

MEMORANDUM OF UNDERSTANDING #3
between
FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
and
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS AMERICAN RIVER
CHAPTER No. 528 (CSEA)

Administrative Assistant's Work Calendar from 10.5 months to 11 months
September 17, 2025

This Memorandum of Understanding ("MOU") is agreed to between the Folsom Cordova Unified School District ("District") and the California School Employees Association, and its American River Chapter No. 528 (CSEA). Collectively, the District and CSEA will be referred to as "the Parties."

Rationale

The work calendar for all elementary and secondary administrative assistants currently assigned (Attachment A) to a 10.50-month schedule shall be adjusted to an 11-month schedule.

This change reflects the evolving operational needs of the District and aims to enhance support continuity across school sites.

All affected employees will retain their seniority and shall receive updated calendar assignments and compensation adjustments in accordance with the revised schedule.

The Parties agree to continue negotiating impacts and effects of implementation for the 2026-2027 school year.

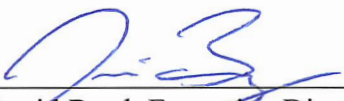
Fiscal Impact

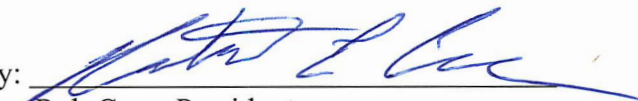
The estimated cost for this is \$30,366.75 from the General Fund.

This MOU is effective July 1, 2026 for the 2026-2027 school year.

FOR THE FOLSOM CORDOVA
UNIFIED SCHOOL DISTRICT

FOR THE CALIFORNIA SCHOOL
EMPLOYEES ASSOCIATION, CH. 528

By: 
David Byrd, Executive Director
Human Resources

By: 
Rob Corn, President

Date: 12/3/25

By: 
Kennedy Liem, Labor Relations Representative

Date: 12/3/2025

Board Approved: 01/15/2026

CSEA Ratified: 12/17/2025

Employee ExtRef	EA/position name	EA/hours/day	EA/position FTE	EA/months/year
612522	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5
606460	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5
608693	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5
611730	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5
612634	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5
610090	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5
611998	ADMINISTRATIVE ASST ELEMENTARY	8.00	1.0000	10.5