

Management Support

Relations with Vendors

Conflict of Interest

Financial and business transactions of the district will conform to the law and be consistent with sound and ethical business practices. The district will make purchasing decisions based on objectivity and will not be influenced by friendships or other personal relationships. Board members, administrators, and staff will follow RCW 42.52.150 when soliciting or accepting a gift or favor from vendors, prospective vendors, other firms, or individuals who have had or hope to have transactions with the district. Board members, administrators, and staff are prohibited from financial interests in any district purchase, sale or other transaction.

Third-Party Receipting for Online Fundraising and /or Ticket Sales

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provision establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Cross References:	Policy 5251 Policy 1610	Conflict of Interest (staff) Conflicts of Interest (Board Directors & District officers)
Legal References:	RCW 42.23.030 RCW 42.23.040 RCW 42.52.150 2 CFR 200.318(c)(1)	Interest in contract prohibited—Excepted cases Remote interests Limitations of gifts.
Classification:	Discretionary	
Adoption Date:	August 25, 1993	
Revised Date:	January 14, 2026	