

**ADMINISTRATIVE PROCEDURES OF THE  
MILWAUKEE PUBLIC SCHOOLS**

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**ADMINISTRATIVE PROCEDURE 4.04(2)  
SCHOOL BUS SAFETY**

School bus safety drills shall be conducted in October and April in accordance with the following procedures.

- (a) The drills will be held at the school of destination.
- (b) The drills are to be supervised and verified by a school administrator.
- (c) The rear door of the vehicle is to be utilized in the evacuation drills.
- (d) The school administrator will complete the evacuation drill form in triplicate. Two copies will be sent to Pupil Transportation Services, and one copy is to be retained for the school's file.

**History:** Issued prior to 1976  
**Cross Ref.:** Admin. Policy 4.04 Student Transportation Services

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