



PACIFIC VIEW
CHARTER SCHOOL
A California Public School

Regular Meeting of the Board of Trustees Board Packet

Tuesday, January 20, 2026 at 3:00pm

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PACIFIC VIEW CHARTER SCHOOL

A California Public School and Nonprofit 501(c)(3) Corporation
3670 Ocean Ranch Blvd., Oceanside, CA 92056 | (760) 757-0161
22695 Alessandro Blvd., Moreno Valley, CA 92533 | Phone # (951) 697-1990

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Agenda - Regular Meeting of the Board of Trustees

Wednesday, January 20, 2026 at 3:00pm

1 OPEN SESSION

- 1.1 Call To Order
- 1.2 Roll Call
- 1.3 Pledge Of Allegiance
- 1.4 Introductions

2 APPROVAL OF AGENDA

3 CONSENT AGENDA

- 3.1 [Meeting Minutes from December 10, 2025](#)

4 PUBLIC COMMENTS

5 ACTION AND DISCUSSION ITEMS

5.1 Discussion:

- 5.1.1 [Executive Director's Report](#)
- 5.1.2 [25-26 LCAP Mid-Year Update \(Presentation\)](#)

5.2 Action: Fiscal & Operations

- 5.2.1 Consideration and Approval of: [Board Warrant Listing for December 1-31, 2025](#)

5.3 Action: Administrative

- 5.3.1 Consideration and Approval of: [Student Policy #5 - Educational Records and Student Information](#)
- 5.3.2 Consideration and Approval of: [Student Policy #25 - Immigration Enforcement](#)
- 5.3.3 Consideration and Approval of: [Student Policy #31 - Title IX Policy](#)
- 5.3.4 Consideration and Approval of: [Student Policy #32 Referral Protocols for Addressing Pupil Behavioral Health Concerns](#)
- 5.3.5 Consideration and Approval of: [Student Club: PVC Content Creators](#)
- 5.3.6 Consideration and Approval of: [26-27 Student Academic Calendar](#)

5.4 Action: Curriculum & Instruction

- 5.4.1 Consideration and Approval of: [New Course Outline - ELD Lab](#)

5.5 Action: Personnel

- 5.5.1 [Job Description Update - Technology Technician](#)

6 INFORMATION ITEMS

- 6.1 Legislative Updates: [2025 Brown Act](#)
- 6.2 Board/Staff Communication and Announcements:
Statement of Economic Interests - Form 700: deadline is April 1.
- 6.3 Important Dates:
Upcoming Board Meeting - February 24 at 3:00, the Fourth Tuesday

7 ADJOURNMENT

Mission: The Pacific View Charter School community is focused on the success of each student and partners with parents/guardians in the education of their children. The school is committed to providing a safe and inclusive educational environment for all students. Highly skilled credentialed teachers guide the learning process using personalized learning, resources, and curriculum to prepare students for colleges and/or careers.

Public Comments: Members of the public may speak on items not listed on the agenda for 3 minutes each not to exceed 20 minutes for all topics. Extra time may be granted as needed. Board members will not respond to presentations and no action can be taken

Consent Items: Unless a trustee pulls an item, one board vote will approve all items without discussion..

Closed Session: Allowed per Gov. Ed. Code on student discipline (48900), confidential matters (35146), potential or pending litigation (54956.9), personnel (54957), labor (3540-3549.3) or property negotiations (54956.8, 54957.1(a)).

American with Disabilities Act: For accommodations related to disabilities to attend/participate in meetings call 760-757-0161 at least 24 hours prior to.

Brown Act: Agendas can be reviewed at 3670 Ocean Ranch Blvd., Oceanside CA, at 22695 Alessandro Blvd., Moreno Valley, CA 92533 and on the website at: www.pacificview.org

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Minutes - Regular Meeting of the Board of Trustees

Wednesday, December 10, at 3:00pm

1 OPEN SESSION

1.1 Call To Order

Meeting called to order at 3:00

1.2 Roll Call

Present in Oceanside: Kathi Cohen, Noel Ross

Via videoconference from Moreno Valley: Ricardo Sanchez

1.3 Pledge Of Allegiance

1.4 Introductions

Present in Oceanside: Erin Gorence, Jill Chang, Geoff Weeks, Jodi Campanelli, Robert Merril, Gayl Johnson, Linda Moore, Zuleyma Hernandez, Stephanie Whitehouse, Celia Hernandez

Via videoconference: Kathy Meck, Brenda Bock, Chris Thibbodeau

2 APPROVAL OF AGENDA

Motion to approve December 10, 2025 meeting agenda was made by: Noel
seconded by: Ricardo

Ayes: Kathi Cohen, Noel Ross, Ricardo Sanchez

Nos: None

3 CONSENT AGENDA

3.1 [Meeting Minutes from November 18, 2025](#)

Motion to approve November 18, 2025 meeting minutes was made by: Ricardo Sanchez
seconded by: Noel Ross

Ayes: Kathi Cohen, Noel Ross, Ricardo Sanchez

Nos: None

4 PUBLIC COMMENTS

5 ACTION AND DISCUSSION ITEMS

5.1 **Discussion:**

5.1.1 [PVC Annual Report](#)

5.2 **Action: Fiscal & Operations**

5.2.1 *Consideration and Approval of:* [2024-2025 Annual Audit](#)

Brenda Bock from BakerTilly presented the PVC Audit and financial statements for the fiscal year ending June 30, 2025.

Motion to approve the 2024-2025 Annual Audit was made by: Noel Ross
seconded by: Ricardo Sanchez

Ayes: Kathi Cohen, Noel Ross, Ricardo Sanchez

Nos: None

5.2.2 *Consideration and Approval of:* [2025-2026 First Interim Report](#)

Motion to approve the 2025-2026 First Interim Report was made by: Ricardo Sanchez
seconded by: Noel Ross

Ayes: Kathi Cohen, Noel Ross, Ricardo Sanchez

Nos: None

- 5.2.3 *Consideration and Approval of:* [Board Warrant Listing for November 1-30, 2025](#)
 Motion to approve the Board Warrant Listing for November 1-30, 2025 was made by: Noel Ross
 seconded by: Ricardo Sanchez
 Ayes: Kathi Cohen, Noel Ross, Ricardo Sanchez
 Nos: None

5.3 **Action: Administrative**

- 5.3.1 *Consideration and Approval of:* [Student Policy #17 - Uniform Complaint Procedure and UCP Form](#)
 Motion to approve Student Policy #17 - Uniform Complaint Procedure and UCP Form
 was made by: Ricardo Sanchez
 seconded by: Noel Ross
 Ayes: Kathi Cohen, Noel Ross, Ricardo Sanchez
 Nos: None

5.4 **Action: Curriculum & Instruction – None**

5.5 **Action: Personnel – None**

6 INFORMATION ITEMS

- 6.1 Board/Staff Communication and Announcements:
 6.2 Important Dates:
 Staff Holiday Party at 1:00-3:30 - Wednesday, December 17
 Winter Festival 10:00-11:15 - Friday, December 19
 Upcoming Board Meeting - Tuesday January 20

7 ADJOURNMENT

Meeting adjourned at 3:42

Pacific View Charter Board Meeting

January 20, 2026

Discussion

AGENDA ITEM

5.1.2 - 25-26 LCAP Mid-Year Update

Information Summary

The LCAP mid-year update fulfills state requirements to review progress toward goals, actions, and expenditures and to inform the governing board of implementation status. The update highlights progress, adjustments, and areas of focus to maintain alignment with LCAP priorities and student needs.

Responsible Party

Executive Director Gorence will discuss the LCAP Mid-Year Update

Recommended Action:

Information only. No action required.

Local Control and Accountability Plan Mid-Year Update 2025-26

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pacific View Charter School	Erin Gorence, Executive Director	egorence@pacificview.org 760-757-0161

Goals and Actions

Goal 1

Goal #	Description	Type of Goal
1	PVC students will graduate from high school at increasing rates of 1% per year as measured by both the 4-Year cohort, 1-Year cohort and internal measurements including the tracking of earned credits both at PVC and previous schools and passing rates of high school courses.	Focus Goal

State Priorities addressed by this goal.

1, 2, 4, 7, 8

An explanation of why the LEA has developed this goal.

Pacific View predominately services a high risk population of students who have had significant barriers to graduation. Dashboard data shows a low graduation rate when measuring the 4-year cohort and a high graduation rate when measured by the 1-year cohort. Qualitative data indicates that the population at Pacific View will benefit from specific actions and services that need to be implemented in order to prepare students for graduation.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
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1.0	4-Year Graduation Rate	2024 Overall: 59.0% Homeless Youth: 44% Students with Disabilities: 57.1% ELs: 31% SED: 58.8% Source: CA Dashboard	2025 Overall: 60.3 - Increase of 1.3% Homeless: 53.5% ^9% SPED: 58.1% ^1% ELs: 50% ^19% SED: 60.3% ^1%	2026: No Mid-Year Update	Overall Graduation rate of 59%	4.5% difference from baseline
1.1	1-Year Graduation Rate (This is an agreed upon renewal metric)	2024 Overall: 92.3% Homeless Youth: 76.9% Students with Disabilities: 90.3% ELs: n/a SED: 91.1% Source: CA Dashboard	2025 Overall: 92.9% Homeless: 88.9% Students with Disabilities: 88.0% ELs: 83.3% SED: 91.8%	No Mid-Year Update	Overall graduation rate of 93%	3% difference from baseline
1.2	Credit Completion - % of students earning more credits than (This is an agreed upon renewal metric)	Fall Semester 2023: 85.5% and Spring Semester 2024: 85.8% of students earn more credits at PVC than at previous school	Fall Semester 2024: 89.97% and Spring Semester 2025: 81.40% of students earn more credits than at previous school	No Mid-Year Update	Continue to have at least 80% of students earn more credits than at previous schools	n/a

1.3	Passing Rates	HS Spring Semester: Math: 84% ELA: 82% Science: 86% SS: 87%	HS Spring Semester: Math: 82% ELA: 88% Science: 89% SS: 86%	No Mid-Year Update	Increase in each subject by 5%	5% difference from baseline
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Actions

Action #	Title	Description	Mid-Year Update	Total Funds	Contributing
1.0	Support for Credit Deficient Students	Continue to provide intervention through the SST process and track data on SSTs. Spend additional time evaluating SST and disenrollment data both by administration and with teaching staff Continue to have staff complete Credit Completion Tracking Track graduates from the beginning of the year and implement interventions early Create SSPs for credit deficient students upon enrollment and SST meetings for students more than 20 credits behind Continue to use Graduation Planner and Graduation Schoology courses and add schedules to grad planner as additional support Add 9th grade bridge program for incoming 9th grade students Continue How to be Successful in high school presentations Frequent meetings between supervisors and teachers to monitor student progress in course work	All actions are ongoing. SST meetings for graduating students have been revamped and the Executive Director meets with struggling graduates to provide support. Additionally the Grit team is meeting bi-weekly to make sure that early interventions are taking place for students. 9th Grade bridge was completed in summer and Coyote Code class was updated. It was determined that math was not the best class to offer incoming students in summer and other classes will be offered instead next summer	\$1,120,043 Mid-Year Update: \$ 560,000	No

1.1	Access to Courses	Continue to create additional alternative assignments for independent study courses Continue to keep caseloads low so staff has designated time to work individually with students Continue to analyze student performance data to determine appropriate course placement Explore virtual homerooms and virtual study halls for accountability purposes for students Increase accessibility supports to curriculum and purchase the additional embedded reader for Schoology	All actions are in progress	\$ 534,189 Mid-Year Update: \$ 267,000	No
1.2	Parent Engagement	Continue to provide translation services in all needed languages during counseling workshops and meetings Encourage families to attend meetings with the school counselor by offering evening sessions, dinner and child care. Convene parent committees for input on school functions and development of the LCAP. Offer awards ceremony for reclassification to engage EL families Explore possibility of using a chat thread with parents for input Learn more about website functions for communication with families with a focus on texting families Create virtual meetings/recordings “Quick tips” on how to graduate from high school for families, dual enrollment, independent study	All actions are ongoing. School Site Council is meeting regularly ELAC is meeting regularly Parent volunteer participation has increased	\$ 198,654 Mid-Year Update: \$ 99,327	Yes

1.3	Support for Special Education Students	Continue to refine Certificate of Completion Program as well as develop the Alternative Pathways to Graduation Diploma which will include the development of ITP plans, pathways of study, modifications to curriculum and collaboration time for general and special education teachers. Continue to provide designated instructional time for COC/Alt Pathway students Conduct refresher trainings on IEP implementation and accommodations Continue to purchase supplemental curriculum to support these pathways Attend SELPA provided trainings and consultation with Program Specialist to learn more about Pathways	All action progress Selpa Program Specialist has done a site visit Additional training on testing accommodations has been provided. Options for pathways to graduation now include meetings for students prior to entering high school based on individual need	\$ 206,080 Mid-Year Update: \$ 103,000	No
1.4	Senior Activities	Host senior sunrise, sunset events to encourage working towards graduation, possible vision board activity Host Grad Fest: purchase swag, decorate your cap, lei making activity	Senior sunrise took place at both campuses. Other activities will be offered in Spring.	\$ 15,000 Mid-Year Update: \$ 3,000	Yes

Goal 2

Goal #	Description	Type of Goal
2	All graduating students will leave PVC with a clear plan for life after high school to be measured by post graduation surveys, locally collected meeting data and the California School Dashboard College and Career Indicator.	Broad Goal

State Priorities addressed by this goal.

3, 4, 5, 6

An explanation of why the LEA has developed this goal.

PVC services a specific population of students that often have limited access to college and career resources in the home. The school needs to prepare students not only for graduation but for life after high school by providing them with support in choosing plans for life after high school, college application support, Fafsa completion support and access to work readiness training.

Measuring and Reporting Results

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Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.0	CCI Indicator	2024 % Prepared (P): 7.4% % Approaching (A): 10.2% SPED: P-0%, A-0% SED: P-7.9%, A-10.8%	2025 % Prepared (P): 9.5% ^2.1 % Approaching (A): 11.9% ^1.7 SPED: P-5.4%, ^5.4 SED: P-8.7%, ^1	No Mid-Year Update	15% of students will show prepared based on the CCI indicator	6.9% difference from baseline
2.1	Graduates will develop a clear post-graduation plan (This is an agreed upon renewal metric)	2024 95% of students report having a clear plan for graduation	2025 95% of students report having a clear plan for graduation	No Mid-Year Update	Continue to have 95% of students report having a clear plan for graduation	n/a
2.2	FAFSA completions rates	2024 66% of students completed the FAFSA	2025 85% of students completed the FAFSA	No Mid-Year Update	90% completion rate	24% difference from baseline
2.3	Maintain student access to a broad course of study including the full A-G required suite of courses	2024 100% of students have access to a broad course of study and all required courses to fulfill A/G pathway	2025 100% of students have access to a broad course of study and all required courses to fulfill A/G pathway	2026 100% of students have access to a broad course of study and all required courses to fulfill A/G pathway	Maintain 100% of students have access to a broad course of study and all required courses to fulfill A/G pathway	n/a
2.4	Completion of Post Graduation surveys for SPED students	2024 77% of students completed the SPED Post Grad surveys	2025 88% of students completed the SPED Post Grad survey	No Mid-Year Update	95% of students will complete the survey	18% difference from baseline

Actions

Action #	Title	Description	Mid-Year Update	Total Funds	Contributing
2.1	College and Career Activities	Continue to offer Field Trips to colleges, trade schools and worksites Continue to host Career Day for both middle and high school Provide a variety of FAFSA Meetings and workshops Host onsite and virtual college and career presentations Require students to attend field trips and presentations (part of senior project/exit course requirements) Host workshop on college applications, scholarships and resume writing Interview alumni to make testimonials about leaving high school with a plan and their experiences post high school Explore possibility of partnerships with local businesses to offer job shadows and/or internships Require teachers to attend at least one event, field trip, or presentation Track student post secondary interest through registration survey and intervention survey Plan and host post secondary field trips based on student interests in college, career, and life skills goal completion Partner with the Department of Rehabilitation to provide college and career readiness services for students with special needs.	All actions are in progress and: Plan explore the potential to offer micro internships. Students are encouraged to attend Field Trip and Presentations in the Beyond the Tassel class. FAFSA parent nights have been offered. Offered a Family college planning night to learn about different requirements and colleges.	\$ 354,493 Mid-Year Update: \$ 177,245	Yes

2.2	Additional College and Career Readiness Curriculum	Rebrand Exit Course to be a year long or 4-year long senior project with reflections and portfolio tasks, including a PVC Connect Scavenger Hunt to find resources available to them. Redesign Introductory Course for 9th graders to assist with transition to high school, including an assignment focused on career spotlights. Replace Pathful curriculum with Tiggbee that is offered through SDCOE.	Plan adding career components to the middle school elective courses. Will explore dual enrollment and certification programs through MiraCosta Club to Career A/B has been added to the course catalog.	\$ 32,775 14 Mid-Year Update: \$ 15,000	Yes
2.3	Community College Relationship	Increase relationship with local community colleges to assist students in concurrent enrollment in adult high school and college courses Develop a MOU for Mira Costa in order to increase the communication about student enrollment between School Counselor coordinator and MiraCosta Admissions.	All actions are in progress	\$ 30,557 Mid-Year Update: \$ 10,000	No
2.4	First Generation Support	Provide skills-based activities for students who are first in family to go to college FAFSA workshop, college workshops for students and guardians, Scholarship workshop, Financial Award letters workshop (how to evaluate the financial aid offers and compare schools) will be offered to families who have been identified as first generation.	Now offer a No Fear 4 year club to increase opportunities for skills based activities. FAFSA parent nights have been offered. Workshops have been offered this semester. More one to one support will be given to first generation students.	\$ 104,440 Mid-Year Update: \$ 50,000	Yes

Goal 3

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Goal #	Description	Type of Goal
3	Students will demonstrate growth towards meeting or exceeding standards in English Language Arts as measured by growth on the NWEA Maps test for Reading and an increase in scaled scores on the CAASPP SBAC test for ELA. At least 50% or more English Learners will demonstrate progress in developing English language proficiency as measured through the ELPI on the California School Dashboard	Broad Goal

State Priorities addressed by this goal.

2, 4, 5

An explanation of why the LEA has developed this goal.

Students often arrive at Pacific View after being unsuccessful at another school, especially in high school. Students need additional support to remediate deficiencies in ELA, specifically in reading, in order to master content and to be able to graduate college and career ready.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.0	SBAC Scores ELA and Growth (Growth is an agreed upon renewal metric)	2024 Schoolwide: Yellow 38.4 below standard Increased 14.2 points (statewide growth = 0.4)	2025 Schoolwide: Yellow 29.8 below standard Increased 8.6 points	No Mid-Year Update	Will calculate once scores are released for 2024	Will calculate once scores are released for 2024
3.1	SBAC Similar Schools Comparison (is an agreed upon renewal metric)	PVC continues to outperform similar continuation and similar charter schools in the area	PVC continues to outperform similar continuation and similar charter schools in the area	No Mid-Year Update	Continue to outperform similar schools	n/a

3.2	NWEA Scaled Scores Reading	2024: 4/7 grade levels showed higher achievement from Fall to Spring. Six out of seven scored in the average or above percentile range for achievement.	2025: 5/7 grade levels showed improvement in achievement. 6/7 scored in the average or above achievement range.	No Mid-Year Update	6/7 grade levels will show higher achievement from Fall to Spring	2 grade levels need to improve scores
3.3	NWEA Growth ELA	2024: 3/7 grade levels met growth targets for reading.	2025: 6/7 grade levels met growth targets for reading and 6 out of 7 showed greater growth than national averages.	No Mid-Year Update	5/7 grade levels will need to meet growth targets for reading	2 grade levels need to improve
3.4	English Course Grades	Spring Semester Passing with C or better: Overall: 70% EL: 46% SPED: 53% LI: 73% Passing Overall: 82%	Spring Semester Passing with C or better: Overall: 69% EL: 48% SPED: 77% LI: 70% Passing Overall: 88%	No Mid-Year Update	80% passing rate overall Increase each subgroup by 5%	5% increase
3.5	ELPI Levels	2024: 51% increased at least one ELPI Level 24.4% decreased	2025 54% increased at least one ELPI level	No Mid-Year Update	Continue to perform at or better than state calculated rate	0% change
3.6	Reclassification Rates	2024: 17%	2025 25%	No Mid-Year Update	20% or more students will reclassify	3% increase

Actions

Action #	Title	Description	Mid-Year Update	Total Funds	Contributing
3.0	English Courses	Continue to require English workshops for all high school students Require English workshops for English 12 More English workshops will be offered at the high school level including offerings in Session 1 of the school year. Staff will continue to revise the English classes incorporating ERWC and PVC literacy strategies.	All actions are in progress. In addition, students wishing to take English independently must be approved Additional teaching staff were trained in ERWC	\$ 476,045 Mid-Year Update: \$ 238,000	No
3.1	Instructional Focus in Literacy	Literacy Strategies will be embedded in all course work TOSA Reading Specialist will continue to support the instructional focus, specifically with coaching on embedding the literacy strategies into the curriculum in all grade levels. Monitor the developed scope and sequence for middle school through regular benchmark assessments. Develop opportunities to encourage students to go to the library Vocabulary warm ups will be implemented in middle school classes.	All actions are in progress. TOSA is also completing dyslexia screenings and services are provided to students who need them Additional literacy training is planned for January	\$ 288,665 Mid-Year Update: \$ 144,000	No
3.2	English Language Development	Continue to offer high school ELD onsite and virtually and expand the role of the EL Support teacher to include support to teachers who are working with English language learners Continue to offer Designated ELD for grades 6-12. Purchase additional EL curriculum- Purchased English 3D Continue to offer Translation Services for families	Collaboration time has been added prior to the start of each workshop session for ELD teacher to meet with workshop teachers. Alternative Coyote Code course for Newcomer students have been developed Plans for a newcomer ELD course are in progress ELAC Committee is meeting regularly	\$ 150,594 Mid-Year Update: \$ 55,000	Yes

3.3	Instructional Support	Continue to provide training for teachers on differentiation strategies Ongoing training for teachers on best ways to use curriculum in classes All teacher and ed specialist supervisors meet with staff weekly to discuss student concerns and provide support. Administration will develop a plan using Teachboost data to help determine how to best support teachers, ed specialists, and aides. Increase communication between aides and teachers regarding best practices in supporting students.	All actions are in progress Reading intervention has been built into the middle school schedule and is taught by TOSA for reading Time has been added to middle school teacher calendars to meet with aides who provide support to students in their classrooms	\$ 381,856 18 Mid-Year Update: \$ 180,000	No
3.4	Testing	Continue to require proctored sessions for NWEA testing Continue to require students to set goals for summative NWEA testing scores Continue to offer the SBAC Course for high school students and continue to make ELA prep sessions required as a part of the SBAC prep course. Continue to train teachers on best practices for the SBAC prep course and the importance of SBAC testing. Revise and improve benchmarks for lower grades. Continue to coach teachers on the use of benchmarks and interpreting data.	Fall testing for NWEA has completed SBAC course for high school students was revised and will be offered in Spring semester CAST prep sessions will be required for students taking this test The spring testing schedule has been changed to add more time in between tests Additional test prep will be offered in the 3-8 home study program Education Specialist were trained in best practices for choosing testing accommodations for state assessments ELPAC test practice sessions are implemented in ELD class prior to testing	\$ 468,994 Mid-Year Update: \$ 234,500	No

Goal 4

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Goal #	Description	Type of Goal
4	Students will demonstrate growth towards meeting or exceeding standards in Math as measured through growth on NWEA Maps for Math and increased scaled score in CAASPP SBAC test for Math with a specific focus of providing additional support for students with exceptional needs.	Broad Goal

State Priorities addressed by this goal.

2, 4, 5

An explanation of why the LEA has developed this goal.

Students often arrive at Pacific View after being unsuccessful at another school, especially in high school. Students need additional support to remediate deficiencies in math in order to master content and to be able to graduate college and career ready.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.0	SBAC Scores Math and Growth (Growth is an agreed upon renewal metric)	2024 Schoolwide: Orange 115.4 below standard Increased by 17.8 points (statewide growth = 1.5)	2025 Schoolwide: Orange 105 below standard Increased by 10.4 points	No Mid-Year Update	Will calculate once scores are released for 2024	Will calculate once scores are released for 2024
4.1	SBAC Similar Schools Comparison (is an agreed upon renewal metric)	PVC continues to outperform similar continuation and similar charter schools in the area	2025 PVC continues to outperform similar continuation and similar charter schools in the area	No Mid-Year Update	Continue to outperform similar schools	n/a

4.2	NWEA Scores Math	2024 6/7 grade levels improved in math achievement in 2024 6/7 grade levels scored average or better in achievement	2025 6/7 grade levels improved in math achievement in 2025 5/7 grade levels scored average or better in achievement	No Mid-Year Update	7/7 grade levels will show improvement from Fall to Spring Achievement	1 grade level needs to improve 26
4.3	NWEA Growth Math	2024 7/7 grade levels met growth targets	2025 7/7 grade levels met growth targets and 100% of grade levels showed growth greater than the nation norm	No Mid-Year Update	7/7 grade levels meet growth target	No difference
4.4	Math Semester Grades	Spring Semester Passing with C or better: Overall: 70% EL: 65% SPED 80% LI: 71% Passing Overall: 81%	Spring Semester Passing with C or better: Overall: 68% EL: 55% SPED 80% LI: 67% Passing Overall: 82%	No Mid-Year Update	80% passing rate overall Increase each subgroup by 2%	5% increase
4.5	Upper level math course enrollment	121 Students enrolled in Math 3 Spring Semester 25 students enrolled in Precalculus	92 students enrolled min Math 3 21 students enrolled in Precalc.	No Mid-Year Update	320 students enrolled in math 3 75 students enrolled in Precalculus	11% increase for Math 3 enrollment 44% increase for Precalculus

Action #	Title	Description	Mid-Year Update	Total Funds	Contributing
4.0	Curriculum	Research new math courses and continue to embed literacy strategies in current math courses Create scope and sequence and benchmarks for middle school math courses. Continue using scope and sequence and improve benchmark practices in middle school math courses. Research math intervention for high school using Math Essentials and additional supplemental resources to target individual skills (such as IXL/MyPath) Provide intervention curriculum for middle school students in math Continue to offer higher level math courses both through workshops and through independent study Assess and appropriately place students in correct math courses Purchase additional surface pros to facilitate math instruction	Math PLC is exploring Financial Literacy as a possible future math course Benchmarks for math in middle school are in progress Math Essentials/Math Readiness courses are being offered in the spring in a new format with direct instruction and placement process Math curriculum in home study has been updated to include Edgenuity to provide more support than Bright Thinker All other actions are in progress	\$ 496,973 Mid-Year Update: \$ 240,500	No

4.1	Intervention and Support	Provide push in and pull out services based on student IEPs for math Explore a formalized plan on how to offer math tutoring after high school math classes for students who need it Redesign middle school schedule to extend the day and provide a designated time for math intervention Use NWEA to differentiate instruction in math classes Explore ways to provide more push-in support for high school math Explore ways to provide basic skills practice in current math classes Continue to provide student incentives for meeting goals in math courses and testing	All actions are in progress Intervention for math in middle school takes place 2x/week during the extended schedule	\$ 440,013 22 Mid-Year Update: \$ 220,000	Yes
4.2	Training and Professional Development	Train staff on the need for providing accommodations to special education students Explore ways to allow for collaborative PLC time prior to math workshops starting. Train staff in how to design differentiated lessons and build resource banks of differentiated lessons and activities Provide all staff training on redesign of independent study curriculum Provide additional training in school-provided curriculum Provide additional training for proctoring NWEA tests	Collaboration time has been added into PLC times for math and ELA subjects Additional trainings are planned for spring	\$ 66,904 Mid-Year Update: \$ 33,400	No

4.3	Testing	Continue to require proctored sessions for NWEA testing Continue to require students to set goals for summative NWEA testing scores Continue to offer the SBAC Course for high school students, practice sessions in all testing grades and continue to make math prep sessions required as a part of the SBAC prep course. Continue to train teachers on best practices for the SBAC prep course and the importance of SBAC testing. Create a plan for benchmarks in lower grades Revise and improve benchmarks for lower grades. Coach teachers on the use of benchmarks and interpreting data.	Fall testing for NWEA has completed SBAC course for high school students was revised and will be offered in Spring semester The spring testing schedule has been changed to add more time in between tests Additional test prep will be offered in the 3-8 home study program Education Specialist were trained in best practices for choosing testing accommodations for state assessments	\$ 336,302 23 Mid-Year Update: \$ 163,000	No
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Goal 5

Goal #	Description	Type of Goal
5	PVC will continue to expand and improve resources and services to staff, students and parents to provide a sense of safety, school connectedness, and to support students' social emotional wellness.	Maintenance Goal

State Priorities addressed by this goal.

1, 6, 7, 8

An explanation of why the LEA has developed this goal.

Pacific View Charter School students have demonstrated additional social and emotional struggles post-covid which have impacted their performance in school. Additional support is needed to support students' social and emotional health in order for them to be successful academically.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
5.0	Attendance Rates	Chronic Absenteeism Green: 3.6% Declined by 1.2% (CA School Dashboard)	2025 Blue: 1% Declined by 2.6%	No Mid-Year Update	Maintain less than 10%	Current baseline is 4.8%, so plan is to not grow by more than 5% over time
5.1	Suspension Rate	Suspension Rate: Green: 0.8% Increased by 0.3% (CA School Dashboard)	2025 Blue: 0.5% Declined by 0.3%	No Mid-Year Update	2% or less	Current baseline is 0.6%, so plan is to not increase by more than 1.4%
5.2	Student Survey Results- School Safety (This is an agreed upon renewal metric)	School Safety: 95% of students report feeling safe at school	School Safety: 96% of students report feeling safe at school	No Mid-Year Update	Maintain 95% school safety report from students	N/A
5.3	Staff Retention Rates	2024 Overall: 83% Classified: 80% Certificated: 89%	2025 Overall: 87% Classified: 85% Certificated: 88%	No Mid-Year Update	Maintain a retention rate of at least 75%	N/A

Actions

Action #	Title	Description	Mid-Year Updates	Total Funds	Contributing
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5.0	Support programs	Revise internal surveys with more detailed questions for students to get better data on healthy choices Continue to offer counseling services through Palomar Family Counseling Offer student workshops on topics such as healthy relationships, online safety (phishing and healthy online practices), mental health, substance use. Restorative will research and organize opportunities during Red Ribbon Week, Kindness Week, Mental Health Awareness Month. Expand support services available to families and continue to develop relationships with community service organizations such as VCC, DOR, etc Continue to hire security guard and Canine Detection services Add additional cessation resources for student bathrooms and additional presentations for students regarding substance abuse.	All services are in progress Additionally, middle school students are completing Project Alert anti-vaping curriculum. Middle school leadership was trained on anti-smoking curriculum and will present to 6th grade PVC has partnered with Resilience through VCC for mentoring of high school students Students are being referred to Lifeline for support services. Students are referred to Oceanside Youth Partnership program for healthy choices and mentoring	\$ 448,379 26 Mid-Year Update: \$ 224,200	Yes
5.1	Student Supplies	Increase the number of hot spots available to students for check out to have some on site at all times for homeless students Provide Chromebooks for all students in grades 6-12 and any grade lower who needs one Continue to purchase phones from Connected Students to Resources Organization for homeless students needing phone service Continue to offer the Coyote Closet for students to get basic school supplies and clothing at no cost.	All services are in progress. A food drive is also being conducted at the Oceanside campus	\$ 92,451 Mid-Year Update: \$ 3,200	Yes
5.2	Curriculum	Revise Health course to offer more robust curriculum to support social emotional health Continue to use Changing Perspectives Curriculum and align specific themes to grade levels based on observed social and emotional needs	All actions are in progress	\$ 40,793 Mid-Year Update: \$ 20,350	Yes

5.3	Improve Electives	Continue to run an Elective PLC who focuses on elective curriculum writing. Continue to offer middle school electives Expand college and career focus to middle school electives Add Ethnic Studies elective to the course catalog for high school Continue the art and music workshop electives and the employment of an art teacher		\$ 310,431 27 Mid-Year Update: \$ 155,000	No
5.4	Student Discipline	Expand the alternative to suspension programs for students who commit suspendable offenses. Provide interventions such as the loss of campus or classroom privileges for students who exhibit challenges in managing behavior and regulation. Review and revise behavior management systems to be implemented in all middle school classes Plan time for sharing of best practices for managing difficult behaviors in PLCs and create a PLC calendar for the year PBIS Implementation - Launch and Training year - staff will be trained on new Coyote Code, behavior matrices, acknowledgement systems, behavior support in the classroom. This will be monitored throughout the year by administration.	ATS curriculum has been developed for middle school. ATE was developed for students who need to spend elective time working on SEL. PBIS training and implementation is in progress	\$ 280,765 Mid-Year Update: \$ 140,350	No
5.5	Staff Support	Continue to assist staff with managing stress and build resilience through the utilization of VEBA health and wellness activities such as cooking classes, fitness and yoga classes. Continue the Coyote Howl-Outs to acknowledge staff contributions to PVC community	VEBA classes continue in Oceanside Howl-Outs continue Fun Friday for staff and student engagement are ongoing	\$ 50,512 Mid-Year Update: \$ 25,000	No

5.6	Student Enrichment and Engagement	Continue with the Restorative Alliance Committee Develop a schedule for high school program which includes breaks, meals, clubs, sports and time for wellness activities. Revise the middle school schedule to include breaks, meals, and possible additional electives and time for wellness activities. Added morning breakfast in the study hall. Added focus on wellness through the walking group, increased participation in high school club sports, addition of middle school sports and the middle school Exercise club. Continue to offer school events: Coyote Campus, Dance, Fit and Fun Day, Homestudy events, Added: club rush, winter festival, Kindness week, spirit days for testing Continue to offer clubs, possible focus groups and explore other ways to solicit student voice. Expand the number of students participating in clubs Continue to offer incentives for attendance in the middle school program Explore ways to make the teacher classrooms more inviting to students (increased decorations, added PVC news). Added weekly agenda and morning announcements through new phone system. Continue to develop the school website to increase traffic and build community Explore ways to encourage student leadership on campus through leadership class and a high school yearbook Explore the possibility of conducting home visits to engage resistant students. Look into the possibility of adding ESports for students Add a virtual study hall for students who need a virtual place to attend for tutoring and engagement Create additional activities to celebrate the heritage months	Restorative Alliance has rebranded to the Culture and Community Committee Participation in student clubs has increased and the number of clubs have increased Middle school sports has played other schools in sports Events are ongoing. Explore possibility for a mid-year club showcase and recruiting event Attendance incentive trip #1 has occurred Classrooms have been updated with PBIS documents and other decorations Work on the website is ongoing School news is shared through the weekly agenda, morning announcements, newsletters, website, Youtube channels, etc In addition to leadership class, middle school students have been trained as Coyote Conflict Managers to do peer mediation Students have been participating as volunteers for the Coyote Closet Leadership students are collaborating with administration to promote the celebration of diversity through decorations for the heritage months Hosted first "Get Ready for Middle School" Camp for students entering middle school in the fall.	\$ 242,026 28 Mid-Year Update: \$ 120,000	Yes
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5.7	Facilities	Maintain safe and secure facilities through frequent monitoring of facilities need and upkeep. Explore the possibility of purchasing additional cameras for stairwells in Oceanside Purchase additional vape detectors for Moreno Valley	All facility activities are ongoing	\$ 399,987 29 Mid-Year Update: \$180,320	No
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Pacific View Charter Board Meeting

January 20, 2026

Fiscal & Operations

AGENDA ITEM**5.2.1 - Board Warrant Listing December 2025****Information Summary**

Warrants and Automated Clearing House (ACH) payments are issued in accordance with approved budgets and/or contracts

Responsible Party

Fiscal and Operations Coordinator Chang will discuss the Board Warrant Listing

Recommended Action:

That the Board approves the presented warrants and Automated Clearing House (ACH) payments issued from December 1-31, 2025

PACIFIC VIEW CHARTER SCHOOL
BOARD WARRANT REPORT
DECEMBER 1-31, 2025

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Warrant ID	Remit Supp	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Amount	PO No.
044355	0000000088	Specialized Therapy Services, Inc	12/8/2025	6,247.18	AUDIOLOGY	6200	150.00	0000002482
044355	0000000088	Specialized Therapy Services, Inc	12/8/2025		OT	6200	1,331.98	0000002482
044355	0000000088	Specialized Therapy Services, Inc	12/8/2025		ERMHS	6200	4,156.25	0000002482
044355	0000000088	Specialized Therapy Services, Inc	12/8/2025		Nursing & Screening	6200	608.95	0000002482
044356	0000000152	Reliable Translations Inc.	12/8/2025	171.00	TRANSLATION SERVICES	6200	171.00	0000002508
044357	0000000284	Bright Thinker, Inc	12/8/2025	3,800.00	BRIGHT THINKER EXTRA DIGITAL L	6200	3,800.00	0000002577
044358	0000000304	Amazon.com Sales, Inc.	12/8/2025	634.10	INSTRUCTIONAL SUPPLIES	6200	108.10	0000002433
044358	0000000304	Amazon.com Sales, Inc.	12/8/2025		STUDENT SUPPLIES - AMAZON	6200	13.44	0000002434
044358	0000000304	Amazon.com Sales, Inc.	12/8/2025		STUDENT SUPPLIES - AMAZON	6200	13.99	0000002434
044358	0000000304	Amazon.com Sales, Inc.	12/8/2025		TK-5 CURSIVE WRITING BOOKS	6200	402.00	0000002571
044358	0000000304	Amazon.com Sales, Inc.	12/8/2025		TEXTBOOK REPLACEMENT	6200	79.38	0000002444
044358	0000000304	Amazon.com Sales, Inc.	12/8/2025		STUDENT SUPPLIES - AMAZON	6200	17.19	0000002434
044359	0000000322	New Direction Solutions, LLC	12/8/2025		Physical Therapy	6200	33.93	0000002551
044359	0000000322	New Direction Solutions, LLC	12/8/2025		SPECIAL ED SERVICES SLP	6200	1,248.48	0000002485
044359	0000000322	New Direction Solutions, LLC	12/8/2025		SPECIAL ED SERVICES SLP	6200	1,835.99	0000002485
044360	CS0008	SOUTH COUNTY PEST CONTROL, INC	12/8/2025	90.00	Pest Control - Both Campuses	6200	90.00	0000002427
044361	JP0001	JAN-PRO OF SAN DIEGO	12/8/2025	3,799.00	Oceanside janitorial services	6200	3,799.00	0000002418
044362	MV0004	MV MEDICAL CTR MASTER ASSOC	12/8/2025	1,352.00	MV property association fees	6200	1,352.00	0000002421
044363	MY0001	YOUNG, MINNEY & CORR, LLP	12/8/2025	553.00	Legal counsel	6200	553.00	0000002413
044364	WM0001	WASTE MANAGEMENT	12/8/2025	239.11	MV Trash & recycle collection	6200	239.11	0000002419
044507	0000000160	Pediatric Therapy Services, LLC	12/10/2025	16,703.00	STEPSTONE	6200	16,703.00	0000002569
044508	0000000167	HopSkipDrive, INC	12/10/2025	965.69	SPED student transportation	6200	965.69	0000002457
044509	0000000261	GoTo Technologies USA, Inc	12/10/2025	1,172.68	Phones Oside - Student 85%	6200	762.97	0000002462
044509	0000000261	GoTo Technologies USA, Inc	12/10/2025		Phones MV - Admin 15%	6200	41.26	0000002463
044509	0000000261	GoTo Technologies USA, Inc	12/10/2025		Phones MV - Student 85%	6200	233.81	0000002463
044509	0000000261	GoTo Technologies USA, Inc	12/10/2025		Phones Oside - Admin 15%	6200	134.64	0000002462
044510	0000000322	New Direction Solutions, LLC	12/10/2025	4,999.65	SPECIAL ED SERVICES SLP	6200	2,496.96	0000002485
044510	0000000322	New Direction Solutions, LLC	12/10/2025		SPECIAL ED SERVICES SLP	6200	2,400.91	0000002485
044510	0000000322	New Direction Solutions, LLC	12/10/2025		Physical Therapy	6200	101.78	0000002551
044511	AC0007	AIR CRAFTS HEATING & AC INC.	12/10/2025	17,200.00	HVAC Maint & repair - Oceansid	6200	17,200.00	0000002428
044512	MY0001	YOUNG, MINNEY & CORR, LLP	12/10/2025	158.00	Legal counsel	6200	158.00	0000002413
044513	OF0001	OFFICE DEPOT	12/10/2025	208.67	Student Supplies - GenEd 80%	6200	46.20	0000002467
044513	OF0001	OFFICE DEPOT	12/10/2025		Student Supplies - SpEd 20%	6200	26.23	0000002465
044513	OF0001	OFFICE DEPOT	12/10/2025		Student Supplies - GenEd 80%	6200	104.93	0000002465
044513	OF0001	OFFICE DEPOT	12/10/2025		Admin Office Supplies - 15%	6200	23.15	0000002465
044513	OF0001	OFFICE DEPOT	12/10/2025		Admin Office Supplies - 15%	6200	8.16	0000002467
044688	0000000150	Kajeet, Inc	12/15/2025	1,593.21	KAJEET HOTSPOTS	6200	1,593.21	0000002478
044689	0000000304	Amazon.com Sales, Inc.	12/15/2025		INSTRUCTIONAL SUPPLIES	6200	81.19	0000002433
044689	0000000304	Amazon.com Sales, Inc.	12/15/2025		TEXTBOOK REPLACEMENT	6200	27.01	0000002444

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Warrant ID	Remit Supp	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Amount	PO No.
044689	0000000304	Amazon.com Sales, Inc.	12/15/2025	258.91	INSTRUCTIONAL SUPPLIES	6200	44.32	0000002433
044689	0000000304	Amazon.com Sales, Inc.	12/15/2025		TEXTBOOK REPLACEMENT	6200	106.39	0000002444
044822	0000000304	Amazon.com Sales, Inc.	12/17/2025		WINTER FESTIVAL AMAZON	6200	50.78	0000002578
044822	0000000304	Amazon.com Sales, Inc.	12/17/2025		STUDENT SUPPLIES - AMAZON	6200	67.05	0000002434
044822	0000000304	Amazon.com Sales, Inc.	12/17/2025	214.32	TEXTBOOK REPLACEMENT	6200	96.49	0000002444
045058	0000000143	Wess Transportation Services	12/22/2025	947.03	Birch Aquarium transportation	6200	947.03	0000002560
045059	0000000152	Reliable Translations Inc.	12/22/2025	228.00	TRANSLATION SERVICES	6200	228.00	0000002508
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025	544.96	INSTRUCTIONAL SUPPLIES	6200	36.81	0000002433
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025		STUDENT SUPPLIES - AMAZON	6200	118.43	0000002434
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025		TEXTBOOK REPLACEMENT	6200	79.89	0000002444
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025		WINTER FESTIVAL AMAZON	6200	36.66	0000002578
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025		TEXTBOOK REPLACEMENT	6200	106.20	0000002444
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025		Bldg, M&O supplies	6200	56.57	0000002395
045060	0000000304	Amazon.com Sales, Inc.	12/22/2025		STUDENT SUPPLIES - AMAZON	6200	110.40	0000002434
045061	0000000317	Patch Media	12/22/2025	1,000.00	THE PATCH ONLINE ADS	6200	1,000.00	0000002545
045062	0000000322	New Direction Solutions, LLC	12/22/2025	5,492.70	SPECIAL ED SERVICES SLP	6200	2,566.32	0000002485
045062	0000000322	New Direction Solutions, LLC	12/22/2025		SPECIAL ED SERVICES SLP	6200	2,824.60	0000002485
045062	0000000322	New Direction Solutions, LLC	12/22/2025		Physical Therapy	6200	101.78	0000002551
045063	MV0004	MV MEDICAL CTR MASTER ASSOC	12/22/2025	1,357.00	MV property association fees	6200	1,357.00	0000002421
045064	NA0002	NANPOR SECURITY SERVICES	12/22/2025	5,369.75	Campus Security Guard-Oside	6200	5,369.75	0000002422
045223	0000000322	New Direction Solutions, LLC	12/24/2025	5,098.74	Physical Therapy	6200	101.78	0000002551
045223	0000000322	New Direction Solutions, LLC	12/24/2025		SPECIAL ED SERVICES SLP	6200	2,172.36	0000002485
045223	0000000322	New Direction Solutions, LLC	12/24/2025		SPECIAL ED SERVICES SLP	6200	2,824.60	0000002485
14373946	0000000266	Top Notch Catering	12/4/2025	8,615.24	Student Nutrition Food - Sped	6200	1,723.05	0000002519
14373946	0000000266	Top Notch Catering	12/4/2025		Student Nutrition Food - Gen E	6200	6,892.19	0000002519
14373947	AD0002	ADT SECURITY SERVICES	12/4/2025	83.55	ADT SECURITY MV	6200	83.55	0000002472
14373948	MV006	MORENO VALLEY UTILITY	12/4/2025	246.33	Electric Utility - Moreno Vall	6200	246.33	0000002425
14373949	NA0005	NATIONAL BENEFIT SERVICES, LLC	12/4/2025	78.00	Cafe 125 Admin Fees	6200	78.00	0000002403
14373950	PF0001	PALOMAR FAMILY COUNSELING	12/4/2025	23,779.00	Counseling Services	6200	12,403.00	0000002531
14373950	PF0001	PALOMAR FAMILY COUNSELING	12/4/2025		Counseling Services	6200	11,376.00	0000002531
14373951	PVEG01	ERIN L GORENCE	12/4/2025	62.00	Employee Reimbursement	6200	62.00	
14373952	RH0001	RONALD LARRY HOLDEN	12/4/2025	2,600.00	Janitorial Services MoVal	6200	2,600.00	0000002397
14373953	VC0001	VCC OCEAN RANCH CONDO. ASSOC.	12/4/2025	6,506.00	Property association fees	6200	6,506.00	0000002420
14375293	0000000005	Riverside County Treasurer	12/8/2025	1,816.51	Property Taxes - Moreno Valley	6200	1,816.51	0000002580
14375294	0000000043	Vortex Industries, Inc	12/8/2025	1,360.90	Moreno Valley Vandalism Repair	6200	1,360.90	0000002583
14375295	0000000216	Raine Stephens	12/8/2025	161.34	Employee Reimbursement	6200	161.34	
14375296	0000000283	Whitehouse CPAs, Inc	12/8/2025	10,650.00	Back office services	6200	10,650.00	0000002411
14375297	0000000294	Lamar Texas Limited Partnership	12/8/2025	3,000.00	BILLBOARD AD	6200	3,000.00	0000002515
14375298	0000000308	Rebecca Koos	12/8/2025	81.34	Employee Reimbursement	6200	81.34	

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Warrant ID	Remit Supp	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Amount	PO No.
14375299	CI0003	AT&T MOBILITY	12/8/2025	449.00	Cell phone service	6200	449.00	0000002417
14375300	CO0008	COX BUSINESS SERVICES	12/8/2025		Oceanside Internet	6200	74.29	0000002489
14375300	CO0008	COX BUSINESS SERVICES	12/8/2025	495.25	Oceanside Internet	6200	420.96	0000002489
14375301	SA0008	SAN DIEGO GAS & ELECTRIC	12/8/2025	3,356.11	Electric Utility - Oceanside	6200	3,356.11	0000002426
14375302	SD0002	SAN DIEGO COUNTY TREASURER	12/8/2025	6,183.68	Property Taxes - Oceanside	6200	6,183.68	0000002579
14377202	0000000039	Celia Hernandez	12/11/2025	276.01	Employee Reimbursement	6200	276.01	
14377203	0000000110	Linda Moore	12/11/2025	102.65	Employee Reimbursement	6200	102.65	
14377204	0000000192	Shaniqwa Hemmings	12/11/2025	102.65	Employee Reimbursement	6200	102.65	
14377205	0000000237	Katrin Tellez	12/11/2025	102.65	Employee Reimbursement	6200	102.65	
14377206	0000000309	T-Mobile USA Inc	12/11/2025	35.14	T-MOBILE STUDENT PHONE	6200	35.14	0000002514
14377207	0000000353	CA Association Teachers of English	12/11/2025	390.00	ENGLISH TEACHER CONFERENCE	6200	390.00	0000002584
14377208	0000000354	Brenda Harris	12/11/2025	80.00	Employee Reimbursement	6200	80.00	
14377209	0000000355	Janie Mazer	12/11/2025	102.65	Employee Reimbursement	6200	102.65	
14377210	DS0003	SPARKLETTS & SIERRA SPRINGS	12/11/2025		Bottled Water Serivce - Both c	6200	68.39	0000002491
14377210	DS0003	SPARKLETTS & SIERRA SPRINGS	12/11/2025	370.32	Bottled Water Serivce - Both c	6200	301.93	0000002491
14377211	PVKM01	MECK, KATHY	12/11/2025	59.00	Employee Reimbursement	6200	59.00	
14377212	PVMS02	MINDY SHEA	12/11/2025	102.65	Employee Reimbursement	6200	102.65	
14377213	VT0001	V TECHNOLOGY SOLUTION	12/11/2025	6,170.25	HARD DRIVES FOR SERVERS	6200	6,170.25	0000002581
14378607	0000000007	Cordata Shredding	12/15/2025	172.65	Off-Site Secure Storage	6200	172.65	0000002499
14378608	0000000307	AKA Enterprises LLC	12/15/2025	600.00	Canine search service	6200	600.00	0000002410
14380626	0000000136	Zuleyma Hernandez	12/18/2025	81.62	Employee Reimbursement	6200	81.62	
14380627	0000000166	Nuvia Castaneda	12/18/2025	27.67	Employee Reimbursement	6200	27.67	
14380628	0000000253	Ruth H. Matthews	12/18/2025	59.00	Employee Reimbursement	6200	59.00	
14380629	0000000290	Brenda Panneton	12/18/2025	102.65	Employee Reimbursement	6200	102.65	
14380630	0000000314	Nextstar Media, Inc	12/18/2025		KUSI COMMERCIALS	6200	800.00	0000002544
14380630	0000000314	Nextstar Media, Inc	12/18/2025		KUSI COMMERCIALS	6200	1,833.05	0000002544
14380630	0000000314	Nextstar Media, Inc	12/18/2025	3,394.97	KUSI COMMERCIALS	6200	761.92	0000002544
14380631	BA0004	BAY ALARM	12/18/2025		BAY ALARM FIRE OCEANSIDE	6200	710.55	0000002475
14380631	BA0004	BAY ALARM	12/18/2025		BAY ALARM FIRE OCEANSIDE	6200	220.81	0000002475
14380631	BA0004	BAY ALARM	12/18/2025	1,064.69	BAY ALARM FIRE OCEANSIDE	6200	133.33	0000002475
14380632	CA0013	CCSA - CONFERENCE	12/18/2025	600.00	CCSA Conference Registration	6200	600.00	0000002575
14380633	EM0001	EASTERN MUNICIPAL WATER DIST	12/18/2025	257.10	Water Utility - MV	6200	257.10	0000002424
14380634	PF0001	PALOMAR FAMILY COUNSELING	12/18/2025	8,848.00	Counseling Services	6200	8,848.00	0000002531
14380635	RH0001	RONALD LARRY HOLDEN	12/18/2025	2,600.00	Janitorial Services MoVal	6200	2,600.00	0000002397
14380636	RT0001	Cintas Fire Protection	12/18/2025	455.46	CINTAS MV FIRE SPRINKLERS	6200	455.46	0000002474
14380637	SA0005	SAN DIEGO COUNTY OFFICE OF EDUCATION	12/18/2025	1,311.00	Mobile Fingerprinting Service	6200	1,311.00	0000002573
14380638	SA0007	COUNTY SCHOOLS SERVICE FUND	12/18/2025	94.50	SEIS INTEGRATION	6200	94.50	0000002588
14382150	0000000007	Cordata Shredding	12/22/2025	87.00	Osided Shredding	6200	87.00	0000002499
14382151	0000000232	U.S. Bank	12/22/2025		Frontier Internet payment	6200	307.82	0000002585

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Warrant ID	Remit Supp	Name	Payment Date	Total Warrant Amount	Description	Fund	Invoice Amount	PO No.	
14382151	0000000232	U.S. Bank	12/22/2025		WINTER FESTIVAL	6200	528.86	0000002574	
14382151	0000000232	U.S. Bank	12/22/2025		SAN BERNADINO MUSEUM	6200	92.00	0000002543	
14382151	0000000232	U.S. Bank	12/22/2025		MIDDLE SCHOOL INCENTIVE FT	6200	719.70	0000002586	
14382151	0000000232	U.S. Bank	12/22/2025		SOCIAL MEDIA ADVERTISING	6200	95.06	0000002504	
14382151	0000000232	U.S. Bank	12/22/2025		ED PUZZLE	6200	13.50	0000002527	
14382151	0000000232	U.S. Bank	12/22/2025		Admin, Office Supplies - Oside	6200	36.36	0000002402	
14382151	0000000232	U.S. Bank	12/22/2025		Student supplies - Oside	6200	163.44	0000002402	
14382151	0000000232	U.S. Bank	12/22/2025		Janitorial Supplies - Oside	6200	614.19	0000002402	
14382151	0000000232	U.S. Bank	12/22/2025		Janitorial Supplies - MV	6200	54.35	0000002406	
14382151	0000000232	U.S. Bank	12/22/2025		Student Nutrition - MV	6200	668.46	0000002406	
14382151	0000000232	U.S. Bank	12/22/2025		YMC trainings	6200	75.00	0000002414	
14382151	0000000232	U.S. Bank	12/22/2025		INSTRUCTIONAL SUPPLIES US BANK	6200	100.11	0000002435	
14382151	0000000232	U.S. Bank	12/22/2025		STUDENT SUPPLIES US BANK	6200	289.50	0000002438	
14382151	0000000232	U.S. Bank	12/22/2025		SWAG, OTHER MATERIALS, SCHOOL	6200	325.92	0000002460	
14382151	0000000232	U.S. Bank	12/22/2025		Stamps.com service fee	6200	30.99	0000002468	
14382151	0000000232	U.S. Bank	12/22/2025		Admin Postage - 33%	6200	132.00	0000002468	
14382151	0000000232	U.S. Bank	12/22/2025		Student GenEd Postage - 56%	6200	224.00	0000002468	
14382151	0000000232	U.S. Bank	12/22/2025		Student SpEd Postage - 11%	6200	44.00	0000002468	
14382151	0000000232	U.S. Bank	12/22/2025		Stamps.com MV service fee	6200	30.99	0000002469	
14382151	0000000232	U.S. Bank	12/22/2025		Car Expenses-Gas & Maintenance	6200	374.91	0000002495	
14382151	0000000232	U.S. Bank	12/22/2025		STUDENT ENRICHMENT - US BANK	6200	51.51	0000002500	
14382151	0000000232	U.S. Bank	12/22/2025		6,450.51	GOOGLE ADS	6200	1,477.84	0000002503
14382152	CI0001	CITY OF OCEANSIDE	12/22/2025		60.00	Venue Rental	6200	60.00	0000002590
					187,201.14				

Pacific View Charter Board Meeting

January 20, 2026

Administrative

AGENDA ITEM**5.3.1 - Student Policy #5: Educational Records and Student Information****Information Summary**

Recent legislation related to student records necessitated updates to district policy to ensure legal compliance and protect student privacy.

Responsible Party

Erin Gorence will discuss Student Policy #5.

Recommended Action:

That the Board approves the presented Student Policy #5: Educational Records and Student Information as presented.

Educational Records and Student Information

The Family Educational Rights and Privacy Act (“FERPA”) provides that a parent has the right to inspect and confirm the accuracy of education records relating to his or her child. FERPA also restricts the access of outside parties to educational records.

FERPA applies to all public schools and any state or local education agency that receives Federal education funds. Compliance with FERPA is necessary if schools are to continue to be eligible to receive Federal education funds.

Policies/Annual Notification

FERPA requires that schools and local education agencies have written and accessible policies stating which educational records will be protected and which educational records may be released and the circumstances under which those records will be released. Each year, schools must give parents public notice of the types of information designated as directory information. By a specified time after parents are notified of their review rights, parents may ask to remove all or part of the information on their child that they do not wish to be available to the public without their consent. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (e.g., special letter, inclusion in a PAC bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Withholding of Transcripts, Grades, and Diplomas

Pacific View Charter School may withhold transcripts, grades and diplomas (EC§48904.3(a)) where a student has willfully cut, defaced or otherwise destroyed property or has failed to return property, such as textbooks, loaned to the student. Pacific View Charter School will make a demand upon the student and shall afford the student an opportunity to be heard before withholding transcripts, grades, or diplomas.

Educational Record Defined

An educational record is any written or computerized document, file, entry, or record regarding a student that is compiled by a school or local educational agency. Such information includes but is not limited to:

- a. Date and place of birth, parent and/or guardian’s address, and where the parties may be contacted for emergency purposes.
- b. Grades, test scores, courses taken, academic specializations and school activities;
- c. Special education records;

- d. Disciplinary records;
- e. Medical and health records
- f. Attendance records and records of past schools attendance;
- g. Personal information such as, but not limited to, student identification numbers, social security numbers, photographs, or any other type of information that aids in identification of a student.

Directory Information Defined

Part of the education record, known as directory information, includes personal information about a student that can be made public, provided that a school has stated its policy regarding directory information in its FERPA policy. Directory information may include a student's name, address, and telephone number, and other information typically found in school yearbooks or athletic programs. Other examples are names and pictures of participants in various extracurricular activities or recipients of awards, pictures of students, and height and weight of athletes. Release of directory information is allowed as outlined below.

Parental and Legal Guardian Rights

A parent and/or legal guardian has the right to inspect and review his or her child's education records. If upon review, a parent or legal guardian discovers any information or notation that is factually inaccurate, he or she may request the school to amend the record. The school must respond to this request in a reasonably prompt time period. This right does not include grades or educational decisions made by school personnel.

a. Request for Amendment of Education Record

Any request for an amendment to an education record must be made in writing and submitted within thirty (30) days of the discovery of the error. A request to amend any education record does not confer upon a parent or legal guardian a right to have any amendment made. The school shall respond within ten (10) days of the receipt of the request to amend. The school's response must be in writing and if the request for amendment is denied, the school must set forth the reason for the denial. The school must note any objection to an adverse decision upon the record if so requested by the parent or legal guardian.

b. Copies

The school is not obligated to provide copies of any information unless providing copies is the only means of access. The school may charge reasonable fees for copies it provides to

parents.

Disclosure of Education Records and Directory Information

Generally, schools must have written permission from the parent or eligible student before releasing any information from a student's record. With the exceptions listed below, Pacific View Charter School will not release educational records to any person or entity outside the school without the written consent of a parent or eligible student. However, FERPA allows schools to disclose records, without consent, to the following parties:

- a. School employees who have a legitimate educational interest as defined by 34 C.F.R. Part 99;
- b. Other schools to which a student is transferring;
- c. Certain government officials listed in 34 C.F.R. Part 99 in order to carry out lawful functions;
- d. Appropriate parties in connection with financial aid to a student;
- e. Organizations conducting certain studies for the school;
- f. Accrediting organizations;
- g. Individuals who have obtained lawful court orders or subpoenas;
- h. Persons who need to know in cases of health and safety emergencies; and State and local authorities, within a juvenile justice system, pursuant to a specific State law.

Although the charter school may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance, it is the policy of the school that it will not release any directory information unless authorized by written consent of the parent or guardian. **Directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin (except where the school receives consent as required under state law).**

Complaints

Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by PVCS to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

**Family Policy Compliance Office
U.S. Department of Education**

**400 Maryland Avenue. S. W.
Washington, D.C. 20202-4605**

Collecting and Retaining Student Information

The school shall maintain procedures for gathering and handling sensitive student information, and appropriate personnel shall receive training regarding those policies and procedures.

If the school possesses information that could indicate immigration status, citizenship status, or national origin information, the school shall not use the acquired information to discriminate against any students or families or bar children from enrolling in or attending school.

If parents or guardians choose not to provide information that could indicate their or their children's immigration status, citizenship status, or national origin information, the school shall not use such actions as a basis to discriminate against any students or families or bar children from enrolling in or attending school.

Pacific View will not allow school resources or data to be used to create a registry based on race, gender, sexual orientation, religion, ethnicity, national origin, or immigration status.

Inquiries Regarding Immigration Status, Citizenship Status and National Origin Information

Pacific View shall not inquire specifically about a student's citizenship or immigration status or the citizenship or immigration status of a student's parents or guardians; nor shall personnel seek or require, to the exclusion of other permissible documentation or information, documentation or information that may indicate a student's immigration status, such as a green card, voter registration, a passport, or citizenship papers.

Where any law contemplates submission of national origin-related information to satisfy the requirements of a special program, school personnel shall solicit that documentation or information separately from the school enrollment process.

Where permitted by law, the school shall enumerate alternative means to establish residency, age, or other eligibility criteria for enrollment or programs, and those alternative means shall include among them documentation or information that are available to persons regardless of immigration status, citizenship status, or national origin, and that do not reveal information related to citizenship or immigration status. Local educational agencies shall note the method of age verification but are not required to maintain a copy of the document used to show age.

Where residency, age, and other eligibility criteria for purposes of enrollment or any program may be established by alternative documents or information permitted by law or this policy, Pacific View's procedures and forms shall describe to the applicant, and accommodate, all alternatives specified in law and all alternatives authorized under this policy.

Pacific View shall not solicit or collect entire Social Security numbers or cards.

Pacific View may solicit and collect the last four digits of an adult household member's Social

Security number only if required to establish eligibility for federal benefit programs.

When collecting the last four digits of an adult household member's Social Security number to establish eligibility for a federal benefit program, the school shall explain the limited purpose for which this information is collected and clarify that a failure to provide this information will not bar the student from enrolling in or attending the school.

Pacific View shall treat all students equitably in the receipt of all school services, including, but not limited to, the gathering of student and family information for the free and reduced lunch program, transportation, and educational instruction.

Adopted: 12-07-04

Amended: 05-03-05, 06-18-06

DRAFT

Pacific View Charter Board Meeting

January 20, 2026

Administrative

AGENDA ITEM**5.3.2 - Student Policy #25: Immigration Enforcement****Information Summary**

Updates to California law required language be added to our existing policy to comply with current law.

Responsible Party

Erin Gorence will discuss updates to Student Policy #25.

Recommended Action:

That the Board approves the presented Student Policy #25: Immigration Enforcement as presented.

Immigration Enforcement Policy

Responding to On-Campus Immigration Enforcement

Charter school personnel shall notify the school Executive Director of any request by an immigration or law-enforcement officer for school or student access, requests for review of school documents, or requests of the services of lawful subpoenas, petitions, complaints etc., as soon as possible.

In addition, if an officer appears on campus specifically for immigration-enforcement purposes, charter school personnel must take the following actions:

1. Advise the officer that school personnel must have the Director review written notification prior to beginning with request;
2. Ask to see (and make a copy of or note) the officer's name and badge number;
3. Ask the officer for her/his reason for being on school grounds and document it;
4. Ask the officer to produce any documentation that authorizes school access;
5. Make copies and retain a copy of all documents provided by the officer. Retain one copy for school records;
6. If the officer asserts that special exigent circumstances exist and demands immediate access to the campus, school personnel should comply and contact the Director.

If the officer does not declare that exigent circumstances exist, school personnel shall inform the officer that the school must consult its own legal counsel before proceeding. In the event the officer presents a federal judicial warrant (search and seizure warrant or arrest warrant), consultation with the School's legal counsel shall be made before providing the agent access to the person or materials specified in the warrant if feasible.

School personnel should not consent to access by an immigration-enforcement officer, except as described above. At the same time, personnel shall never physically impede an officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If the officer enters without consent, personnel shall document his or her actions while on campus.

School personnel shall provide notes of the interaction to the charter school's legal counsel and provide the governing board a report of the interaction as timely as possible. These notes must include, but are not limited to:

1. List or copy of the officer's credentials and contact information;
2. List of all school personnel who communicated with the officer;
3. Details of the officer's request;

4. Information on whether the officer presented a warrant or subpoena to accompany his/her request, the information/access requested and proof that the warrant was/wasn't signed;
5. Charter school personnel's response to the officer's request;
6. Any further action taken by the officer;
7. Photo or copy of all/any information presented by the agent.

Any attempt by a law-enforcement officer to access a school site or a student for immigration-enforcement purposes should be reported to the Bureau of Children's Justice in the California Department of Justice at BCJ@doj.ca.gov

Access to nonpublic areas: AB 495 prohibits school officials and employees, unless required by state or federal law, or required to administer a state or federally supported education program, from allowing an officer or employee of an agency conducting immigration enforcement to enter a nonpublic area of a school site for any purpose, unless the person seeking entry presents a valid judicial warrant, judicial subpoena or a court order.

Access to documents or information: AB 495 also prohibits a local education agency and its personnel from disclosing or providing, in writing, verbally or in any other manner and to the extent practicable, any information about a pupil, including their educational records or information about the pupil's family and household to an officer or employee of an agency conducting immigration enforcement, unless that officer provides a valid judicial warrant, judicial subpoena, or a court order requesting the information. This prohibition applies as well to any information about a school employee or teacher.

This includes personal information as defined by Civil Code section 1798.3 "personal information" means "any information that is maintained by an agency that identifies or describes an individual, including, but not limited to, the individual's name, social security number, physical description, home address, home telephone number, education, financial matters and medical or employment history. It includes statements made by or attributed to the individual.

This includes information about a pupil's home and travel schedule.

Parental Notification

Before a student can be interviewed or searched by any officer seeking to enforce civil immigration laws at the charter school, charter school personnel must receive consent from the student's parent or guardian, unless the officer presents a valid, effective warrant signed by a judge or a valid, effective court order, stating otherwise.

Charter school personnel must immediately notify the student's parents or guardians if a law-enforcement officer requests or gains access to a student for immigration-enforcement purposes unless that access was in compliance with a warrant or subpoena that restricts the disclosure of the information to the parent or guardian.

Pacific View Charter Board Meeting

January 20, 2026

Administrative

AGENDA ITEM**5.3.3 - Student Policy #31: Title IX Policy****Information Summary**

The Title IX policy has been updated to align with current federal and state requirements, clarifying definitions, procedures, and roles related to reports of sex-based discrimination and harassment.

Responsible Party

Erin Gorence will discuss updates to Student Policy #31.

Recommended Action:

That the Board approves the presented Student Policy #31: Title IX Policy as presented.

Pacific View Charter School

Student

Student Policy #31

Title IX Policy Prohibiting Discrimination on the Basis of Sex

This Title IX Policy Prohibiting Discrimination on the Basis of Sex ("Policy") contains the policies and grievance procedures of Pacific View Charter School (PVC) to address sex discrimination, including but not limited to sexual harassment, occurring within PVC's education program or activity. PVC does not discriminate on the basis of sex and prohibits any acts of sex discrimination in any education program or activity that it operates, as required by California law, Title IX (20 U.S.C. § 1681 et seq.) and the Title IX regulations (34 C.F.R. Part 106), including in admission and employment.

This Policy applies to conduct occurring in PVC's education programs or activities including but not limited to incidents occurring on the school campus, during school-sponsored events and activities regardless of the location, and through school-owned technology, whether perpetrated by a student, parent/guardian, employee, volunteer, independent contractor or other person with whom PVC does business. Inquiries about the application of Title IX and 34 C.F.R. Part 106 (hereinafter collectively referred to as "Title IX") may be referred to the PVC Title IX Coordinator, the Assistant Secretary for Civil Rights of the U.S. Department of Education, or both.

Definitions

Prohibited Sex Discrimination

Title IX and California law prohibit discrimination on the basis of sex, including sex-based harassment and differences in the treatment of similarly situated individuals on the basis of sex with regard to any aspect of services, benefits, or opportunities provided by PVC.

Prohibited Sexual Harassment

Under Title IX, "sexual harassment" means conduct on the basis of sex that satisfies one or more of the following:

- An employee of PVC conditioning the provision of an aid, benefit, or service of PVC on an individual's participation in unwelcome sexual conduct;
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to PVC's education program or activity; or
- "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Under California Education Code section 212.5, sexual harassment consists of conduct on the basis of sex, including but not limited to unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct on the basis of sex, regardless of whether or not the

conduct is motivated by sexual desire, when: (a) submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, education, academic status, or progress; (b) submission to, or rejection of, the conduct by the individual is used as the basis of employment, educational or academic decisions affecting the individual; (c) the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment; and/or (d) submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through PVC.

Examples of conduct that may fall within the Title IX or the Education Code definition of sexual harassment, or both:

- Physical assaults of a sexual or sex-based nature, such as:
 - Rape, sexual battery, molestation or attempts to commit these assaults.
 - Intentional physical conduct that is sex-based or sexual in nature, such as touching, pinching, patting, grabbing, brushing against another's body, poking another's body, violence, intentionally blocking normal movement or interfering with work or school because of sex.
- Unwanted sexual advances or propositions, derogatory sex-based comments, or other sex-based conduct, such as:
 - Sexually oriented or sex-based gestures, notices, epithets, slurs, remarks, jokes, or comments about a person's sexuality or sexual experience.
 - Preferential treatment or promises of preferential treatment to an individual for submitting to sexual conduct, including soliciting or attempting to solicit any individual to engage in sexual activity for compensation or reward or deferential treatment for rejecting sexual conduct.
 - Subjecting or threats of subjecting a student or employee to unwelcome sexual attention or conduct or intentionally making the student's or employee's performance more difficult because of the student's or the employee's sex.
 - Retaliation against an individual who has articulated a good faith concern about sex-based harassment.
- Sexual or discriminatory displays or publications anywhere in the work or educational environment, such as:
 - Displaying pictures, cartoons, posters, calendars, graffiti, objections, promotional materials, reading materials, or other materials that are sexually suggestive, sexually demeaning or pornographic or bringing or possessing any such material to read, display or view in the work or educational environment.
 - Reading publicly or otherwise publicizing in the work or educational environment materials that are in any way sexually revealing, sexually suggestive, sexually demeaning or pornographic.

- Displaying signs or other materials purporting to segregate an individual by sex in an area of the work or educational environment (other than restrooms or similar rooms).

The illustrations above are not to be construed as an all-inclusive list of sex-based harassment acts prohibited under this Policy.

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Formal Complaint of Sexual Harassment means a written document filed and signed by a complainant who is participating in or attempting to participate in PVC's education program or activity or signed by the Coordinator alleging sexual harassment against a respondent and requesting that PVC investigate the allegation of sexual harassment. At the time of filing a formal complaint of sexual harassment, the complainant must be participating in or attempting to participate in PVC's education program or activity.

Party means a complainant or respondent.

Respondent means a person who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Supportive Measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to a party before or after the filing of a formal complaint of sexual harassment or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to PVC's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or PVC's educational environment, or deter sexual harassment.

Title IX Coordinator

The Board of Directors of PVC ("Board") has designated certain employees to serve as the Title IX Coordinator ("Coordinator") for staff and students. See the school's website for contact information.

The Coordinator is responsible for coordinating PVC's efforts to comply with the requirements of Title IX, receiving reports and complaints of sex discrimination, formal complaints of sexual harassment, and inquiries about the application of Title IX to PVC, coordinating the effective implementation of supportive measures, and taking other actions as required by this Policy. The Coordinator or designee may serve as the investigator for formal complaints of sexual harassment.

Reporting Sex Discrimination

All employees must promptly notify the Coordinator when the employee has knowledge of or notice of allegations of sex discrimination or sexual harassment occurring within PVC's education program or activity.

Students are expected to report all incidents of misconduct prohibited by this Policy. Any student who feels they are a target of such behavior should immediately contact a teacher, counselor, the Executive Director, Coordinator, a staff person or a family member so that the student can get assistance in resolving the issue in a manner that is consistent with this Policy.

Complaints regarding such misconduct may also be made to the U.S. Department of Education, Office for Civil Rights. Civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders may also be available to complainants. While submission of a written report is not required, the reporting party is encouraged to submit a written report to the Coordinator. PVC will promptly and effectively investigate and respond to all oral and written complaints and reports of misconduct prohibited by this Policy. Reports may be made anonymously, but formal disciplinary action cannot be based solely on an anonymous report.

Privacy

PVC acknowledges and respects every individual's right to privacy. All reports and complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process to the greatest extent possible. This includes but is not limited to keeping the identity of the reporter and other personally identifiable information confidential, as appropriate, except to the extent necessary to comply with the law, carry out the investigation and/or to resolve the issue, as determined by the Coordinator or designee on a case-by-case basis.

Retaliation

PVC prohibits any form of retaliation against any individual who files a report or complaint, testifies, assists, participates, or refuses to participate in any investigation or proceeding related to misconduct prohibited by this Policy. Such participation or lack of participation shall not in any way affect the status, grades, or work assignments of the individual.

Response to Sexual Harassment

PVC will respond promptly and in a manner that is not deliberately indifferent when it has actual knowledge, as defined in 34 C.F.R. § 106.30(a), of sexual harassment occurring in its education program or activity against a person in the United States. PVC's response will treat complainants and respondents equitably by offering supportive measures to a complainant, and by following the grievance procedures for formal complaints of sexual harassment that are listed below before imposing any disciplinary sanctions or other actions that are not supportive measures on a respondent for sexual harassment under Title IX.

Supportive Measures

Once notified of sexual harassment or allegations of sexual harassment occurring in PVC's education program or activity against a person in the United States, the Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint of sexual harassment. Supportive measures may include but are not limited to: counseling; extensions of deadlines or other course-related adjustments; modifications of work or class schedules; mutual restrictions on contact between the parties; changes in work locations; leaves of absence; increased security

and monitoring of certain areas of the campus; and other similar measures. Supportive measures will not unreasonably burden either party or be imposed for punitive or disciplinary reasons. PVC will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair PVC's ability to provide the supportive measures. The Coordinator is responsible for coordinating the effective implementation of supportive measures.

Grievance Procedures

Scope and General Requirements

PVC has adopted and published grievance procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that would be prohibited under Title IX and a grievance process that complies with 34 C.F.R. § 106.45 for formal complaints of sexual harassment. Complaints of misconduct prohibited by this Policy that do not constitute a formal complaint of sexual harassment will be addressed in accordance with PVC's Uniform Complaint Procedures, its employment discrimination complaint procedures, or the grievance procedures set forth in its Harassment, Intimidation, Discrimination, and Bullying Policy, as applicable. The following grievance procedures will apply to formal complaints of sexual harassment. Upon receipt of a formal complaint of sexual harassment, the Coordinator or designee will promptly initiate these grievance procedures, or the informal resolution process if available, appropriate, and requested by all parties. PVC requires that any Title IX Coordinator, investigator, decisionmaker, and any person designated by PVC to facilitate an informal resolution process not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

PVC will treat complainants and respondents equitably. PVC presumes that the respondent is not responsible for the alleged sexual harassment until a determination is made at the conclusion of its grievance procedures. PVC may consolidate formal complaints of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, where the allegations of sexual harassment arise out of the same facts or circumstances. PVC allows for the temporary delay of the grievance process or limited extension of timeframes on a case-by-case basis for good cause. Requests for extensions must be submitted to the Coordinator in writing at least one (1) business day before the expiration of the timeframe. If the grievance process is temporarily delayed or a timeframe is temporarily extended by PVC, the Coordinator or designee will notify the parties of the reason for the delay or extension in writing. PVC will objectively evaluate all evidence that is relevant and not otherwise impermissible, including both inculpatory and exculpatory evidence. Credibility determinations will not be based on a person's status as a complainant, respondent, or witness.

Dismissal

PVC must dismiss a formal complaint of sexual harassment for purposes of sexual harassment under Title IX if the conduct alleged:

- Would not constitute sexual harassment under Title IX even if proved;
- Did not occur in PVC's education program or activity; or
- Did not occur against a person in the United States.

PVC may dismiss a formal complaint of sexual harassment or any of the allegations therein if:

- The respondent is no longer enrolled or employed by PVC;
- A complainant notifies the Coordinator in writing that the complainant would like to withdraw the complaint or any allegations therein; or
- Specific circumstances prevent PVC from gathering sufficient evidence to reach a determination as to the complaint or allegations therein.

Upon dismissal, the Coordinator or designee will promptly send written notice of the dismissal and reason(s) therefore simultaneously to the parties. Dismissal under Title IX does not preclude action under another applicable PVC policy.

Notice of the Allegations

Upon receipt of a formal complaint of sexual harassment, the Coordinator or designee will provide written notice of the allegations to the parties whose identities are known. The notice will include:

- PVC's grievance procedures and any informal resolution process;
- The allegations of sexual harassment including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details includes the identities of the parties involved in the incident(s), if known, the conduct allegedly constituting sexual harassment under Title IX, and the date(s) and location(s) of the alleged incident(s), if known;
- A statement that the respondent is presumed not responsible for the alleged conduct and a determination regarding responsibility is made at the conclusion of the grievance process;
- A statement that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence; and
- A statement that PVC prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

Emergency Removal

PVC may place a non-student employee respondent on administrative leave during the pendency of the grievance procedures in accordance with PVC's policies. PVC may remove a respondent from PVC's education program or activity on an emergency basis, in accordance with PVC's policies, provided that PVC undertakes an individualized safety and risk analysis, determines that an immediate threat to the physical health or safety of any person arising from the allegations of sexual harassment justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision must not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

Informal Resolution

At any time after a formal complaint of sexual harassment is filed and prior to determining whether sexual harassment occurred under PVC's Title IX grievance procedures, PVC may offer an informal resolution process to the parties. PVC will not offer or facilitate informal resolution to resolve allegations that an employee sexually harassed a student, or when such a process would conflict with Federal, State, or local law. Parties will not be required or pressured to agree to participate in the informal resolution process. Before initiation of the informal resolution process, PVC will obtain the parties' voluntary, written consent to participate in the informal resolution and provide the parties with a written notice that explains:

- The allegations;
- The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint of sexual harassment arising from the same allegations;
- The right to withdraw and initiate or resume the grievance procedures at any time prior to agreeing to a resolution; and
- Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

Investigation

In most cases, a thorough investigation will take no more than thirty (30) business days. PVC has the burden to conduct an investigation that gathers sufficient evidence to determine whether sexual harassment occurred. The investigator will review all evidence gathered through the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance in accordance with Title IX.

The following types of evidence, and questions seeking that evidence, are impermissible (i.e., will not be used, accessed, considered, or disclosed), regardless of whether they are relevant:

- A party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless PVC obtains that party's voluntary, written consent to do so for these grievance procedures; and
- Evidence about the complainant's sexual predisposition or prior sexual behavior, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

The parties will be provided with an equal opportunity to present witnesses, to inspect and review any evidence obtained that is directly related to the allegations raised, and to have an

advisor present during any investigative meeting or interview. The parties will not be prohibited from discussing the allegations under investigation or from gathering and presenting relevant evidence. A party whose participation is invited or expected at an investigative meeting or interview will receive written notice of the date, time, location, participants, and purpose of the meeting or interview with sufficient time for the party to prepare to participate. Before the investigator completes the investigative report, PVC will send to each party and the party's advisor, if any, a copy of the evidence subject to inspection and review, and the parties will have at least ten (10) days to submit a written response for the investigator to consider prior to completing the investigation report. The investigator will complete an investigation report that fairly summarizes relevant evidence and send a copy of the report to each party and the party's advisor, if any, at least ten (10) days prior to the determination of responsibility.

Determination of Responsibility

Before making a determination of responsibility, the decisionmaker must afford each party the opportunity to submit written, relevant questions that a party wants to ask of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. The decisionmaker must explain to the party proposing the questions any decision to exclude a question as not relevant. Determinations will be based on an objective evaluation of all relevant and not otherwise impermissible evidence and credibility determinations will not be based on a person's status as a complainant, respondent, or witness. The standard of evidence used to determine responsibility is the preponderance of the evidence standard.

Within twenty (20) business days after PVC sends the investigation report to the parties, the decisionmaker, who will not be the same person as the Coordinator or investigator, will simultaneously send the parties a written determination of whether sexual harassment occurred. The written determination will include:

- The allegations of sexual harassment;
- A description of the procedural steps taken including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
- The findings of facts supporting the determination;
- The conclusions regarding the application of PVC's code of conduct to the facts;
- The decision and rationale for each allegation;
- Any recommended disciplinary sanctions for the respondent, and whether remedies designed to restore or preserve equal access to the education program or activity will be provided to the complainant; and
- The procedures and permissible bases for appeals.

The determination regarding responsibility becomes final either on the date that PVC provides the parties with the written appeal decision, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

Appeals

Either party may, within five (5) business days of their receipt of PVC's written determination of responsibility or dismissal of a formal complaint of sexual harassment, submit a written appeal to the Executive Director or designee, who will serve as the decisionmaker for the appeal or designate a decisionmaker for the appeal. The complainant and respondent may only appeal from a determination regarding responsibility or PVC's dismissal of a formal complaint of sexual harassment or any allegations therein, on one or more of the following bases:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; or
- The Coordinator, investigator(s), or decisionmaker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

The decisionmaker for the appeal will not be the same person as the Coordinator, the investigator or the initial decisionmaker. The decisionmaker for the appeal will: 1) notify the other party of the appeal in writing; 2) implement appeal procedures equally for the parties; 3) allow the parties to submit a written statement in support of, or challenging, the outcome within five (5) business days of notice of the appeal; and 4) within fifteen (15) business days of the appeal, provide a written decision simultaneously to the parties describing the result of the appeal and the rationale for the result.

Consequences

Students or employees who engage in misconduct prohibited by this Policy, knowingly make false statements or knowingly submit false information during the grievance process, may be subject to disciplinary action up to and including expulsion from PVC or termination of employment. If there is a determination that sexual harassment occurred, the Coordinator is responsible for effective implementation of any remedies ordered by PVC.

Training

All supervisors of staff will receive sexual harassment training within six (6) months of their assumption of a supervisory position and will receive further training once every two (2) years thereafter. All Title IX Coordinators, investigators, decisionmakers, and any person who facilitates a Title IX informal resolution process will receive Title IX training and/or instruction concerning sexual harassment as required by law.

Recordkeeping

PVC will maintain the following records for at least seven (7) years:

- Records of each sexual harassment investigation, including any determination of responsibility; any audio or audiovisual recording or transcript; any disciplinary sanctions imposed on the respondent; and any remedies provided to the complainant;
- Records of any appeal of a formal complaint or sexual harassment and the results of that appeal;

- Records of any informal resolution of a formal complaint or sexual harassment and the results of that informal resolution;
- All materials used to train Title IX Coordinators, investigators, decisionmakers, and any person who facilitates an informal resolution process; and
- Records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment.

The above records will be maintained in a secure location until destroyed in accordance with applicable laws and regulations.

Approved:

DRAFT

Pacific View Charter Board Meeting

January 20, 2026

Administrative

AGENDA ITEM

**5.3.4 - Student Policy #32: Referral Protocols for
Addressing Pupil Behavioral Health Concerns**

Information Summary

Under Senate Bill 153 (2024), all local educational agencies (LEAs) serving grades 7–12, including charter schools, are required to establish and adopt a policy addressing referral protocols for pupil behavioral health concerns.

Responsible Party

Erin Gorence will discuss updates to Student Policy #32.

Recommended Action:

That the Board approves the presented Student Policy #32: Referral Protocols for Addressing Pupil Behavioral Health Concerns

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Pacific View Charter School

Student

Student Policy #32

Referral Protocols for Addressing Pupil Behavioral Health Concerns

Pacific View Charter School recognizes its legal responsibility to ensure timely referral systems that support students' behavioral health needs. Developed in accordance with EC Section 49428.1, Referral Protocols for Addressing Pupil Behavioral Health Concerns ("the Protocols") provide guidance for identifying, referring, and supporting students experiencing behavioral health challenges. The Protocols promote best practices to enhance collaboration between schools, families, and external service providers. They are grounded in multi-tiered systems of support (MTSS), trauma-informed care, and culturally responsive approaches.

The goal is to establish consistent, effective, and accessible referral systems that contribute to positive outcomes for all students. EC 49428.2(a) defines "youth behavioral health disorders" as "pupil mental health and substance use disorders." The Protocols use the term "behavioral health" as an umbrella term for factors that influence an individual's overall health, including mental health, substance use, stress-related symptoms, and actions or habits that impact physical, mental, and social-emotional well-being.

This policy addresses the needs of high-risk pupil groups, which include but are not limited to the following:

- Pupils with disabilities, mental illness, or substance use disorders.
- Foster youth and youth placed in out-of-home settings.
- Homeless youth.
- Pupils experiencing bereavement or loss of a close family member or friend.
- Pupils for whom there is a concern due to behavioral health disorders, including common psychiatric conditions and substance use disorders such as opioid and alcohol abuse.
- Lesbian, gay, bisexual, transgender, or questioning pupils.
- English Learners

Pacific View staff who oversee the mental and behavioral health needs of students are responsible for coordinating implementation of these group-specific referral protocols, in collaboration with the Special Education Coordinator, Foster Youth Liaison, Homeless Liaison, and school administrators.

Referral Protocols and Procedures

The Governing Board hereby adopts the following referral protocols and procedures relating to referrals to behavioral health professionals and support services:

Needs Assessment

The Executive Director or designee shall conduct an annual needs assessment to:

- Identify behavioral health trends;
- Review available resources; and
- Detect service gaps within the school community.

Capacity Building

Pacific View shall:

- Provide professional development on referral pathways and staff roles;
- Clarify responsibilities among certificated and classified staff; and
- Maintain partnerships with school-linked behavioral health professionals and community providers such as Palomar Family Counseling

Planning

The Executive Director or designee shall:

- Define referral pathways for crisis and non-crisis concerns;
- Establish goals and assign responsible roles for each step in the referral process; and
- Enter into memoranda of understanding with external partners, where appropriate, to support referral handoffs and information-sharing.

Implementation

Pacific View shall establish step-by-step procedures to:

- Initiate referrals;
- Document concerns;
- Notify parents/guardians consistent with law;
- Triage level of need;
- Link pupils to appropriate services; and
- Schedule follow-up checks.

Evaluation and Continuous Improvement

Pacific View shall conduct an annual evaluation of referral protocols that includes:

- Data collection and analysis;
- Input from staff, families, and community stakeholders; and
- Targeted improvements based on results.

A summary of results is reported to the Governing Board annually to support transparency and continuous improvement.

Training

Pacific View shall ensure that teachers of pupils in grades 7–12 receive training on pupil behavioral health. Training materials shall include:

- How to identify appropriate contacts for behavioral health evaluation, services, or both evaluation and services, at both the school site and within the larger community; and
- When and how to refer pupils and their families to those services.

- Understanding staff roles in the referral process and the limits of their credential or license.
- Understand which staff positions are authorized to act at each stage of the referral process.

Per EC Section 49428.1(b)(8), these Protocols must not be interpreted to authorize staff to diagnose or treat behavioral health conditions unless they are licensed and employed to do so.

Approved:

Pacific View Charter Board Meeting

January 20, 2026

Administrative

AGENDA ITEM**5.3.5 - Student Club: PVC Content Creators****Information/Summary**

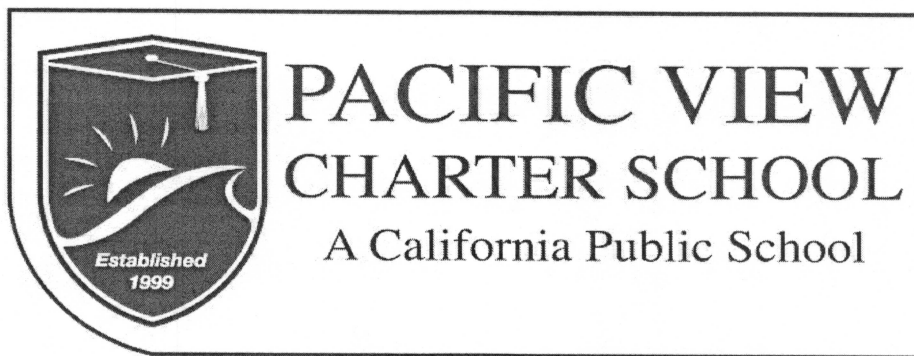
Student Policy #12 requires that all new student clubs be reviewed and approved by the board.

Responsible Party

Director of Student Services Johnson will discuss the club application listed above.

Recommended Action:

That the board approves the formation of the PVC Content Creators student club.



Application for Authorization of Student Club or Organization

- I. We, the undersigned students, request approval to form a student club or organization at Pacific View Charter.

- II. This organization will be called the PVC Content Creators Club and its purpose will be following:

 Capture, produce, and publish positive, student-created digital content that highlights academics, clubs, events, student achievements, and school culture at Pacific View Charter School. The club will help students develop media literacy, storytelling, teamwork, and responsible digital citizenship skills while supporting school communication and enrollment efforts.

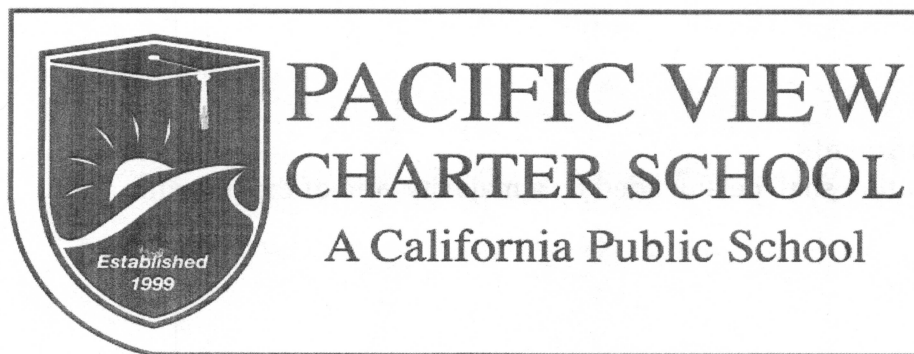
- III. Robert Merrill has agreed to serve as the advisor for this organization for the school year.

- IV. We have attached:
 1. A copy of the constitution

V. Approved:

 Date: 1-9-26
 Executive Director

 Date: 1-9-26
 Advisor



Constitution and Bylaws of PVC Content Creators

Article I. Name of club

The official name of this organization shall be the PVC Content Creators

Article II. Purpose

Capture, produce, and publish positive, student-created digital content that highlights academics, clubs, events, student achievements, and school culture at Pacific View Charter School. The club will help students develop media literacy, storytelling, teamwork, and responsible digital citizenship skills while supporting school communication and enrollment efforts.

Article III. Membership

Section 1. All members are required to be students of Pacific View Charter School

Section 2. Regular attendance of all club members is encouraged

Article IV. Officers

Section 1. The officers of this club shall be a President, Vice President, Secretary, and Treasurer

Section 2. The officers shall be elected by nomination and majority vote.

Section 3. The term of office shall be the school year.

Article V. Meetings

Section 1. This club shall meet on Mondays from 12:30-1:15

Section 2. Special meetings may be called by the president with the advisor's approval.

Article VI. Fundraising and Expenditures

Section 1. All fundraising by any student club shall be supervised under the name of the school.

All fundraising must receive prior approval by the Executive Director.

Section 2. All expenditures shall be approved by a majority of the club members, recorded in the minutes, and subject to the approval of the advisor, if applicable.

Article VII. Quorum

A quorum shall consist of 2/3 of the membership of the club.

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Article VIII. Amendments

This constitution shall be amended by a majority vote of the quorum.

Pacific View Charter Board Meeting

January 20, 2026

Administrative

AGENDA ITEM**5.3.6 - 26-27 Student Academic Calendar****Information/Summary**

The proposed 26-27 Student Academic Calendar outlines instructional days, holidays, and breaks and supports orderly planning for students, staff, and families.

Responsible Party

Director of Student Services Johnson will discuss the club application listed above.

Recommended Action:

That the board approves the formation of the PVC Content Creators student club.

Pacific View Charter 2026/2027 School Calendar

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July 2026						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Student Days TK 1 22 TK 2 0
Cumulative Days TK 1 22 TK 2 0

August 2026						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days TK 1 21 TK 2 16
Cumulative Days TK 1 43 TK 2 16

September 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student Days TK 1 21 TK 2 21
Cumulative Days TK 1 64 TK 2 37

October 2026						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Student Days TK 1 22 TK 2 22
Cumulative Days TK 1 86 TK 2 59

November 2026						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Student Days TK 1 15 TK 2 15
Cumulative Days TK 1 101 TK 2 74

December 2026						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Student Days TK 1 14 TK 2 14
Cumulative Days TK 1 115 TK 2 88

January 2027						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Student Days TK 1 19 TK 2 19
Cumulative Days TK 1 134 TK 2 107

February 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	

Student Days TK 1 18 TK 2 18
Cumulative Days TK 1 152 TK 2 125

March 2027						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Days TK 1 23 TK 2 23
Cumulative Days TK 1 175 TK 2 148

April 2027						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student Days TK 1 0 TK 2 17
Cumulative Days TK 1 175 TK 2 165

May 2027						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days TK 1 0 TK 2 10
Cumulative Days TK 1 175 TK 2 175

June 2027						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student Days TK 1 0 TK 2 0
Cumulative Days TK 1 175 TK 2 175

Important Dates

July 1	First Day Track 1	Nov 2	Second Sem Track 1 Begins
Aug 10	First Day Track 2	Jan 4	Second Sem Track 2 Begins
Oct 30	Semester 1 Track 1 Ends	Mar 31	Second Sem Track 1 Ends
Dec 18	Semester 1 Track 2 Ends	May 14	Second Sem Track 2 Ends

Holidays

July 3	Independence Day	Dec 21-Jan 1	Winter Break
Sept 7	Labor Day	Jan 18	MLK Day
Nov 11	Veterans Day	Feb 15-16	Presidents Day
Nov 23-27	Thanksgiving Break	Apr 5-9	Spring Break
		May 18	Last Day of School
		May 31	Memorial Day
		June 18	Juneteenth Obs.

Pacific View Charter Board Meeting

January 20, 2026

Curriculum & Instruction

AGENDA ITEM**5.4.1 - New Course Outline: ELD Lab****Information/Summary**

A new elective course that supports newcomer and late-beginning multilingual learners in building foundational English proficiency aligned with California ELD Standards and the ELPAC.

Responsible Party

Human Resources and Business Services Coordinator Hernandez will discuss the update.

Recommended Action:

That the board approves the new elective course as presented.



Pacific View Charter School Course Outline

Course Title: ELD Lab

Department: Elective

Credits: 2.5

Course #: 1380

Prerequisite: n/a

Course Description:

This course is designed for multilingual learners who are developing foundational English proficiency, and it supports newcomer and late-beginning students while aligning with California ELD Standards and the linguistic demands of the ELPAC. Students receive explicit, structured instruction across the four language domains, reading, writing, speaking, and listening, to build the academic and social English needed to succeed in school, their communities, and content-area coursework.

Through collaborative activities and structured language practice, students develop critical language functions, grammatical features, and high-utility academic vocabulary essential for engaging in grade-level learning. The course emphasizes confidence building, communication skills, comprehension, and real-world application.

Student Outcomes:

Students will develop foundational skills in the four language domains:

- Use strategies and supports to understand increasingly complex texts.
- Identify key ideas, details, and essential academic vocabulary.
- Produce clear, structured written responses using basic grammar and sentence frames.
- Paraphrase, summarize, and respond to simple text-based prompts.
- Participate in structured conversations using complete sentences and academic language.
- Use vocabulary and language functions to express ideas and interact with others.
- Demonstrate understanding of spoken English in classroom settings and multimedia.
- Follow multi-step directions and identify key information from short passages.
- Apply accurate grammar forms and academic vocabulary across tasks.
- Use English to navigate school routines, community interactions, and content-area topics.

Assessment:

Student progress will be measured through assessments in all four language domains: speaking, reading, writing, and listening. As well as performance tasks, teacher observations, and proficiency rubrics, with grades reflecting overall growth and participation in structured language routines.

Instructional Materials:

- English 3D: Language Launch, Volumes 1 & 2

Board Approval:

Amended:

Pacific View Charter Board Meeting

January 20, 2026

Personnel

AGENDA ITEM**5.5.1 - Job Description Update: Technology Technician****Information/Summary**

A recent review of the Technology Technician Job Description necessitated significant updates to better reflect the position's current responsibilities.

Responsible Party

Human Resources and Business Services Coordinator Hernandez will discuss the update.

Recommended Action:

That the board approves the updated job description for the Technology Technician.



Confidential Classified - Exempt

Job Description – Technology Technician

Description of Position:

Under the direction of the Director of Curriculum and Instruction, plan, develop, implement, review and evaluate school-wide services related to technology, telecommunications, and information services, including educational technology, data systems, telephone systems, and other related areas as assigned. **The Technology Technician provides school-wide technical support and systems management across all school campuses. This position is responsible for supporting student enrollment, managing user accounts and devices, coordinating network and safety systems, maintaining inventory systems, and assisting staff, students, and families with technology-related needs. The Technology Technician ensures reliable access to instructional and administrative platforms that support all school programs.**

Essential Duties and Responsibilities include, but are not limited to, the following:

- Plan and oversee the development, implementation and management of school-wide telecommunication networks, including local and wide area networks, voice, video, and data communications.
- Plan and oversee management **student** information systems; assure efficient school-wide operation at all sites and in all departments. **Maintain accurate data and create student accounts promptly.**
- Support the school-wide application and use of technology, ensuring alignment with State and school curriculum frameworks, goals and objectives.
- Assist staff in determining tech needs and priorities.
- Assist with development and administer policy guidelines, system standards and operating procedures for management information systems.
- Define, articulate and communicate departmental short and long range goals and objectives consistent with objectives of the program.
- Collect, analyze, and present complex technical data orally and in writing; identify problems and evaluate alternative solutions; prepare sound recommendations.
- Plan and develop construction, infrastructure and classroom design of computer and emerging technologies; work with State and local government agencies and authorities to expedite technologies into the school and the community; assist in inter-connectivity.
- Collaborate in the development and writing of state, federal and foundation grants applicable to management information systems.
- Monitor school-wide compliance with all licensing and copyright requirements.
- Evaluate, negotiate and assist in the writing of bid specifications for the development and/or purchase of all administrative hardware/software solutions.
- Keep abreast of technological changes **new developments in educational** hardware and software; review and analyze school wide system enhancement requests and act, as appropriate.
- Manage Student Information System databases (SIS)
- Manage and maintain the Learning Management System (LMS)
- Assist parents and students with the online registration
- Manage Curriculum and Technology rescues (Text-Link)

- ~~Administer Google services~~
- ~~Troubleshoot Cloud-based student applications~~
- Assist Director of Curriculum and Instruction with state and local testing
- Serve on and/or lead various school committees and serve as ~~Chair of~~ on Safety Committee
- Monitor Registration Systems and assist with new or incomplete enrollments.
- Maintain accurate SIS data and create student accounts promptly.
- Create, update, and disable student and staff accounts on all digital platforms.
- Manage user permissions, roles, and access on all digital platforms.
- Manage LMS System including adding support staff and advisors as and archive inactive accounts.
- Manage Chromebook settings and update cycles.
- Repair, refresh, and prepare Chromebooks; maintain adequate device inventory.
- Troubleshoot hardware, software, and cloud applications
- Apply server updates and security patches; schedule maintenance to minimize disruption.
- Support basic network operations and assist with larger projects.
- Track licensing, domain registrations, and system compliance.
- Maintain and monitor Management Information Systems budget, participate in annual budget development and work with vendors about future projects and quotes.
- Maintain and manage video surveillance systems and provide videos of incidents on request.
- Manage, maintain and inventory all campus equipment.
- Assist with fire and lockdown drills and annual alarm inspections.
- Manage alarm codes and authorized access.
- Monitor student digital activities and report concerns in a timely manner.
- Manage System disruptions.
- Manage textbook and equipment inventory; barcode and record new materials.
- Develop data for and participate in required meetings.
- Other Duties as assigned

Education, Training, and Experience:

- ~~The knowledge, skills, and abilities required for this classification would typically be acquired through graduation with a bachelor's degree from an accredited college or university with a major in Computer Science, Business Administration, or related field, including or supplemented by courses in information systems, systems analysis, information storage/retrieval systems, and project planning and control.~~
- ~~Or may be acquired through three (3) years of recent, progressively responsible project management, systems analysis, and programming experience.~~
- ~~Experience in an educational environment is highly desirable.~~

Required:

- High school diploma or equivalent.
- Experience with Microsoft Office, Google Workspace, and Learning Management systems.
- Minimum three (3) years of recent experience in technical support, information systems, or educational technology.
- Demonstrated experience with account management, device support, and cloud-based systems.

Preferred:

- Bachelor's degree in Computer Science, Information Systems, Educational Technology, or related field.
- Experience working in a TK–12 educational environment.

Knowledge, Skills and Abilities:

- ~~Knowledge of principles and practices of information services experience, which includes planning, developing, and directing construction, infrastructure, and design of computer and emerging technologies.~~
- ~~Competence in various forms of educational technology, including current innovations in effective instructional practices and applications.~~
- ~~Understanding of various federal, state, and local technology initiatives for K-12, and secondary education. Principles and practices of assistive evaluation and training.~~
- ~~Ability to provide compliance with governmental and public school procedures.~~
- ~~Comply with legal mandates, policies, regulations, and guidelines pertaining to technology.~~
- ~~Effective methods of cost control.~~
- ~~Plan and organize an integrated technology and information services program.~~
- ~~Analyze problems, develop sound problem-solving models, and arrive at sound solutions.~~
- ~~Read, understand, interpret, apply, and explain technical manuals, legal codes, and administrative policies, reports, and directives.~~
- ~~Communicate effectively orally and in writing, understand, implement and give oral and written instructions.~~
- ~~Train and assist in the evaluation of personnel.~~
- ~~Meet schedules and timelines.~~
- ~~Establish and maintain cooperative and effective working relationships with others.~~
- ~~Analyze problems accurately and adopt an effective course of actions.~~
- ~~Maintain records and prepare reports.~~
- ~~Assure compliance with safety practices and various requirements.~~
- Onsite work required
- Technical troubleshooting of devices, software, and cloud systems.
- Account and permissions management with strong security practices.
- Ability to multitask across multiple system platforms and prioritize responses.
- Clear communication with staff, students, and families.
- Ability to enforce data privacy practices and protect student information.
- Experience with budgeting practices and ability to maintain Management Information Systems Budget.
- Maintain complex, confidential or sensitive information and files.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- ~~While performing the duties of this job, the employee is required to sit, stand, bend, kneel, twist, and reach in all directions.~~
- ~~Use hands to finger, handle or feel objects, tools or controls.~~
- ~~Talking/hearing conversations; near visual acuity~~
- ~~Be able to lift and carry up to 50 pounds.~~
- ~~The employee is required to walk and access all areas of the School.~~

The amount of time for each activity varies depending on daily workload and priority schedules. Some days, sitting could occur more frequently, and on other days, standing and walking could occur throughout the workday. May sit for prolonged time when completing projects; however, standing breaks are encouraged. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to sit, stand, walk, bend, kneel, twist, and reach as needed throughout the workday.
- Use of hands for typing, handling devices, tools, and small components.
- Clear communication with staff, students, and families.
- Ability to lift and carry up to 50 pounds of technology equipment.
- Regular movement across campus to access classrooms, offices, and equipment locations.
- Physical activity varies depending on workload; some tasks require extended sitting, while others require prolonged standing or walking.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Reasoning Ability:

- Prioritize, organize, and multitask.
- Interpret, apply, and explain rules, regulations, policies, and procedures
- Perform under demanding, often stressful, and varied work schedules with the ability to remain flexible and focused with interruptions and distractions

Work Environment:

- School Environment
- Constant Interruptions
- ~~Office/computer room, subject to noise from equipment operation~~
- ~~The noise level in the work environment is usually moderate.~~
- ~~Driving and communication with other school sites.~~
- ~~Travel between school sites~~
- Moderate noise levels from equipment operation..
- Driving between school sites is required.
- Evening or variable hours

License:

Possession of a current, valid California Driver's License Class I, II, or III.

Supervisor: Director of Curriculum and Instruction

Work Days: 237 Days

Board Approved: June 21, 2011

Amended: March 19, 2013

May 25, 2022

May 28, 2024 Effective 7/1/2023

March 11, 2025 Effective 7/1/2025

January 20, 2026

Pacific View Charter Board Meeting

January 20, 20

Information**AGENDA ITEM****6.1 - Legislative Updates: 2026 Brown Act Changes****Information/Summary**

Recent changes to the Brown Act required distribution of updated information to ensure board members are aware of the revisions.

Responsible Party

Fiscal and Operations Coordinator Chang distributed a summary of the changes and Procopio's 2026 Brown Act booklet via email prior to the board meeting.

Recommended Action:

Information only. No action required.

Ralph M. Brown Act

(CAL. GOVT. CODE SECTIONS 54950-54963)

Current law as of October 2025

Champions of Outstanding Choices in Education

YOUNG, MINNEY & CORR, LLP

SACRAMENTO ■ LOS ANGELES ■ SAN DIEGO ■ WALNUT CREEK | 916.646.1400 ■ YMCLEGAL.COM

Greetings!

As California's foremost authority in education law, Young, Minney & Corr LLP ("YM&C") is pleased to provide an electronic version of the Ralph M. Brown Act ("Brown Act") for use by school leaders, administrators, and board members.

This compilation meets SB 707's requirement. Beginning January 1, 2026, Government Code § 54952.7 requires local agencies to provide a copy of the Brown Act to every person elected or appointed to a legislative body. You may give this compilation to new or appointed board members at swearing-in or orientation to satisfy that obligation.

What's inside.

- The full Brown Act text with clear effective-date banners (e.g., showing the AB 2449 sunset and the SB 707 changes now in effect).
- Teleconferencing updates under SB 707: the unified "just cause" standard, annual usage limits tied to meeting frequency, required minutes notation for remote attendance, disability accommodations, and the separate emergency track.
- This edition is current as of January 2026 and reflects SB 707's operative language and timelines (including provisions that run through January 1, 2030). Where the law transitions, we flag the dates in the margin.

YM&C offers expertise in every facet of school operation, and we are proud to serve as a valuable resource to over 700 public and private schools, colleges, and nonprofits across California. We are dedicated to our clients' success and our team will be happy to answer any questions or concerns regarding Brown Act compliance, 916.646.1400. **The YM&C Team**

This publication is intended for informational purposes only and should not be relied upon in reaching a conclusion in a particular area of law. Applicability of the legal principles discussed may differ substantially in individual situations. Receipt of this or any other publication does not create an attorney-client relationship. YM&C is not responsible for inadvertent errors that may occur in the publishing process.

THE BROWN ACT

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GOVERNMENT CODE
TITLE 5: LOCAL AGENCIES

CHAPTER 9
MEETINGS

Section 54950
Declaration, intent; sovereignty

In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly.

The people of this State do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

Section 54950.5
Short title

This chapter shall be known as the Ralph M. Brown Act.

Section 54951
Local agency

As used in this chapter, "local agency" means a county, city, whether general law or chartered, city and county, town, school district, municipal corporation, district, political subdivision, or any board, commission or agency thereof, or other local public agency.

Section 54952
Legislative body, definition

As used in this chapter, "legislative body" means:

- (a) The governing body of a local agency or any other local body created by state or federal statute.
- (b) A commission, committee, board, or other body of a local agency, whether permanent or temporary, decisionmaking or advisory, created by charter, ordinance, resolution, or formal action of a legislative body. However, advisory committees, composed solely of the members of the legislative body that are less than a quorum of the legislative body are not legislative bodies, except that standing committees of a legislative body, irrespective of their composition, which have a continuing subject matter jurisdiction, or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body are legislative bodies for purposes of this chapter.
- (c)(1) A board, commission, committee, or other multimember body that governs a private corporation, limited liability company, or other entity that either:
 - (A) Is created by the elected legislative body in order to exercise authority that may lawfully be delegated by the elected governing body to a private corporation, limited liability company, or other entity.
 - (B) Receives funds from a local agency and the membership of whose governing body includes a member of the legislative body of the local agency appointed to the governing body as a full voting member by the legislative body of the local agency.
- (2) Notwithstanding subparagraph (B) of paragraph (1), no board, commission, committee, or other multimember body that governs a private corporation, limited liability company, or other entity that receives funds from a local agency and, as of February 9, 1996, has a member of the legislative body of the local agency as a full voting member of the governing body of that private corporation, limited liability company, or other entity shall be relieved from the public meeting requirements of this chapter by virtue of a change in status of the full voting member to a nonvoting member.
- (d) The lessee of any hospital the whole or party of which is first leased pursuant to subdivision (p) of Section 32121 of the Health and Safety Code after January 1, 1994, where the lessee exercises any material authority of a legislative body of a local agency delegated to it by that legislative body whether the lessee is organized and operated by the local agency or by a delegated authority.

Section 54952.1
Member of a legislative body of a local agency; conduct

Any person elected to serve as a member of a legislative body who has not yet assumed the duties of office shall conform his or her conduct to the requirements of this chapter and shall be treated for purposes of enforcement of this chapter as if he or she has already assumed office.

Section 54952.2
Meeting; prohibited communications; social media; exclusions from chapter

- (a) As used in this chapter, "meeting" means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body.
- (b)(1) A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.
- (2) Paragraph (1) shall not be construed as preventing an employee or official of a local agency, from engaging in separate conversations or communications outside of a meeting authorized by this chapter with members of a legislative body in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the local agency, if that person does not communicate to members of the legislative body the comments or position of any other member or members of the legislative body.
- (3)(A) Paragraph (1) shall not be construed as preventing a member of the legislative body from engaging in separate conversations or communications on an internet-based social media platform to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the legislative body provided that a majority of the members of the legislative body do not use the internet-based social media platform to discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the legislative body. A member of the legislative body shall not respond directly to any communication on an internet-based social media platform regarding a matter that is within the

subject matter jurisdiction of the legislative body that is made, posted, or shared by any other member of the legislative body.

(B) For purposes of this paragraph, all of the following definitions shall apply:

(i) "Discuss among themselves" means communications made, posted, or shared on an internet-based social media platform between members of a legislative body, including comments or use of digital icons that express reactions to communications made by other members of the legislative body.

(ii) "Internet-based social media platform" means an online service that is open and accessible to the public.

(iii) "Open and accessible to the public" means that members of the general public have the ability to access and participate, free of charge, in the social media platform without the approval by the social media platform or a person or entity other than the social media platform, including any forum and chatroom, and cannot be blocked from doing so, except when the internet-based social media platform determines that an individual violated its protocols or rules.

(c) Nothing in this section shall impose the requirements of this chapter upon any of the following:

(1) Individual contacts or conversations between a member of a legislative body and any other person that do not violate subdivision (b).

(2) The attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that involves a discussion of issues of general interest to the public or to public agencies of the type represented by the legislative body, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the subject matter jurisdiction of the local agency. Nothing in this paragraph is intended to allow members of the public free admission to a conference or similar gathering at which the organizers have required other participants or registrants to pay fees or charges as a condition of attendance.

(3) The attendance of a majority of the members of a legislative body at an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(4) The attendance of the majority members of a legislative body at an open and noticed meeting of another body of the local agency, or at an open and noticed meeting of a legislative body of another local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled meeting, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(5) The attendance of a majority of the members of a legislative body at a purely social or ceremonial occasion, provided that a majority of the members do not discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(6) The attendance of a majority of the members of a legislative body at an open and noticed meeting of a standing committee of that body, provided that the members of the legislative body who are not members of the standing committee attend only as observers.

(d) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

Section 54952.2
Meeting; prohibited
communications; exclusions
from chapter

Beginning January 1, 2026

(a) As used in this chapter, "meeting" means any congregation of a majority of the members of a legislative body at the same time and location, including teleconference location as permitted by Section 54953, to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the legislative body.

(b)(1) A majority of the members of a legislative body shall not, outside a meeting authorized by this chapter, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the legislative body.

(2) Paragraph (1) shall not be construed as preventing an employee or official of a local agency, from engaging in separate conversations or communications outside of a meeting authorized by this chapter with members of a legislative body in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the local agency, if that person does not communicate to members of the legislative body the comments or position of any other member or members of the legislative body.

(c) Nothing in this section shall impose the requirements of this chapter upon any of the following:

(1) Individual contacts or conversations between a member of a legislative body and any other person that do not violate subdivision (b).

(2) The attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that involves a discussion of issues of general interest to the public or to public agencies of the type represented by the legislative body, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the subject matter jurisdiction of the local agency. Nothing in this paragraph is intended to allow members of the public free admission to a conference or similar gathering at which the organizers have required other participants or registrants to pay fees or charges as a condition of attendance.

(3) The attendance of a majority of the members of a legislative body at an open and publicized meeting organized to address a topic of local community concern by a person or organization other than the local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(4) The attendance of the majority members of a legislative body at an open and noticed meeting of another body of the local agency, or at an open and noticed meeting of a legislative body of another local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled meeting, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(5) The attendance of a majority of the members of a legislative body at a purely social or ceremonial occasion, provided that a majority of the members do not discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.

(6) The attendance of a majority of the members of a legislative body at an open and noticed meeting of a

standing committee of that body, provided that the members of the legislative body who are not members of the standing committee attend only as observers.

(d) This section shall become operative on January 1, 2026.

Section 54952.3
Simultaneous or serial order
Meetings of a subsequent
legislative body; compensation
and stipends

A legislative body that has convened a meeting and whose membership constitutes a quorum of any other legislative body may convene a meeting of that other legislative body, simultaneously or in serial order, only if a clerk or a member of the convened legislative body verbally announces, prior to convening any simultaneous or serial order meeting of that subsequent legislative body, the amount of compensation or stipend, if any, that each member will be entitled to receive as a result of convening the simultaneous or serial meeting of the subsequent legislative body and identifies that the compensation or stipend shall be provided as a result of convening a meeting for which each member is entitled to collect compensation or a stipend. However, the clerk or member of the legislative body shall not be required to announce the amount of compensation if the amount of compensation is prescribed in statute and no additional compensation has been authorized by a local agency.

For purposes of this section, compensation and stipend shall not include amounts reimbursed for actual and necessary expenses incurred by a member in the performance of the member's official duties, including, but not limited to, reimbursement of expenses related to travel, meals, and lodging.

Section 54955.6
Action taken

As used in this chapter, "action taken" means a collective decision made by a majority of the members of a legislative body, a collective commitment or promise by a majority of the members of a legislative body to make a positive or a negative decision, or an actual vote by a majority of the members of a legislative body when sitting as a body or entity, upon a motion, proposal, resolution, or ordinance.

Section 54952.7
Copies of chapter to members
of legislative body of local
agencies

A legislative body of a local agency may require that a copy of this chapter be given to each member of the legislative body and any person elected to serve as a member of the legislative body who has not assumed the duties of office. An elected legislative body of a local agency may require that a copy of this chapter be given to each member of each legislative body all or a majority of whose members are appointed by or under the authority of the elected legislative body.

Section 54952.7
Copies of chapter to members
of legislative body of local
agencies

A local agency shall provide a copy of this chapter to any person elected or appointed to serve as a member of a legislative body of the local agency.

Beginning January 1, 2026

Section 54953
Meetings to be open and public;
attendance; teleconferencing

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b)(1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).

(c)(1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d)(1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number

of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e)(1) The legislative body of a local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in either of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(B) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (A), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E)(i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 45 days after teleconferencing for the first time pursuant to subparagraph (A) or (B) of paragraph (1), and every 45 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(4) This subdivision shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(f)(1) The legislative body of a local agency may use teleconferencing without complying with paragraph (3) of subdivision (b) if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda, which location shall be open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction and the legislative body complies with all of the following:

(A) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(i) A two-way audiovisual platform.

(ii) A two-way telephonic service and a live webcasting of the meeting.

(B) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment.

(C) The agenda shall identify and include an opportunity for all persons to attend and address the legislative body directly pursuant to Section 54954.3 via a call-in option, via an internet-based service option, and at the in-person

location of the meeting.

(D) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(2) A member of the legislative body shall only participate in the meeting remotely pursuant to this subdivision, if all of the following requirements are met:

(A) One of the following circumstances applies:

(i) The member notifies the legislative body at the earliest opportunity possible, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstances relating to their need to appear remotely at the given meeting. The provisions of this clause shall not be used by any member of the legislative body for more than two meetings per calendar year.

(ii) The member requests the legislative body to allow them to participate in the meeting remotely due to emergency circumstances and the legislative body takes action to approve the request. The legislative body shall request a general description of the circumstances relating to their need to appear remotely at the given meeting. A general description of an item generally need not exceed 20 words and shall not require the member to disclose any medical diagnosis or disability, or any personal medical information that is already exempt under existing law, such as the Confidentiality of Medical Information Act (Chapter 1 (commencing with Section 56) of Part 2.6 of Division 1 of the Civil Code). For the purposes of this clause, the following requirements apply:

(I) A member shall make a request to participate remotely at a meeting pursuant to this clause as soon as possible. The member shall make a separate request for each meeting in which they seek to participate remotely.

(II) The legislative body may take action on a request to participate remotely at the earliest opportunity. If the request does not allow sufficient time to place proposed action on such a request on the posted agenda for the meeting for which the request is made, the legislative body may take action at the beginning of the meeting in accordance with paragraph (4) of subdivision (b) of Section 54954.2.

(B) The member shall publicly disclose at the meeting before any action is taken, whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with any such individuals.

(C) The member shall participate through both audio and visual technology.

(3)(A) The provisions of this subdivision shall not serve as a means for any member of a legislative body to participate in meetings of the legislative body solely by teleconference from a remote location for more than the following number of meetings, as applicable:

(i) Two meetings per year, if the legislative body regularly meets once per month or less.

(ii) Five meetings per year, if the legislative body regularly meets twice per month.

(iii) Seven meetings per year, if the legislative body regularly meets three or more times per month.

(B) For the purpose of counting meetings attended by teleconference under this paragraph, a "meeting" shall be defined as any number of meetings of the legislative body of a local agency that begin on the same calendar day.

(g) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(h) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(i)(1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(j) For the purposes of this section, the following definitions shall apply:

(1) "Emergency circumstances" means a physical or family medical emergency that prevents a member from attending in person.

(2) "Just cause" means any of the following:

(A) A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. "Child," "parent," "grandparent," "grandchild," and "sibling" have the same meaning as those terms do in Section 12945.2.

(B) A contagious illness that prevents a member from attending in person.

(C) A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).

(D) Travel while on official business of the legislative body or another state or local agency.

(3) "Remote location" means a location from which a member of a legislative body participates in a meeting pursuant to subdivision (f), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.

(4) "Remote participation" means participation in a meeting by teleconference at a location other than any physical meeting location designated in the notice of the meeting. Watching or listening to a meeting via webcasting or

another similar electronic medium that does not permit members to interactively hear, discuss, or deliberate on matters, does not constitute remote participation.

(5) "State of emergency" means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(6) "Teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(7) "Two-way audiovisual platform" means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic function.

(8) "Two-way telephonic service" means a telephone service that does not require internet access, is not provided as part of a two-way audiovisual platform, and allows participants to dial a telephone number to listen and verbally participate.

(9) "Webcasting" means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

(k) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

Section 54953

Meetings to be open and public; attendance; teleconferencing

Beginning January 1, 2026

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b)(1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. If the legislative body of a local agency elects to use teleconferencing, the legislative body of a local agency shall comply with all of the following:

(A) All votes taken during a teleconferenced meeting shall be by rollcall.

(B) The teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency.

(C) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(D) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e).

(c)(1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d)(1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e)(1) The legislative body of a local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in either of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(B) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (A), that, as a result of the emergency, meeting in person would present imminent

risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E)(i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 45 days after teleconferencing for the first time pursuant to subparagraph (A) or (B) of paragraph (1), and every 45 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(4) This subdivision shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(f) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.

(g) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.

(h)(1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.

(2) Nothing in this section shall prohibit a legislative body from providing the public with additional physical locations in which the public may observe and address the legislative body by electronic means.

(i) For the purposes of this section, the following definitions shall apply:

(1) "State of emergency" means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(2) "Teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.

(j) This section shall become operative January 1, 2026.

Section 54953.1
Testimony of members before
grand jury

The provisions of this chapter shall not be construed to prohibit the members of the legislative body of a local agency from giving testimony in private before a grand jury, either as individuals or as a body.

Section 54953.2
Legislative body meetings to
meet protections and
prohibitions of the Americans
with Disabilities Act

All meetings of a legislative body of a local agency that are open and public shall meet the protections and prohibitions contained in Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Section 54953.3
Conditions to attendance

A member of the public shall not be required, as a condition to attendance at a meeting of a legislative body of a local agency, to register his or her name, to provide other information, to complete a questionnaire, or otherwise to fulfill any condition precedent to his or her attendance.

If an attendance list, register, questionnaire, or other similar document is posted at or near the entrance to the room where the meeting is to be held, or is circulated to the persons present during the meeting, it shall state

clearly that the signing, registering, or completion of the document is voluntary, and that all persons may attend the meeting regardless of whether a person signs, registers, or completes the document.

Section 54953.5

Right to record proceedings; conditions; audio or video recordings made by or under direction of local agencies

(a) Any person attending an open and public meeting of a legislative body of a local agency shall have the right to record the proceedings with an audio or video recorder or a still or motion picture camera in the absence of a reasonable finding by the legislative body of the local agency that the recording cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the proceedings.

(b) Any audio or video recording of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), but, notwithstanding Section 34090, may be erased or destroyed 30 days after the recording. Any inspection of an audio or video recording shall be provided without charge on equipment made available by the local agency.

Section 54953.5

Right to record proceedings; conditions; audio or video recordings made by or under direction of local agencies

(a) Any person attending an open and public meeting of a legislative body of a local agency shall have the right to record the proceedings in the absence of a reasonable finding by the legislative body of the local agency that the recording cannot continue without noise, illumination, or obstruction of view that constitutes, or would constitute, a persistent disruption of the proceedings.

(b) Any recording of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), but, notwithstanding Section 34090, may be erased or destroyed 30 days after the recording. Any inspection of an audio or video recording shall be provided without charge on equipment made available by the local agency.

Beginning January 1, 2026

Section 54953.6

Prohibitions or restrictions on broadcasts of proceedings of legislative body; reasonable findings

No legislative body of a local agency shall prohibit or otherwise restrict the broadcast of its open and public meetings in the absence of a reasonable finding that the broadcast cannot be accomplished without noise, illumination, or obstruction of view that would constitute a persistent disruption of the proceedings.

Section 54953.7

Allowance of greater access to meetings than minimal standards in this chapter

Notwithstanding any other provision of law, legislative bodies of local agencies may impose requirements upon themselves which allow greater access to their meetings than prescribed by the minimal standards set forth in this chapter. In addition thereto, an elected legislative body of a local agency may impose such requirements on those appointed legislative bodies of the local agency of which all or a majority of the members are appointed by or under the authority of the elected legislative body.

Section 54953.7

Allowance of greater access to meetings than minimal standards in this chapter

Notwithstanding any other provision of law, legislative bodies of local agencies may impose requirements upon themselves which allow greater access to their meetings than prescribed by the minimal standards set forth in this chapter. In addition thereto, an elected legislative body of a local agency may impose those requirements on appointed legislative bodies of the local agency.

Beginning January 1, 2026

Section 54953.8

Eligible legislative bodies; use of alternative teleconferencing provisions for notice and public participation

(a)(1) An eligible legislative body may use teleconferencing without complying with paragraph (3) of subdivision (b) of Section 54953 if the eligible legislative body complies with paragraphs (2) to (4), inclusive.

(2) An eligible legislative body may only use teleconferencing as described in this section after all the following have occurred:

(A) The city council for a city described in subdivision (c) considers whether to adopt a resolution to authorize eligible legislative bodies to use teleconferencing as described in paragraph (1) at an open and regular meeting.

(B) If the city council adopts a resolution described in subparagraph (A), an eligible legislative body may elect to use teleconferencing pursuant to this section if two-thirds of the eligible legislative body votes to do so. The eligible legislative body shall notify the city council if it elects to use teleconferencing pursuant to this section and its justification for doing so.

(C) Upon receiving notification from a legislative body as described in subparagraph (B), the city council may adopt a resolution to prohibit the eligible legislative body from using teleconferencing pursuant to this section.

(3) After completing the requirements in paragraph (2), an eligible legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the eligible legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E)(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

(F) At least a quorum of the members of the eligible legislative body shall participate from locations within the boundaries of the city in which the eligible legislative body is established.

(G) At least once per year, at least a quorum of the members of the eligible legislative body shall participate in person from a singular physical location that is open to the public and within the boundaries of the eligible legislative body.

(4) An eligible legislative body that holds a meeting pursuant to this subdivision shall do the following, as applicable:

(A) If the meeting is during regular business hours of the offices of the city council member that represents the area that includes the eligible legislative body, the eligible legislative body shall provide a publicly accessible physical location from which the public may attend or comment, which shall be the offices of the city council member who represents the area where the eligible legislative body is located, unless the eligible legislative body identifies an alternative location.

(B) If the meeting is outside regular business hours, the eligible legislative body shall make reasonable efforts to accommodate any member of the public that requests an accommodation to participate in the meeting. For the purposes of this subparagraph, "accommodation" means providing a publicly accessible physical location for the member of the public to participate from, providing access to technology necessary to participate in the meeting, or identifying locations or resources available that could provide the member of the public with an opportunity to participate in the meeting.

(b) The legislative body shall comply with all other requirements of Section 54953.

(c) As used in this section, "eligible legislative body" means a neighborhood council that is an advisory body with the purpose to promote more citizen participation in government and make government more responsive to local needs that is established pursuant to the charter of a city with a population of more than 3,000,000 people that is subject to this chapter.

(d) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

Section 54953.8

Eligible legislative bodies; use of alternative teleconferencing provisions for notice and public participation

Beginning January 1, 2026

(a) The legislative body of a local agency may use teleconferencing as authorized by subdivision (b) of Section 54953 without complying with the requirements of paragraph (3) of subdivision (b) of Section 54953 in any of the circumstances described in Sections 54953.8.1 to 54953.8.7, inclusive.

(b) A legislative body that holds a teleconference meeting pursuant to this section shall, in addition to any other applicable requirements of this chapter, comply with all of the following:

(1) The legislative body shall provide at least one of the following as a means by which the public may remotely hear and visually observe the meeting, and remotely address the legislative body:

(A) A two-way audiovisual platform.

(B) A two-way telephonic service and a live webcasting of the meeting.

(2) In each instance in which notice of the time of the teleconference meeting held pursuant to this section is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(3) In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(4) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time.

(5) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(6)(A) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed.

(B) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment.

- (C) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to paragraph (5), until the timed general public comment period has elapsed.
- (7) Any member of the legislative body who participates in a teleconference meeting from a remote location pursuant to this section and the specific provision of law that the member relied upon to permit their participation by teleconferencing shall be listed in the minutes of the meeting.
- (8) The legislative body shall have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the procedure for receiving and resolving requests for accommodation.
- (9) The legislative body shall conduct meetings subject to this chapter consistent with applicable civil rights and nondiscrimination laws.
- (c) A local agency shall identify and make available to legislative bodies a list of one or more meeting locations that may be available for use by the legislative bodies to conduct their meetings.
- (d)(1) Nothing in this section shall prohibit a legislative body from providing the public with additional teleconference locations.
- (2) Nothing in this section shall prohibit a legislative body from providing the public with additional physical locations in which the public may observe and address the legislative body by electronic means.
- (e) A member of a legislative body who participates in a teleconference meeting from a remote location pursuant to this section shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member, and the general nature of the member's relationship with those individuals.
- (f) The teleconferencing provisions described in Section 54953 and Sections 54953.8.1 to 54953.8.7, inclusive, are cumulative. A legislative body may elect to use any teleconferencing provisions that are applicable to a meeting, regardless of whether any other teleconferencing provisions would also be applicable to that meeting.
- (g) For purposes of this section, the following definitions apply:
- (1) "Remote location" means a location from which a member of a legislative body participates in a meeting pursuant to paragraph (7) of subdivision (b), other than any physical meeting location designated in the notice of the meeting. Remote locations need not be accessible to the public.
- (2) "Teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both.
- (3) "Two-way audiovisual platform" means an online platform that provides participants with the ability to participate in a meeting via both an interactive video conference and a two-way telephonic service. A two-way audiovisual platform may be structured to disable the use of video for the public participants.
- (4) "Two-way telephonic service" means a telephone service that does not require internet access and allows participants to dial a telephone number to listen and verbally participate.
- (5) "Webcasting" means a streaming video broadcast online or on television, using streaming media technology to distribute a single content source to many simultaneous listeners and viewers.

Section 54953.9
Student body associations or
other student-run community
college organizations;
meetings; teleconferencing;
requirements

- a) As used in this section, "eligible legislative body" means a student body association organized pursuant to Section 76060 of the Education Code, or any other student-run community college organization that is required to comply with the meeting requirements of this chapter.
- (b)(1) An eligible legislative body may use teleconferencing without complying with paragraph (3) of subdivision (b) of Section 54953 if the eligible legislative body complies with paragraphs (2) to (4), inclusive.
- (2) An eligible legislative body may only use teleconferencing as described in this section after all the following have occurred:
- (A) The board of trustees for a community college district considers whether to adopt a resolution to authorize eligible legislative bodies to use teleconferencing as described in paragraph (1) at an open and regular meeting.
- (B) If the board of trustees for a community college district adopts a resolution described in subparagraph (A), an eligible legislative body may elect to use teleconferencing pursuant to this section if two-thirds of the eligible legislative body votes to do so. The eligible legislative body shall notify the board of trustees if it elects to use teleconferencing pursuant to this section and its justification for doing so.
- (C) Upon receiving notification from a legislative body as described in subparagraph (B), the board of trustees may adopt a resolution to prohibit the eligible legislative body from using teleconferencing pursuant to this section.
- (3) After completing the requirements in paragraph (2), an eligible legislative body that holds a meeting pursuant to this subdivision shall do all of the following:
- (A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the eligible legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.
- (B) In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.
- (C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comment in real time.
- (D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires

registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E)(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

(F)(i) At least a quorum of the members of the eligible legislative body shall participate from a singular physical location that is accessible to the public and is within the community college district in which the eligible legislative body is established.

(ii) Notwithstanding the requirements of clause (i), a person may count toward the establishment of a quorum pursuant to clause (i) regardless of whether the person is participating at the in-person location of the meeting or remotely if the person meets any of the following criteria:

(I) The person has a disability that requires accommodation pursuant to the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132).

(II) The person is under 18 years of age.

(III) The person is incarcerated.

(IV) The person is unable to disclose the location that they are participating from because of either of the following circumstances:

(ia) The person has been issued a protective court order, including, but not limited to, a domestic violence restraining order.

(ib) The person is participating in a program that has to remain confidential, including, but not limited to, an independent living program.

(a) As used in this section, "eligible legislative body" means a student body association organized pursuant to Section 76060 of the Education Code, or any other student-run community college organization that is required to comply with the meeting requirements of this chapter.

(b)(1) An eligible legislative body may use teleconferencing without complying with paragraph (3) of subdivision (b) of Section 54953 if the eligible legislative body complies with paragraphs (2) to (4), inclusive.

(2) An eligible legislative body may only use teleconferencing as described in this section after all the following have occurred:

(A) The board of trustees for a community college district considers whether to adopt a resolution to authorize eligible legislative bodies to use teleconferencing as described in paragraph (1) at an open and regular meeting.

(B) If the board of trustees for a community college district adopts a resolution described in subparagraph (A), an eligible legislative body may elect to use teleconferencing pursuant to this section if two-thirds of the eligible legislative body votes to do so. The eligible legislative body shall notify the board of trustees if it elects to use teleconferencing pursuant to this section and its justification for doing so.

(C) Upon receiving notification from a legislative body as described in subparagraph (B), the board of trustees may adopt a resolution to prohibit the eligible legislative body from using teleconferencing pursuant to this section.

(3) After completing the requirements in paragraph (2), an eligible legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the eligible legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E)(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

(F)(i) At least a quorum of the members of the eligible legislative body shall participate from a singular physical

location that is accessible to the public and is within the community college district in which the eligible legislative body is established.

(ii) Notwithstanding the requirements of clause (i), a person may count toward the establishment of a quorum pursuant to clause (i) regardless of whether the person is participating at the in-person location of the meeting or remotely if the person meets any of the following criteria:

(I) The person has a disability that requires accommodation pursuant to the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132).

(II) The person is under 18 years of age.

(III) The person is incarcerated.

(IV) The person is unable to disclose the location that they are participating from because of either of the following circumstances:

(ia) The person has been issued a protective court order, including, but not limited to, a domestic violence restraining order.

(ib) The person is participating in a program that has to remain confidential, including, but not limited to, an independent living program.

(V) The person provides childcare or caregiving to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. For purposes of this subclause, "child," "parent," "grandparent," "grandchild," and "sibling" have the same meaning as those terms are defined in Section 12945.2.

(4) An eligible legislative body that holds a meeting pursuant to this subdivision shall do the following, as applicable:

(A) If the meeting is during regular business hours of the offices of the board of trustees of the community college district, the eligible legislative body shall provide a publicly accessible physical location from which the public may attend or comment, which shall be the offices of the board of trustees of the community college district, unless the eligible legislative body identifies an alternative location.

(B) If the meeting is outside regular business hours, the eligible legislative body shall make reasonable efforts to accommodate any member of the public that requests an accommodation to participate in the meeting. For the purposes of this subparagraph, "accommodation" means providing a publicly accessible physical location for the member of the public to participate from, providing access to technology necessary to participate in the meeting, or identifying locations or resources available that could provide the member of the public with an opportunity to participate in the meeting.

(c) The legislative body shall comply with all other requirements of Section 54953.

(d) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

As used in this section, "eligible legislative body" means a student body association organized pursuant to Section 76060 of the Education Code, or any other student-run community college organization that is required to comply with the meeting requirements of this chapter.

(b)(1) An eligible legislative body may use teleconferencing without complying with paragraph (3) of subdivision (b) of Section 54953 if the eligible legislative body complies with paragraphs (2) to (4), inclusive.

(2) An eligible legislative body may only use teleconferencing as described in this section after all the following have occurred:

(A) The board of trustees for a community college district considers whether to adopt a resolution to authorize eligible legislative bodies to use teleconferencing as described in paragraph (1) at an open and regular meeting.

(B) If the board of trustees for a community college district adopts a resolution described in subparagraph (A), an eligible legislative body may elect to use teleconferencing pursuant to this section if two-thirds of the eligible legislative body votes to do so. The eligible legislative body shall notify the board of trustees if it elects to use teleconferencing pursuant to this section and its justification for doing so.

(C) Upon receiving notification from a legislative body as described in subparagraph (B), the board of trustees may adopt a resolution to prohibit the eligible legislative body from using teleconferencing pursuant to this section.

(3) After completing the requirements in paragraph (2), an eligible legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the eligible legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option.

(B) In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comment in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E)(i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

(F)(i) At least a quorum of the members of the eligible legislative body shall participate from a singular physical location that is accessible to the public and is within the community college district in which the eligible legislative body is established.

(ii) Notwithstanding the requirements of clause (i), a person may count toward the establishment of a quorum pursuant to clause (i) regardless of whether the person is participating at the in-person location of the meeting or remotely if the person meets any of the following criteria:

(I) The person has a disability that requires accommodation pursuant to the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132).

(II) The person is under 18 years of age.

(III) The person is incarcerated.

(IV) The person is unable to disclose the location that they are participating from because of either of the following circumstances:

(ia) The person has been issued a protective court order, including, but not limited to, a domestic violence restraining order.

(ib) The person is participating in a program that has to remain confidential, including, but not limited to, an independent living program.

(V) The person provides childcare or caregiving to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. For purposes of this subclause, "child," "parent," "grandparent," "grandchild," and "sibling" have the same meaning as those terms are defined in Section 12945.2.

(4) An eligible legislative body that holds a meeting pursuant to this subdivision shall do the following, as applicable:

(A) If the meeting is during regular business hours of the offices of the board of trustees of the community college district, the eligible legislative body shall provide a publicly accessible physical location from which the public may attend or comment, which shall be the offices of the board of trustees of the community college district, unless the eligible legislative body identifies an alternative location.

(B) If the meeting is outside regular business hours, the eligible legislative body shall make reasonable efforts to accommodate any member of the public that requests an accommodation to participate in the meeting. For the purposes of this subparagraph, "accommodation" means providing a publicly accessible physical location for the member of the public to participate from, providing access to technology necessary to participate in the meeting, or identifying locations or resources available that could provide the member of the public with an opportunity to participate in the meeting.

(c) The legislative body shall comply with all other requirements of Section 54953.

(d) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

The person provides childcare or caregiving to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. For purposes of this subclause, "child," "parent," "grandparent," "grandchild," and "sibling" have the same meaning as those terms are defined in Section 12945.2.

(4) An eligible legislative body that holds a meeting pursuant to this subdivision shall do the following, as applicable:

(A) If the meeting is during regular business hours of the offices of the board of trustees of the community college district, the eligible legislative body shall provide a publicly accessible physical location from which the public may attend or comment, which shall be the offices of the board of trustees of the community college district, unless the eligible legislative body identifies an alternative location.

(B) If the meeting is outside regular business hours, the eligible legislative body shall make reasonable efforts to accommodate any member of the public that requests an accommodation to participate in the meeting. For the purposes of this subparagraph, "accommodation" means providing a publicly accessible physical location for the member of the public to participate from, providing access to technology necessary to participate in the meeting, or identifying locations or resources available that could provide the member of the public with an opportunity to participate in the meeting.

(c) The legislative body shall comply with all other requirements of Section 54953.

(d) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

Section 54954
Time and place of regular
meetings; special meetings;
emergencies

(a) Each legislative body of a local agency, except for advisory committees or standing committees, shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings. Meetings of advisory committees or standing committees, for which an agenda is posted at least 72 hours in advance of the meeting pursuant to subdivision (a) of Section 54954.2, shall be considered for purposes of this chapter as regular meetings of the legislative body.

(b) Regular and special meetings of the legislative body shall be held within the boundaries of the territory over which the local agency exercises jurisdiction, except to do any of the following:

(1) Comply with state or federal law or court order, or attend a judicial or administrative proceeding to which the local agency is a party.

(2) Inspect real or personal property which cannot be conveniently brought within the boundaries of the territory over which the local agency exercises jurisdiction provided that the topic of the meeting is limited to items directly related to the real or personal property.

(3) Participate in meetings or discussions of multiagency significance that are outside the boundaries of a local agency's jurisdiction. However, any meeting or discussion held pursuant to this subdivision shall take place within the jurisdiction of one of the participating local agencies and be noticed by all participating agencies as provided for in this chapter.

(4) Meet in the closest meeting facility if the local agency has no meeting facility within the boundaries of the territory over which the local agency exercises jurisdiction, or at the principal office of the local agency if that office is located outside the territory over which the agency exercises jurisdiction.

(5) Meet outside their immediate jurisdiction with elected or appointed officials of the United States or the State of California when a local meeting would be impractical, solely to discuss a legislative or regulatory issue affecting the local agency and over which the federal or state officials have jurisdiction.

(6) Meet outside their immediate jurisdiction if the meeting takes place in or nearby a facility owned by the agency, provided that the topic of the meeting is limited to items directly related to the facility.

(7) Visit the office of the local agency's legal counsel for a closed session on pending litigation held pursuant to Section 54956.9, when to do so would reduce legal fees or costs.

(c) Meetings of the governing board of a school district shall be held within the district, except under the circumstances enumerated in subdivision (b), or to do any of the following:

(1) Attend a conference on nonadversarial collective bargaining techniques.

(2) Interview members of the public residing in another district with reference to the trustees' potential employment of an applicant for the position of the superintendent of the district.

(3) Interview a potential employee from another district.

(d) Meetings of a joint powers authority shall occur within the territory of at least one of its member agencies, or as provided in subdivision (b). However, a joint powers authority which has members throughout the state may meet at any facility in the state which complies with the requirements of Section 54961.

(e) If, by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the place designated, the meetings shall be held for the duration of the emergency at the place designated by the presiding officer of the legislative body or his or her designee in a notice to the local media that have requested notice pursuant to Section 54956, by the most rapid means of communication available at the time.

Section 54954.1

Mailed or electronic notice to persons who filed written request; time; duration and renewal of requests; fee

Any person may request that a copy of the agenda, or a copy of all the documents constituting the agenda packet, of any meeting of a legislative body be mailed to that person. If a local agency has an internet website, the legislative body or its designee shall email a copy of, or website link to, the agenda or a copy of all the documents constituting the agenda packet if the person requests that the item or items be delivered by email. If the local agency determines it is technologically infeasible to send a copy of all documents constituting the agenda packet or a link to a website that contains the documents by email or by other electronic means, the legislative body or its designee shall send by mail a copy of the agenda or a website link to the agenda and mail a copy of all other documents constituting the agenda packet in accordance with the mailing requirements established pursuant to this section. If requested, the agenda and documents in the agenda packet shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Upon receipt of the written request, the legislative body or its designee shall cause the requested materials to be mailed at the time the agenda is posted pursuant to Section 54954.2 and 54956 or upon distribution to all, or a majority of all, of the members of a legislative body, whichever occurs first. Any request for mailed copies of agendas or agenda packets shall be valid for the calendar year in which it is filed, and must be renewed following January 1 of each year. The legislative body may establish a fee for mailing the agenda or agenda packet, which fee shall not exceed the cost of providing the service. Failure of the requesting person to receive the agenda or agenda packet pursuant to this section shall not constitute grounds for invalidation of the actions of the legislative body taken at the meeting for which the agenda or agenda packet was not received.

Section 54954.2

Agenda; posting; action on other matters; posting on internet website

(a)(1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's internet website, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an internet website, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary internet website home page of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda, including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an internet website and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary internet website home page of a city, county, city and county, special district, school district, or political subdivision established by

the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an internet website with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in **clauses (i), (ii), and (iii) of subparagraph (B).**

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) "Integrated agenda management platform" means an internet website of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) "Legislative body" has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(4) To consider action on a request from a member to participate in a meeting remotely due to emergency circumstances, pursuant to Section 54953, if the request does not allow sufficient time to place the proposed action on the posted agenda for the meeting for which the request is made. The legislative body may approve such a request by a majority vote of the legislative body.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's internet website, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall remain in effect only until January 1, 2026, and as of that date is repealed.

Section 54954.2

Agenda; posting; action on other matters; posting on internet website

Beginning January 1, 2026

(a)(1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words. The agenda shall specify the time and location of the regular meeting and shall be posted in a location that is freely accessible to members of the public and on the local agency's internet website, if the local agency has one. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

(2) For a meeting occurring on and after January 1, 2019, of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an internet website, the following provisions shall apply:

(A) An online posting of an agenda shall be posted on the primary internet website home page of a city, county, city and county, special district, school district, or political subdivision established by the state that is accessible

through a prominent, direct link to the current agenda. The direct link to the agenda shall not be in a contextual menu; however, a link in addition to the direct link to the agenda may be accessible through a contextual menu.

(B) An online posting of an agenda, including, but not limited to, an agenda posted in an integrated agenda management platform, shall be posted in an open format that meets all of the following requirements:

(i) Retrievable, downloadable, indexable, and electronically searchable by commonly used internet search applications.

(ii) Platform independent and machine readable.

(iii) Available to the public free of charge and without any restriction that would impede the reuse or redistribution of the agenda.

(C) A legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state that has an internet website and an integrated agenda management platform shall not be required to comply with subparagraph (A) if all of the following are met:

(i) A direct link to the integrated agenda management platform shall be posted on the primary internet website home page of a city, county, city and county, special district, school district, or political subdivision established by the state. The direct link to the integrated agenda management platform shall not be in a contextual menu. When a person clicks on the direct link to the integrated agenda management platform, the direct link shall take the person directly to an internet website with the agendas of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state.

(ii) The integrated agenda management platform may contain the prior agendas of a legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state for all meetings occurring on or after January 1, 2019.

(iii) The current agenda of the legislative body of a city, county, city and county, special district, school district, or political subdivision established by the state shall be the first agenda available at the top of the integrated agenda management platform.

(iv) All agendas posted in the integrated agenda management platform shall comply with the requirements in **clauses (i), (ii), and (iii) of subparagraph (B).**

(D) For the purposes of this paragraph, both of the following definitions shall apply:

(i) "Integrated agenda management platform" means an internet website of a city, county, city and county, special district, school district, or political subdivision established by the state dedicated to providing the entirety of the agenda information for the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state to the public.

(ii) "Legislative body" has the same meaning as that term is used in subdivision (a) of Section 54952.

(E) The provisions of this paragraph shall not apply to a political subdivision of a local agency that was established by the legislative body of the city, county, city and county, special district, school district, or political subdivision established by the state.

(3) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

(b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

(3) The item was posted pursuant to subdivision (a) for a prior meeting of the legislative body occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

(c) This section is necessary to implement and reasonably within the scope of paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

(d) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's internet website, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

(e) This section shall become operative January 1, 2026.

Section 54954.3
Opportunity for public to
address legislative body;
adoption of regulations; public
criticism of policies

(a) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2. However, the agenda need not provide an opportunity for members of the public to address the legislative body on any item that has already been considered by a committee, composed exclusively of members

of the legislative body, at a public meeting wherein all interested members of the public were afforded the opportunity to address the committee on the item, before or during the committee's consideration of the item, unless the item has been substantially changed since the committee heard the item, as determined by the legislative body. Every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.

(b)(1) The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

(2) Notwithstanding paragraph (1), when the legislative body of a local agency limits time for public comment, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.

(3) Paragraph (2) shall not apply if the legislative body of a local agency utilizes simultaneous translation equipment in a manner that allows the legislative body of a local agency to hear the translated public testimony simultaneously.

(c) The legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body. Nothing in this subdivision shall confer any privilege or protection for expression beyond that otherwise provided by law.

Section 54954.3
Opportunity for public to
address legislative body;
adoption of regulations; public
criticism of policies

Beginning January 1, 2026

(a)(1) Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body, provided that no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.

(2)(A) Notwithstanding paragraph (1), the agenda need not provide an opportunity for members of the public to address the legislative body on any item that has already been considered by a committee, composed exclusively of members of the legislative body, at a public meeting wherein all interested members of the public were afforded the opportunity to address the committee on the item.

(B) Subparagraph (A) shall not apply if any of the following conditions are met:

(i) The item has been substantially changed since the committee heard the item, as determined by the legislative body.

(ii) When considering the item, a quorum of the committee members did not participate from a singular physical location, that was clearly identified on the agenda, open to the public, and situated within the boundaries of the territory over which the local agency exercises jurisdiction.

(iii) The committee has primary subject matter jurisdiction, as defined by the charter, an ordinance, a resolution, or any formal action of the legislative body that created the subsidiary body, that focuses on elections, budgets, police oversight, privacy, removing from, or restricting access to, materials available in public libraries, or taxes or related spending proposals. This clause shall not apply to an item if the local agency has adopted a law applicable to the meeting of the committee at which the item that was considered prohibits the committee from placing a limit on the total amount of time for public comment on the item.

(3) Every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.

(b)(1) The legislative body of a local agency may adopt reasonable regulations to ensure that the intent of subdivision (a) is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker.

(2) Notwithstanding paragraph (1), when the legislative body of a local agency limits time for public comment, the legislative body of a local agency shall provide at least twice the allotted time to a member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the legislative body of a local agency.

(3) Paragraph (2) shall not apply if the legislative body of a local agency utilizes simultaneous translation equipment in a manner that allows the legislative body of a local agency to hear the translated public testimony simultaneously.

(c) The legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body. Nothing in this subdivision shall confer any privilege or protection for expression beyond that otherwise provided by law.

Section 54954.4
Reimbursements to local
agencies and school districts
for costs

(a) The Legislature hereby finds and declares that Section 12 of Chapter 641 of the Statutes of 1986, authorizing reimbursement to local agencies and school districts for costs mandated by the state pursuant to that act, shall be interpreted strictly. The intent of the Legislature is to provide reimbursement for only those costs which are clearly and unequivocally incurred as the direct and necessary result of compliance with Chapter 641 of the Statutes of 1986.

(b) In this regard, the Legislature directs all state employees and officials involved in reviewing or authorizing claims for reimbursement, or otherwise participating in the reimbursement process, to rigorously review each claim and authorize only those claims, or parts thereof, which represent costs which are clearly and unequivocally incurred as the direct and necessary result of compliance with Chapter 641 of the Statutes of 1986 and for which complete documentation exists. For purposes of Section 54954.2, costs eligible for reimbursement shall only include the actual cost to post a single agenda for any one meeting.

(c) The Legislature hereby finds and declares that complete, faithful, and uninterrupted compliance with the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government

Code) is a matter of overriding public importance. Unless specifically stated, no future Budget Act, or related budget enactments, shall, in any manner, be interpreted to suspend, eliminate, or otherwise modify the legal obligation and duty of local agencies to fully comply with Chapter 641 of the Statutes of 1986 in a complete, faithful, and uninterrupted manner.

Section 54954.5
Closed session item
descriptions

For purposes of describing closed session items pursuant to Section 54954.2, the agenda may describe closed sessions as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items were described in substantial compliance with this section. Substantial compliance is satisfied by including the information provided below, irrespective of its format.

(a) With respect to a closed session held pursuant to Section 54956.7:

LICENSE/PERMIT DETERMINATION

Applicant(s): (Specify number of applicants)

(b) With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation)

Agency negotiator: (Specify names of negotiators attending the closed session) (If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator so long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Negotiating parties: (Specify name of party (not agent))

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both)

(c) With respect to every item of business to be discussed in closed session pursuant to Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: (Specify by reference to claimant's name, names of parties, case or claim numbers)

or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations)

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(In addition to the information noticed above, the agency may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to paragraphs (2) to (5), inclusive, of subdivision (e) of Section 54956.9.)

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Specify number of potential cases)

(d) With respect to every item of business to be discussed in closed session pursuant to Section 54956.95:

LIABILITY CLAIMS

Claimant: (Specify name unless unspecified pursuant to Section 54961)

Agency claimed against: (Specify name)

(e) With respect to every item of business to be discussed in closed session pursuant to Section 54957:

THREAT TO PUBLIC SERVICES OR FACILITIES

Consultation with: (Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title)

PUBLIC EMPLOYEE APPOINTMENT

Title: (Specify description of position to be filled)

PUBLIC EMPLOYMENT

Title: (Specify description of position to be filled)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: (Specify position title of employee being reviewed)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(No additional information is required in connection with a closed session to consider discipline, dismissal, or release of a public employee. Discipline includes potential reduction of compensation.)

(f) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: (Specify names of designated representatives attending the closed session) (If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative so long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee organization: (Specify name of organization representing employee or employees in question)

Or Unrepresented employee: (Specify position title of unrepresented employee who is the subject of the negotiations)

(g) With respect to closed sessions called pursuant to Section 54957.8:

CASE REVIEW/PLANNING

(No additional information is required in connection with a closed session to consider case review or planning.)

(h) With respect to every item of business to be discussed in closed session pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code:

REPORT INVOLVING TRADE SECRET

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility)

Estimated date of public disclosure: (Specify month and year)

HEARINGS

Subject matter: (Specify whether testimony/deliberation will concern staff privileges, report of medical audit

committee, or report of quality assurance committee)

(i) With respect to every item of business to be discussed in closed session pursuant to Section 54956.86:

CHARGE OR COMPLAINT INVOLVING INFORMATION PROTECTED BY FEDERAL LAW

(No additional information is required in connection with a closed session to discuss a charge or complaint pursuant to Section 54956.86.)

(j) With respect to every item of business to be discussed in closed session pursuant to Section 54956.96:

CONFERENCE INVOLVING A JOINT POWERS AGENCY (Specify by name)

Discussion will concern: (Specify closed session description used by the joint powers agency)

Name of local agency representative on joint powers agency board: (Specify name)

(Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives.)

(k) With respect to every item of business to be discussed in closed session pursuant to Section 54956.75:

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

Section 54954.6

New or increased taxes or assessments; public meetings and public hearings; joint notice requirements

(a)(1) Before adopting any new or increased general tax or any new or increased assessment, the legislative body of a local agency shall conduct at least one public meeting at which local officials shall allow public testimony regarding the proposed new or increased general tax or new or increased assessment in addition to the noticed public hearing at which the legislative body proposes to enact or increase the general tax or assessment.

For purposes of this section, the term "new or increased assessment" does not include any of the following:

(A) A fee that does not exceed the reasonable cost of providing the services, facilities, or regulatory activity for which the fee is charged.

(B) A service charge, rate, or charge, unless a special district's principal act requires the service charge, rate, or charge to conform to the requirements of this section.

(C) An ongoing annual assessment if it is imposed at the same or lower amount as any previous year.

(D) An assessment that does not exceed an assessment formula or range of assessments previously specified in the notice given to the public pursuant to subparagraph (G) of paragraph (2) of subdivision (c) and that was previously adopted by the agency or approved by the voters in the area where the assessment is imposed.

(E) Standby or immediate availability charges.

(2) The legislative body shall provide at least 45 days' public notice of the public hearing at which the legislative body proposes to enact or increase the general tax or assessment. The legislative body shall provide notice for the public meeting at the same time and in the same document as the notice for the public hearing, but the meeting shall occur prior to the hearing.

(b)(1) The joint notice of both the public meeting and the public hearing required by subdivision (a) with respect to a proposal for a new or increased general tax shall be accomplished by placing a display advertisement of at least one-eighth page in a newspaper of general circulation for three weeks pursuant to Section 6063 and by a first-class mailing to those interested parties who have filed a written request with the local agency for mailed notice of public meetings or hearings on new or increased general taxes. The public meeting pursuant to subdivision (a) shall take place no earlier than 10 days after the first publication of the joint notice pursuant to this subdivision. The public hearing shall take place no earlier than seven days after the public meeting pursuant to this subdivision. Notwithstanding paragraph (2) of subdivision (a), the joint notice need not include notice of the public meeting after the meeting has taken place. The public hearing pursuant to subdivision (a) shall take place no earlier than 45 days after the first publication of the joint notice pursuant to this subdivision. Any written request for mailed notices shall be effective for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service.

(2) The notice required by paragraph (1) of this subdivision shall include, but not be limited to, the following:

(A) The amount or rate of the tax. If the tax is proposed to be increased from any previous year, the joint notice shall separately state both the existing tax rate and the proposed tax rate increase.

(B) The activity to be taxed.

(C) The estimated amount of revenue to be raised by the tax annually.

(D) The method and frequency for collecting the tax.

(E) The dates, times, and locations of the public meeting and hearing described in subdivision (a).

(F) The telephone number and address of an individual, office, or organization that interested persons may contact to receive additional information about the tax.

(c)(1) The joint notice of both the public meeting and the public hearing required by subdivision (a) with respect to a proposal for a new or increased assessment on real property or businesses shall be accomplished through a mailing, postage prepaid, in the United States mail and shall be deemed given when so deposited. The public meeting pursuant to subdivision (a) shall take place no earlier than 10 days after the joint mailing pursuant to this subdivision. The public hearing shall take place no earlier than seven days after the public meeting pursuant to this subdivision. The envelope or the cover of the mailing shall include the name of the local agency and the return address of the sender. This mailed notice shall be in at least 10-point type and shall be given to all property owners or business owners proposed to be subject to the new or increased assessment by a mailing by name to those persons whose names and addresses appear on the last equalized county assessment roll, the State Board of Equalization assessment roll, or the local agency's records pertaining to business ownership, as the case may be.

(2) The joint notice required by paragraph (1) of this subdivision shall include, but not be limited to, the following:

(A) In the case of an assessment proposed to be levied on property, the estimated amount of the assessment per parcel. In the case of an assessment proposed to be levied on businesses, the proposed method and basis of levying the assessment in sufficient detail to allow each business owner to calculate the amount of assessment to be levied against each business. If the assessment is proposed to be increased from any previous year, the joint notice shall separately state both the amount of the existing assessment and the proposed assessment increase.

(B) A general description of the purpose or improvements that the assessment will fund.

- (C) The address to which property owners may mail a protest against the assessment.
- (D) The telephone number and address of an individual, office, or organization that interested persons may contact to receive additional information about the assessment.
- (E) A statement that a majority protest will cause the assessment to be abandoned if the assessment act used to levy the assessment so provides. Notice shall also state the percentage of protests required to trigger an election, if applicable.
- (F) The dates, times, and locations of the public meeting and hearing described in subdivision (a).
- (G) A proposed assessment formula or range as described in subparagraph (D) of paragraph (1) of subdivision (a) if applicable and that is noticed pursuant to this section.
- (3) Notwithstanding paragraph (1), in the case of an assessment that is proposed exclusively for operation and maintenance expenses imposed throughout the entire local agency, or exclusively for operation and maintenance assessments proposed to be levied on 50,000 parcels or more, notice may be provided pursuant to this subdivision or pursuant to paragraph (1) of subdivision (b) and shall include the estimated amount of the assessment of various types, amounts, or uses of property and the information required by subparagraphs (B) to (G), inclusive, of paragraph (2) of subdivision (c).
- (4) Notwithstanding paragraph (1), in the case of an assessment proposed to be levied pursuant to Part 2 (commencing with Section 22500) of Division 2 of the Streets and Highways Code by a regional park district, regional park and open-space district, or regional open-space district formed pursuant to Article 3 (commencing with Section 5500) of Chapter 3 of Division 5 of, or pursuant to Division 26 (commencing with Section 35100) of, the Public Resources Code, notice may be provided pursuant to paragraph (1) of subdivision (b).
- (d) The notice requirements imposed by this section shall be construed as additional to, and not to supersede, existing provisions of law, and shall be applied concurrently with the existing provisions so as to not delay or prolong the governmental decisionmaking process.
- (e) This section shall not apply to any new or increased general tax or any new or increased assessment that requires an election of either of the following:
 - (1) The property owners subject to the assessment.
 - (2) The voters within the local agency imposing the tax or assessment.
- (f) Nothing in this section shall prohibit a local agency from holding a consolidated meeting or hearing at which the legislative body discusses multiple tax or assessment proposals.
- (g) The local agency may recover the reasonable costs of public meetings, public hearings, and notice required by this section from the proceeds of the tax or assessment. The costs recovered for these purposes, whether recovered pursuant to this subdivision or any other provision of law, shall not exceed the reasonable costs of the public meetings, public hearings, and notice.
- (h) Any new or increased assessment that is subject to the notice and hearing provisions of Article XIII C or XIII D of the California Constitution is not subject to the notice and hearing requirements of this section.

The legislative body of a local agency may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting the clerk or secretary of the legislative body may declare the meeting adjourned to a stated time and place and he shall cause a written notice of the adjournment to be given in the same manner as provided in Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within 24 hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings by ordinance, resolution, bylaw, or other rule.

Section 54955
Adjournment; adjourned
meetings

Section 54955.1
Continuance

Any hearing being held, or noticed or ordered to be held, by a legislative body of a local agency at any meeting may by order or notice of continuance be continued or recontinued to any subsequent meeting of the legislative body in the same manner and to the same extent set forth in Section 54955 for the adjournment of meetings; provided, that if the hearing is continued to a time less than 24 hours after the time specified in the order or notice of hearing, a copy of the order or notice of continuance of hearing shall be posted immediately following the meeting at which the order or declaration of continuance was adopted or made.

Section 54956
Special meetings; call; notice;
meetings regarding local
agency executive salaries,
salary schedules, or
compensation in form of fringe
benefits; posting on Internet
Web site

- (a) A special meeting may be called at any time by the presiding officer of the legislative body of a local agency, or by a majority of the members of the legislative body, by delivering written notice to each member of the legislative body and to each local newspaper of general circulation and radio or television station requesting notice in writing and posting a notice on the local agency's Internet Web site, if the local agency has one. The notice shall be delivered personally or by any other means and shall be received at least 24 hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the legislative body. The written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the clerk or secretary of the legislative body a written waiver of notice. The waiver may be given by telegram. The written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes. The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public.
- (b) Notwithstanding any other law, a legislative body shall not call a special meeting regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits, of a local agency executive, as defined

in subdivision (d) of Section 3511.1. However, this subdivision does not apply to a local agency calling a special meeting to discuss the local agency's budget.

(c) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

(1) A legislative body as that term is defined by subdivision (a) of Section 54952.

(2) A legislative body as that term is defined by subdivision (b) of Section 54952, if the members of the legislative body are compensated for their appearance, and if one or more of the members of the legislative body are also members of a legislative body as that term is defined by subdivision (a) of Section 54952.

Section 54956

Special meetings; call; notice; meetings regarding local agency executive salaries, salary schedules, or compensation in form of fringe benefits; posting on Internet Web site

Beginning January 1, 2026

(a)(1) A special meeting may be called at any time by the presiding officer of the legislative body of a local agency, or by a majority of the members of the legislative body, by delivering written notice to each member of the legislative body and to each local newspaper of general circulation and radio or television station requesting notice in writing and posting a notice on the local agency's internet website, if the local agency has one. The notice shall be delivered personally or by any other means and shall be received at least 24 hours before the time of the meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted or discussed. No other business shall be considered at these meetings by the legislative body. The written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the clerk or secretary of the legislative body a written waiver of notice. The waiver may be given by telephone or electronic mail. The written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes.

(2) The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public.

(b) Notwithstanding any other law, a legislative body shall not call a special meeting regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits, of the legislative body or of a local agency executive, as defined in subdivision (d) of Section 3511.1. However, this subdivision does not apply to a local agency calling a special meeting to discuss the local agency's budget.

(c) For purposes of subdivision (a), the requirement that the agenda be posted on the local agency's Internet Web site, if the local agency has one, shall only apply to a legislative body that meets either of the following standards:

Section 54956.5

Emergency meetings in emergency situations

(a) For purposes of this section, "emergency situation" means both of the following:

(1) An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body.

(2) A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring a legislative body to provide one-hour notice before holding an emergency meeting under this section may endanger the public health, safety, or both, as determined by a majority of the members of the legislative body.

(b)(1) Subject to paragraph (2), in the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, a legislative body may hold an emergency meeting without complying with either the 24-hour notice requirement or the 24-hour posting requirement of Section 54956 or both of the notice and posting requirements.

(2) Each local newspaper of general circulation and radio or television station that has requested notice of special meetings pursuant to Section 54956 shall be notified by the presiding officer of the legislative body, or designee thereof, one hour prior to the emergency meeting, or, in the case of a dire emergency, at or near the time that the presiding officer or designee notifies the members of the legislative body of the emergency meeting.

(A) Except as provided in subparagraph (B), the notice required by this paragraph shall be given by telephone and all telephone numbers provided in the most recent request of a newspaper or station for notification of special meetings shall be exhausted. In the event that telephone services are not functioning and the legislative body is not a school board, the notice requirements of this paragraph shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

(B) For an emergency meeting held by a school board pursuant to this section, the presiding officer of the school board, or designee thereof, may send the notifications required by this paragraph by email instead of by telephone, as provided in subparagraph (A), to all local newspapers of general circulation, and radio or television stations, that have requested those notifications by email, and all email addresses provided by representatives of those newspapers or stations shall be exhausted. In the event that internet services and telephone services are not functioning, the notice requirements of this paragraph shall be deemed waived, and the school board, or designee of the school board, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.

(c) During a meeting held pursuant to this section, the legislative body may meet in closed session pursuant to Section 54957 if agreed to by a two-thirds vote of the members of the legislative body present, or, if less than two-thirds of the members are present, by a unanimous vote of the members present.

(d) All special meeting requirements, as prescribed in Section 54956 shall be applicable to a meeting called pursuant to this section, with the exception of the 24-hour notice requirement.

(e) The minutes of a meeting called pursuant to this section, a list of persons who the presiding officer of the legislative body, or designee of the legislative body, notified or attempted to notify, a copy of the rollcall vote, and any actions taken at the meeting shall be posted for a minimum of 10 days in a public place as soon after the meeting as possible.

Section 54956.5
Emergency meetings in
emergency situations

Beginning January 1, 2026

- (a) For purposes of this section, "emergency situation" means both of the following:
- (1) An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body.
 - (2) A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring a legislative body to provide one-hour notice before holding an emergency meeting under this section may endanger the public health, safety, or both, as determined by a majority of the members of the legislative body.
- (b)(1) Subject to paragraph (2), in the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, a legislative body may hold an emergency meeting without complying with either the 24-hour notice requirement or the 24-hour posting requirement of Section 54956 or both of the notice and posting requirements.
- (2) Each local newspaper of general circulation and radio or television station that has requested notice of special meetings pursuant to Section 54956 shall be notified by the presiding officer of the legislative body, or designee thereof, one hour prior to the emergency meeting, or, in the case of a dire emergency, at or near the time that the presiding officer or designee notifies the members of the legislative body of the emergency meeting.
- (A) Except as provided in subparagraph (B), the notice required by this paragraph shall be given by telephone and all telephone numbers provided in the most recent request of a newspaper or station for notification of special meetings shall be exhausted. In the event that telephone services are not functioning, the notice requirements of this paragraph shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.
- (B) For an emergency meeting held pursuant to this section, the presiding officer legislative body, or designee thereof, may send the notifications required by this paragraph by email instead of by telephone, as provided in subparagraph (A), to all local newspapers of general circulation, and radio or television stations, that have requested those notifications by email, and all email addresses provided by representatives of those newspapers or stations shall be exhausted. In the event that internet services and telephone services are not functioning, the notice requirements of this paragraph shall be deemed waived, legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.
- (c) During a meeting held pursuant to this section, the legislative body may meet in closed session pursuant to Section 54957 if agreed to by a two-thirds vote of the members of the legislative body present, or, if less than two-thirds of the members are present, by a unanimous vote of the members present.
- (d) All special meeting requirements, as prescribed in Section 54956 shall be applicable to a meeting called pursuant to this section, with the exception of the 24-hour notice requirement.
- (e) The minutes of a meeting called pursuant to this section, a list of persons who the presiding officer of the legislative body, or designee of the legislative body, notified or attempted to notify, a copy of the rollcall vote, and any actions taken at the meeting shall be posted for a minimum of 10 days in a public place as soon after the meeting as possible.

Section 54956.6
Fees

No fees may be charged by the legislative body of a local agency for carrying out any provision of this chapter, except as specifically authorized by this chapter.

Section 54956.7
Closed sessions; license
applications; rehabilitated
criminals

Whenever a legislative body of a local agency determines that it is necessary to discuss and determine whether an applicant for a license or license renewal, who has a criminal record, is sufficiently rehabilitated to obtain the license, the legislative body may hold a closed session with the applicant and the applicant's attorney, if any, for the purpose of holding the discussion and making the determination. If the legislative body determines, as a result of the closed session, that the issuance or renewal of the license should be denied, the applicant shall be offered the opportunity to withdraw the application. If the applicant withdraws the application, no record shall be kept of the discussions or decisions made at the closed session and all matters relating to the closed session shall be confidential. If the applicant does not withdraw the application, the legislative body shall take action at the public meeting during which the closed session is held or at its next public meeting denying the application for the license but all matters relating to the closed session are confidential and shall not be disclosed without the consent of the applicant, except in an action by an applicant who has been denied a license challenging the denial of the license.

Section 54956.75
Closed session; response to
confidential final draft audit
report; public release of report

- (a) Nothing contained in this chapter shall be construed to prevent the legislative body of a local agency that has received a confidential final draft audit report from the Bureau of State Audits from holding closed sessions to discuss its response to that report.
- (b) After the public release of an audit report by the Bureau of State Audits, if a legislative body of a local agency meets to discuss the audit report, it shall do so in an open session unless exempted from that requirement by some other provision of law.

Section 54956.8
Real property transactions;
closed meeting with negotiator

Notwithstanding any other provision of this chapter, a legislative body of a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease.

However, prior to the closed session, the legislative body of the local agency shall hold an open and public session in which it identifies its negotiators, the real property or real properties which the negotiations may concern, and the person or persons with whom its negotiators may negotiate.

For purposes of this section, negotiators may be members of the legislative body of the local agency.
 For purposes of this section, "lease" includes renewal or renegotiation of a lease.
 Nothing in this section shall preclude a local agency from holding a closed session for discussions regarding eminent domain proceedings pursuant to Section 54956.9.

Section 54956.81
Investment of pension funds;
closed session

Notwithstanding any other provision of this chapter, a legislative body of a local agency that invests pension funds may hold a closed session to consider the purchase or sale of particular, specific pension fund investments. All investment transaction decisions made during the closed session shall be made by rollcall vote entered into the minutes of the closed session as provided in subdivision (a) of Section 54957.2.

Section 54956.86
Charges or complaints from
members of local agency health
plans; closed hearings;
members' rights

Notwithstanding any other provision of this chapter, a legislative body of a local agency which provides services pursuant to Section 14087.3 of the Welfare and Institutions Code may hold a closed session to hear a charge or complaint from a member enrolled in its health plan if the member does not wish to have his or her name, medical status, or other information that is protected by federal law publicly disclosed. Prior to holding a closed session pursuant to this section, the legislative body shall inform the member, in writing, of his or her right to have the charge or complaint heard in an open session rather than a closed session.

Section 54956.87
Records of certain health plans;
meetings on health plan trade
secrets

(a) Notwithstanding any other provision of this chapter, the records of a health plan that is licensed pursuant to the Knox-Keene Health Care Service Plan Act of 1975 (Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code) and that is governed by a county board of supervisors, whether paper records, records maintained in the management information system, or records in any other form, that relate to provider rate or payment determinations, allocation or distribution methodologies for provider payments, formulas or calculations for these payments, and contract negotiations with providers of health care for alternative rates are exempt from disclosure for a period of three years after the contract is fully executed. The transmission of the records, or the information contained therein in an alternative form, to the board of supervisors shall not constitute a waiver of exemption from disclosure, and the records and information once transmitted to the board of supervisors shall be subject to this same exemption.

(b) Notwithstanding any other provision of law, the governing board of a health plan that is licensed pursuant to the Knox-Keene Health Care Service Plan Act of 1975 (Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code) and that is governed by a county board of supervisors may order that a meeting held solely for the purpose of discussion or taking action on health plan trade secrets, as defined in subdivision (f), shall be held in closed session. The requirements of making a public report of action taken in closed session, and the vote or abstention of every member present, may be limited to a brief general description without the information constituting the trade secret.

(c) Notwithstanding any other provision of law, the governing board of a health plan may meet in closed session to consider and take action on matters pertaining to contracts and contract negotiations by the health plan with providers of health care services concerning all matters related to rates of payment. The governing board may delete the portion or portions containing trade secrets from any documents that were finally approved in the closed session held pursuant to subdivision (b) that are provided to persons who have made the timely or standing request.

(d) Nothing in this section shall be construed as preventing the governing board from meeting in closed session as otherwise provided by law.

(e) The provisions of this section shall not prevent access to any records by the Joint Legislative Audit Committee in the exercise of its powers pursuant to Article 1 (commencing with Section 10500) of Chapter 4 of Part 2 of Division 2 of Title 2. The provisions of this section also shall not prevent access to any records by the Department of Managed Health Care in the exercise of its powers pursuant to Article 1 (commencing with Section 1340) of Chapter 2.2 of Division 2 of the Health and Safety Code.

(f) For purposes of this section, "health plan trade secret" means a trade secret, as defined in subdivision (d) of Section 3426.1 of the Civil Code, that also meets both of the following criteria:

(1) The secrecy of the information is necessary for the health plan to initiate a new service, program, marketing strategy, business plan, or technology, or to add a benefit or product.

(2) Premature disclosure of the trade secret would create a substantial probability of depriving the health plan of a substantial economic benefit or opportunity.

Section 54956.9
Pending litigation; closed
session; lawyer-client privilege;
notice; memorandum

(a) Nothing in this chapter shall be construed to prevent a legislative body of a local agency, based on advice of its legal counsel, from holding a closed session to confer with, or receive advice from, its legal counsel regarding pending litigation when discussion in open session concerning those matters would prejudice the position of the local agency in the litigation.

(b) For purposes of this chapter, all expressions of the lawyer-client privilege other than those provided in this section are hereby abrogated. This section is the exclusive expression of the lawyer-client privilege for purposes of conducting closed-session meetings pursuant to this chapter.

(c) For purposes of this section, "litigation" includes any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator.

(d) For purposes of this section, litigation shall be considered pending when any of the following circumstances exist:

(1) Litigation, to which the local agency is a party, has been initiated formally.

(2) A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.

(3) Based on existing facts and circumstances, the legislative body of the local agency is meeting only to decide whether a closed session is authorized pursuant to paragraph (2).

- (4) Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.
- (e) For purposes of paragraphs (2) and (3) of subdivision (d), "existing facts and circumstances" shall consist only of one of the following:
- (1) Facts and circumstances that might result in litigation against the local agency but which the local agency believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.
- (2) Facts and circumstances, including, but not limited to, an accident, disaster, incident, or transactional occurrence that might result in litigation against the agency and that are known to a potential plaintiff or plaintiffs, which facts or circumstances shall be publicly stated on the agenda or announced.
- (3) The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5.
- (4) A statement made by a person in an open and public meeting threatening litigation on a specific matter within the responsibility of the legislative body.
- (5) A statement threatening litigation made by a person outside an open and public meeting on a specific matter within the responsibility of the legislative body so long as the official or employee of the local agency receiving knowledge of the threat makes a contemporaneous or other record of the statement prior to the meeting, which record shall be available for public inspection pursuant to Section 54957.5. The records so created need not identify the alleged victim of unlawful or tortious sexual conduct or anyone making the threat on their behalf, or identify a public employee who is the alleged perpetrator of any unlawful or tortious conduct upon which a threat of litigation is based, unless the identity of the person has been publicly disclosed.
- (f) Nothing in this section shall require disclosure of written communications that are privileged and not subject to disclosure pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1).
- (g) Prior to holding a closed session pursuant to this section, the legislative body of the local agency shall state on the agenda or publicly announce the paragraph of subdivision (d) that authorizes the closed session. If the session is closed pursuant to paragraph (1) of subdivision (d), the body shall state the title of or otherwise specifically identify the litigation to be discussed, unless the body states that to do so would jeopardize the agency's ability to effectuate service of process upon one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.
- (h) A local agency shall be considered to be a "party" or to have a "significant exposure to litigation" if an officer or employee of the local agency is a party or has significant exposure to litigation concerning prior or prospective activities or alleged activities during the course and scope of that office or employment, including litigation in which it is an issue whether an activity is outside the course and scope of the office or employment.

Section 54956.95
Closed sessions; insurance
pooling; tort liability losses;
public liability losses; workers'
compensation liability

- (a) Nothing in this chapter shall be construed to prevent a joint powers agency formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1, for purposes of insurance pooling, or a local agency member of the joint powers agency, from holding a closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the joint powers agency or a local agency member of the joint powers agency.
- (b) Nothing in this chapter shall be construed to prevent the Local Agency Self-Insurance Authority formed pursuant to Chapter 5.5 (commencing with Section 6599.01) of Division 7 of Title 1, or a local agency member of the authority, from holding a closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by the authority or a local agency member of the authority.
- (c) Nothing in this section shall be construed to affect Section 54956.9 with respect to any other local agency.

Section 54956.96
Joint powers agency; legislative
body; Clean Power Alliance of
Southern California; closed
session; confidential
information

- (a) Nothing in this chapter shall be construed to prevent the legislative body of a joint powers agency formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1, from adopting a policy or a bylaw or including in its joint powers agreement provisions that authorize either or both of the following:
- (1) All information received by the legislative body of the local agency member in a closed session related to the information presented to the joint powers agency in closed session shall be confidential. However, a member of the legislative body of a local agency member may disclose information obtained in a closed session that has direct financial or liability implications for that local agency to the following individuals:
- (A) Legal counsel of that local agency member for purposes of obtaining advice on whether the matter has direct financial or liability implications for that local agency member.
- (B) Other members of the legislative body of the local agency present in a closed session of that local agency member.
- (2) Any designated alternate member of the legislative body of the joint powers agency who is also a member of the legislative body of a local agency member and who is attending a properly noticed meeting of the joint powers agency in lieu of a local agency member's regularly appointed member to attend closed sessions of the joint powers agency.
- (b)(1) In addition to the authority described in subdivision (a), the Clean Power Alliance of Southern California, or its successor entity, may adopt a policy or a bylaw or include in its joint powers agreement a provision that authorizes both of the following:
- (A) A designated alternate member of the legislative body of the Clean Power Alliance of Southern California, or its successor entity, who is not a member of the legislative body of a local agency member and who is attending a properly noticed meeting of the Clean Power Alliance of Southern California, or its successor entity, in lieu of a local agency member's regularly appointed member, to attend closed sessions of the Clean Power Alliance of Southern California, or its successor entity.
- (B) All information that is received by a designated alternate member of the legislative body of the Clean Power Alliance of Southern California, or its successor entity, who is not a member of the legislative body of a local

agency member, and that is presented to the Clean Power Alliance of Southern California, or its successor entity, in closed session, shall be confidential. However, the designated alternate member may disclose information obtained in a closed session that has direct financial or liability implications for the local agency member for which the designated alternate member attended the closed session, to the following individuals:

- (i) Legal counsel of that local agency member for purposes of obtaining advice on whether the matter has direct financial or liability implications for that local agency member.
- (ii) Members of the legislative body of the local agency present in a closed session of that local agency member.
- (2) If the Clean Power Alliance of Southern California, or its successor entity, adopts a policy or bylaw or includes in its joint powers agreement a provision authorized pursuant to paragraph (1), the Clean Power Alliance of Southern California, or its successor entity, shall establish policies to prevent conflicts of interest and to address breaches of confidentiality that apply to a designated alternate member who is not a member of the legislative body of a local agency member who attends a closed session of the Clean Power Alliance of Southern California, or its successor entity.
- (c) If the legislative body of a joint powers agency adopts a policy or a bylaw or includes provisions in its joint powers agreement pursuant to subdivision (a) or (b), then the legislative body of the local agency member, upon the advice of its legal counsel, may conduct a closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the joint powers agency pursuant to paragraph (1) of subdivision (a) or paragraph (1) of subdivision (b).
- (d) This section shall remain in effect only until January 1, 2030, and as of that date is repealed.

Section 54956.97
Public bank; governing board or
committee of governing board;
closed session

Notwithstanding any provision of law, the governing board, or a committee of the governing board, of a public bank, as defined in Section 57600 of the Government Code, may meet in closed session to consider and take action on matters pertaining to all of the following:

- (a) A loan or investment decision.
- (b) A decision of the internal audit committee, the compliance committee, or the governance committee.
- (c) A meeting with a state or federal regulator.

Section 54956.98
Public bank; policy or bylaw;
information from a closed
session considered confidential

- (a) For purposes of this section, the following definitions shall apply:
 - (1) "Shareholder, member, or owner local agency" or "shareholder, member, or owner" means a local agency that is a shareholder of a public bank.
 - (2) "Public bank" has the same meaning as defined in [Section 57600](#).
- (b) The governing board of a public bank may adopt a policy or a bylaw or include in its governing documents provisions that authorize any of the following:
 - (1) All information received by a shareholder, member, or owner of the public bank in a closed session related to the information presented to the governing board of a public bank in closed session shall be confidential. However, a member of the governing board of a shareholder, member, or owner local agency may disclose information obtained in a closed session that has direct financial or liability implications for that local agency to the following individuals:
 - (A) Legal counsel of that shareholder, member, or owner local agency for purposes of obtaining advice on whether the matter has direct financial or liability implications for that shareholder local agency.
 - (B) Other members of the governing board of the local agency present in a closed session of that shareholder, member, or owner local agency.
 - (2) A designated alternate member of the governing board of the public bank who is also a member of the governing board of a shareholder, member, or owner local agency and who is attending a properly noticed meeting of the public bank governing board in lieu of a shareholder, member, or owner local agency's regularly appointed member may attend a closed session of the public bank governing board.
 - (c) If the governing board of a public bank adopts a policy or a bylaw or includes provisions in its governing documents pursuant to subdivision (b), then the governing board of the shareholder, member, or owner local agency, upon the advice of its legal counsel, may conduct a closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the public bank governing board pursuant to paragraph (1) of subdivision (b).

Section 54957
Closed sessions; definitions;
personnel matters; exclusion of
witnesses

- (a)(1) This chapter does not prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or other law enforcement or security personnel, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, a threat to the public's right of access to public services or public facilities, or a threat to critical infrastructure controls or critical infrastructure information relating to cybersecurity.
- (2) For purposes of this subdivision, the following definitions apply:
 - (A) "Critical infrastructure controls" means networks and systems controlling assets so vital to the local agency that the incapacity or destruction of those networks, systems, or assets would have a debilitating impact on public health, safety, economic security, or any combination thereof.
 - (B) "Critical infrastructure information" means information not customarily in the public domain pertaining to any of the following:
 - (i) Actual, potential, or threatened interference with, or an attack on, compromise of, or incapacitation of critical infrastructure controls by either physical or computer-based attack or other similar conduct, including, but not limited to, the misuse of, or unauthorized access to, all types of communications and data transmission systems, that violates federal, state, or local law or harms public health, safety, or economic security, or any combination thereof.
 - (ii) The ability of critical infrastructure controls to resist any interference, compromise, or incapacitation, including,

but not limited to, any planned or past assessment or estimate of the vulnerability of critical infrastructure.

(iii) Any planned or past operational problem or solution regarding critical infrastructure controls, including, but not limited to, repair, recovery, reconstruction, insurance, or continuity, to the extent it is related to interference, compromise, or incapacitation of critical infrastructure controls.

(b)(1) Subject to paragraph (2), this chapter does not prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

(2) As a condition to holding a closed session on specific complaints or charges brought against an employee by another person or employee, the employee shall be given written notice of their right to have the complaints or charges heard in an open session rather than a closed session, which notice shall be delivered to the employee personally or by mail at least 24 hours before the time for holding the session. If notice is not given, any disciplinary or other action taken by the legislative body against the employee based on the specific complaints or charges in the closed session shall be null and void.

(3) The legislative body also may exclude from the public or closed meeting, during the examination of a witness, any or all other witnesses in the matter being investigated by the legislative body.

(4) For the purposes of this subdivision, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee but shall not include any elected official, member of a legislative body or other independent contractors. This subdivision shall not limit local officials' ability to hold closed session meetings pursuant to Sections 1461, 32106, and 32155 of the Health and Safety Code or Sections 37606 and 37624.3 of the Government Code. Closed sessions held pursuant to this subdivision shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

Section 54957.1
Closed sessions; public report
of action taken

(a) The legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention on that action of every member present, as follows:

(1) Approval of an agreement concluding real estate negotiations pursuant to Section 54956.8 shall be reported after the agreement is final, as follows:

(A) If its own approval renders the agreement final, the body shall report that approval and the substance of the agreement in open session at the public meeting during which the closed session is held.

(B) If final approval rests with the other party to the negotiations, the local agency shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the local agency of its approval.

(2) Approval given to its legal counsel to defend, or seek or refrain from seeking appellate review or relief, or to enter as an amicus curiae in any form of litigation as the result of a consultation under Section 54956.9 shall be reported in open session at the public meeting during which the closed session is held. The report shall identify, if known, the adverse party or parties and the substance of the litigation. In the case of approval given to initiate or intervene in an action, the announcement need not identify the action, the defendants, or other particulars, but shall specify that the direction to initiate or intervene in an action has been given and that the action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry, unless to do so would jeopardize the agency's ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.

(3) Approval given to its legal counsel of a settlement of pending litigation, as defined in Section 54956.9, at any stage prior to or during a judicial or quasi-judicial proceeding shall be reported after the settlement is final, as follows:

(A) If the legislative body accepts a settlement offer signed by the opposing party, the body shall report its acceptance and identify the substance of the agreement in open session at the public meeting during which the closed session is held.

(B) If final approval rests with some other party to the litigation or with the court, then as soon as the settlement becomes final, and upon inquiry by any person, the local agency shall disclose the fact of that approval, and identify the substance of the agreement.

(4) Disposition reached as to claims discussed in closed session pursuant to Section 54956.95 shall be reported as soon as reached in a manner that identifies the name of the claimant, the name of the local agency claimed against, the substance of the claim, and any monetary amount approved for payment and agreed upon by the claimant.

(5) Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

(6) Approval of an agreement concluding labor negotiations with represented employees pursuant to Section 54957.6 shall be reported after the agreement is final and has been accepted or ratified by the other party. The report shall identify the item approved and the other party or parties to the negotiation.

(7) Pension fund investment transaction decisions made pursuant to Section 54956.81 shall be disclosed at the first open meeting of the legislative body held after the earlier of the close of the investment transaction or the transfer of pension fund assets for the investment transaction.

(b) Reports that are required to be made pursuant to this section may be made orally or in writing. The legislative body shall provide to any person who has submitted a written request to the legislative body within 24 hours of the posting of the agenda, or to any person who has made a standing request for all documentation as part of a request for notice of meetings pursuant to Section 54954.1 or 54956, if the requester is present at the time the closed session ends, copies of any contracts, settlement agreements, or other documents that were finally

approved or adopted in the closed session. If the action taken results in one or more substantive amendments to the related documents requiring retyping, the documents need not be released until the retyping is completed during normal business hours, provided that the presiding officer of the legislative body or his or her designee orally summarizes the substance of the amendments for the benefit of the document requester or any other person present and requesting the information.

(c) The documentation referred to in subdivision (b) shall be available to any person on the next business day following the meeting in which the action referred to is taken or, in the case of substantial amendments, when any necessary retyping is complete.

(d) Nothing in this section shall be construed to require that the legislative body approve actions not otherwise subject to legislative body approval.

(e) No action for injury to a reputational, liberty, or other personal interest may be commenced by or on behalf of any employee or former employee with respect to whom a disclosure is made by a legislative body in an effort to comply with this section.

(f) This section is necessary to implement, and reasonably within the scope of, paragraph (1) of subdivision (b) of Section 3 of Article I of the California Constitution.

Section 54957.2

Minute book record of closed sessions; inspection

(a) The legislative body of a local agency may, by ordinance or resolution, designate a clerk or other officer or employee of the local agency who shall then attend each closed session of the legislative body and keep and enter in a minute book a record of topics discussed and decisions made at the meeting. The minute book made pursuant to this section is not a public record subject to inspection pursuant to the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), and shall be kept confidential. The minute book shall be available only to members of the legislative body or, if a violation of this chapter is alleged to have occurred at a closed session, to a court of general jurisdiction wherein the local agency lies. The minute book may, but need not, consist of a recording of the closed session.

(b) An elected legislative body of a local agency may require that each legislative body all or a majority of whose members are appointed by or under the authority of the elected legislative body keep a minute book as prescribed under subdivision (a).

Section 54957.5

Agendas of public meetings; writings distributed less than 72 hours prior to meeting; public records; inspection

(a) Agendas of public meetings are disclosable public records under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1), and shall be made available upon request without delay and in compliance with Section 54954.2 or Section 54956, as applicable. However, this section shall not apply to a writing, or portion thereof, that is exempt from public disclosure.

(b)(1) If a writing is a public record related to an agenda item for an open session of a regular meeting of the legislative body of a local agency and is distributed to all, or a majority of all, of the members of a legislative body of a local agency by a person in connection with a matter subject to discussion or consideration at an open meeting of the body less than 72 hours before that meeting, the writing shall be made available for public inspection pursuant to paragraph (2) at the time the writing is distributed to all, or a majority of all, of the members of the body.

(2)(A) Except as provided in subparagraph (B), a local agency shall comply with both of the following requirements:

(i) A local agency shall make any writing described in paragraph (1) available for public inspection at a public office or location that the agency shall designate for this purpose.

(ii) A local agency shall list the address of the office or location designated pursuant to clause (i) on the agendas for all meetings of the legislative body of that agency.

(B) A local agency shall not be required to comply with the requirements of subparagraph (A) if all of the following requirements are met:

(i) An initial staff report or similar document containing an executive summary and the staff recommendation, if any, relating to that agenda item is made available for public inspection at the office or location designated pursuant to clause (i) of subparagraph (A) at least 72 hours before the meeting.

(ii) The local agency immediately posts any writing described in paragraph (1) on the local agency's internet website in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting.

(iii) The local agency lists the web address of the local agency's internet website on the agendas for all meetings of the legislative body of that agency.

(iv)(I) Subject to subclause (II), the local agency makes physical copies available for public inspection, beginning the next regular business hours for the local agency, at the office or location designated pursuant to clause (i) of subparagraph (A).

(II) This clause is satisfied only if the next regular business hours of the local agency commence at least 24 hours before that meeting.

(c) Writings that are public records described in subdivision (b) and distributed during a public meeting shall be made available for public inspection at the meeting if prepared by the local agency or a member of its legislative body, or after the meeting if prepared by some other person. These writings shall be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

(d) This chapter shall not be construed to prevent the legislative body of a local agency from charging a fee or deposit for a copy of a public record pursuant to Section 7922.530, except that a surcharge shall not be imposed on persons with disabilities in violation of Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

(e) This section shall not be construed to limit or delay the public's right to inspect or obtain a copy of any record required to be disclosed under the requirements of the California Public Records Act (Division 10 (commencing

with Section 7920.000) of Title 1), including, but not limited to, the ability of the public to inspect public records pursuant to Section 7922.525 and obtain copies of public records pursuant to either subdivision (b) of Section 7922.530 or Section 7922.535. This chapter shall not be construed to require a legislative body of a local agency to place any paid advertisement or any other paid notice in any publication.

Section 54957.6
Closed sessions; salaries,
salary schedules or fringe
benefits

(a) Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation.

However, prior to the closed session, the legislative body of the local agency shall hold an open and public session in which it identifies its designated representatives.

Closed sessions of a legislative body of a local agency, as permitted in this section, shall be for the purpose of reviewing its position and instructing the local agency's designated representatives.

Closed sessions, as permitted in this section, may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees.

Closed sessions with the local agency's designated representative regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits may include discussion of an agency's available funds and funding priorities, but only insofar as these discussions relate to providing instructions to the local agency's designated representative.

Closed sessions held pursuant to this section shall not include final action on the proposed compensation of one or more unrepresented employees.

For the purposes enumerated in this section, a legislative body of a local agency may also meet with a state conciliator who has intervened in the proceedings.

(b) For the purposes of this section, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee, but shall not include any elected official, member of a legislative body, or other independent contractors.

Section 54957.6
Closed sessions; salaries,
salary schedules or fringe
benefits

Beginning January 1, 2026

(a) Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation, subject to all of the following conditions:

(1) Prior to the closed session, the legislative body of the local agency shall hold an open and public session in which it identifies its designated representatives.

(2) The closed session shall be for the purpose of reviewing its position and instructing the local agency's designated representatives.

(3) The closed session may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees.

(4) Any closed sessions with the local agency's designated representative regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits may include discussion of an agency's available funds and funding priorities, but only insofar as these discussions relate to providing instructions to the local agency's designated representative.

(5) The closed sessions shall not include final action on the proposed compensation of one or more unrepresented employees.

(6) For the purposes enumerated in this section, a legislative body of a local agency may also meet with a state conciliator who has intervened in the proceedings.

(b) For the purposes of this section, the term "employee" shall include an officer or an independent contractor who functions as an officer or an employee, but shall not include any elected official, member of a legislative body, or other independent contractors.

Section 54957.7
Disclosure of items to be
discussed in closed sessions

(a) Prior to holding any closed session, the legislative body of the local agency shall disclose, in an open meeting, the item or items to be discussed in the closed session. The disclosure may take the form of a reference to the item or items as they are listed by number or letter on the agenda. In the closed session, the legislative body may consider only those matters covered in its statement. Nothing in this section shall require or authorize a disclosure of information prohibited by state or federal law.

(b) After any closed session, the legislative body shall reconvene into open session prior to adjournment and shall make any disclosures required by Section 54957.1 of action taken in the closed session.

(c) The announcements required to be made in open session pursuant to this section may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing the announcements.

Section 54957.8
Multijurisdictional law
enforcement agency; closed
sessions by legislative or
advisory body of agency

(a) For purposes of this section, "multijurisdictional law enforcement agency" means a joint powers entity formed pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 that provides law enforcement services for the parties to the joint powers agreement for the purpose of investigating criminal activity involving drugs; gangs; sex crimes; firearms trafficking or felony possession of a firearm; high technology, computer, or identity theft; human trafficking; or vehicle theft.

(b) Nothing contained in this chapter shall be construed to prevent the legislative body of a multijurisdictional law enforcement agency, or an advisory body of a multijurisdictional law enforcement agency, from holding closed sessions to discuss the case records of any ongoing criminal investigation of the multijurisdictional law enforcement agency or of any party to the joint powers agreement, to hear testimony from persons involved in the investigation, and to discuss courses of action in particular cases.

Section 54957.9
Disorderly conduct of general public during meeting; clearing of room

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

Section 54957.9
Disorderly conduct of general public during meeting; clearing of room

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of the meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the legislative body conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section. Nothing in this section shall prohibit the legislative body from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.

Beginning January 1, 2026

Section 54957.95
Disruptive behavior during meeting; removal of individual

(a)(1) In addition to authority exercised pursuant to Sections 54954.3 and 54957.9, the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.

(2) Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

Section 54957.95
Disruptive behavior during meeting; removal of individual

(a)(1) In addition to authority exercised pursuant to Sections 54954.3 and 54957.9, the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting, including any teleconferenced meeting.

(2) Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

Beginning January 1, 2026

Section 54957.10
Closed sessions; local agency employee application for early withdrawal of funds in deferred compensation plan; financial hardship

Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions to discuss a local agency employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan.

Section 54958
Application of chapter

The provisions of this chapter shall apply to the legislative body of every local agency notwithstanding the conflicting provisions of any other state law.

Section 54959
Penalty for unlawful meeting

Each member of a legislative body who attends a meeting of that legislative body where action is taken in violation of any provision of this chapter, and where the member intends to deprive the public of information to which the member knows or has reason to know the public is entitled under this chapter, is guilty of a misdemeanor.

Section 54960
Actions to stop or prevent violations of meeting provisions; applicability of meeting provisions; validity of rules or actions on recording closed sessions

(a) The district attorney or any interested person may commence an action by mandamus, injunction, or declaratory relief for the purpose of stopping or preventing violations or threatened violations of this chapter by members of the legislative body of a local agency or to determine the applicability of this chapter to ongoing actions or threatened future actions of the legislative body, or to determine the applicability of this chapter to past actions of the legislative body, subject to Section 54960.2, or to determine whether any rule or action by the legislative body to penalize or otherwise discourage the expression of one or more of its members is valid or invalid under the laws of this state or of the United States, or to compel the legislative body to audio record its closed sessions as hereinafter provided.

(b) The court in its discretion may, upon a judgment of a violation of Section 54956.7, 54956.8, 54956.9, 54956.95, 54957, or 54957.6, order the legislative body to audio record its closed sessions and preserve the audio recordings for the period and under the terms of security and confidentiality the court deems appropriate.

(c)(1) Each recording so kept shall be immediately labeled with the date of the closed session recorded and the title of the clerk or other officer who shall be custodian of the recording.

(2) The audio recordings shall be subject to the following discovery procedures:

(A) In any case in which discovery or disclosure of the audio recording is sought by either the district attorney or the plaintiff in a civil action pursuant to Section 54959, 54960, or 54960.1 alleging that a violation of this chapter has occurred in a closed session that has been recorded pursuant to this section, the party seeking discovery or disclosure shall file a written notice of motion with the appropriate court with notice to the governmental agency that has custody and control of the audio recording. The notice shall be given pursuant to subdivision (b) of Section 1005 of the Code of Civil Procedure.

(B) The notice shall include, in addition to the items required by Section 1010 of the Code of Civil Procedure, all of the following:

(i) Identification of the proceeding in which discovery or disclosure is sought, the party seeking discovery or disclosure, the date and time of the meeting recorded, and the governmental agency that has custody and control of the recording.

(ii) An affidavit that contains specific facts indicating that a violation of the act occurred in the closed session.

(3) If the court, following a review of the motion, finds that there is good cause to believe that a violation has occurred, the court may review, in camera, the recording of that portion of the closed session alleged to have violated the act.

(4) If, following the in camera review, the court concludes that disclosure of a portion of the recording would be likely to materially assist in the resolution of the litigation alleging violation of this chapter, the court shall, in its discretion, make a certified transcript of the portion of the recording a public exhibit in the proceeding.

(5) This section shall not permit discovery of communications that are protected by the attorney-client privilege.

Section 54960.1
Unlawful action by legislative body; action for mandamus or injunction; prerequisites

(a) The district attorney or any interested person may commence an action by mandamus or injunction for the purpose of obtaining a judicial determination that an action taken by a legislative body of a local agency in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 is null and void under this section. Nothing in this chapter shall be construed to prevent a legislative body from curing or correcting an action challenged pursuant to this section.

(b) Prior to any action being commenced pursuant to subdivision (a), the district attorney or interested person shall make a demand of the legislative body to cure or correct the action alleged to have been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5. The demand shall be in writing and clearly describe the challenged action of the legislative body and nature of the alleged violation.

(c)(1) The written demand shall be made within 90 days from the date the action was taken unless the action was taken in an open session but in violation of Section 54954.2, in which case the written demand shall be made within 30 days from the date the action was taken.

(2) Within 30 days of receipt of the demand, the legislative body shall cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct or inform the demanding party in writing of its decision not to cure or correct the challenged action.

(3) If the legislative body takes no action within the 30-day period, the inaction shall be deemed a decision not to cure or correct the challenged action, and the 15-day period to commence the action described in subdivision (a) shall commence to run the day after the 30-day period to cure or correct expires.

(4) Within 15 days of receipt of the written notice of the legislative body's decision to cure or correct, or not to cure or correct, or within 15 days of the expiration of the 30-day period to cure or correct, whichever is earlier, the demanding party shall be required to commence the action pursuant to subdivision (a) or thereafter be barred from commencing the action.

(d) An action taken that is alleged to have been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 shall not be determined to be null and void if any of the following conditions exist:

(1) The action taken was in substantial compliance with Sections 54953, 54954.2, 54954.5, 54954.6, 54956, and 54956.5.

(2) The action taken was in connection with the sale or issuance of notes, bonds, or other evidences of indebtedness or any contract, instrument, or agreement thereto.

(3) The action taken gave rise to a contractual obligation, including a contract let by competitive bid other than compensation for services in the form of salary or fees for professional services, upon which a party has, in good faith and without notice of a challenge to the validity of the action, detrimentally relied.

(4) The action taken was in connection with the collection of any tax.

(5) Any person, city, city and county, county, district, or any agency or subdivision of the state alleging noncompliance with subdivision (a) of Section 54954.2, Section 54956, or Section 54956.5, because of any defect, error, irregularity, or omission in the notice given pursuant to those provisions, had actual notice of the item of business at least 72 hours prior to the meeting at which the action was taken, if the meeting was noticed pursuant to Section 54954.2, or 24 hours prior to the meeting at which the action was taken if the meeting was noticed pursuant to Section 54956, or prior to the meeting at which the action was taken if the meeting is held pursuant to Section 54956.5.

(e) During any action seeking a judicial determination pursuant to subdivision (a) if the court determines, pursuant to a showing by the legislative body that an action alleged to have been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 has been cured or corrected by a subsequent action of the legislative body, the action filed pursuant to subdivision (a) shall be dismissed with prejudice.

(f) The fact that a legislative body takes a subsequent action to cure or correct an action taken pursuant to this section shall not be construed or admissible as evidence of a violation of this chapter.

Section 54960.2

Actions to determine past violations by legislative body; conditions; cease and desist letters; responses by legislative body; unconditional commitments to cease; resolutions to rescind commitments

(a) The district attorney or any interested person may file an action to determine the applicability of this chapter to past actions of the legislative body pursuant to subdivision (a) of Section 54960 only if all of the following conditions are met:

(1) The district attorney or interested person alleging a violation of this chapter first submits a cease and desist letter by postal mail or facsimile transmission to the clerk or secretary of the legislative body being accused of the violation, as designated in the statement pertaining to that public agency on file pursuant to Section 53051, or if the agency does not have a statement on file designating a clerk or a secretary, to the chief executive officer of that agency, clearly describing the past action of the legislative body and nature of the alleged violation.

(2) The cease and desist letter required under paragraph (1) is submitted to the legislative body within nine months of the alleged violation.

(3) The time during which the legislative body may respond to the cease and desist letter pursuant to subdivision (b) has expired and the legislative body has not provided an unconditional commitment pursuant to subdivision (c).

(4) Within 60 days of receipt of the legislative body's response to the cease and desist letter, other than an unconditional commitment pursuant to subdivision (c), or within 60 days of the expiration of the time during which the legislative body may respond to the cease and desist letter pursuant to subdivision (b), whichever is earlier, the party submitting the cease and desist letter shall commence the action pursuant to subdivision (a) of Section 54960 or thereafter be barred from commencing the action.

(b) The legislative body may respond to a cease and desist letter submitted pursuant to subdivision (a) within 30 days of receiving the letter. This subdivision shall not be construed to prevent the legislative body from providing an unconditional commitment pursuant to subdivision (c) at any time after the 30-day period has expired, except that in that event the court shall award court costs and reasonable attorney fees to the plaintiff in an action brought pursuant to this section, in accordance with Section 54960.5.

(c)(1) If the legislative body elects to respond to the cease and desist letter with an unconditional commitment to cease, desist from, and not repeat the past action that is alleged to violate this chapter, that response shall be in substantially the following form:

To _____:

The [name of legislative body] has received your cease and desist letter dated [date] alleging that the following described past action of the legislative body violates the Ralph M. Brown Act:

[Describe alleged past action, as set forth in the cease and desist letter submitted pursuant to subdivision (a)]

In order to avoid unnecessary litigation and without admitting any violation of the Ralph M. Brown Act, the [name of legislative body] hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action as described above.

The [name of legislative body] may rescind this commitment only by a majority vote of its membership taken in open session at a regular meeting and noticed on its posted agenda as "Rescission of Brown Act Commitment." You will be provided with written notice, sent by any means or media you provide in response to this message, to whatever address or addresses you specify, of any intention to consider rescinding this commitment at least 30 days before any such regular meeting. In the event that this commitment is rescinded, you will have the right to commence legal action pursuant to subdivision (a) of Section 54960 of the Government Code. That notice will be delivered to you by the same means as this commitment, or may be mailed to an address that you have designated in writing.

Very truly yours,

[Chairperson or acting chairperson of the legislative body]

(2) An unconditional commitment pursuant to this subdivision shall be approved by the legislative body in open session at a regular or special meeting as a separate item of business, and not on its consent agenda.

(3) An action shall not be commenced to determine the applicability of this chapter to any past action of the legislative body for which the legislative body has provided an unconditional commitment pursuant to this subdivision. During any action seeking a judicial determination regarding the applicability of this chapter to any

past action of the legislative body pursuant to subdivision (a), if the court determines that the legislative body has provided an unconditional commitment pursuant to this subdivision, the action shall be dismissed with prejudice. Nothing in this subdivision shall be construed to modify or limit the existing ability of the district attorney or any interested person to commence an action to determine the applicability of this chapter to ongoing actions or threatened future actions of the legislative body.

(4) Except as provided in subdivision (d), the fact that a legislative body provides an unconditional commitment shall not be construed or admissible as evidence of a violation of this chapter.

(d) If the legislative body provides an unconditional commitment as set forth in subdivision (c), the legislative body shall not thereafter take or engage in the challenged action described in the cease and desist letter, except as provided in subdivision (e). Violation of this subdivision shall constitute an independent violation of this chapter, without regard to whether the challenged action would otherwise violate this chapter. An action alleging past violation or threatened future violation of this subdivision may be brought pursuant to subdivision (a) of Section 54960, without regard to the procedural requirements of this section.

(e) The legislative body may resolve to rescind an unconditional commitment made pursuant to subdivision (c) by a majority vote of its membership taken in open session at a regular meeting as a separate item of business not on its consent agenda, and noticed on its posted agenda as "Rescission of Brown Act Commitment," provided that not less than 30 days prior to such regular meeting, the legislative body provides written notice of its intent to consider the rescission to each person to whom the unconditional commitment was made, and to the district attorney. Upon rescission, the district attorney or any interested person may commence an action pursuant to subdivision (a) of Section 54960. An action under this subdivision may be brought pursuant to subdivision (a) of Section 54960, without regard to the procedural requirements of this section.

Section 54960.5 **Costs and attorney fees**

A court may award court costs and reasonable attorney fees to the plaintiff in an action brought pursuant to Section 54960, 54960.1, or 54960.2 where it is found that a legislative body of the local agency has violated this chapter. Additionally, when an action brought pursuant to Section 54960.2 is dismissed with prejudice because a legislative body has provided an unconditional commitment pursuant to paragraph (1) of subdivision (c) of that section at any time after the 30-day period for making such a commitment has expired, the court shall award court costs and reasonable attorney fees to the plaintiff if the filing of that action caused the legislative body to issue the unconditional commitment. The costs and fees shall be paid by the local agency and shall not become a personal liability of any public officer or employee of the local agency.

A court may award court costs and reasonable attorney fees to a defendant in any action brought pursuant to Section 54960 or 54960.1 where the defendant has prevailed in a final determination of such action and the court finds that the action was clearly frivolous and totally lacking in merit.

Section 54961 **Meetings prohibited in facilities; grounds; identity of victims of tortious sexual conduct or child abuse**

(a) No legislative body of a local agency shall conduct any meeting in any facility that prohibits the admittance of any person, or persons, on the basis of ancestry or any characteristic listed or defined in Section 11135, or which is inaccessible to disabled persons, or where members of the public may not be present without making a payment or purchase. This section shall apply to every local agency as defined in Section 54951.

(b) No notice, agenda, announcement, or report required under this chapter need identify any victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.

Section 54962 **Closed session by legislative body prohibited**

Except as expressly authorized by this chapter, or by Sections 1461, 1462, 32106, and 32155 of the Health and Safety Code, or by Sections 37606, 37606.1, and 37624.3 of the Government Code as they apply to hospitals, or by any provision of the Education Code pertaining to school districts and community college districts, no closed session may be held by any legislative body of any local agency.

Section 54963 **Confidential information acquired during an authorized closed legislative session; authorization by legislative body; remedies for violation; exceptions**

(a) A person may not disclose confidential information that has been acquired by being present in a closed session authorized by Section 54956.7, 54956.8, 54956.86, 54956.87, 54956.9, 54957, 54957.6, 54957.8, or 54957.10 to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information.

(b) For purposes of this section, "confidential information" means a communication made in a closed session that is specifically related to the basis for the legislative body of a local agency to meet lawfully in closed session under this chapter.

(c) Violation of this section may be addressed by the use of such remedies as are currently available by law, including, but not limited to:

(1) Injunctive relief to prevent the disclosure of confidential information prohibited by this section.

(2) Disciplinary action against an employee who has willfully disclosed confidential information in violation of this section.

(3) Referral of a member of a legislative body who has willfully disclosed confidential information in violation of this section to the grand jury.¹

(d) Disciplinary action pursuant to paragraph (2) of subdivision (c) shall require that the employee in question has either received training as to the requirements of this section or otherwise has been given notice of the requirements of this section.

(e) A local agency may not take any action authorized by subdivision (c) against a person, nor shall it be deemed a violation of this section, for doing any of the following:

(1) Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to a district attorney or grand jury that are necessary to establish the illegality of an action taken by a legislative body of a local agency or the potential illegality of an action that has been the subject of deliberation at a closed session if that action were to be taken by a legislative body of a local agency.

- (2)** Expressing an opinion concerning the propriety or legality of actions taken by a legislative body of a local agency in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action.
- (3)** Disclosing information acquired by being present in a closed session under this chapter that is not confidential information.
- (f)** Nothing in this section shall be construed to prohibit disclosures under the whistleblower statutes contained in Section 1102.5 of the Labor Code or Article 4.5 (commencing with Section 53296) of Chapter 2 of this code.