

Dear Ardena and Betty,

The contributions you and your team make are critical to the success of our collective 21st CCLC efforts. Please extend our appreciation to your staff at Geary Co-Westwood Elementary for their commitment to your program and students. Nicole is doing a great job at running the program; the program runs smoothly and is very organized.

It was valuable to observe your program, and to witness the day's activities offered to the students. The students were engaged in the activities and having fun, too. I enjoyed talking with Nicole about all the program camps that are offered throughout the school year and summer programs. It was nice to hear that the building coaches collaborate with the afterschool staff regarding student homework levels and assignments, this shows a great partnership.

Please be sure to forward this letter with the resources below to the site coordinators at each site. It would also be encouraged with the Program Director change, that an informational meeting be held with all Geary County afterschool program staff about what is to be expected now, how you can be of support to each site, and allow staff the time to ask questions. Discussions around the Quality Guidelines would be another beneficial topic as this is a required element of the Program Director's report at the end of the year.

Below are a few items that were discussed during the site visit:

- Please reference the [Program Director Resources](#) folder to find additional enrichment ideas. Resources will continue to be added throughout the year.
- Please see a couple specific resources that may be beneficial to your program:
 - [Pitsco Education](#)
 - [Teaching and Learning Collaborative](#)
- Be sure to complete the Kansas Quality Guidelines and Assessment, at [Quality Guidelines | Kansas Enrichment Network](#). If you would like assistance or have questions, please feel free to reach out to Jamie Keiter at keiterj@ke.edu.
- For the upcoming new Program Director, be sure resources, tools and necessary support are available to them to become a successful director. This will in turn allow the new PD to assist each site to become successful. Teamwork is key in the afterschool world!

Below are a few 21st CCLC reminders for all current Kansas grantees:

- Include LOGO on newsletters
- Label all 21st CCLC property/materials
- Please follow through with the Quality Guidelines self-assessment goals.

The Kansas Enrichment Network looks forward to our continued partnership with you and your 21st Century Community Learning Center program. Please contact us if you have any questions or if we can provide any specific support.

Thank you once again for your commitment to Kansas youth.

Best regards,

Jamie Keiter
Kansas Enrichment Network
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