



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
December 9, 2025 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Arlene Nelson, Sari Medina, Nicole Zolfo, May Hampton, Matt Phillips

Absent: None

Also Present: Samantha Haynes, Dr. Loretta Burns, Amanda Panting, Jim Surmeian

1. Call to Order

Arlene Nelson called the meeting to order at 6:01 pm.

2. Approval of the Agenda

The Board motioned to approve the Agenda.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

3. Public Comments

- Katie Lucas asked the Board to consider expanding the window for the 5 flex days on the GE Staff Calendar from July only to also include the beginning of August in order to better support the workload of teachers.

4. Executive Director's Report

The Board was provided with a report by the Executive Director.

5. Consent Agenda – Items for Consideration

a) 10-28-25 Board Minutes

b) Invoices over \$100,000

c) 2026-2027 Learning Period Calendar Dates

The Board motioned to approve the Consent Agenda – Items for Consideration.

Motion: Nicole Zolfo

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye



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6. Discussion and Potential Action on the 2026-2027 Compensation Policy

The Board motioned to approve the 2026-2027 Compensation Policy.

Motion: Sari Medina

Second: Nicole Zolfo

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Abstain

7. Discussion and Potential Action on the 2026-2027 Parent – Student Handbook

The Board motioned to approve the 2026-2027 Parent – Student Handbook.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

8. Discussion and Potential Action on the 2026-2027 Employee Handbook

The Board motioned to approve the 2026-2027 Employee Handbook.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Abstain

9. Discussion and Potential Action on the Policy Regarding Model Referral Protocols for Addressing Pupil Behavioral Health Concerns

The Board motioned to approve the Policy Regarding Model Referral Protocols for Addressing Pupil Behavioral Health Concerns.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye



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10. Discussion and Potential Action on the 2027-2028 School Calendars

The Board motioned to approve the 2027-2028 School Calendars.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

11. Discussion and Potential Action on the 2028-2029 School Calendars

The Board motioned to approve the 2028-2029 School Calendars.

Motion: Nicole Zolfo

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

12. Discussion and Potential Action on the Executive Director's Evaluation Template

The Board motioned to approve the Executive Director's Evaluation Template.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

13. Discussion and Potential Action on the October Financials

The Board motioned to approve the October Financials.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye



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14. Discussion and Potential Action on the First Interim Report

The Board motioned to approve the First Interim Report.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

15. Discussion and Potential Action on the Next Regular Scheduled Board Meeting

The Board motioned to approve the Next Regular Scheduled Board Meeting on January 13, 2026 at 6:00 pm.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

16. Board of Directors' Requests

- May Hampton requests a Special Education update.

17. Adjournment

The board motioned to adjourn the meeting at 6:48 pm.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

Prepared by:

Amanda Panting

Noted by:

Nicole Zolfo

Nicole Zolfo (Jan 15, 2026 20:29:28 PST)

Board Secretary

12-9-25 Board Minutes

Final Audit Report

2026-01-16

Created:	2026-01-14
By:	Amanda Panting (amanda@theblueridgeacademy.com)
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"12-9-25 Board Minutes" History

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 Signer nicole1317@msn.com entered name at signing as Nicole Zolfo

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