to meet the changing needs of parents and the school, distribute it to the parents and family members of participating children, and make the parental involvement plan available to the local community. [§1116(b)(1)]
- In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 of the ESEA, as amended, in a format and, to the extent practicable, in a language such parents understand. [§1116(e)(4)]
- If the schoolwide program plan under Section 1114(b)(2) of the ESEA, as amended, is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district. [§1116(c)(5)]
- The school district will be governed by the following definition of parental involvement and expects that its Title I, Part A schools will carry out programs, activities, and procedures in accordance with this definition:
 - Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—
 - that parents play an integral role in assisting their child's learning;
 - that parents are encouraged to be actively involved in their child's education at school;
 - that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and
 - the carrying out of other activities, such as those described in section 1116. [§8101(39)]

Communications

Ticasuk Brown Elementary School will take the following actions to provide parents of participating children the following:

- Timely information about Title I, Part A programs.
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parental involvement.
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- Information related to the school and parent and family member programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Describe/List how the parent and family engagement plan will be distributed to parents and family members and how the school is going to communicate with parents and family members, including information about how the school will provide information related to school and parent programs, meetings and other activities to parents in a format to the extent practicable, and in a language that parents understand.

- Weekly Newsletter-Distributed via ParentSquare to all families.
 - The weekly newsletter includes pertinent and timely Title I information
 - The weekly newsletter is subsequently posted on the Ticasuk Brown Elementary website for public viewing.
- Transportation support to attend meetings and family engagement activities
 - Families are offered/provided transportation support through programs such as the McKinney-Vento program
- Access to District- Sponsored "Language Line"
 - Language Line is an on-demand translation service and can be used for immediate translation for non/limited English speaking parents
- Ticasuk Brown Elementary Family Handbook
 - The Handbook provides essential and easy to reference information for families regarding school procedures
 - The Handbook outlines who and how to contact the school for various common needs (absences, make-up work, homework help etc..)
- Family Resource/Title I & District Information Night Oct. 2, 2025
 - A dedicated Title I information table with staff available at the table to answer questions
 - Title I Annual Parent Meeting includes information on curriculum and assessments
 - Curriculum and Assessment information also available on the school and district websites
- Parent-Teacher Conferences
 - One-on-one conversations between parents and teachers to explicitly review and discuss their child's academic progress
- School and District website
- ParentSquare messaging (text, robo calls, emails)

Describe/List how the school will involve parents in the decision-making about how the 1% reservation of Title I, Part A funds is spent.

- Parent representatives are involved in Titlewide Meetings:
 - September 18, 2025 (Family Engagement)
 - February 26, 2026 (Evaluation & Needs Assessment)
 - May 7, 2026 (FY27 Plan Review)
- Annual Title I Parent Meeting: October 2, 2025
- Title I Family Engagement Activity Planning
 - Family Engagement Activities: aligned with prioritized student academic achievement needs
 - Parent representative included on each Title I Family Engagement Activity Planning form
 - Evaluations collected and summarized after each family engagement activity event
- Title I Spring Survey includes opportunity for feedback on the year's family engagement activities and suggestions for future planning

Coordination

Ticasuk Brown Elementary will coordinate and integrate parent and family engagement strategies under Title I, Part A with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

Describe/List how the school will coordinate and integrate parent and family engagement strategies with other relevant programs, organizations, businesses, and community partners to provide additional support and resources to families.

- Ticasuk Brown coordinates with the following Federal and State Programs and staff:
 - 21st Century Community Learning Centers After School Program
 - Multi-Language Learner Program
 - Migrant Education Program
 - McKinney-Vento Homeless Liaison
 - Foster Care Liaison
 - Special Education to ensure eligible students and families are receiving specialized services.
 - Nutrition Services: Free/Reduced Lunch Program
- UAF Museum of the North: Family Engagement Night
- Ticasuk Brown's leadership is actively reaching out to form partnerships with local businesses and organizations.

Building Capacity of Parents and Family Members

Ticasuk Brown Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following:

- Providing parents and family members with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the proficiency levels students are expected to meet.
- Providing parents and family members materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about

- Alaska Science of Reading Symposium (May, 2026) - if funding allows
- Active use of effective school-level parent engagement strategies
 - Staff involvement and input into the design and implementation of Family Engagement activities and events
 - Staff communication with parents using multiple modalities including ParentSquare (with staff training) phone calls in-person scheduled meetings

Ticasuk Brown Elementary will provide other reasonable support for parental involvement activities under Section 1116 as parents may request.

Describe/List actions the school will take to provide other reasonable support for parental involvement activities.

Ticasuk Brown recognizes parents and families have unique barriers to supporting their child’s education which are addressed on an as needed basis such as:

- Transportation for McKinney-Vento students and for their parents/guardians to attend meetings
- Transportation for students in foster care to remain at Ticasuk Brown (when it is their school of origin) to provide educational stability
- Ensuring school communication announcing upcoming family opportunities is provided in multiple ways to reach as many families as possible per their preference including: ParentSquare, email, text message to cell phone, phone calls, robo calls, electronic versions and in print.

Building Capacity for Engagement – Optional

NOTE TO THE SCHOOL: The school parent and family engagement plan may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents’ capacity for involvement in the school and school system to support their children’s academic achievement, such as the following discretionary activities listed under Section 1116(e) of the ESEA, as amended:

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each Title I, Part A school—

may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training;

may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

may train parents to enhance the involvement of other parents;

Adoption

This school parent and family member engagement plan has been developed jointly and agreed on with parents of children participating in Title I, Part A programs.

This plan was adopted by the **Ticasuk Brown Elementary** on **1/16/26** and will be in effect for the period of **2025-2026**. The school will distribute this plan to all parents of participating Title I, Part A children on or before **February 27, 2026**.

Printed Name of Principal: Catherine Pusch

Signature of Principal: Catherine Pusch Date: 1/16/26