

External Candidate Application Information

2026-2027 Year 2 New Administrators Program (Aspiring Principals)

PROGRAM OVERVIEW

Experienced site administrators are invited to apply to the Year 2 New Administrators Program (Aspiring Principals) to expand their leadership experience and gain system-level insight. The purpose of the New Administrator Year 2 Program is to recruit, train, support, and retain high quality leaders who will increase student achievement and close the achievement gap. This program provides professional development, shadowing, and mentoring support to program participants. Workshops will focus on developing the qualities and skills of an effective principal, so that participants are prepared to successfully lead safe, inclusive, diverse campuses where all students thrive, socially, emotionally, and academically.

ELIGIBILITY REQUIREMENTS

- Resume
- Letter of interest
- Most recent evaluation
- A valid California teaching credential and/or services credential
- At least one complete year as an effective site administrator
- Commitment to the inclusion of all members of a diverse school community
- Recommendation and support of your current and previous supervisor(s) to pursue the principalship
- Valid California Administrative/Supervisory Credential Demonstrated leadership in a management/supervisory position

TIMELINE

Informational Meetings Tues. Feb. 3, 2026 7:30am-8:00am or 4:00pm-4:30pm Register here to attend	Initial Online Application Window Application is open Tuesday, February 10, 2026 until 4:00pm on Monday, March 30, 2026	Required • Resume • Letter of interest • Most recent evaluation • Verification of California Administrative Services Credential	External Candidate Interviews Required for external applicants moving forward in the final selection process
Group Interviews Wednesday, May 20, 2026 (For applicants moving forward in the selection process)	Writing Assessment Thirty-minute task immediately following the group interview	Program Selection Notification June 2026	Program Workshops 6 Workshops October – May 8:00am-4:00pm TRC Room B-16

TO APPLY

1. Access the initial online application on the Equity Leadership & Talent Development webpage (www.lbschools.net/eltld). See *timeline for application window*.
2. Upload required items to the online application. Information on creating your resume and letter of interest is available [here](#).
3. Your principal or supervisor will be contacted to complete a recommendation form. It is **highly recommended** that you reach out to your current supervisor in advance to request their support.

CONTACT

Tammy Lavelle	Director
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Nancy Moreno	Human Resources Technician
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