

January 2026 Attachments

I-C	Resolution Authorizing Closed Session	Complete
V-A	December 17, 2025 Board Meeting Minutes	Complete
V-B	December 17, 2025 Closed Board Meeting Minutes	Complete
V-C	January 5, 2026 Reorganization Meeting	Complete
VI-A-1	Monthly Wellness Report	Complete
A-1	HIB Report	Complete
A-6-a	Policy #5117	Complete
B-12-a	Policy #1620	Complete
B-12-b	Policy #1648.15 (abolish)	Complete
C-1	Board Secretary's Certification for November 2025	Complete
C-3	Financial Reports for November 2025	Complete
C-4	Bills Lists	Complete
C-11-b-1	Policy #6111	Complete
C-11-b-2	Policy #6220	Complete
D-2-a	Policy #0143	Complete
D-2-b	Policy #0177	Complete
D-2-c	Policy #0174	Complete
D-2-d	Policy #0173	Complete

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING – December 17, 2025
WATERFORD ELEMENTARY SCHOOL**

I. MEETING CALLED TO ORDER 6:36 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post, filed with the clerk of the Township of Waterford, and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Daniel Hoover, Barbara Libak Fanz, Thomas Leach, Michael McClintock, Ehren O'Donnell,

Members absent: Benjamin De Vuyst, Jason Galante, Rosemarie Hunter

Others present: Dr. Michael A. Nolan, Superintendent, Christopher Eberly, Business Administrator, Howard Long, Solicitor

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Ms. Libak Fanz, seconded by Mr. Leach, and carried by unanimous voice consent to approve business not anticipated at the time of the agenda.

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. McClintock, seconded by Mr. Leach, and carried by unanimous voice consent to approve the resolution authorizing closed session at 6:37 p.m.

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by, Mr. O'Donnell, seconded by Mr. Libak Fanz and carried by unanimous voice consent to return to open session at 7:05 p.m.

E. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

F. MISSION STATEMENT

Ms. Libak Fanz read the Mission Statement.

G. STATEMENT TO THE PUBLIC

Mr. DeNafo read the Statement to the Public.

II. COMMITTEE REPORTS

A. EDUCATION – No report

B. PERSONNEL– No report

C. BUSINESS– No report

III. PRESENTATIONS

A. "Teacher of the Year" for the 2025-2026 School Year- Ms. Dawn Agoston- Dr. Michael Nolan

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

A. A motion was made by Mr. Leach, seconded by Ms. Libak Fanz and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Mr. McClintock, seconded by Ms. Libak Fanz, and carried by unanimous voice consent to close the meeting to the public.

WATERFORD TOWNSHIP BOARD OF EDUCATION

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V. MINUTES

A motion was made by Mr. O'Donnell, seconded by Mr. Leach, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Business Administrator/Board Secretary. (Mr. McClintock abstained from items A & B)

- A. Board Meeting November 19, 2025
B. Closed Session November 19, 2025

VI. SUPERINTENDENT'S REPORT

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz seconded by Mr. O'Donnell, and carried by a unanimous roll call vote to approve the following items:

A. Monthly District Reports-

1. Monthly Wellness Report
2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
WES	11/10/25	9:30 AM	N/A	Lockdown	425	91
Atco	11.10.2025	1:52 PM	50, sunny	Fire	227	42
Atco	11.17.2025	2:45 PM	46, windy	Lockdown	230	41
WES	11/18/25	2:00 PM	49 degrees, cloudy	Fire drill	421	82
TR	11/21/25	10:30	50 degrees, cloudy	Bomb Threat	244	65
TR	11/24/2025	10:19 AM	48 degrees, sunny	Fire Drill	248	68

B. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	79	68
PK (4 yr. old)	72	103
PK (5 yr. old)	1	2
Sub Total:	152	173
K	108	85
1 st	111	121
2 nd	110	119
3 rd	96	114
4 th	108	102
5 th	118	112
6 th	113	128
Sub Total:	764	781
Total:	916	954

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	0
Out of School Suspension	0	1	7.5

VIII.**A.****SUPERINTENDENT'S RECOMMENDATIONS
EDUCATION**

Upon the recommendations of the Superintendent, a motion was made by Ms. Libak Fanz, seconded by Mr. Leach, and carried by a roll call vote to approve the items 1 through 7.

WATERFORD TOWNSHIP BOARD OF EDUCATION
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1. **Harassment, Intimidation and Bullying (HIB) Report:**
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).

2. **College Clinical Practice I Placement for Spring, 2026 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Williams, Tashaun	Rowan	District	K-6	Knoll	3/16/26-4/30/26	Mondays & Wednesdays
Puglise, Ruth	Rowan	District	PreK	Intessimoni	1/21/26-4/30/26	2 days/week - 15 weeks
Zuckerberg, Erica	Stockton	District	2	Iadonisi	1/26/26-5/8/26	80 hours
Rossano, Michael	Stockton	District	4	Chance Kennevan	1/26/26-5/8/26	80 hours

3. **College Clinical Practice II Placement for Fall, 2026 Semester:**
Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Williams, Tashaun	Rowan	District	K-6	Knoll	9/1/26-10/23/26	5 days a week
Puglise, Ruth	Rowan	District	PreK	Intessimoni	9/1/26-12/17/26	5 days a week

4. Approve resolution expressing opposition to cannabis grow, cultivation, and other similar facilities near Waterford Township Elementary Schools. (See Attachment A-4).
5. **Approve the following policy for the first reading:**
a. Policy # 5117- Interdistrict Public School Choice
6. **Approve the following policy for the second reading:**
n/a
7. **Acknowledge receipt of the following regulations:**
a. Regulation # 5117- Interdistrict Public School Choice

B. PERSONNEL

Upon the recommendations of the Superintendent, a motion was made by Mr. Leach, seconded by Ms. Libak Fanz, and carried by a roll call vote to approve items 1 through 9, replace item 3 and addendum items 10 through 13.

1. **Resignation of Support Staff Member(s):**
Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Odenbach, Lesly	WES	Paraprofessional	20-50-EX / AKX	12.31.25
Renzulli, Lisa	TR	Paraprofessional	20-45-EX / BAI	11.24.25

WATERFORD TOWNSHIP BOARD OF EDUCATION

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2. Appointment of Support Staff for the 2025-2026 School Year:

Approve the following Support Staff member(s) for the 2025-2026 school year, pending receipt of the required documentation:

Name	Assignment	UPC	Loc	Step	Rate / Hour	Hours / Day	Days / Year	FTE
Kennedy, Erin	Paraprofessional	20-45-EX / BAI	TR	1	18.88	6	185	1
Rodriguez, Gloryvee	Paraprofessional	20-40-EX / BDK	Atco	1	18.88	4	185	.67

3. Position Change of Support Staff Member for the 2025-2026 School Year:

Name	Curr Pos.	Curr UPC	Curr Loc	Curr Step	Curr Rate/ Hr	Curr Hrs/ Day	Curr Days/ Yr	New Pos.	New UPC	New Loc	New Step	New Rate/ Hr	New Hrs /Day	New Days /Yr	Eff. Date
Wyld, B.	Parapro	20-40-EX / BDK	Atco	1	18.88	4	185	Parapro	20-50-EX / BCY	WES	1	18.88	6	185	1.02.2

4. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following Substitutes for the remainder of the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Drahos, Elizabeth	Custodian	19.86 / hr.	19.86 / hr.
Drahos, Hope	Custodian	19.86 / hr.	19.86 / hr.

5. Appointment of Certified Staff for the 2025-2026 School Year:

Approve the following staff member for the position listed below:

Name	Assignment	From	To	Step	Salary	FTE
Sorce, Alyssa	Long-Term Substitute (Elem. K-6: Kdg)	12.15.25	6.30.26	1	\$61,025	1.0

6. Mentorship / LDTC Clinical Practicum:

Approve the mentorship of Chelsea Scanzano, a Stockton University graduate student and LDTC Clinical Practicum student. Ms. Scanzano is currently a Grade 1, In-Class Resource teacher at Atco Elementary and will be mentored during her non-contracted hours by Ms. Beth Friedman. Ms. Friedman currently serves as the district's LDTC.

7. Approve the following policy for the first reading:

- a. Policy # 1620- Administrative Employment Contracts
- b. Policy # 1648.15- Recordkeeping for Healthcare Settings in School Buildings-Covid 19-ABOLISH

8. Approve the following policy for the second reading:

n/a

9. Acknowledge receipt of the following regulations:

n/a

10. Retirement of Certified Staff Member:

Approve the retirement of Anna Russomanno, Elementary Education Teacher, with gratitude and appreciation for her years of service to our district, effective July 1, 2026. (UPC:30-45-K1 / ABU)

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11. Title I After School Learning Academy Program 2025-2026:

Approve the following staff member to provide services as listed for the Title I After School Learning Academy beginning January 6, 2026 and ending April 30, 2026. Salary is budgeted for and funded by FY26 ESEA Title IA Funds:

Name	Position	Location	No. of Days	Rate / Hr.	Hrs. / Day	Total	Account No.
Anders, E.	Tutor	Atco	48	\$55.00	2	\$5,280.00	20-235-100-101-55-04-040

12. Create / Abolish Support Staff Positions for the 2025-2026 School Year:

Approve the created / abolished Certified and Support Staff positions for the 2025-2026 school year.

Position	Loc.	Create/ Abolish	UPC	FTE	Account Number	Eff. Date
Paraprofessional	Atco	Abolish	20-40-EX / BBM	1.0	11-000-217-106-00-00-040	1.02.26
TOTAL				(1.0)		
Paraprofessional	TR	Create	20-45-EX / BDY	1.0	11-000-217-106-00-00-060	1.02.26
TOTAL				+1.0		

13. Transfer of Support Staff Members for the 2025-2026 School Year:

Approve the transfer of the following Support Staff member(s) for the 2025-2026 school year.

Name	Current Location	Current Assignment	Current UPC	New Location	New Assignment	New UPC	Effective Date
Baron, S.	WES	Paraprofessional (BD Room)	20-50-EX / BCY	TR	Paraprofessional (PreK-D)	20-45-EX / BDY	1.02.26
Erasmus, S.	Atco	Paraprofessional (MD Room)	20-40-EX / BBM	Atco	Paraprofessional (Gr. 1 –ICR)	20-40-EX / AXW	1.02.26

C. BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Mr. Leach, seconded by Mr. McClintock, and carried by a roll call vote to approve items 1 through 11 and addendum item 12.

1. Board Secretary's Certifications for the month of October 2025 (See Attachment C-1):

In accordance with 18A:17-9 for the month of October 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of October 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of September 2025 and after review of the Secretary's Monthly Financial

WATERFORD TOWNSHIP BOARD OF EDUCATION**December 17, 2025**

Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month October 2025 (as per attached):

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement.
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 1,822,558.71
- Bills List #2- \$ 8,436.59
- Bills List #3- \$ 38,262.64
- Nutri-Serve- \$ 47,766.16

5. Contracts:

- a. Void Invoices: 5V0062 \$471.94, 5V0094 \$300.00, and 5V0118 \$45.56. These were fees that we noted in student's file, but no disciplinary actions were taken at the time of the event from prior years.

6. Tuition Contracts:**7. Grants:**

Grantor	School	Amount	Staff Member	Purpose	Attachment
H&SA	TR	\$1200	Biggs	Busing for Kindergarten Field Trip	N/A

8. Transportation:**9. Out of District Professional Development:**

Approve the following Out of District Professional Development for the 2025-2026 school year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Holwell, G.	11/19/2025	01/09/2026	Glassboro, NJ	NJSCA Winter Conference	\$119.00	11-000-223-580-58-01-040
Ciavaglia, R.	11/24/2025	01/09/2026	Glassboro, NJ	NJSCA Winter Conference	\$75.00	11-000-223-580-58-06-100
Gibbins, E.	11/19/2025	02/19/2026 02/20/2026	Atlantic City, NJ	2026 NJMEA State Conference	\$103.30	11-000-223-580-58-06-100
Poris, A.	12/05/2025	03/25/2026 03/26/2026 03/27/2026	Atlantic City, NJ	Annual NJ Pupil Transportation Conference	\$500.00	11-000-270-593-58-14-000
Nolan, M.	12/10/2025	01/29/2026	Atlantic City, NJ	TECHSPO '26	\$380.00	11-000-230-580-58-23-000

WATERFORD TOWNSHIP BOARD OF EDUCATION
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10. Facilities:

a. **Use of Facilities for the 2025-2025 School Year:**

Approve the Use of Facilities for the 2025-2026 school year:

Organization	Facility	Date & Time	Event	Cost
Waterford Township Athletic Association- Atco Ghosts	Atco All Purpose Room	6:30PM - 9:30PM 1/13/2026, 1/14/2026, 1/15/2026, 1/16/2026, 1/20/2026, 1/21/2026, 1/22/2026, 1/23/2026, 1/27/2026, 1/28/2026, 1/29/2026, 1/30/26	Basketball	\$0
Waterford Township Athletic Association- Atco Ghosts	WES Gymnasium	6:30PM - 10:00PM 2/17/2026, 2/18/2026, 2/19/2026, 2/23/2026, 2/24/2026, 2/25/2026, 2/26/2026, 2/27/2026	Basketball	\$0

11. Business-Related Policies:

a. **Approve the following policies for the first reading:**

1. Policy #6111- Special Education Medicaid Initiative (SEMI) Program
2. Policy #6220- Budget Preparation

b. **Approve the following policies for the second reading:**

n/a

c. **Acknowledge receipt of the following regulations:**

1. Regulation #6111- Special Education Medicaid Initiative (SEMI) Program
2. Regulation #6220- Budget Preparation

12. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #4- \$910.00

D. BYLAWS

A motion was made by Ms. Libak Fanz, seconded by Mr. Hoover and carried by unanimous voice consent to approve the Bylaws.

1. **Approve the following policy for the first reading :**

- a. Policy #0143- Board Member Election and Appointment
- b. Policy #0177- Professional Services
- c. Policy #0174- Legal Services
- d. Policy #0173- Duties of Public School Accountant

2. **Approve the following policy for the second reading :**

n/a

3. **Acknowledge receipt of the following regulations:**

n/a

VIII. REPORTS

- a. **Legislation-** Mr. Leach gave an oral report.
- b. **Camden County School Boards Association-** Ms. Libak Fanz gave an oral report.
- c. **New Jersey School Boards Association-** Dan Hoover- no report.
- d. **Camden County Educational Services Commission-** Mr. De Vuyst- no report.
- e. **Hammonton—**Ms. Hunter - no report.
- f. **Board President's Report-** Mr. DeNafo gave an oral report. Thanked Daniel Hoover for his time served on the Board of Education.

WATERFORD TOWNSHIP BOARD OF EDUCATION
December 17, 2025

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

None

B. NEW BUSINESS

None

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

A. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell and carried by unanimous voice consent to open the meeting to the public.

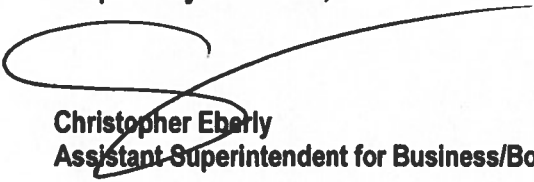
none

B. A motion was made by Mr. Leach, seconded by Ms. Libak Fanz and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:26 p.m.

A motion was made by Mr. Hoover seconded by Mr. Leach and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Christopher Eberly
Assistant Superintendent for Business/Board Secretary

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES – JANUARY 5, 2026
WATERFORD ELEMENTARY SCHOOL**

DRAFT

V-C

I. MEETING CALLED TO ORDER 5:06 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd.org.

A. FLAG SALUTE

B. ANNOUNCE RESULTS OF ELECTION

Jason Galante 3,098 votes

Thomas Leach 2,779 votes

Write –In

Stephen Umosella 113 votes

All election results can be found on the website

https://www.camdencounty.com/wpcontent/elections/general2025/2025_General_Election_Canvasser.pdf

C. OATH OF OFFICE

Mr. Long administered the Oath of Office to the newly and re-elected Board of Education members, Mr. Galante, Mr. Leach, and Mr. Umosella.

D. ROLL CALL OF THE 2026 BOARD MEMBERS

Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Rosemarie Hunter, Thomas Leach, Michael McClintock, Ehren O'Donnell, and Stephen Umosella

Members absent:

Others present: Dr. Michael A. Nolan, Superintendent, Christopher Eberly, Business Administrator, Howard Long, Solicitor

E. ELECTION OF PRESIDENT

President – Board Secretary calls for nominations and acceptance of nominations for Board President.

1. Accept Nominations

A motion was made by Mr. O'Donnell to nominate Mr. DeNafo as Board President.

2. Close Nominations

A motion was made by Mr. O'Donnell, seconded by Mr. Galante to approve Mr. DeNafo as Board President.

3. Roll Call Vote

All Board of Education members present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Rosemarie Hunter, Thomas Leach, Michael McClintock, Ehren O'Donnell, and Stephen Umosella voted yes.

F. ELECTION OF VICE PRESIDENT

The President assumes the chair- calls for nominations and acceptance of nominations for Vice President.

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES- January 5, 2026**

1. **Accept Nominations**
A motion was made by Mr. De Vuyst to nominate Ms. Libak Fanz as Board Vice President.
2. **Close Nominations**
A motion was made by Ms. Hunter, seconded by Mr. McClintock to approve Ms. Libak Fanz as Board Vice President.
3. **Roll Call Vote**
All Board of Education members present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Rosemarie Hunter, Thomas Leach, Michael McClintock, Ehren O'Donnell, and Stephen Umosella voted yes.

II. COMMENTS FROM PUBLIC ON AGENDA ITEMS ONLY

- A. A motion was made by Ms. Libak Fanz, seconded by Mr. O'Donnell, and carried by unanimous voice consent to open the meeting to the public.

None
- B. A motion was made by Ms. Hunter, seconded by Mr. Galante, and carried by unanimous voice consent to close the meeting to the public.

III. ACTION ITEMS

A motion was made by Mr. De Vuyst, seconded by Mr. Galante, and carried by unanimous roll call vote to approve the action items A through I.

- A. Approval of Current District Policies and Job Descriptions.
- B. To adopt the Code of Ethics.
- C. Approval of appointment of Mr. O'Donnell as delegate to the Camden County School Boards Association and Ms. Libak Fanz as alternate.
- D. Approval of appointment of Mr. McClintock as delegate to the New Jersey School Boards Association and Mr. Umosella as alternate.
- E. Approval of appointment of De Vuyst to the Camden County Educational Services Commission and Mr. Galante as alternate.
- F. To appoint Ms. Hunter as representative to the Hammonton Board of Education.
- G. Approval of the following Authorized Depositories:
 - TD Bank
 - NJ Cash Management Fund
 - Other banks as needed for CDs to be given to the highest bidder
- H. Approval of the Bank Accounts, Signatories and Powers Granted.
- I. To appoint Christopher Eberly as the Public Agency Compliance Officer.

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REORGANIZATION MEETING MINUTES- January 5, 2026**

IV. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS
None

B. NEW BUSINESS
None

V. COMMENTS FROM THE PUBLIC ON GENERAL TOPICS

A. A motion was made by Mr. McClintock, seconded by Mr. De Vuyst, and carried by unanimous voice consent to open the meeting to the public.

None

B. A motion was made by Ms. Libak Fanz, seconded by Mr. Leach, and carried by unanimous voice consent to close the meeting to the public.

VI. MEETING ADJOURNMENT at 5:18 p.m.

A motion was made by Ms. Hunter, seconded by Mr. Galante, and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,



Christopher Eberly
Business Administrator/Board Secretary

DECEMBER MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
12/19	Winter Celebration	WES	Anders	hot chocolate		
		WES	Komis	hot chocolate		
12/19	Winter celebration	WES	Schaller	pretzel tray, powdered donuts, applesauce, chocolate milk, juice		
12/19	Winter celebration	WES	Stephan	Sweet treat, pretzel factory pretzel tray, capri sun, fresh cut fruit		
				Capri sun juices		
				Individually wrapped cookies from Wawa. (I can get an ingredient label if needed.)		
				Pretzel tray		
		WES	Young			
		WES	Kennevan	Popcorn pretzels cookies juice boxes		
		WES	Denafo	Cookies, fruit, pretzels, water, juice		
		WES	King	popcorn, soft pretzels, chips, water, cookies		
12/22	Winter Celebration	Atcoo	Brown	Pretzel tray, fruit tray, apple juice	Celebration	
12/22	Winter Celebration	Atcoo	Campanella, Scanzano	Pizza, munchkins, fruit, popcorn, gingerbread cookies, juice and chocolate milk	Celebration	
12/22	Winter Celebration	Atcoo	Ercol	Donut kabobs, cheese puffs, fruit kabobs, and juice boxes, rice krispy treats	Celebration	
12/22	Winter Celebration	Atcoo	Griffin, Magner	Pretzel tray, powdered donuts, applesauce, juice, chocolate milk	Celebration	
12/22	Grinch Day	Atcoo	Griffin, Magner	Candy Canes	Celebration	
12/23	Polar Express Day	Atcoo	Griffin, Magner	Popcorn, Chocolate Milk, Marshmallows	Celebration	
	Winter Celebration	Atcoo	Raso	Pizza, pretzels, juice, water, variety box of frito lays chips, vanilla & chocolate dixie ice cream cups, Hershey syrup, whipped cream, rainbow sprinkles, Haribo gummi bears	Celebration	
12/22		Atcoo	Bromley	reindeer food, clementines, juice boxes, pretzels, Christmas cookies, popcorn	Celebration	
12/22	Winter Celebration	Atcoo	Iedonisi	grapes, strawberries, bananas, popcorn, juice, water, cupcakes	Celebration	
12/22	Winter Celebration	Atcoo	McGovern, Wallen	water, juice bres, apples, oranges, cookies, soft pretzels	Celebration	
12/22	Winter Celebration	Atcoo	O'Donnell, Weidmann	chicken nuggets, cupcakes, chips, fruit cups	Celebration	
12/22	Winter Celebration	Atcoo	Schafer	Little Debbie christmas trees, pringles, fruit, juice boxes, goodie bags to go home	Celebration	
12/19	Winter Party	TR	K - Allen	Dunkin' Donuts- Assortment, Ihop Pancakes (Syrup, butter), Whipped Cream, Strawberries and grapes (alternate apple slices), Chocolate and Vanilla pudding, Juice, Water		
12/19	Winter Party	TR	K - Bowden/Fieger	Gluten free Oreos, Gluten free plantain chips, juice boxes (no watermelon).		
12/19	Winter Party	TR	K - Gallagher	Donuts, fruit, frosted animal crackers, goldfish, juice		
12/19	Winter Party	TR	K - Handzus	Mini pancakes/syrup		
				Orange juice, Apples, Cupcakes		
12/12	Farewell Celebration			Vegan cupcakes & Fruit for Ms. Sorce's last day		
12/19	Winter Party	TR	K - Russomanno	Fruit cups, Apple slices		
12/18	Winter Party	TR	PK - Bednarek	Chocolate chip cookies (regular and gluten/dairy free), Pretzels		
12/23	Winter Party	TR	PK - DiPasquale	Popcorn (gluten/dairy free white cheddar), Mini water bottles, Capri sun		
12/23	Winter Party	TR	PK - Intessimoni	Chick fil a nuggets and Fruit cups, Store bought cupcakes, Juice boxes		
12/23	Winter Party	TR		Yoo-hoo, cookies, pretzels, and fruit tray		
12/23	Winter Party	TR		Goldfish, Juice and Water, Cupcakes, Apples/oranges		
12/23	Winter Party	TR		Pizza, Cupcakes, Fruit		
12/23	Winter Party	TR		Juice boxes		
12/23	Winter Party	TR		water, fruit(watermelon), yogurt and Oreos, pretzels		
12/18	Winter Party	TR		cupcakes, goldfish and juice.		
12/18	Winter Party	TR		Nugget Tray, Munchkins		
12/18	Winter Party	TR	PK - McGowan	Hot Cocoa		
12/18	Winter Party	TR	PK - Meeler	Pizza, Santa hat fruit, Sugar cookies, Honest juice boxes, Veggie straws		
12/18	Winter Party	TR	PK - Oleson	powdered donuts, hot chocolate, cheese sticks, applesauce, juice box		
12/23	Winter Party	TR	PK - Pagano	Holiday Chicken Nuggets, Juice/Water, Cookies, Fruit,		
12/18	Winter Party	TR	PK - Peterson	Pretzels (mini bags).		
12/23	Winter Party	TR	PSD - Phillips	Pretzels, Annie's chocolate chip cookies, water & capri suns		
12/18	Winter Party	TR	PK - Smierciak	pizza, fruit, a cupcake and juice box.		
12/9 & 12/12	Cookie Decorating	TR	All PK & K Classes	Munchkin donuts, hard pretzels, juiceboxes/water bottles, Sugar Cookies; Icing; sprinkles; Water		

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

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INTERDISTRICT PUBLIC SCHOOL CHOICE

[See POLICY ALERT Nos. 196, 199, and 235]

[Only for School Districts Participating in the New Jersey Interdistrict Public School Choice Program]

5117 INTERDISTRICT PUBLIC SCHOOL CHOICE

New Jersey's Interdistrict Public School Choice Program Act provides interested New Jersey school districts an opportunity to apply to the New Jersey Department of Education to become a public school choice ~~school~~ district that can make available classroom seats within the school district for the Board of Education to accept non-resident students. A choice district may enroll students across district lines in designated schools of the choice district pursuant to N.J.S.A. 18A:36B-16.

A proposed choice ~~school~~ district shall submit an application to the Commissioner of Education no later than April 30 in the year prior to the school year in which the choice program will be implemented; except that for the first year of implementation of the program pursuant to N.J.S.A. 18A:36B-14 et seq., the application shall be submitted no later than the date specified by the Commissioner pursuant to N.J.S.A. 18A:36B-17.a. The application shall include, but not be limited to, the information outlined in N.J.S.A. 18A:36B-17.a.(1) through (4).

The Commissioner shall notify a choice district of the approval or disapproval of its application no later than July 30, and the reasons for disapproval shall be included in the notice; except that for the first year of implementation of the program pursuant to N.J.S.A. 18A:36B-14 et seq., notification shall be no later than the date specified by the Commissioner. The Commissioner shall notify the New Jersey State Board of Education of the approval of a choice district application and the State Board shall include a public notice of the approval on the next agenda for its public monthly meeting pursuant to N.J.S.A. 18A:36B-17.a.

The Commissioner may take appropriate action, consistent with State and Federal law, to provide that student population diversity in all districts participating in a choice district program is maintained in accordance with the provisions of N.J.S.A. 18A:36B-17.b.

The Commissioner shall evaluate an application submitted by a proposed choice district in accordance with the provisions of N.J.S.A. 18A:36B-18.

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

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INTERDISTRICT PUBLIC SCHOOL CHOICE

The parents ~~or guardian~~ of a student shall notify the sending district of the student's intention to participate in the choice program and shall submit an application to the choice district, indicating the school the student wishes to attend, no later than the date specified by the Commissioner pursuant to N.J.S.A. 18A:36B-20.a.

A choice district may evaluate a prospective student on the student's interest in the program offered by a designated school. The district shall not discriminate in its admission policies or practices on the basis of athletic ability, intellectual aptitude, English language proficiency, status as a **person with a disability** ~~handicapped person~~, or any basis prohibited by State or Federal law in accordance with N.J.S.A. 18A:36B-20.b.

Pursuant to N.J.S.A. 18A:36B-20.c., ~~a~~A choice district shall not prohibit the enrollment of a student based upon a determination that the additional cost of educating the student would exceed the amount of additional State aid received as a result of the student's enrollment. A choice district may reject the application for enrollment of a student who has been classified as eligible for special education services pursuant to N.J.S.A. 18A:46 ~~Chapter 46 of Title 18A of the New Jersey Statutes~~ if that student's individualized education program could not be implemented in the district, or if the enrollment of that student would require the district to fundamentally alter the nature of its educational program, or would create an undue financial or administrative burden on the district.

In accordance with N.J.S.A. 18A:36B-20.d., ~~a~~A student whose application is rejected by a choice district shall be provided with a reason for the rejection in the letter of notice. The appeal of a rejection notice may be made to the Commissioner.

Pursuant to N.J.S.A. 18A:36B-20.e., ~~o~~Once a student is enrolled in a designated school, the student shall not be required to reapply each school year for enrollment in any designated school of the choice district and shall continue to be permitted to be enrolled until graduation. A student shall be permitted to transfer back to a school of the sending district or may apply to a different choice district during the next application period.

The Board ~~of Education~~ of a sending district may adopt a resolution to restrict enrollment of its students in a choice district to a maximum of ten percent of the number of students per grade level per year **limited by any resolution adopted pursuant to N.J.S.A. 18A:36B-21.a.(1)** and fifteen percent of the total number of students enrolled in the sending district: **provided that the** ~~This~~ resolution

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Students

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INTERDISTRICT PUBLIC SCHOOL CHOICE

shall be subject to approval by the Commissioner upon a determination that the resolution is in the best interest of the district's students and that it will not adversely affect the district's programs, services, operations, or fiscal conditions, and that the resolution will not adversely affect or limit the diversity of the remainder of the student population in the district who do not participate in the choice program **in accordance with N.J.S.A. 18A:36B-21.a.(1).**

Enrollment restriction percentages adopted by **any the resolution pursuant to N.J.S.A. 18A:36B-21.a.(1)** shall not be compounded from year to year and shall be based upon the enrollment counts for the year preceding the sending district's initial year of participation in the choice program, except that in any year of the program in which there is an increase in enrollment, the percentage enrollment restriction may be applied to the increase and the result added to the preceding year's count of students eligible to attend a choice district. If there is a decrease in enrollment at any time during the duration of the program, the number of students eligible to attend a choice district shall be the number of students enrolled in the choice program in the initial year of the district's participation in the program, provided that a student attending a choice district school shall be entitled to remain enrolled in that school until graduation **pursuant to N.J.S.A. 18A:36B-21.a.(2).**

The calculation of the enrollment of a sending district shall be based on the enrollment count as reported on the Application for State School Aid in October preceding the school year during which the restriction on enrollment shall be applicable **pursuant to N.J.S.A. 18A:36B-21.a.(3).**

A choice district shall not be eligible to enroll students on a tuition basis pursuant to N.J.S.A. 18A:38-3 while participating in the Interdistrict Public School Choice Program. Any student enrolled on a tuition basis prior to the establishment of the choice program shall be entitled to remain enrolled in the choice district as a choice student **in accordance with N.J.S.A. 18A:36B-21.b.**

[Optional

Nonresident teaching staff members, as defined in N.J.S.A. 18A:1-1, whose children are not accepted as choice students in the district may, upon Board approval, be granted enrollment in the district without the payment of tuition pursuant to N.J.S.A. 18A:38-3.c.]

Transportation, or aid in-lieu-of transportation, shall be provided to an elementary school student who lives more than two miles from the choice district school of

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

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INTERDISTRICT PUBLIC SCHOOL CHOICE

attendance and to a secondary school student who lives more than two and one-half miles from the choice district school of attendance, provided the choice district school is not more than twenty miles from the residence of the student **in accordance with N.J.S.A. 18A:36B-22.a.**

Transportation, or aid in-lieu-of transportation, shall be the responsibility of the sending district. The choice district and the sending district may enter into a shared service agreement in accordance with the "Uniform Shared Services and Consolidation Act," N.J.S.A. ~~sections 1 through 35 of P.L. 2007, c.63 (C.40A:65-1 through C.40A:65-35).~~ Notwithstanding the provisions of N.J.S.A. ~~section 20 of P.L. 2007, c.260 (C.18A:7F-62)~~ to the contrary, the sending district shall receive State aid for transportation calculated pursuant to N.J.S.A. ~~section 15 of P.L. 2007, c.260 (C.18A:7F-57)~~ for a student transported or receiving aid-in-lieu-of transportation pursuant to N.J.S.A. 18A:36B-22.

A choice district shall establish and maintain a parent information center. The center shall collect and disseminate information about participating programs and schools and shall assist parents ~~and guardians~~ in submitting applications for enrollment of students in an appropriate program and school. The information about participating programs and schools shall be posted on the choice district's website **in accordance with N.J.S.A. 18A:36B-23.**

The Commissioner shall annually report to the New Jersey State Board of Education, the Legislature, and the Joint Committee on the Public Schools on the effectiveness of the Interdistrict Public School Choice Program. The Commissioner's annual report shall be posted on the New Jersey Department of Education's website and on the website of each choice district **pursuant to N.J.S.A. 18A:36B-24.**

N.J.S.A. 18A:36B-14 through 18A:36B-24
N.J.A.C. 6A:12-1.1 et seq.

Adopted: 25 June 2014

Revised: 17 December 2025

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Administration
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ADMINISTRATIVE EMPLOYMENT CONTRACTS

[See **POLICY ALERT** Nos. 182, 184, 188, 221, and 235]

1620 ADMINISTRATIVE EMPLOYMENT CONTRACTS

The Executive County Superintendent shall review and approve, for all Superintendents of Schools, Superintendents of Schools reappointed pursuant to N.J.S.A. 18A:17-20.1, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators, including any interim, acting, or person otherwise serving in these positions, in school districts, county vocational school districts, county special services school districts and other districts, except charters schools, within the cCounty under the supervision of the Executive County Superintendent:

1. New employment contracts, including contracts that replace expired contracts for existing tenured and non-tenured employees;
2. Renegotiations, extensions, amendments, or other alterations of the terms of existing employment contracts that have been previously approved by the Executive County Superintendent; and
3. Provisions for contract extensions where such terms were not included in the original employment contract or are different from the provisions contained in the original approved employment contract.

In counties where there is no Executive County Superintendent, an Executive County Superintendent from another county shall be designated by the Commissioner of Education to review and approve all contracts in accordance with N.J.A.C. 6A:23A:3-1(a) and listed 1., 2., and 3. above.

The contract review and approval shall take place prior to any required public notice and hearing pursuant to N.J.S.A. 18A:11-11, and prior to the Board of Education approval and execution of the contracts to ensure compliance with all applicable laws, including, but not limited to, N.J.S.A. 18A:30-3.5; 18A:30-9; 18A:17-15.1; and 18A:11-12.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

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ADMINISTRATIVE EMPLOYMENT CONTRACTS

In accordance with the provisions of ~~N.J.S.A. 18A:11-11~~ and N.J.A.C. 6A:23A-3.1(c)1, the public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 shall be applicable to a Board of Education that renegotiates, extends, amends, or otherwise alters the terms of an existing contract with a Superintendent of Schools, Deputy Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator. In accordance with N.J.S.A. 18A:11-11, notice must be provided to the public at least thirty days prior to the scheduled action by the Board. The Board shall also hold a public hearing and shall not take any action on the matter until the hearing has been held. The Board shall provide the public with at least ten days' notice of the public hearing.

In accordance with N.J.A.C. 6A:23A-3.1(c)1, the public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 shall not apply to new contracts, including contracts that replace expired contracts for existing employees in one of these positions listed at N.J.A.C. 6A:23A-3.1(a), whether tenured or not tenured. Nothing shall preclude a Board from issuing a public notice and/or holding a public hearing on new contracts, including new contracts that replace expired contracts for existing tenured and non-tenured employees.

The public notice and public hearing required pursuant to N.J.S.A. 18A:11-11 is also required in the event an existing contract for a Superintendent of Schools, Deputy Superintendent of Schools, Assistant Superintendent of Schools, or School Business Administrator is rescinded or terminated by the Board of Education before it is due to expire and the parties agree to new employment terms.

In connection with the Executive County Superintendent's review of the contract, the Board shall provide the Executive County Superintendent with a detailed statement setting forth the total cost of the contract for each applicable year, including salary, longevity (if applicable), benefits, and all other emoluments in accordance with N.J.A.C. 6A:23A-3.1(d).

The review and approval of the employment contracts of Superintendents of Schools, Deputy Superintendents of Schools, Assistant Superintendents of Schools, and School Business Administrators conducted by the Executive County Superintendent shall be consistent with the following additional standards outlined in N.J.S.A. 18A:7-8.1 and N.J.A.C. 6A:23A-3.1(e):



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Administration
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ADMINISTRATIVE EMPLOYMENT CONTRACTS

1. Contracts for each class of administrative position shall be comparable with the salary, benefits, and other emoluments contained in the contracts of similarly credentialed and experienced administrators in other ~~school~~ districts in the region with similar enrollment, academic achievement levels and challenges, and grade span.
2. No contract shall include provisions that are inconsistent with the travel requirements pursuant to N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7, including, but not limited to, the provisions for mileage reimbursement and reimbursement for meals and lodging in New Jersey. Any contractual provision that is inconsistent with law **shall be** is superseded by the law.
3. No contract shall include provisions for the reimbursement or payment of employee contributions that are either required by law or by a contract in effect in the ~~school~~ district with other teaching staff members, such as payment of the employee's State or Federal taxes, or of the employee's contributions to FICA, Medicare, State pensions and annuities (TPAF), life insurance, disability insurance (if offered), and health benefit costs.
4. No contract shall contain a payment as a condition of separation from service that is deemed by the Executive County Superintendent to be prohibited or excessive in nature. The payment cannot exceed the lesser of the calculation of three months' pay for every year remaining on the contract with pro-ration for partial years, not to exceed twelve months, or the remaining salary amount due under the contract.
5. No contract shall include benefits that supplement or duplicate benefits that are otherwise available to the employee by operation of law, an existing group plan, or other means; **for example e.g.**, an annuity or life insurance plan that supplements or duplicates a plan already made available to the employee. Notwithstanding the provisions of N.J.A.C. 6A:23A-3.1 ~~this section~~, a contract may contain an annuity where ~~these~~ benefits are already contained in the existing contract between ~~that the~~ employee and the district.



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WATERFORD TOWNSHIP BOARD OF EDUCATION

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ADMINISTRATIVE EMPLOYMENT CONTRACTS

6. Contractual provisions regarding accumulation of sick leave and supplemental compensation for accumulated sick leave shall be consistent with N.J.S.A. 18A:30-3.5 and 18A:30-3.6. Supplemental payment for accumulated sick leave shall be payable only at the time of retirement and shall not be paid to the individual's estate or beneficiaries in the event of the individual's death prior to retirement. Pursuant to N.J.S.A. 18A:30-3.2, a new Board of Education contract may include credit of unused sick leave days in accordance with the new Board's of Education's policy on sick leave credit for all employees.
7. Contractual provisions regarding accumulation of unused vacation leave and supplemental compensation for accumulated unused vacation leave shall be consistent with N.J.S.A. 18A:30-9. Contractual provisions for payments of accumulated vacation leave prior to separation can be included, but only for leave accumulated prior to June 8, 2007, and remaining unused at the time of payment. Supplemental payments for unused vacation leave accrued consistent with the provisions of N.J.S.A. 18A:30-9 after June 8, 2007, as well as unused vacation leave accumulated prior to June 8, 2007, that has not been paid, shall be payable at the time of separation and may be paid to the individual's estate or beneficiaries in the event of the individual's death prior to separation.
8. Contractual provisions that include a calculation of per diem for twelve-month employees shall be based on a two hundred sixty-day work year.
9. No provision for a merit bonus shall be made except where payment is contingent upon achievement of quantitative merit criterion and/or qualitative merit criterion:
 - a. A contract may include no more than three quantitative merit criteria and/or two qualitative merit criteria per contract year.
 - b. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of



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WATERFORD TOWNSHIP BOARD OF EDUCATION

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ADMINISTRATIVE EMPLOYMENT CONTRACTS

measuring the achievement of quantitative merit and/or qualitative merit criteria.

- c. A contract may provide for merit bonuses in an amount not exceeding 3.33 percent of annual salary for each quantitative merit criterion achieved and 2.5 percent of annual salary for each qualitative merit criterion achieved. Any such merit bonus shall be considered "extra compensation" for purpose of N.J.A.C. 17:3-4.1 and shall not be cumulative.
 - d. The Board ~~of Education~~ shall submit to the Executive County Superintendent a resolution certifying that a quantitative merit criterion or a qualitative merit criterion has been satisfied and shall await confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of any merit bonus.
- 10. No provision for a bonus shall be made except where payment is contingent upon achievement of measurable specific performance objectives expressly contained in a contract approved pursuant to N.J.A.C. 6A:23A-3.1, where compensation is deemed reasonable relative to the established performance objectives and achievement of the performance objectives has been documented to the satisfaction of the Board ~~of Education~~.
 - 11. No provision for payment at the time of separation or retirement shall be made for work not performed except as otherwise authorized in N.J.A.C. 6A:23A-3.1 and N.J.S.A. 18A:7-8.1.
 - 12. No contract shall include a provision for a monthly allowance except for a reasonable car allowance. A reasonable car allowance shall not exceed the monthly cost of the average monthly miles traveled for business purposes multiplied by the allowable mileage reimbursement pursuant to applicable law and regulation and New Jersey Office of Management and Budget (NJOMB) circulars. If such allowance is included, the employee ~~cannot shall not~~ be reimbursed for business travel mileage nor assigned permanently a car for official district business. Any provision of a car for official district business ~~shall must~~ conform with N.J.A.C. 6A:23A-6.12



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WATERFORD TOWNSHIP BOARD OF EDUCATION

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ADMINISTRATIVE EMPLOYMENT CONTRACTS

and **shall** be supported by detailed justification. No contract shall include a provision of a dedicated driver or chauffeur.

13. All Superintendent contracts shall include, pursuant to N.J.S.A. 18A:17-15.1, the required provision ~~that pursuant to N.J.S.A. 18A:17-15.1 which states that the contract is null and void in the event the Superintendent's certificate is revoked, the contract is null and void.~~
14. No contract shall include a provision for additional compensation upon the acquisition of a graduate degree unless the graduate degree is conferred by ~~an a-regionally~~ accredited college or university ~~as defined in applicable regulations~~. No contract shall include a provision for assistance, tuition reimbursement, or additional compensation for graduate school coursework, unless the coursework culminates in the acquisition of a graduate degree conferred by ~~an a-regionally~~ accredited **institution**, college, or university ~~as defined in applicable regulations~~.

The review and approval of an employment contract for the Superintendent of ~~Schools~~ shall not include maximum salary amounts pursuant to N.J.S.A. 18A:7-8.j.

Any action(s) by the Executive County Superintendent undertaken pursuant to N.J.S.A. 18A:7-8.1, N.J.A.C. 6A:23A-3.1, and this Policy may be appealed to the Commissioner of Education pursuant to the procedures set forth at N.J.A.C. 6A:3, Controversies and Disputes.

N.J.S.A. 18A:7-8; 18A:7-8.1; 18A:11-11
N.J.A.C. 6A:23A-3.1; 6A:23A-7 et seq.

Adopted: 25 June 2014
Revised: 20 January 2021
Revised: 17 December 2025



DISTRICT POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

ADMINISTRATION

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Recordkeeping for Healthcare Settings
in School Buildings COVID-19

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[See POLICY ALERT Nos. 227 and 235]

1648.15 RECORDKEEPING FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS COVID-19

The Board of Education is committed to providing a safe and healthy workplace for all employees. The school district shall maintain its records in accordance with Occupational Safety and Health Act of 1970 (OSHA COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021 as adopted by the Public Employees Occupational Safety and Health (PEOSH), the agency with jurisdiction over public employers in New Jersey. The provisions of the ETS have expired and are no longer in effect for school districts except for the provisions addressing recordkeeping, outlined in 29 CFR §1910.502(q). The ETS and this Policy are only applicable for employees working in the school nurse's office and any adjoining clinical areas in the school building.

For the purpose of this Policy, "employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present. Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.

For the purpose of this Policy, "healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services. Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse's office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building.

The school district will retain all versions of Policy 1648.14 Safety Plan for Healthcare Settings in School Buildings, to comply with the ETS while the ETS remains in effect, even after Policy 1648.14 has been abolished.

Adopted: 15 June 2022



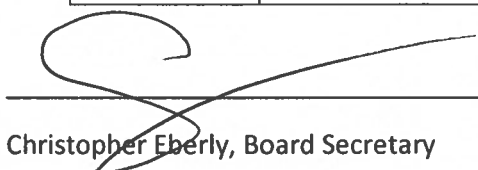
**BOARD SECRETARY'S CERTIFICATIONS
FOR THE MONTH OF NOVEMBER 2025**

In accordance with 18A:17-9 for the month of November, 2025, the Cash Reconciliation report and the Board Secretary's report are in agreement.

In accordance with 18A:17-9 for the month of November, 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10c.3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10.2 certifies that the following changes in anticipated revenue amounts and revenue sources:

Code	Source	Amount
1320	Tuition – In State	\$74,483
1420	Transportation Fees	\$6,661
1510	Interest on Investment	
	Interest on Capital reserve	
	Interest on Maintenance Reserve	\$5,352
1980	Extraordinary Aid	\$47,338
3121	Transportation Aid	
4200	Medicaid Reimbursement	
1990	Unrestricted Misc. revenue	
Total		\$133,834


Christopher Eberly, Board Secretary

INVESTMENT REPORT November 2025

INVESTMENTS PRESENTLY IN EFFECT - N.J.S.A. 40A-5.2

General Account	\$3,543,186.62
NJ Cash Management Fund ~ Current ACC.....	\$800,156.84
NJ Cash Management Fund ~ Capital Reserve.....	\$1,291,025.84
NJ Cash Management Fund ~ Maintenance	\$603,139.70
Payroll.....	\$2,007.39
Agency	\$356,003.07
Flexible Spending Account.....	\$4,811.67
UCC Trust.....	\$32,912.62
TOTAL	<u>\$6,633,243.75</u>

INTEREST EARNED FROM INVESTMENTS

AVERAGE INTEREST RATE

General Account	\$4,444.39	1.53%
NJ Cash Management Fund ~ Current ACC.....	\$2,576.33	3.92%
NJ Cash Management Fund ~ Capital Reserve.....	\$4,156.81	3.92%
NJ Cash Management Fund ~ Maintenance	\$1,941.97	3.92%
Payroll.....	\$0.00	0.00%
Agency.....	\$0.00	0.00%
Flexible Spending Account.....	\$0.00	0.00%
UCC Trust.....	\$0.00	0.00%
TOTAL INTEREST FOR November 2025	\$13,119.50	
Amount Previously Reported	\$42,848.44	
TOTAL JULY 1ST TO DATE	<u>\$55,967.94</u>	

DETAILED BREAKDOWN NJSA 40A:5-15.2

Certificates of Deposit:

<u>Date Invested</u>	<u>Bank</u>	<u>Term</u>	<u>Number</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>
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CERTIFICATION

I, Christopher S. Eberly, Investment Officer of the Waterford Township Board of Education, hereby certify that the above is a true and correct report of the status of investments of the monies held by the Waterford Township Board of Education.

Signature Business Administrator

12/15/2025
Date

Transfers by Transfer Number

Waterford BOE

Start date 11/1/2025

End date 11/30/2025

TR#	Transfer Description	Amount	To Account	From Account
3072	11/10/25 :TRNSCRD >2025-11-10.	1,000.00	11-000-270-610-00-14-000	11-422-270-511-00-14-000 SUMMER SCHOOL
3078	11/17/25 :SPSSECT >2025-11-17.	3,000.00	11-000-219-390-00-03-000	11-422-240-104-01-03-000 ESY SITE COORDINATOR
3082	11/25/25 :BSCRD >2025-11-25.	1,400.00	11-000-221-610-00-04-000	11-230-100-329-00-04-000 BASIC SKILLS ED SERVICES
3095	11/30/25 :aide	14,925.00	11-213-100-106-00-00-100	11-000-100-561-03-15-000 TUITION GENERAL HOMELESS
		20,325.00	Report Total	

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**CASH RECEIPTS AND DISBURSEMENTS REPORT
WATERFORD TOWNSHIP BOARD OF EDUCATION
ALL FUNDS
November 2025**

FUNDS	BEGINNING CASH	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING CASH
GOVERNMENT FUNDS				
1 General Fund [Fund 10]	\$ 5,240,018.66	\$ 2,914,697.97	\$ 4,209,105.90	\$ 3,945,610.73
1b Capital Reserve [10-116]	\$ 1,286,869.03	\$ 4,156.81	\$ -	\$ 1,291,025.84
1b Maintenance Reserve [10-117]	\$ 601,197.73	\$ 1,941.97	\$ -	\$ 603,139.70
2 Special Revenue [Fund 20]	\$ 492,172.81	\$ 243,424.10	\$ 392,668.40	\$ 342,928.51
1b Internal Services [Fund 71]	\$ 22,741.08	\$ 790.86	\$ -	\$ 23,531.94
Total Government Funds [General]	\$ 7,642,999.31	\$ 3,165,011.71	\$ 4,601,774.30	\$ 6,206,236.72
5 Cafeteria Account [Fund 61]	\$ 59,859.97	\$ 15,064.09	\$ 43,812.64	\$ 31,111.42
Total Enterprise Funds [61-64]	\$ 59,859.97	\$ 15,064.09	\$ 43,812.64	\$ 31,111.42
TOTAL GOVERNMENT & ENTERPRISE	\$ 7,702,859.28	\$ 3,180,075.80	\$ 4,645,586.94	\$ 6,237,348.14
TRUST & AGENCY FUNDS				
6a Agency [Fund 90]	\$ 17,540.36	\$ 722,701.34	\$ 718,186.99	\$ 22,054.71
7 Payroll [Fund 91]	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
8 Unemployment Trust [Fund 92]	\$ 33,230.18	\$ -	\$ 317.56	\$ 32,912.62
6b Flexible Spending Acct [Fund 93]	\$ 3,856.87	\$ 1,300.00	\$ 345.20	\$ 4,811.67
9 Student Activity Fund [Fund 95]	\$ 2,481.55	\$ -	\$ -	\$ 2,481.55
Total Trust & Agency Funds	\$ 58,108.96	\$ 724,001.34	\$ 718,849.75	\$ 63,260.55
TOTAL ALL FUNDS	\$ 7,760,968.24	\$ 3,904,077.14	\$ 5,364,436.69	\$ 6,300,608.69

Denise Niedoba

Denise Niedoba, Accountant

12.11.25

Date

STUDENT ACTIVITY REPORT

November 2025

Account #	Account Description	Advisor Name	Opening Balance 7/1/2025	Deposits	Withdrawals	Ending Balance 11/30/2025
95-499-BA	Book Fines ~ Atco	Liz Seth	\$469.06	\$0.00	\$0.00	\$469.06
95-499-BT	Book Fines ~ TR	Liz Seth	\$141.65	\$0.00	\$0.00	\$141.65
95-499-SC	WES Student Council	Meaghan Knoll	\$21.74	\$0.00	\$0.00	\$21.74
95-499-WE	Field Day ~ WES	Meaghan Knoll	\$11.60	\$0.00	\$0.00	\$11.60
95-499-BW	Book Fines ~ WES	Liz Seth	\$271.25	\$0.00	\$2.00	\$269.25
95-499-C	Community Relief Fund	Erica Ravenkamp	\$1,508.46	\$0.00	\$0.00	\$1,508.46
95-499-FW	School Fund Raisers ~ WES	Ryan Ciavaglia	\$30.82	\$0.00	\$0.00	\$30.82
95-499-WM	Wildcat Mentor Program	Ryan Ciavaglia	\$28.97	\$0.00	\$0.00	\$28.97
95-101	Cash ~ Student Activity Account		\$2,918.55	\$0.00	\$437.00	\$2,481.55

(3)

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$3,945,610.73
102-106	Cash Equivalents		\$2,650.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$1,291,025.84
117	Maintenance Reserve Account		\$603,139.70
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$256.78	
141	Intergovernmental - State	\$11,008,768.40	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$83,290.70	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,941.40	\$11,094,257.28

Loans Receivable:

131	Interfund	\$28,000.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$28,000.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$31,573,813.00	
302	Less Revenues	(\$22,284,708.20)	\$9,289,104.80

Total assets and resources

\$26,253,788.35

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$31,700.62
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$15,935.48
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$8,748.05
Total liabilities		\$56,384.15

Report of the Secretary to the Board of Education
Waterford BOE

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Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$22,501,465.82
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$874,373.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$874,373.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$545,287.66	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$545,287.66
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$33,812,820.64	
602	Less: Expenditures (\$9,640,273.52)		
	Less: Encumbrances (\$22,501,465.82)	(\$32,141,739.34)	\$1,671,081.30
	Total appropriated		\$25,592,207.78

Unappropriated:

770	Fund balance, July 1	\$957,102.66
771	Designated fund balance	\$1,887,101.40
303	Budgeted fund balance	(\$2,239,007.64)

Total fund balance

\$26,197,404.20

Total liabilities and fund equity

\$26,253,788.35

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$33,812,820.64	\$32,141,739.34	\$1,671,081.30
Revenues	(\$31,573,813.00)	(\$22,284,708.20)	(\$9,289,104.80)
Subtotal	<u>\$2,239,007.64</u>	<u>\$9,857,031.14</u>	<u>(\$7,618,023.50)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$416,652.84	(\$416,652.84)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,273,683.98</u>	<u>(\$8,034,676.34)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,273,683.98</u>	<u>(\$8,034,676.34)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$57,852.04	(\$57,852.04)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,239,007.64</u>	<u>\$10,331,536.02</u>	<u>(\$8,092,528.38)</u>

Prepared and submitted by :


Board Secretary

12/15/2025
Date

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	16,080,561	0	16,080,561	6,745,062	Under	9,335,499
00520	SUBTOTAL – Revenues from State Sources	15,484,337	0	15,484,337	15,532,426		(48,089)
00570	SUBTOTAL – Revenues from Federal Sources	8,915	0	8,915	7,220	Under	1,695
Total		31,573,813	0	31,573,813	22,284,708		9,289,105
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	4,609,504	(53,650)	4,555,854	1,356,197	2,775,021	424,636
10300	Total Special Education - Instruction	1,845,816	33,850	1,879,666	522,472	1,314,714	42,480
11160	Total Basic Skills/Remedial – Instruct.	19,075	(1,400)	17,675	1,862	4,596	11,217
17100	Total School-Sponsored Co/Extra Curricul	11,096	0	11,096	825	0	10,271
20620	Total Summer School	132,351	4,785	137,136	122,067	2,268	12,801
29180	Total Undistributed Expenditures - Instr	13,665,598	(187,638)	13,477,960	2,923,794	10,390,544	163,622
29680	Total Undistributed Expenditures – Atten	124,698	721	125,419	48,762	63,600	13,056
30620	Total Undistributed Expenditures – Healt	200,744	1,475	202,219	61,999	129,386	10,834
40580	Total Undistributed Expend – Speech, OT,	375,211	0	375,211	82,677	281,699	10,836
41080	Total Undist. Expend. – Other Supp. Serv	550,675	155,620	706,295	196,447	455,597	54,251
41660	Total Undist. Expend. – Guidance	180,645	1,560	182,205	54,569	115,968	11,668
42200	Total Undist. Expend. – Child Study Team	419,321	11,755	431,076	152,473	266,459	12,144
43200	Total Undist. Expend. – Improvement of I	80,432	96,864	177,296	74,244	83,059	19,993
43620	Total Undist. Expend. – Edu. Media Serv.	451,973	944	452,917	237,661	176,306	38,950
44180	Total Undist. Expend. – Instructional St	46,296	(1,929)	44,367	11,669	8,668	24,030
45300	Support Serv. - General Admin	480,703	0	480,703	239,544	199,625	41,534
46160	Support Serv. - School Admin	529,133	4,080	533,213	199,405	279,805	54,004
47200	Total Undist. Expend. – Central Services	492,450	0	492,450	251,105	216,171	25,174
51120	Total Undist. Expend. – Oper. & Maint. O	1,887,219	(32,912)	1,854,307	666,040	945,731	242,536
52480	Total Undist. Expend. – Student Transpor	3,268,502	(9,010)	3,259,492	502,163	2,573,087	184,242
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,931,462	(18,200)	3,913,262	1,673,921	1,799,436	439,905
75880	TOTAL EQUIPMENT	33,000	0	33,000	13,281	3,663	16,056
76260	Total Facilities Acquisition and Constr	258,954	211,048	470,002	247,095	193,964	28,943
Total		33,594,858	217,963	33,812,821	9,640,274	22,279,366	1,893,181

Report of the Secretary to the Board of Education
Waterford BOE

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Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		15,829,833	0	15,829,833	6,595,764	Under	9,234,069
00150	10-1320	Tuition from LEAs Within State		0	0	0	74,483		(74,483)
00250	10-14[2-4]0	Transportation Fees from Other LEAs		0	0	0	6,661		(6,661)
00300	10-1__	Unrestricted Miscellaneous Revenues		210,728	0	210,728	35,643	Under	175,085
00330	10-1__	Interest Earned on Maintenance Reserve		5,000	0	5,000	10,352		(5,352)
00340	10-1__	Interest Earned on Capital Reserve Funds		25,000	0	25,000	22,159	Under	2,841
00350	10-1__	Other Restricted Miscellaneous Revenues		10,000	0	10,000	0	Under	10,000
00410	10-3116	School Choice Aid		507,314	0	507,314	507,314		0
00420	10-3121	Categorical Transportation Aid		1,021,092	0	1,021,092	1,021,092		0
00430	10-3131	Extraordinary Aid		300,000	0	300,000	347,338		(47,338)
00440	10-3132	Categorical Special Education Aid		2,131,105	0	2,131,105	2,131,105		0
00460	10-3176	Equalization Aid		11,179,553	0	11,179,553	11,179,553		0
00470	10-3177	Categorical Security Aid		345,273	0	345,273	345,273		0
00500	10-3__	Other State Aids		0	0	0	751		(751)
00540	10-4200	Medicaid Reimbursement		8,915	0	8,915	7,220	Under	1,695
Total				31,573,813	0	31,573,813	22,284,708		9,289,105
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02060	11-105-100-936	Local Contribution – Transfer to Special		220,850	0	220,850	0	0	220,850
02080	11-110-__-101	Kindergarten – Salaries of Teachers		503,458	(16,502)	486,956	145,530	336,949	4,477
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers		2,858,001	(138,374)	2,719,627	800,709	1,876,361	42,557
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers		548,501	58,000	606,501	171,706	414,522	20,274
02500	11-150-100-101	Salaries of Teachers		2,000	0	2,000	523	0	1,478
02540	11-150-100-320	Purchased Professional – Educational Ser		7,000	0	7,000	0	3,500	3,500
03000	11-190-1__-106	Other Salaries for Instruction		145,549	40,226	185,775	47,464	124,430	13,881
03020	11-190-1__-320	Purchased Professional – Educational Ser		7,298	500	7,798	0	3,841	3,957
03040	11-190-1__-340	Purchased Technical Services		21,300	0	21,300	14,167	0	7,133
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		21,960	(200)	21,760	5,774	14,628	1,358
03080	11-190-1__-610	General Supplies		209,257	2,700	211,957	170,325	791	40,841
03100	11-190-1__-640	Textbooks		48,550	0	48,550	0	0	48,550
03120	11-190-1__-8__	Other Objects		15,780	0	15,780	0	0	15,780
04500	11-204-100-101	Salaries of Teachers		229,879	(16,477)	213,402	45,667	165,789	1,946
04520	11-204-100-106	Other Salaries for Instruction		21,013	0	21,013	0	21,012	1
04600	11-204-100-610	General Supplies		300	0	300	270	30	1
06000	11-209-100-101	Salaries of Teachers		162,019	900	162,919	49,241	112,888	790
06020	11-209-100-106	Other Salaries for Instruction		620	0	620	0	0	620
06100	11-209-100-610	General Supplies		420	0	420	288	0	132
06500	11-212-100-101	Salaries of Teachers		66,325	90	66,415	20,018	45,708	690
06600	11-212-100-610	General Supplies		1,500	0	1,500	0	0	1,500
07000	11-213-100-101	Salaries of Teachers		1,243,737	33,042	1,276,779	370,555	878,373	27,852
07020	11-213-100-106	Other Salaries for Instruction		26,946	14,925	41,871	7,367	34,255	249
07100	11-213-100-610	General Supplies		7,200	0	7,200	6,571	45	585

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08500	11-216-100-101	Salaries of Teachers	70,027	700	70,727	21,371	49,109	247
08520	11-216-100-106	Other Salaries for Instruction	100	0	100	0	0	100
08600	11-216-100-6__	General Supplies	1,980	670	2,650	1,126	6	1,518
09300	11-219-100-320	Purchased Professional-Educational Servi	13,750	0	13,750	0	7,500	6,250
11000	11-230-100-101	Salaries of Teachers	2,525	0	2,525	1,201	0	1,324
11040	11-230-100-320	Purchased Professional-Education Service	10,500	(1,400)	9,100	0	0	9,100
11060	11-230-100-340	Purchased Technical Services	4,500	0	4,500	0	4,485	15
11100	11-230-100-610	General Supplies	1,550	0	1,550	661	111	777
17000	11-401-100-1__	Salaries	11,096	0	11,096	825	0	10,271
20000	11-422-100-101	Salaries of Teachers	33,243	0	33,243	31,933	0	1,310
20020	11-422-100-106	Other Salaries of Instruction	17,064	1,093	18,157	18,157	0	0
20500	11-422-200-1__	Salaries	36,699	(9,093)	27,606	22,103	2,268	3,236
20520	11-422-200-3__	Purchased Professional and Technical Ser	4,100	3,775	7,875	5,625	0	2,250
20540	11-422-200-[4-5]	Purchased Services (400-500 series)	41,245	9,010	50,255	44,250	0	6,005
29000	11-000-100-561	Tuition to Other LEAs within the State -	10,794,279	1,123	10,795,402	2,155,666	8,622,661	17,075
29020	11-000-100-562	Tuition to Other LEAs within the State -	479,491	0	479,491	0	431,364	48,127
29040	11-000-100-563	Tuition to County Voc. School District-R	77,702	0	77,702	32,551	35,883	9,268
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	103,320	10,000	113,320	42,721	70,542	57
29100	11-000-100-566	Tuition to Priv. School for the Disabled	2,210,806	(198,761)	2,012,045	692,856	1,230,094	89,095
29500	11-000-211-1__	Salaries	78,298	0	78,298	16,489	52,708	9,101
29600	11-000-211-3__	Purchased Professional and Technical Ser	45,800	721	46,521	32,216	10,654	3,651
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	500	0	500	11	189	300
29640	11-000-211-6__	Supplies and Materials	100	0	100	45	50	5
30500	11-000-213-1__	Salaries	184,489	65	184,554	55,394	123,395	5,765
30540	11-000-213-3__	Purchased Professional and Technical Ser	11,450	1,410	12,860	4,375	5,835	2,650
30580	11-000-213-6__	Supplies and Materials	4,655	75	4,730	2,230	155	2,344
30600	11-000-213-8__	Other Objects	150	(75)	75	0	0	75
40500	11-000-216-1__	Salaries	230,211	0	230,211	68,496	157,297	4,418
40520	11-000-216-320	Purchased Professional – Educational Ser	141,900	0	141,900	13,534	124,152	4,214
40540	11-000-216-6__	Supplies and Materials	2,500	0	2,500	647	50	1,803
40560	11-000-216-8__	Other Objects	600	0	600	0	200	400
41000	11-000-217-1__	Salaries	525,475	64,895	590,370	162,257	386,217	41,896
41020	11-000-217-320	Purchased Professional – Educational Ser	20,000	90,725	110,725	33,970	69,380	7,375
41040	11-000-217-6__	Supplies and Materials	5,200	0	5,200	220	0	4,980
41500	11-000-218-104	Salaries of Other Professional Staff	171,370	0	171,370	51,179	115,968	4,223
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass	750	0	750	0	0	750
41580	11-000-218-390	Other Purchased Professional & Technical	8,150	1,760	9,910	3,390	0	6,520
41620	11-000-218-6__	Supplies and Materials	375	(200)	175	0	0	175
42000	11-000-219-104	Salaries of Other Professional Staff	337,829	(200)	337,629	119,014	211,696	6,918
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	50,722	0	50,722	21,134	29,588	0
42080	11-000-219-390	Other Purchased Professional & Technical	20,000	9,500	29,500	2,728	23,269	3,504

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
42100	11-000-219-[4-5] Other Purchased Services (400-500 series	4,970	605	5,575	2,910	1,697	969
42160	11-000-219-6__ Supplies and Materials	4,800	1,850	6,650	5,783	210	658
42180	11-000-219-8__ Other Objects	1,000	0	1,000	905	0	95
43000	11-000-221-102 Salaries of Supervisor of Instruction	0	39,913	39,913	16,630	23,282	1
43020	11-000-221-104 Salaries of Other Professional Staff	28,176	0	28,176	15,498	0	12,678
43040	11-000-221-105 Salaries of Secretarial & Clerical Assis	37,297	1,119	38,416	15,888	22,528	0
43080	11-000-221-176 Salaries of Facilitators, Math & Literac	1,230	51,332	52,562	15,522	35,932	1,108
43100	11-000-221-320 Purchased Prof. – Educational Services	12,500	2,738	15,238	10,014	0	5,224
43160	11-000-221-6__ Supplies and Materials	700	1,400	2,100	0	1,317	783
43180	11-000-221-8__ Other Objects	529	362	891	691	0	200
43500	11-000-222-1__ Salaries	53,707	0	53,707	13,005	36,418	4,284
43520	11-000-222-177 Salaries of Technology Coordinators	120,251	115	120,366	50,152	70,213	1
43540	11-000-222-3__ Purchased Professional and Technical Ser	219,005	2,300	221,305	135,179	64,840	21,286
43560	11-000-222-[4-5] Other Purchased Services (400-500 series	21,460	1,390	22,850	21,390	0	1,460
43580	11-000-222-6__ Supplies and Materials	37,550	(2,861)	34,689	17,935	4,834	11,920
44020	11-000-223-104 Salaries of Other Professional Staff	2,450	528	2,978	1,107	50	1,821
44040	11-000-223-105 Salaries of Secretarial & Clerical Assis	12,861	63	12,924	5,407	7,509	8
44060	11-000-223-110 Other Salaries	9,725	(2,605)	7,120	1,614	0	5,506
44080	11-000-223-320 Purchased Professional – Educational Ser	17,010	(1,115)	15,895	2,176	160	13,559
44120	11-000-223-[4-5] Other Purch. Services (400-500 series)	3,200	1,200	4,400	1,365	949	2,086
44140	11-000-223-6__ Supplies and Materials	1,050	0	1,050	0	0	1,050
45000	11-000-230-1__ Salaries	245,003	200	245,203	101,617	141,709	1,877
45040	11-000-230-331 Legal Services	50,000	0	50,000	14,324	30,344	5,332
45060	11-000-230-332 Audit Fees	46,750	250	47,000	35,000	12,000	0
45080	11-000-230-334 Architectural/Engineering Services	2,500	0	2,500	0	0	2,500
45100	11-000-230-339 Other Purchased Professional Services	10,000	(450)	9,550	5,315	900	3,335
45120	11-000-230-340 Purchased Technical Services	3,750	0	3,750	0	0	3,750
45140	11-000-230-530 Communications/Telephone	57,950	0	57,950	25,561	13,890	18,499
45160	11-000-230-585 BOE Other Purchased Services	2,375	0	2,375	2,300	0	75
45180	11-000-230-590 Misc Purch Services (400-500 series, O/T	44,075	0	44,075	38,946	0	5,129
45200	11-000-230-610 General Supplies	2,500	(1,000)	1,500	1,038	9	453
45220	11-000-230-630 BOE In-House Training/Meeting Supplies	1,250	0	1,250	270	773	207
45260	11-000-230-890 Miscellaneous Expenditures	1,800	1,000	2,800	2,659	0	141
45280	11-000-230-895 BOE Membership Dues and Fees	12,750	0	12,750	12,513	0	237
46000	11-000-240-103 Salaries of Principals/Assistant Princip	306,121	(6,963)	299,158	113,135	168,062	17,961
46020	11-000-240-104 Salaries of Other Professional Staff	11,500	0	11,500	246	0	11,254
46040	11-000-240-105 Salaries of Secretarial and Clerical Ass	168,728	13,543	182,271	73,300	103,683	5,288
46080	11-000-240-3__ Purchased Professional and Technical Ser	1,000	0	1,000	0	0	1,000
46100	11-000-240-[4-5] Other Purchased Services (400-500 series	17,080	0	17,080	6,041	6,679	4,361
46120	11-000-240-6__ Supplies and Materials	8,650	0	8,650	4,239	1,381	3,030
46140	11-000-240-8__ Other Objects	16,054	(2,500)	13,554	2,445	0	11,110

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
47000	11-000-251-1__	Salaries	409,531	(2,076)	407,455	180,010	210,534	16,911
47005	11-000-251-199	Unused Vac Pay to Term/Retired Staff	16,350	2,076	18,426	18,425	1	0
47040	11-000-251-340	Purchased Technical Services	47,900	(500)	47,400	43,898	2,190	1,312
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	4,005	(615)	3,390	879	1,589	922
47100	11-000-251-6__	Supplies and Materials	11,035	(154)	10,881	4,349	1,007	5,525
47140	11-000-251-832	Interest on Lease Purchase Agreements	2,229	0	2,229	1,378	851	0
47180	11-000-251-890	Other Objects	1,400	1,269	2,669	2,165	0	504
48500	11-000-261-1__	Salaries	87,445	86	87,531	36,470	51,059	2
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	250,720	6,215	256,935	93,057	154,132	9,746
48540	11-000-261-610	General Supplies	2,600	0	2,600	0	0	2,600
49000	11-000-262-1__	Salaries	388,683	(39,913)	348,770	141,754	154,239	52,777
49020	11-000-262-107	Salaries of Non-Instructional Aides	213,953	0	213,953	52,985	125,253	35,714
49040	11-000-262-3__	Purchased Professional and Technical Ser	5,783	0	5,783	0	2,573	3,211
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	70,733	2,000	72,733	30,050	41,296	1,387
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	13,277	0	13,277	4,169	9,108	0
49120	11-000-262-490	Other Purchased Property Services	22,048	0	22,048	7,266	14,782	0
49140	11-000-262-520	Insurance	110,875	0	110,875	102,388	0	8,487
49160	11-000-262-590	Miscellaneous Purchased Services	4,264	60	4,324	50	0	4,274
49180	11-000-262-610	General Supplies	100,520	0	100,520	35,592	20,839	44,089
49200	11-000-262-621	Energy (Natural Gas)	80,799	0	80,799	5,396	75,403	0
49220	11-000-262-622	Energy (Electricity)	358,103	(1,300)	356,803	122,685	215,213	18,905
49260	11-000-262-626	Energy (Gasoline)	3,120	0	3,120	616	0	2,504
49280	11-000-262-8__	Other Objects	900	(60)	840	700	0	140
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	18,350	0	18,350	0	3,800	14,550
50060	11-000-263-610	General Supplies	120	0	120	0	0	120
51020	11-000-266-3__	Purchased Professional and Technical Ser	126,847	0	126,847	26,025	78,034	22,788
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	1,609	0	1,609	0	0	1,609
51060	11-000-266-610	General Supplies	26,470	0	26,470	6,837	0	19,633
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	71,820	10	71,830	22,456	31,425	17,949
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) –	0	20,160	20,160	0	20,160	0
52100	11-000-270-350	Management Fee – ESC & CTSA Trans. Prog	60,000	0	60,000	12,763	39,178	8,059
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	7,500	0	7,500	5,500	0	2,000
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	2,000	0	2,000	0	0	2,000
52160	11-000-270-442	Rental Payments – School Buses	15,000	560	15,560	15,560	0	0
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	92,000	0	92,000	0	90,000	2,000
52240	11-000-270-505	Contract Serv–Aid in Lieu Pymts–Choice S	10,750	0	10,750	0	3,550	7,200
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	1,770,691	(33,158)	1,737,533	190,360	1,458,856	88,317
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	35,000	0	35,000	3,981	30,143	876
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	45,700	0	45,700	0	821	44,879
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	318,345	28	318,373	37,144	281,230	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	1,094	85,287	86,381	0	85,287	1,094

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52360	11-000-270-517	Contract Serv. (Reg. Students) – ESCs &		101,370	45,000	146,370	32,760	113,240	370
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC		727,832	(130,287)	597,545	179,955	417,357	234
52400	11-000-270-593	Misc. Purchased Services - Transportatio		5,750	0	5,750	0	0	5,750
52420	11-000-270-610	General Supplies		2,900	3,400	6,300	1,243	1,841	3,216
52460	11-000-270-8__	Other objects		750	(10)	740	443	0	297
60725	11-000-217-299	Unused Sick Pay to Term/Retired Staff		0	785	785	783	0	2
65500	11-000-240-210	Group Insurance		0	0	0	(110)	0	110
71000	11-000-291-210	Group Insurance		9,185	0	9,185	2,733	6,377	75
71020	11-000-291-220	Social Security Contributions		236,000	0	236,000	76,360	159,640	0
71060	11-000-291-241	Other Retirement Contributions - PERS		292,400	0	292,400	0	254,552	37,848
71120	11-000-291-249	Other Retirement Contributions - Regular		33,550	0	33,550	11,249	22,301	0
71140	11-000-291-250	Unemployment Compensation		50,000	0	50,000	0	0	50,000
71160	11-000-291-260	Workmen's Compensation		158,400	0	158,400	149,017	0	9,383
71180	11-000-291-270	Health Benefits		2,812,577	(19,073)	2,793,504	1,397,965	1,294,673	100,866
71200	11-000-291-280	Tuition Reimbursement		40,000	0	40,000	3,782	20,948	15,270
71220	11-000-291-290	Other Employee Benefits		234,350	88	234,438	3,913	4,175	226,350
71227	11-000-291-299	Unused Sick Pay to Term/Retired Staff		65,000	0	65,000	28,230	36,770	0
73040	12-120-100-73_	Grades 1-5		33,000	0	33,000	13,281	3,663	16,056
76080	12-000-400-450	Construction Services		185,000	211,048	396,048	211,048	156,057	28,943
76140	12-000-400-721	Lease Purchase Agreements - Principal		70,623	0	70,623	35,048	35,575	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		3,331	0	3,331	999	2,332	0
Total				33,594,858	217,963	33,812,821	9,640,274	22,279,366	1,893,181

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		\$342,928.51
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$1,627,574.70	
142	Intergovernmental - Federal	\$128.98	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$1,998.25	\$1,629,701.93

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$3,939,024.84	
302	Less Revenues	(\$2,444,811.00)	\$1,494,213.84

Total assets and resources **\$3,466,844.28**

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$8,938.80
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$646,572.90
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$655,511.70

Report of the Secretary to the Board of Education
Waterford BOE

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Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$2,124,170.63
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$3,938,224.84
602	Less: Expenditures (\$1,127,692.26)	
	Less: Encumbrances (\$2,124,170.63)	(\$3,251,862.89)
	Total appropriated	\$2,810,532.58
Unappropriated:		
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$800.00
	Total fund balance	\$2,811,332.58
	Total liabilities and fund equity	<u>\$3,466,844.28</u>

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,938,224.84	\$3,251,862.89	\$686,361.95
Revenues	(\$3,939,024.84)	(\$2,444,811.00)	(\$1,494,213.84)
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>(\$800.00)</u>	<u>\$807,051.89</u>	<u>(\$807,851.89)</u>

Prepared and submitted by :

Board Secretary

Date

12/15/2025

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	24,553	0	24,553	6,676	Under	17,877
00770	Total Revenues from State Sources	2,932,871	0	2,932,871	2,438,135	Under	494,736
00830	Total Revenues from Federal Sources	682,276	0	682,276	0	Under	682,276
0083A	Other	299,725	0	299,725	0	Under	299,725
Total		3,939,425	0	3,939,425	2,444,811		1,494,614
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
00745	Total Revenues from Local Sources	2,400	0	2,400	0	0	2,400
84100	Local Projects	22,153	0	22,153	823	799	20,531
85120	Total Instruction	1,318,584	16,674	1,335,258	381,124	835,382	118,752
86380	Total Support Services	1,753,664	3,785	1,757,449	506,297	1,035,443	215,709
87040	Total Facilities Acquisition and Constr	138,304	(20,459)	117,845	0	0	117,845
88136	SDA Emergent Needs & Capital Maint.	22,044	0	22,044	0	22,044	0
88740	Total Federal Projects	682,276	(0)	682,276	239,449	230,503	212,324
Total		3,939,425	(0)	3,939,425	1,127,692	2,124,171	687,562

Starting date 7/1/2025 Ending date 11/30/2025 Fund: 20 Special Revenue Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00730	20-1320	Tuition from LEAs - Preschool		0	0	0	0		0
00740	20-1___	Other Revenue from Local Sources		24,553	0	24,553	6,676	Under	17,877
00755	20-3218	Preschool Education Aid – Prior Year Car		371,052	0	371,052	0	Under	371,052
00760	20-3218	Preschool Education Aid		2,539,775	0	2,539,775	2,416,091	Under	123,684
00761	20-3257	SDA Emergent Needs & Capital Maint.		22,044	0	22,044	22,044		0
00775	20-441[1-6]	Title I		347,916	0	347,916	0	Under	347,916
00780	20-445[1-5]	Title II		47,757	0	47,757	0	Under	47,757
00790	20-447[1-4]	Title IV		18,413	0	18,413	0	Under	18,413
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		268,189	0	268,189	0	Under	268,189
00835	20-5200	Transfers from Operating Budget – Presch		299,725	0	299,725	0	Under	299,725
Total				3,939,425	0	3,939,425	2,444,811		1,494,614

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
00740	20-1___	Other Revenue from Local Sources		2,400	0	2,400	0	0	2,400
84100	20-___-___-___	Local Projects		22,153	0	22,153	823	799	20,531
85000	20-218-100-101	Salaries of Teachers		949,246	15,674	964,920	283,750	655,899	25,271
85020	20-218-100-106	Other Salaries for Instruction		297,338	1,000	298,338	78,502	176,387	43,448
85030	20-218-100-321	Purch Prof-Ed Services		20,000	0	20,000	1,070	2,683	16,247
85040	20-218-100-[4-5]	Other Purchased Services (400-500 series		15,000	0	15,000	2,925	0	12,075
85080	20-218-100-6__	General Supplies		37,000	0	37,000	14,876	413	21,711
86000	20-218-200-102	Salaries of Supervisors of Instruction		59,869	0	59,869	24,945	34,923	1
86020	20-218-200-103	Salaries of Program Directors		82,910	0	82,910	24,182	48,364	10,364
86040	20-218-200-104	Salaries of Other Professional Staff		167,910	0	167,910	46,350	107,204	14,356
86060	20-218-200-105	Salaries of Secr. And Clerical Assistant		53,062	0	53,062	21,733	30,952	377
86080	20-218-200-110	Other Salaries		77,766	1,591	79,357	22,726	45,318	11,313
86100	20-218-200-173	Salaries of Community Parent Involvement		26,075	0	26,075	7,822	18,252	0
86120	20-218-200-176	Salaries of Master Teachers		74,152	0	74,152	3,998	54,496	15,658
86140	20-218-200-200	Personnel Services – Employee Benefits		730,729	2,194	732,923	272,297	405,669	54,957
86200	20-218-200-329	Purchased Professional – Educational Ser		75,000	0	75,000	37,427	10,080	27,493
86220	20-218-200-330	Other Purchased Professional Services		31,712	0	31,712	7,655	22,964	1,094
86280	20-218-200-511	Contr. Trans. Serv. (Bet. Home & Sch)		220,389	0	220,389	22,039	198,350	0
86300	20-218-200-516	Contr. Trans. Serv. (Field Trips)		5,000	0	5,000	1,156	0	3,844
86320	20-218-200-580	Travel		1,200	0	1,200	0	0	1,200
86340	20-218-200-6__	Supplies and Materials		144,890	0	144,890	12,789	58,870	73,231
86360	20-218-200-8__	Other Objects		3,000	0	3,000	1,178	0	1,823
87000	20-218-400-731	Instructional Equipment		138,304	(20,459)	117,845	0	0	117,845
88136	20-492-___-___	SDA Emergent Needs & Capital Maint.		22,044	0	22,044	0	22,044	0
88500	20-___-___-___	Title I		347,916	(0)	347,916	87,242	57,993	202,681
88520	20-___-___-___	Title II		47,757	0	47,757	11,903	26,222	9,632
88560	20-___-___-___	Title IV		18,413	0	18,413	4,593	13,820	0
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)		268,189	0	268,189	135,710	132,468	11
Total				3,939,425	(0)	3,939,425	1,127,692	2,124,171	687,562

Batch Count = 1

hecks01/13/26 10:16

Batch Number 2

Batch 2

\$2,010,905.99

Batch Total

J591 AL & RICHS

\$150.27 Vend Total

P.O. # 601575 / Truck and Van Fuel 2025-2026

\$150.27 P PO Total

11-000-262-626-01-20-000 GASOLINE
Inv# 59650-Nov-Mnt \$65.79 P 01/13/26

\$65.79 P

11-000-270-626-00-14-000 GASOLINE
Inv# 59650-Nov-Van \$84.48 P 01/13/26

\$84.48 P

1153 ARCHWAY PROGRAMS, INC

\$24,390.87 Vend Total

P.O. # 601206 / 2025/2026 Tuition BC

\$5,727.17 P PO Total

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE
Inv# INV-000091857-JAN-BC \$5,727.17 P 01/07/26

\$5,727.17 P

P.O. # 601207 / 2025/2026 Tuition RC

\$5,727.17 P PO Total

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE
Inv# INV-000091852-JAN-RC \$5,727.17 P 01/07/26

\$5,727.17 P

P.O. # 601208 / 25/26 Tuition P S-D

\$7,209.36 P PO Total

11-000-100-566-30-15-000 Private School Secondary
Inv# INV-000092033-JAN-PS \$7,209.36 P 01/07/26

\$7,209.36 P

P.O. # 601276 / 2025/26 Tuition QC

\$5,727.17 P PO Total

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE
Inv# INV-00091859-JAN-QC \$5,727.17 P 01/07/26

\$5,727.17 P

F703 ATLANTIC COUNTY SPECIAL SERVICES SCHOOL

\$3,377.92 Vend Total

P.O. # 601273 / Out of County Fee

\$3,377.92 P PO Total

11-000-100-565-01-15-000 TUITION SSD AIDES ESY
Inv# 26-00378 NOV/DEC \$3,377.92 P 01/07/26

\$3,377.92 P

O545 ATLANTIC INVESTIGATIONS, LLC

\$217.00 Vend Total

P.O. # 601597 / Pre Employment CDL Drug Tests

\$217.00 PO Total

11-000-270-290-00-14-000 OTHER EMPLOYEE BENEFITS
Inv# 25430 \$108.50 P 01/13/26
Inv# 25435 \$108.50 P 01/13/26

\$217.00

1152 BANCROFT A NEW JERSEY NON PROFIT CORPORA

\$32,033.78 Vend Total

P.O. # 601082 / 25/26 TUITION ST

\$12,781.62 P PO Total

11-000-100-566-30-15-000 Private School Secondary
Inv# Water1125-ST \$12,781.62 P 01/07/26

\$12,781.62 P

P.O. # 601083 / 25/26 TUITION AG

\$6,470.54 P PO Total

11-000-100-566-00-15-000 S.E. TUITIONS - PRIVATE
Inv# Water1125-AG \$6,470.54 P 01/07/26

\$6,470.54 P

P.O. # 601210 / 25/26 Tuition HL

\$12,781.62 P PO Total

11-000-100-566-30-15-000 Private School Secondary
Inv# Water1125-HL \$12,781.62 P 01/07/26

\$12,781.62 P

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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3704 BLAST TO THE PAST, INC.

\$1,365.00 Vend Total

P.O. # 601134 Degreasing Kitchen Hoods

✓ \$1,365.00 PO Total

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

\$1,365.00

Inv# 32476

\$1,365.00

01/07/26

1000 BOWMAN & COMPANY, LLP

\$10,000.00 Vend Total

P.O. # 601275 2024-2025 Audit

✓ \$10,000.00 P PO Total

11-000-230-332-00-23-000

AUDITOR

✓ \$10,000.00 P

Inv# 128567

\$10,000.00 P

01/07/26

3681 BOZUFFI; CHRISTINE

\$179.99 Vend Total

P.O. # 601567 Woman's Grant

✓ \$179.99 PO Total

20-002-100-610-00-06-100

Woman's Club Grant - WES

✓ \$179.99

Inv# Amazon order

\$179.99

01/07/26

B705 BRIAN GRANT

\$550.00 Vend Total

P.O. # 601522 2025-2026 Sewer Pump Services

✓ \$550.00 P PO Total

11-000-261-420-00-20-100

REQUIRED MAINTENANCE

✓ \$550.00 P

Inv# 0001

\$275.00 P

01/07/26

Inv# 0002

\$275.00 P

01/07/26

2060 BROOKFIELD ACADEMY

\$10,979.26 Vend Total

P.O. # 601075 25/26 TUITION GOC

✓ \$8,009.26 P PO Total

11-000-100-566-30-15-000

Private School Secondary

✓ \$8,009.26 P

Inv# INV-31596-JAN-GOC

\$8,009.26 P

01/07/26

P.O. # 601096 Homebound Services

\$2,970.00 P PO Total

11-150-100-320-00-00-000

Homebound Instruction Gen Ed

✓ \$462.00 P

Inv# INV-31514-NOV-HB

\$462.00 P

01/07/26

11-219-100-320-00-00-000

Homebound Instruction - Sped

✓ \$2,508.00 P

Inv# INV-31514-NOV-HB

\$858.00 P

01/07/26

Inv# INV-31810-DEC-HB

\$1,650.00 P

01/13/26

3634 BROWN; CARLA

\$86.89 Vend Total

P.O. # 601531 Womens Grant Brown

✓ \$86.89 PO Total

20-002-100-610-00-01-040

Woman's Club Grant - Atco

✓ \$86.89

Inv# Amazon Order

\$86.89

01/07/26

T425 BUS PARTS WAREHOUSE

\$83.17 Vend Total

P.O. # 601544 Van and Bus Supplies

✓ \$83.17 PO Total

11-000-270-610-00-14-000

SUPPLIES & MATERIALS

✓ \$83.17

Inv# IN182855

\$83.17

01/07/26

W069 CAMPANELLA; MARY

\$15.39 Vend Total

P.O. # 601566 After School Pgm

✓ \$15.39 PO Total

20-235-100-600-00-04-040

Supplies Atco

✓ \$15.39

Inv# Walmt-Snacks-Tutor

\$15.39

01/07/26

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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4269 CAMPBELL LOCK & SAFE, INC.

\$400.00 Vend Total

P.O. # 601166 Locksmith Services

✓\$400.00 P PO Total

11-000-261-420-00-20-060

REQUIRED MAINTENANCE

✓\$400.00 P

Inv# 34309

\$400.00 P 01/07/26

2136 CC EDUCATIONAL SERVICES COMMISSION

\$72,162.80 Vend Total

P.O. # 601084 RS; Amanda Magenta

✓\$13,230.00 P PO Total

11-000-216-320-00-53-000

SPEECH SERVICES

✓\$1,890.00 P

Inv# 6V0590

\$1,890.00 P 01/07/26

11-000-216-320-00-83-000

OT SERVICES

✓\$5,670.00 P

Inv# 6V0590

\$5,670.00 P 01/07/26

11-000-216-320-00-93-000

PHYSICAL THERAPY SERVICE

✓\$5,670.00 P

Inv# 6V0590

\$5,670.00 P 01/07/26

P.O. # 601114 Preschool Collaborative

\$1,260.00 P PO Total

20-218-200-329-00-02-060

PEA SPT EDUCATIONAL SERV

✓\$1,260.00 P

Inv# 6V0589-NOV

\$1,260.00 P 01/13/26

P.O. # 601382 CCESC Transportation

\$57,672.80 P PO Total

11-000-270-350-00-14-000

ADMIN FEE

✓\$3,264.50 P

Inv# 6V0670-DEC

\$3,264.50 P 01/13/26

11-000-270-517-00-14-000

CONTRACTED SERVI - ESC

✓\$14,136.65 P

Inv# 6V0670-DEC

\$14,136.65 P 01/13/26

11-000-270-518-00-14-000

CONTRCTD SERV - SP-ESC

✓\$2,358.24 P

Inv# 6V0670-DEC

\$2,358.24 P 01/13/26

11-000-270-518-30-14-000

Contracted Serve SPED ESC

✓\$37,913.41 P

Inv# 6V0670-DEC

\$37,913.41 P 01/13/26

1307 CC MUNICIPAL UTILITIES AUTHORITY

\$2,798.47 Vend Total

P.O. # 601167 Sewer Services

✓\$1,679.09 P PO Total

11-000-262-490-00-20-100

OTHER PURCHASED PROPERTY

✓\$1,679.09 P

Inv# 12/1/25-2/28/25-WES

\$1,679.09 P 01/07/26

P.O. # 601168 Sewer Services

\$1,119.38 P PO Total

11-000-262-490-00-20-040

WATER-SEWER ATCO

✓\$1,119.38 P

Inv# 12/1/25-2/28/25-Atco

\$1,119.38 P 01/07/26

2989 CC TECHNICAL SCHOOLS

✓\$7,230.80 Vend Total

P.O. # 601269 2025/2026 Tuition

✓\$7,230.80 P PO Total

11-000-100-563-00-15-000

TUITION TO COUNTY VOCATI

✓\$7,230.80 P

Inv# NOV TUITION

\$3,615.40 P 01/07/26

Inv# DEC TUITION

\$3,615.40 P 01/13/26

1004 COURIER-POST (ACCT 1122393)

✓\$40.92 Vend Total

P.O. # 601537 Legal Ads

✓\$40.92 P PO Total

11-000-230-520-00-23-000

INSURANCE

✓\$40.92 P

Inv# Ord # 11872792

\$40.92 P 01/07/26

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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4523 DLC TECHNOLOGY SOLUTIONS, INC.

\$25,624.82 Vend Total

P.O. # 601420 License Renewal Switch &APs

\$25,134.93 P PO Total

11-000-222-340-01-19-000	TECHNICAL SERVICES -DIST	\$25,134.93	01/07/26
Inv# 11825			

\$25,134.93

P.O. # 601501 Dell server warranty

\$489.89 P PO Total

11-000-222-610-00-19-000	TECH SUPPLIES DIST	\$489.89	01/07/26
Inv# 11903			

\$489.89

3118 EDUCATIONAL DATA SERVICES, INC.

\$695.00 Vend Total

P.O. # 601150 Licensing & Maintenance

\$695.00 P PO Total

11-000-251-340-00-25-000	BUSINESS SERVICES	\$695.00 P	01/07/26
Inv# 2601-00498			

\$695.00 P

E669 EDUCATIONAL SERVICES COMMISSION OF NJ

\$4,121.28 Vend Total

P.O. # 601424 Anna Thorton Trans

\$4,121.28 P PO Total

11-000-270-350-00-14-000	ADMIN FEE	\$233.28 P	01/07/26
Inv# November FY26			

\$233.28 P

11-000-270-518-30-14-000	Contracted Serve SPED ESC	\$3,888.00 P	01/07/26
Inv# November FY26			

\$3,888.00 P

I389 EMPOWER AAC, LLC

\$1,100.00 Vend Total

P.O. # 601155 AAC; Amanda Magenta

\$1,100.00 PO Total

11-000-219-390-00-03-000	CST OUTSIDE EVAL	\$1,100.00	01/07/26
Inv# 353			

\$1,100.00

W171 ERCOL; JENNIFER

\$98.74 Vend Total

P.O. # 601525 Grade One Womens Grant - Ercol

\$98.74 PO Total

20-002-100-610-00-01-040	Woman's Club Grant - Atco	\$98.74	01/07/26
Inv# Amazon Order			

\$98.74

4506 FANZ; CAITLIN

\$4,962.00 Vend Total

P.O. # 601015 25/26 Tuition

\$4,962.00 PO Total

11-000-291-280-00-10-000	TUITION REIMB NJEA	\$4,962.00	01/13/26
Inv# TUITION ASSISTANCE			

\$4,962.00

3075 FIRST STUDENT, INC

\$366,983.34 Vend Total

P.O. # 601209 2025-2026 Renewal Contract

\$361,792.42 P PO Total

11-000-270-511-00-14-000	CONTRACTED SERVICES -REG	\$259,154.64 P	
Inv# 12090483	\$109,153.96 P	01/07/26	
Inv# 12096973-DEC	\$150,000.68 P	01/13/26	

\$259,154.64 P

11-000-270-512-00-14-000	CONT SER - LATE RUNS	\$5,497.82 P	
Inv# 12090483	\$2,274.96 P	01/07/26	
Inv# 12096973-DEC	\$3,222.86 P	01/13/26	

\$5,497.82 P

11-000-270-514-00-14-000	CONTRACTED SERV - SP	\$35,374.80 P	
Inv# 12090483	\$15,329.08 P	01/07/26	
Inv# 12096973-DEC	\$20,045.72 P	01/13/26	

\$35,374.80 P

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
3075	FIRST STUDENT, INC		\$366,983.34	Vend Total
P.O. #	601209	2025-2026 Renewal Contract	\$361,792.42	P PO Total
11-000-270-514-30-14-000	Contracted Serve SPED Secondar		/ \$17,687.40	P
Inv# 12090483	\$7,664.54	P / 01/07/26		
Inv# 12096973-DEC	\$10,022.86	P / 01/13/26		
20-218-200-511-00-14-000	PREK TRANSP		/ \$44,077.76	P
Inv# 12090483	\$22,038.88	P / 01/07/26		
Inv# 12096973-DEC	\$22,038.88	P / 01/13/26		
P.O. #	601416	Atco Tutoring Late Run	\$2,224.68	P PO Total
20-235-200-500-55-04-040	Transportation Atco		/ \$2,224.68	P
Inv# 12090491	\$1,112.34	P / 01/07/26		
Inv# 12096984	\$1,112.34	P / 01/13/26		
P.O. #	601417	WES Tutoring Late Run	\$2,966.24	P PO Total
20-235-200-500-55-04-100	Transportation WES		/ \$2,966.24	P
Inv# 12090488	\$1,483.12	P / 01/07/26		
Inv# 12096979-DEC	\$1,483.12	P / 01/13/26		
0960	FLANAGAN BARONE & OBRIEN LLC		\$2,888.14	Vend Total
P.O. #	601584	JC and KC o/b/o SC vs Waterfor	/ \$2,888.14	PO Total
11-000-230-331-00-23-000	LEGAL SERVICES		\$2,888.14	
Inv# 81621-FILE#303-29914	\$2,888.14	01/13/26		
M172	FP MAILING SOLUTIONS		\$221.85	Vend Total
P.O. #	601162	Postage Machine Rent	\$221.85	P PO Total
11-000-230-530-00-23-000	COMMUNICATIONS/POSTAGE		/ \$221.85	P
Inv# R1106913096	\$221.85	P 01/13/26		
3729	FUN AND FUNCTION, LLC		\$85.69	Vend Total
P.O. #	601549	Magner's Students 25.26	\$85.69	PO Total
11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		/ \$85.69	
Inv# 1005105	\$85.69	01/13/26		
J643	GARDEN STATE LABORATORIES		\$560.00	Vend Total
P.O. #	601179	Water Testing Services	\$560.00	P PO Total
11-000-261-420-00-20-060	REQUIRED MAINTENANCE		/ \$150.00	P
Inv# 602846	\$150.00	P 01/07/26		
11-000-261-420-00-20-100	REQUIRED MAINTENANCE		/ \$410.00	P
Inv# 602846	\$410.00	P 01/07/26		
3835	GARRISON; JASON		\$100.00	Vend Total
P.O. #	601241	Board Meeting Video	\$100.00	P PO Total
11-000-230-339-00-23-000	OTHER PURC PROF SERV		/ \$100.00	P
Inv# 719 December	\$100.00	P 01/07/26		

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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2621 GLOUCESTER COUNTY SPECIAL SERVICES SCHL

\$380.00 Vend Total

P.O. # 601297 TOD; Amanda Magenta

\$380.00 P PO Total

11-000-217-320-00-03-000

EXTRAORDNRY

\$380.00 P

Inv# 6V1453

\$380.00 P 01/07/26

2758 GRAINGER, W.W., INC.

\$294.24 Vend Total

P.O. # 601539 Salt Spreaders; Maintenance

\$294.24 PO Total

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$294.24

Inv# 9752521980

\$294.24 01/07/26

1499 HAMMONTON BOARD OF EDUCATION

\$1,143,134.80 Vend Total

P.O. # 601224 2025/26 Annual Tuition

\$1,141,530.00 P PO Total

11-000-100-561-00-15-000

TUITION TO OTHER LEAS, R

\$1,076,228.00 P

Inv# 31-Dec

\$1,076,228.00 P 01/07/26

11-000-100-562-00-15-000

TUITION TO OTHER LEAS, S

\$10,050.00 P

Inv# 31-Dec

\$10,050.00 P 01/07/26

20-250-100-500-00-15-000

OTHER PURCHASED SERVICES

\$55,252.00 P

Inv# 31-Dec

\$55,252.00 P 01/07/26

P.O. # 601288 Tuition 2025-26 - JP

\$1,604.80 P PO Total

11-000-100-561-00-15-000

TUITION TO OTHER LEAS, R

\$1,604.80 P

Inv# 2026-0005 Dec JP

\$1,604.80 P 01/07/26

2186 HERMAN; KELLY

\$44.61 Vend Total

P.O. # 601064 Mileage; Amanda Magenta

\$44.61 P PO Total

11-000-219-580-58-43-000

PSY TRAVEL

\$44.61 P

Inv# MILEAGE-DEC

\$10.06 P 01/13/26

Inv# MILEAGE-OCT/NOV

\$34.55 P 01/13/26

2029 HEWITT PSYCHIATRIC, PC

\$600.00 Vend Total

P.O. # 601153 Evals; Amanda Magenta

\$600.00 P PO Total

11-000-219-390-00-03-000

CST OUTSIDE EVAL

\$600.00 P

Inv# 43660-COUSAR

\$600.00 P 01/07/26

K788 INSECTOPOLIS

\$1,075.00 Vend Total

P.O. # 601374 PK Assembly

\$1,075.00 PO Total

20-218-100-321-00-05-000

PRESCHOOL EDUC SERVICES

\$1,075.00

Inv# 20326BOG

\$1,075.00 01/07/26

2712 INTERACTIVE KIDS EDUCATIONAL SERVICES, L

\$6,760.00 Vend Total

P.O. # 601069 BCBA; Amanda Magenta

\$3,477.50 P PO Total

11-000-219-390-00-03-000

CST OUTSIDE EVAL

\$3,477.50 P

Inv# 2494

\$3,477.50 P 01/13/26

P.O. # 601336 BCBA

\$3,282.50 P PO Total

20-275-200-300-00-04-000

PURCHASED PROF DISTRICT

\$3,282.50 P

Inv# 2495

\$3,282.50 P 01/13/26

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
4598	KEYBOARD CONSULTANTS		\$3,663.00	Vend Total
P.O. #	601481 smartboard WES rm 413		\$3,663.00	PO Total
12-120-100-730-00-19-000	TECHNOLOGY EQUIPMENT		~~\$3,663.00~~	
Inv# 93432	\$3,663.00	01/07/26		
3830	KISTLER O'BRIEN FIRE PROTECTION		\$690.28	Vend Total
P.O. #	601098 Fire Equipment Inspections		\$690.28 P	PO Total
11-000-261-420-00-20-100	REQUIRED MAINTENANCE		~~\$690.28 P~~	
Inv# 13257658	\$690.28 P	01/07/26		
4396	KONDAS; HEATHER		\$244.11	Vend Total
P.O. #	601504 Reimbursement Petty Cash		\$50.00 P	PO Total
11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		~~\$50.00~~	
Inv# DG-GFT CR	\$50.00	01/07/26		
P.O. #	601523 Dec Staff Spot Light		\$50.00 P	PO Total
11-000-240-610-00-01-040	SCHOOL ADMIN SUPPLIES		~~\$50.00~~	
Inv# Amzn gift cards	\$50.00	01/13/26		
P.O. #	601524 Teacher Incentive NJPBSIS		\$50.00 P	PO Total
11-000-240-610-00-01-040	SCHOOL ADMIN SUPPLIES		~~\$50.00~~	
Inv# STARBCKS-GFT CRD	\$50.00	01/07/26		
P.O. #	601579 PC Staff Spotlight - Jan		\$50.00 P	PO Total
11-000-240-610-00-01-040	SCHOOL ADMIN SUPPLIES		~~\$50.00~~	
Inv# SPOTLIGHT GFT CRDS	\$50.00	01/13/26		
P.O. #	601583 PBSIS Atco		\$44.11 P	PO Total
20-235-100-600-01-04-000	TITLE I - DISTRICT PGM SUPPLIE		~~\$44.11~~	
Inv# NJPBSIS ITEMS	\$44.11	01/13/26		
E480	LEAF CAPITAL FUNDING, LLC.		\$95.79	Vend Total
P.O. #	601087 Water Equipment Atco Elementar		\$95.79 P	PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN		~~\$95.79 P~~	
Inv# 19287702	\$95.79 P	01/07/26		
U872	Methfessel & Werberl, Esqs.		\$25.00	Vend Total
P.O. #	601554 K. Walker vs Waterford Twp BOE		\$25.00	PO Total
11-000-230-331-00-23-000	LEGAL SERVICES		~~\$25.00~~	
Inv# 00056144	\$25.00	01/07/26		
3969	MICHELINI; CANDICE		\$59.74	Vend Total
P.O. #	601498 Mileage Reimbursement Oct. Nov		\$59.74	PO Total
11-190-100-580-58-00-000	MILEAGE		~~\$59.74~~	
Inv# 10/1-11/26 MILEAGE	\$59.74	01/07/26		
4618	MINUTES MATTER, LLC		\$630.00	Vend Total
P.O. #	601529 CPR; Amanda Magenta		\$540.00 P	PO Total
11-000-223-320-00-03-000	PD SERV		~~\$540.00~~	
Inv# 12/5/25- CPR	\$540.00	01/07/26		

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
4618	MINUTES MATTER, LLC		\$630.00 Vend Total	
P.O. #	601542 / PK CPR		\$90.00 P PO Total	
20-218-200-329-00-02-060	PEA SPT EDUCATIONAL SERV	\$90.00	01/07/26	\$90.00
Inv#	12/5- CPR			
M777	MOUNT CARMEL GUILD ACADEMY		\$5,355.00 Vend Total	
P.O. #	601422 / 2025-26 Tuition - AT		\$5,355.00 P PO Total	
11-000-100-566-30-15-000	Private School Secondary	\$5,355.00 P	01/07/26	\$5,355.00 P
Inv#	625 Dec AT			
3973	NEW JERSEY SCHOOLS INSURANCE GROUP		\$868.33 Vend Total	
P.O. #	601534		\$868.33 PO Total	
11-000-270-520-00-14-000	Auto Insurance	\$868.33	01/07/26	\$868.33
Inv#	CON-0000038497			
4088	NJ SCHOOL JOBS		\$150.00 Vend Total	
P.O. #	601293 / Job Postings for 2025-2026		\$150.00 P PO Total	
11-000-230-530-00-23-000	COMMUNICATIONS/POSTAGE	\$150.00 P	01/07/26	\$150.00 P
Inv#	20229			
2207	NJASA		\$380.00 Vend Total	
P.O. #	601535 / Nolan PD		\$380.00 PO Total	
11-000-230-580-58-23-000	SUPERINTENDENT TRAVEL	\$380.00	01/07/26	\$380.00
Inv#	9445 1/29/26			
A932	NOLAN; MICHAEL A.		\$86.90 Vend Total	
P.O. #	601517 / Teacher of Year Flowers		\$86.90 PO Total	
11-000-230-610-00-23-000	SUPERINTENDENT SUPPLIES	\$86.90	01/07/26	\$86.90
Inv#	FLOWERS			
3678	NORTHEAST ELECTRICAL SERVICES, LLC		\$1,246.01 Vend Total	
P.O. #	601109 / Electrical Repairs		\$1,246.01 P PO Total	
11-000-261-420-00-20-040	REQUIRED MAINTENANCE	\$184.61 P	01/07/26	\$184.61 P
Inv#	11531			
11-000-261-420-00-20-060	REQUIRED MAINTENANCE	\$184.61 P	01/07/26	\$1,061.40 P
Inv#	11531			
Inv#	11534	\$876.79 P	01/07/26	
3841	NORTHEAST PLUMBING SERVICES, LLC		\$13,184.02 Vend Total	
P.O. #	601099 / Maintenance Repairs Atco		\$2,529.67 P PO Total	
11-000-261-420-00-20-040	REQUIRED MAINTENANCE	\$2,529.67 P	01/07/26	\$2,529.67 P
Inv#	73587			
P.O. #	601100 / Maintenance Thomas Richards		\$8,260.20 P PO Total	
11-000-261-420-00-20-060	REQUIRED MAINTENANCE	\$436.00 P	01/07/26	\$8,260.20 P
Inv#	73607			
Inv#	73645	\$2,687.87 P	01/07/26	
Inv#	73693	\$2,399.48 P	01/07/26	

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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3841 NORTHEAST PLUMBING SERVICES, LLC**\$13,184.02 Vend Total**

P.O. # 601100 Maintenance Thomas Richards

\$8,260.20 P PO Total

11-000-261-420-00-20-060	REQUIRED MAINTENANCE		
Inv# 73733	\$2,736.85 P	01/07/26	\$8,260.20 P

P.O. # 601101 Maintenance Repairs Waterford

\$2,394.15 P PO Total

11-000-261-420-00-20-100	REQUIRED MAINTENANCE		
Inv# 73585	\$1,999.54 P	01/07/26	\$2,394.15 P
Inv# 73782	\$394.61 P	01/07/26	

0298 ORCHARD FRIENDS SCHOOL**\$10,735.00 Vend Total**

P.O. # 601421 2025-26 TUITION AGR

\$10,735.00 P PO Total

11-000-100-566-30-15-000	Private School Secondary		
Inv# 2396 Dec for AGR	\$10,735.00 P	01/08/26	\$10,735.00 P

1775 OTC BRANDS, INC.**\$197.94 Vend Total**

P.O. # 601493 PK/PSD/K supplies

\$197.94 PO Total

11-190-100-610-00-02-060	REG PRGM - INST SUPPLIES		
Inv# 74015951601	\$76.93	01/08/26	\$76.93

11-216-100-610-00-02-060	PSD SUPPLIES		
Inv# 74015951601	\$5.50	01/08/26	\$5.50

20-218-100-600-00-02-060	PEA IN SUPPLS TR		
Inv# 74015951601	\$115.51	01/08/26	\$115.51

A556 PAPER CLIPS, INC.**\$7.11 Vend Total**

P.O. # 609075 Audio Visual Supplies

\$7.11 PO Total

11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		
Inv# 0063155-001	\$7.11	01/08/26	\$7.11

F502 PAULSON; KATHERINE**\$4,940.00 Vend Total**

P.O. # 601018 25/26 TUITION REIMBURSEMENT

\$4,940.00 PO Total

11-000-291-280-00-10-000	TUITION REIMB NJEA		
Inv# Paulson-tuition remb	\$4,940.00	01/08/26	\$4,940.00

P857 PROFESSIONAL HEALTHCARE STAFFING**\$7,995.00 Vend Total**

P.O. # 601274 Nurse; Amanda Magenta

\$7,995.00 P PO Total

11-000-217-320-00-03-000	EXTRAORDNRY		
Inv# 3365 WE-11/30	\$845.00 P	01/08/26	\$7,995.00 P
Inv# 3383-WE-12/9	\$2,600.00 P	01/08/26	
Inv# 3399-WE-12/14	\$2,080.00 P	01/08/26	
Inv# 3419-WE-12/21	\$2,470.00 P	01/08/26	

2379 REALLY GOOD STUFF, LLC**\$124.95 Vend Total**

P.O. # 601483 Chair slidders - Griffin

\$124.95 PO Total

11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		
Inv# 9083115	\$124.95	01/08/26	\$124.95

Batch Number	2	Batch 2		\$2,010,905.99	Batch Total
4141	SCANZANO; CHELSEA			~~\$93.43~~	Vend Total
P.O. #	601530	Womens Grant 25.26 Scanz		~~\$93.43~~	PO Total
20-002-100-610-00-01-040	Woman's Club Grant - Atco			\$93.43	
Inv# Amazon order	\$93.43	01/08/26			
1103	SCHOOL HEALTH CORP.			~~\$116.98~~	Vend Total
P.O. #	601379	Health Supplies		~~\$116.98~~	PO Total
11-000-213-610-00-02-060	HEALTH SUPPLIES TR			\$58.49	
Inv# CINV000343184	\$58.49	01/08/26			
20-218-213-610-00-02-060	PEA Health Supplies			\$58.49	
Inv# CINV000343184	\$58.49	01/08/26			
4191	SONITROL SECURITY OF DELAWARE VALLEY			~~\$3,837.72~~	Vend Total
P.O. #	601137	Monitoring Services District		~~\$3,837.72~~	P PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN			\$3,837.72	P
Inv# 335307-wes	\$1,753.20	P 01/08/26			
Inv# 335308-tr	\$1,129.68	P 01/08/26			
Inv# 335309-atco	\$954.84	P 01/08/26			
D316	SOUTH JERSEY SCHOOL DOCTORS, LLC			~~\$833.00~~	Vend Total
P.O. #	601123	Phy Serv; Amanda Magenta		~~\$833.00~~	P PO Total
11-000-213-330-00-03-000	HEALTH PROF SERV			\$833.00	P
Inv# JAN PYMNT	\$833.00	P 01/08/26			
O103	SOWASH VENTURES, LLC			~~\$3,000.00~~	Vend Total
P.O. #	601468	Google Support		~~\$3,000.00~~	PO Total
11-000-222-340-01-19-000	TECHNICAL SERVICES -DIST			\$3,000.00	
Inv# 1683	\$3,000.00	01/08/26			
4639	SPEAK TO ME KIDS			~~\$450.00~~	Vend Total
P.O. #	601435	IE; Amanda Magenta		~~\$450.00~~	PO Total
11-000-219-390-00-03-000	CST OUTSIDE EVAL			\$450.00	
Inv# 001	\$450.00	01/08/26			
4552	THE DANCE CONNECTION			~~\$180.00~~	Vend Total
P.O. #	601322	Preschool Dance		~~\$180.00~~	P PO Total
20-218-100-321-00-05-000	PRESCHOOL EDUC SERVICES			\$180.00	P
Inv# December payment	\$180.00	P 01/08/26			
T985	T-MOBILE			~~\$59.80~~	Vend Total
P.O. #	601103	Cell Phone Service		~~\$59.80~~	P PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN			\$59.80	P
Inv# 992461888-DEC	\$59.80	P 01/08/26			
Y025	TONIIES US, INC.			~~\$284.00~~	Vend Total
P.O. #	601502	Preschool WTWC grant		~~\$284.00~~	P PO Total
20-002-100-610-00-02-060	Woman's Club Grant - TR			\$284.00	P
Inv# PSI8934321	\$248.00	P 01/08/26			

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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Y025 TONIIES US, INC.

P.O. # 601502 Preschool WTWC grant

20-002-100-610-00-02-060

Woman's Club Grant - TR

Inv# PSI9048930

\$24.00 P 01/08/26

Inv# PSI9281770

\$12.00 P 01/08/26

\$284.00 Vend Total

\$284.00 P PO Total

\$284.00 P

2545 TOWNSHIP OF WATERFORD~UTILITIES

P.O. # 601102 Water and Sewer Atco Waterford

11-000-262-490-00-20-100

OTHER PURCHASED PROPERTY

Inv# 9680-0 QTR 1

\$810.00 P 01/08/26

\$810.00 Vend Total

\$810.00 P PO Total

\$810.00 P

3643 TTI ENVIRONMENTAL, INC.

P.O. # 601359 RTK/Asbestos Training

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

Inv# INV2319

\$910.00 P 01/08/26

\$910.00 Vend Total

\$910.00 PO Total

\$910.00

V982 UGI ENERGY SERVICES, LLC

P.O. # 601105 Energy Services Thomas Richard

11-000-262-621-00-20-060

NATURAL GAS TR

Inv# G6893438

\$395.44 P 01/08/26

20-218-262-621-00-20-060

Gas - TR

Inv# G6893438

\$922.70 P 01/08/26

\$1,318.14 Vend Total

\$1,318.14 P PO Total

\$395.44 P

\$922.70 P

3705 V.J.D. LANDSCAPING AND PROPERTY MAINT

P.O. # 601111 Lawn Services

11-000-263-420-00-20-000

GROUNDS - MAINTENANCE

Inv# 10763-July services

\$800.00 P 01/08/26

\$800.00 Vend Total

\$800.00 P PO Total

\$800.00 P

F303 VIKING PEST CONTROL

P.O. # 601081 Pest Control Service

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

Inv# 903510868-DEC-WES

\$75.82 P 01/08/26

\$75.82 Vend Total

\$75.82 P PO Total

\$75.82 P

4537 W.J. GROSS. INC.

P.O. # 601268 Classroom Window Replacements

12-000-400-450-00-28-100

CONSTRUCTION SERVICES

Inv# 2026109

\$122,107.02 01/08/26

20-492-400-450-00-20-000

Emergent Needs

Inv# 2026109

\$22,044.00 01/08/26

\$144,151.02 Vend Total

\$144,151.02 PO Total

\$122,107.02

\$22,044.00

2015 WADE, LONG & WOOD, LLC

P.O. # 601282 Solicitor Cost

11-000-230-331-00-23-000

LEGAL SERVICES

Inv# 32918-NOVEMBER

\$2,322.66 P 01/08/26

\$2,322.66 Vend Total

\$2,322.66 P PO Total

\$2,322.66 P

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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2485 WATERFORD TWP. B.O.E. CAFETERIA**\$774.55 Vend Total**

P.O. # 601319/2025-26 Board Meals

\$116.56 P PO Total

11-000-230-630-00-23-000

BOARD SUPPLIES

\$116.56 P

Inv# 11-3-01/06/2026-1

\$116.56 P 01/08/26

P.O. # 601323/WES Birthday Celebration Treat

\$121.25 P PO Total

11-000-240-610-00-06-100

SCHOOL ADMIN SUPPLIES

\$121.25 P

Inv# 11-3-01/06/2026-5

\$121.25 P 01/08/26

P.O. # 601362 Birthday Snacks

\$111.25 P PO Total

11-000-240-610-00-02-060

SCHOOL ADMIN SUPPLIES

\$111.25

Inv# 11-3-01/06/2026-4

\$111.25 01/08/26

P.O. # 601408/Atco Birthday Coupons

\$80.00 P PO Total

11-000-240-610-00-01-040

SCHOOL ADMIN SUPPLIES

\$80.00 P

Inv# 11-3-01/06/2026-3

\$80.00 P 01/13/26

P.O. # 601506/PK and K Cookie Decorating

\$345.49 P PO Total

11-190-100-610-00-02-060

REG PRGM - INST SUPPLIES

\$120.92

Inv# 11-3-11/26/2025-1

\$120.92 01/08/26

20-218-100-600-00-02-060

PEA IN SUPPLS TR

\$224.57

Inv# 11-3-11/26/2025-1

\$224.57 01/08/26

1006 WATERFORD; TOWNSHIP OF**\$26,323.50 Vend Total**

P.O. # 601344 SCHOOL RESOURCE OFFICERS

\$26,323.50 P PO Total

11-000-266-300-00-23-000

SECURITY SERVICES

\$17,899.98 P

Inv# 2025-23 Nov

\$8,189.58 P 01/08/26

Inv# 2025-12-Dec

\$9,710.40 P 01/13/26

20-218-266-300-00-23-060

Security Services

\$5,264.70 P

Inv# 2025-23 Nov

\$2,408.70 P 01/08/26

Inv# 2025-12-Dec

\$2,856.00 P 01/13/26

20-285-200-300-00-04-000

PURCHASED PROFESSIONAL A

\$3,158.82 P

Inv# 2025-23 Nov

\$1,445.22 P 01/08/26

Inv# 2025-12-Dec

\$1,713.60 P 01/13/26

2433 WEIGHTS & MEASURES FUND**\$75.00 Vend Total**

P.O. # 601538/2026 Renewal Applications

\$75.00 PO Total

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$75.00

Inv# RENEWEL FEES

\$75.00 01/08/26

3524 XTEL COMMUNICATIONS**\$3,652.68 Vend Total**

P.O. # 601038 Monthly telephone renewal

\$3,652.68 P PO Total

11-000-230-530-00-19-000

TELEPHONE

\$3,652.68 P

Inv# 75977

\$3,652.68 P 01/08/26

1158 Y.A.L.E. SCHOOL INC. (CHERRY HILL)**\$21,091.52 Vend Total**

P.O. # 601418 2025-26 Tuition HJ

\$7,648.26 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$7,648.26 P

Inv# ch/jan26 77-hj

\$7,648.26 P 01/08/26

Batch Number	2	Batch 2	\$2,010,905.99	Batch Total
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1158 Y.A.L.E. SCHOOL INC. (CHERRY HILL)**\$21,091.52 Vend Total**

P.O. # 601477 Tuition Contract 2025-26 - DR

\$7,648.26 P PO Total

11-000-100-566-30-15-000 Private School Secondary

/ \$7,648.26 P

Inv# ccc/jan26 32-dr \$7,648.26 P 01/08/26

P.O. # 601479 1:1 Aide - HJ

\$5,795.00 P PO Total

11-000-100-566-30-15-000 Private School Secondary

/ \$5,795.00 P

Inv# ch/jan26 77 hj alde \$5,795.00 P 01/08/26

4566 Y.A.L.E. SCHOOL WEST, INC.**\$23,275.95 Vend Total**

P.O. # 601195 25/26 TUITION AE

\$7,758.65 P PO Total

11-000-100-566-30-15-000 Private School Secondary

/ \$7,758.65 P

Inv# west/jan26 19-ae \$7,758.65 P 01/08/26

P.O. # 601196 25/26 TUITION DY

\$7,758.65 P PO Total

11-000-100-566-30-15-000 Private School Secondary

/ \$7,758.65 P

Inv# west2/jan26 19-dy \$7,758.65 P 01/08/26

P.O. # 601419 2025-26 Tuition CL

\$7,758.65 P PO Total

11-000-100-566-30-15-000 Private School Secondary

/ \$7,758.65 P

Inv# west2/jan26 19-cl \$7,758.65 P 01/08/26

Total for Report =**\$2,010,905.99**

Batch Count = 1

Bill list # 2-ACH

01/13/26 09:33

Batch Number 3

Batch 3

\$24,054.16 ✓ Batch Total

D446 ADVANTA HEALTH SOLUTIONS

\$20.00 Vend Total

P.O. # 601556 Wellness Grant

✓ \$20.00 P PO Total

20-016-200-500-00-00-000

WELLNESS SERVICES

\$20.00 P

Inv# 00025862-Sept Crs

\$20.00 P 01/07/26

2139 ASCD

\$37.67 Vend Total

P.O. # 601570 / Book; Mrs. Manna

✓ \$37.67 PO Total

11-000-240-610-00-06-100

SCHOOL ADMIN SUPPLIES

\$37.67

Inv# 001872588

\$37.67 01/13/26

3155 CDW-GOVERNMENT, LLC

✓ \$1,803.55 Vend Total

P.O. # 601432 / Denise Niedoba ~ Toner

✓ \$486.56 P PO Total

11-000-251-610-00-25-000

SUPPLIES CENTRAL SERV

\$486.56

Inv# AH1P16V

\$486.56 01/07/26

P.O. # 601499 / BSIP Laptop

✓ \$1,316.99 P PO Total

11-000-221-610-00-04-000

BSIP SUPPORT SUPPLIES

\$1,316.99

Inv# AH4KT4C

\$1,158.18 P 01/07/26

Inv# AH4P48E

\$158.81 P 01/07/26

4308 KS STATEBANK

✓ \$12,141.92 Vend Total

P.O. # 601151 / Lease Payment Atco Modular Cla

\$12,141.92 P PO Total

11-000-251-832-00-23-000

INTEREST ON LEASE PURCHASE

\$313.14 P

Inv# 59901-2-2026

✓ \$163.93 P 01/07/26

Inv# 59901-3-2026

✓ \$149.21 P 01/13/26

12-000-400-721-00-23-040

LEASE PURCHASE PRIN ATCO

\$11,828.78 P

Inv# 59901-2-2026

✓ \$5,907.03 P 01/07/26

Inv# 59901-3-2026

✓ \$5,921.75 P 01/13/26

2026 OFFICE BASICS, INC.

✓ \$14.40 Vend Total

P.O. # 601587 / BOE Nameplate - Umosella

✓ \$14.40 PO Total

11-000-230-630-00-23-000

BOARD SUPPLIES

\$14.40

Inv# I-2861614

\$14.40 01/13/26

4539 RIVERSIDE INSIGHTS

✓ \$1,167.50 Vend Total

P.O. # 601546 / Test; Amanda Magenta

✓ \$1,167.50 PO Total

11-000-219-610-00-03-000

CST SUPPLIES

\$1,167.50

Inv# INV266105

\$1,167.50 01/07/26

4662 SCHOOL SPECIALITY, LLC

\$161.42 Vend Total

P.O. # 609001 / General Classroom Supplies

✓ \$49.94 P PO Total

11-000-216-610-00-53-000

SPEECH SUPPLIES

\$49.94

Inv# 208136408352

✓ \$48.30 P 01/07/26

Inv# 208136627262

✓ \$1.64 P 01/07/26

P.O. # 609005 / General Classroom Supplies

✓ \$111.48 P PO Total

11-230-100-610-00-01-040

BASIC SKILLS SUPPLIES

\$111.48

Inv# 208136579731

\$111.48 01/07/26

Batch Number	3	Batch 3	\$24,054.16	Batch Total
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4545 SHI INTERNATIONAL CORP.

P.O. # 601326 ✓ Google Wrkspcefor Edu. Plus	\$6,198.49	Vend Total	
11-000-222-340-01-19-000 TECHNICAL SERVICES -DIST	\$4,840.00	P	PO Total
Inv# B20632371 \$4,840.00 01/07/26	✓\$4,840.00		
P.O. # 601495 ✓ Shredder; Ed Leypoldt	\$306.17	P	PO Total
11-000-222-610-00-19-000 TECH SUPPLIES DIST	✓\$306.17		
Inv# B20599309 \$306.17 01/07/26			
P.O. # 601533 ✓ Misc Tech supplies; Ed L.	\$1,052.32	P	PO Total
11-000-222-610-00-19-000 TECH SUPPLIES DIST	✓\$1,052.32		
Inv# B20652337 \$1,052.32 01/07/26			

1846 STAPLES ADVANTAGE

P.O. # 601485 ✓ Supplies	\$682.57	Vend Total	
11-190-100-610-00-01-040 REG PRGM - INST SUPPLIES	✓\$225.63	P	PO Total
Inv# 6050290666 \$153.61 P ✓ 01/07/26	\$225.63		
Inv# 6050371014 \$63.74 P ✓ 01/07/26			
Inv# 6050458249 \$8.28 P ✓ 01/07/26			
P.O. # 601505 ✓ HP Toner for C. Eberly	\$77.69	P	PO Total
11-000-251-610-00-25-000 SUPPLIES CENTRAL SERV	✓\$77.69		
Inv# 6050290664 \$77.69 ✓ 01/07/26			
P.O. # 601507 ✓ BSIP Supplies	\$109.14	P	PO Total
11-000-221-610-00-04-000 BSIP SUPPORT SUPPLIES	✓\$109.14		
Inv# 6050290665 \$109.14 ✓ 01/07/26			
P.O. # 601536 ✓ Office Supplies	\$50.62	P	PO Total
11-000-270-610-00-14-000 SUPPLIES & MATERIALS	✓\$50.62		
Inv# 6050789611 \$50.62 ✓ 01/07/26			
P.O. # 601548 ✓ Supply Order J. Emmons	\$42.23	P	PO Total
11-000-251-610-00-25-000 SUPPLIES CENTRAL SERV	✓\$42.23		
Inv# 6051679414 \$42.23 ✓ 01/07/26			
P.O. # 601552 ✓ Atco Supplies	\$177.26	P	PO Total
11-190-100-610-00-01-040 REG PRGM - INST SUPPLIES	\$177.26		
Inv# 6051679413 \$115.79 P ✓ 01/07/26			
Inv# 6052044226 \$61.47 P ✓ 01/07/26			

3328 W.B. MASON CO., INC

P.O. # 601471 ✓ PK Admin supplies	\$1,726.64	Vend Total	
20-218-240-610-00-02-060 PEA ADMIN SUPPLIES	\$7.94	P	PO Total
Inv# 258749380 \$7.94 01/07/26	✓\$7.94		
P.O. # 601488 ✓ Toner; Amanda Magenta	\$70.90	P	PO Total
11-000-219-610-99-03-000 CST OFFICE SUPPLIES	\$70.90		
Inv# 258711603 \$70.90 01/07/26	✓\$70.90		
P.O. # 601520 ✓ Paper 25.26 - 2nd round	\$1,647.80	P	PO Total
11-190-100-610-00-01-040 REG PRGM - INST SUPPLIES	\$1,647.80		
Inv# 258927478 \$1,461.40 P ✓ 01/07/26	✓\$1,647.80		

Batch Number 3

Batch 3

\$24,054.16

Batch Total

3328 W.B. MASON CO., INC

\$1,726.64 Vend Total

P.O. # 601520 Paper 25.26 - 2nd round

\$1,647.80 P PO Total

11-190-100-610-00-01-040

REG PRGM - INST SUPPLIES

\$1,647.80

Inv# 258942432

\$93.20 P 01/07/26

Inv# 258966453

\$93.20 P 01/07/26

3780 WAGEWORKS, INC. /

\$100.00 Vend Total

P.O. # 601222 FSA Fee

\$100.00 P PO Total

11-000-251-340-00-25-000

BUSINESS SERVICES

\$100.00 P

Inv# INV8555861-DEC

\$100.00 P 01/07/26

Total for Report =**\$24,054.16**

Batch Count = 1

Bill list #3 Utilities 01/07/26 09:34

Batch Number 4

Batch 4

\$52,243.38

Batch Total

4411 ATLANTIC CITY ELECTRIC 5500 2154 379**\$467.21 Vend Total**

P.O. # 601128/ Electric TR Street Lights

✓ \$467.21 P PO Total

11-000-262-622-01-20-060 ELECTRIC STREET LIGHTS
Inv# 55002154379-Dec \$186.88 P 01/07/26

\$186.88 P ✓

20-218-262-622-00-20-060 Electric TR
Inv# 55002154379-Dec \$280.33 P 01/07/26

\$280.33 P ✓

4409 ATLANTIC CITY ELECTRIC 5500 3210 584**✓ \$5,408.87 Vend Total**

P.O. # 601139/ Electricity WES

\$5,408.87 P PO Total

11-000-262-622-00-20-100 ELECTRICITY WES
Inv# 55003210584-Dec \$5,408.87 P 01/07/26

\$5,408.87 P ✓

4410 ATLANTIC CITY ELECTRIC 5500 4710 475**✓ \$3,781.19 Vend Total**

P.O. # 601140/ Electricity Thomas Richards

\$3,781.19 P PO Total

11-000-262-622-00-20-060 ELECTRICITY TR
Inv# 55004710475-Dec \$1,512.47 P 01/07/26

\$1,512.47 P ✓

20-218-262-622-00-20-060 Electric TR
Inv# 55004710475-Dec \$2,268.72 P 01/07/26

\$2,268.72 P ✓

4407 ATLANTIC CITY ELECTRIC 5500 9762 406**✓ \$28.98 Vend Total**

P.O. # 601095/ Electric Atco Street Light

✓ \$28.98 P PO Total

11-000-262-622-02-20-040 ELECTRIC - STREET LIGHTS
Inv# 55009762406-Dec \$28.98 P 01/07/26

\$28.98 P

4413 ATLANTIC CITY ELECTRIC 5500 9762 737**✓ \$2,037.43 Vend Total**

P.O. # 601121/ Electric Atco Elementary

\$2,037.43 P PO Total

11-000-262-622-00-20-040 ELECTRICITY ATCO
Inv# 55009762737-Dec \$2,037.43 P 01/07/26

✓ \$2,037.43 P

4408 ATLANTIC CITY ELECTRIC 5501 2617 118**✓ \$16.25 Vend Total**

P.O. # 601122/ Electric Garage TR

\$16.25 P PO Total

11-000-262-622-02-20-060 ELECTRIC - GARAGE
Inv# 55012617118-Dec \$6.50 P 01/07/26

✓ \$6.50 P

20-218-262-622-00-20-060 Electric TR
Inv# 55012617118-Dec \$9.75 P 01/07/26

✓ \$9.75 P

4296 COMCAST**✓ \$3,131.68 Vend Total**

P.O. # 601037/ Internet/WAN renewal

\$3,131.68 P PO Total

11-000-222-340-01-19-000 TECHNICAL SERVICES -DIST
Inv# 260367304-1/1-1/31 \$3,131.68 P 01/07/26

✓ \$3,131.68 P

A385 Direct Energy Business LLC**\$17,996.57 Vend Total**

P.O. # 601348/ Direct Energy - Atco Bldg

✓ \$2,291.01 P PO Total

11-000-262-622-00-20-040 ELECTRICITY ATCO
Inv# 253570058427448 \$2,291.01 P 01/07/26

✓ \$2,291.01 P

Batch Number	4	Batch 4	\$52,243.38	Batch Total
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A385 Direct Energy Business LLC**\$17,996.57 Vend Total**

P.O. # 601349 Direct Energy - WES

\$9,345.50 P PO Total

11-000-262-622-00-20-100

ELECTRICITY WES

\$9,345.50 P

Inv# 253570058427446

\$9,345.50 P

01/07/26

P.O. # 601350 Direct Energy - TR Bldg

\$6,359.37 P PO Total

11-000-262-622-00-20-060

ELECTRICITY TR

\$6,359.37 P

Inv# 25350058410440

\$6,359.37 P

01/07/26

P.O. # 601351 Direct Energy - TR Garage

\$0.69 P PO Total

11-000-262-622-02-20-060

ELECTRIC - GARAGE

\$0.69 P

Inv# 253530058110441

\$0.69 P

01/07/26

4084 READYREFRESH BY NESTLE

\$688.44 Vend Total

P.O. # 601080 Bottle Water Delivery

\$688.44 P PO Total

11-000-262-610-00-20-000

MAINTENANCE SUPPLIES

\$350.76 P

Inv# 15L0439300559-WES

\$350.76 P

01/07/26

20-218-262-610-00-20-000

Custodial Supplies

\$337.68 P

Inv# 05L6703424199-TR

\$337.68 P

01/07/26

1121 SOUTH JERSEY GAS CO.

\$11,062.09 Vend Total

P.O. # 601129 Gas Services for Atco Elem

\$2,762.07 P PO Total

11-000-262-621-00-20-040

NATURAL GAS ATCO

\$2,762.07 P

Inv# 9559720000-1117-1216

\$2,762.07 P

01/07/26

P.O. # 601130 Gas Services TR

\$2,818.04 P PO Total

11-000-262-621-00-20-060

NATURAL GAS TR

\$1,127.21 P

Inv# 9444089106-1115-1216

\$1,127.21 P

01/07/26

20-218-262-621-00-20-060

Gas - TR

\$1,690.83 P

Inv# 9444089106-1115-1216

\$1,690.83 P

01/07/26

P.O. # 601131 Gas Service for Waterford Elem

\$5,481.98 P PO Total

11-000-262-621-00-20-100

NATURAL GAS WES

\$5,481.98 P

Inv# 4487620000-1118-1217

\$5,481.98 P

01/07/26

1928 WASTE MANAGEMENT CAMDEN

\$4,072.90 Vend Total

P.O. # 601110 Trash Removal Services

\$4,072.90 P PO Total

11-000-262-420-00-20-000

CLEANING, REPAIR MAINTEN

\$4,072.90 P

Inv# 3473816-2498-5-JAN

\$4,072.90 P

01/07/26

4347 XEROX CORPORATION

\$3,551.77 Vend Total

P.O. # 601001 COPIER COSTS EDQ-727067

\$404.75 P PO Total

11-190-100-420-44-23-100

COPIER MAINT WES INSTR

\$140.27 P

Inv# 024827403-Dec

\$140.27 P

01/07/26

11-190-100-440-44-23-100

COPIER RENTAL WES

\$264.48 P

Inv# 024827403-Dec

\$264.48 P

01/07/26

P.O. # 601002 COPIER COSTS EFQ-274576

\$458.27 P PO Total

11-000-240-420-44-23-100

COPIER MAINT WES OFFICE

\$314.52 P

Inv# 024827404-Dec

\$314.52 P

01/07/26

Batch Number 4	Batch 4	\$52,243.38	Batch Total
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4347 XEROX CORPORATION**\$3,551.77 Vend Total**

P.O. # 601002 ✓ COPIER COSTS EFQ-274576

\$458.27 P PO Total

11-000-240-440-44-23-100	COPIER RENTAL WES OFFICE	✓ \$143.75	P	
Inv# 024827404-Dec		\$143.75	P	01/07/26

P.O. # 601003 ✓ COPIER COSTS EHQ-4097

✓ \$166.35 P PO Total

11-000-251-420-44-23-000	COPIER MAINT BUS OFFICE	✓ \$38.90	P	
Inv# 024827405-Dec		\$38.90	P	01/07/26

11-000-251-440-44-23-000	COPIER RENTAL BUSINESS OFFICE	✓ \$127.45	P	
Inv# 024827405-Dec		\$127.45	P	01/07/26

P.O. # 601004 ✓ COPIER COSTS EHQ-390175

✓ \$220.78 P PO Total

11-000-219-420-44-23-000	COPIER MAINTENANCE SPS	✓ \$98.33	P	
Inv# 024827406-Dec		\$98.33	P	01/07/26

11-000-219-440-44-23-000	COPIER RENTAL SPS	✓ \$122.45	P	
Inv# 024827406-Dec		\$122.45	P	01/07/26

P.O. # 601005 ✓ COPIER COSTS EFQ-274891

✓ \$605.00 P PO Total

11-000-240-420-44-23-040	COPIER MAINTENANCE ATCO	✓ \$461.25	P	
Inv# 024827410-Dec		\$461.25	P	01/07/26

11-000-240-440-44-23-040	COPIER RENTAL ATCO OFFICE	✓ \$143.75	P	
Inv# 024827410-Dec		\$143.75	P	01/07/26

P.O. # 601006 ✓ COPIER COSTS EDQ-727083

✓ \$311.36 P PO Total

11-190-100-420-44-23-060	COPIER MAINT TR INSTR	✓ \$46.88	P	
Inv# 024827407-Dec		\$46.88	P	01/07/26

11-190-100-440-44-23-060	COPIER RENTAL tr	✓ \$264.48	P	
Inv# 024827407-Dec		\$264.48	P	01/07/26

P.O. # 601007 ✓ COPIER COSTS EHQ-389418

✓ \$547.48 P PO Total

11-000-240-420-44-23-060	COPIER MAINT TR OFFICE	✓ \$420.03	P	
Inv# 024827408-Dec		\$420.03	P	01/07/26

11-000-240-440-44-23-060	COPIER RENTAL TR OFFICE	✓ \$127.45	P	
Inv# 024827408-Dec		\$127.45	P	01/07/26

P.O. # 601008 ✓ COPIER COSTS BG2-484006

✓ \$407.93 P PO Total

11-190-100-420-44-23-040	COPIER MAINT ATCO INSTR	✓ \$51.05	P	
Inv# 024827409-Dec		\$51.05	P	01/07/26

11-190-100-440-44-23-040	COPIER RENTAL INSTR ATCO	✓ \$356.88	P	
Inv# 024827409-Dec		\$356.88	P	01/07/26

P.O. # 601009 ✓ COPIER COSTS EDQ-727052

✓ \$429.85 P PO Total

11-190-100-420-44-23-100	COPIER MAINT WES INSTR	✓ \$165.37	P	
Inv# 024827402-Dec		\$165.37	P	01/07/26

11-190-100-440-44-23-100	COPIER RENTAL WES	✓ \$264.48	P	
Inv# 024827402-Dec		\$264.48	P	01/07/26

Total for Report =**\$52,243.38**

Vendor Bill List
Batch Count = 1

Waterford BOE

Bill list # 5 - Check
Page 1 of 1
01/14/26 13:15

Batch Number	6	Batch 6	\$750.00	Batch Total
Q349	RITTENHOUSE PSYCHIATRIC ASSOCIATES		\$750.00	Vend Total
P.O. #	601563	IE; Amanda Magenta	\$750.00	PO Total
11-000-219-390-00-03-000	CST OUTSIDE EVAL		\$750.00	
Inv# 37947		\$750.00	01/14/26	
Total for Report =			\$750.00	

Batch Count = 1

Bill list# 4 - Nutri Serve 01/07/26 12:01

Batch Number	5	Batch 5	\$40,291.32	Batch Total
3506	NUTRI-SERVE FOOD MANAGEMENT, INC			/\$40,291.32 Vend Total
P.O. #	601318	2025-26 Food Service	\$40,291.32 P	PO Total
61-910-310-100-00-61-000	CAFETERIA SALARIES		/\$16,597.26 P	
Inv# SIN002946	\$16,597.26 P	01/07/26		
61-910-310-300-02-61-999	MANAGEMENT FEE		/ \$5,375.00 P	
Inv# SIN002946	\$5,375.00 P	01/07/26		
61-910-310-590-00-61-999	OTHER DIRECT EXPENSES		/ \$1,470.19 P	
Inv# SIN002946	\$1,470.19 P	01/07/26		
61-910-310-600-00-61-999	SUPPLIES & CLEANING		/ \$995.36 P	
Inv# SIN002946	\$995.36 P	01/07/26		
61-910-310-870-00-61-999	COST OF SALES		/ \$15,853.51 P	
Inv# SIN002946	\$15,853.51 P	01/07/26		
Total for Report =			\$40,291.32	

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

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SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM (M)

[See POLICY ALERT Nos. 182, 188, and 235]

6111 SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM

Every New Jersey school district, with the exception of any district that obtains a waiver of the requirements of N.J.A.C. 6A:23A-5.3(b) ~~pursuant to the procedures set forth at N.J.A.C. 6A:23A-5.3(b)~~, shall take appropriate steps to maximize its revenue from the Special Education Medicaid Initiative (SEMI) pProgram by following the policies and procedures to maximize participation in the program as set forth in N.J.A.C. 6A:23A-5.3(d) and to comply with all program requirements as set forth in N.J.A.C. 6A:23A-5.3(e).

The school district may seek, in the prebudget year, a waiver of the requirements of N.J.A.C. 6A:23A-5.3 in accordance with the procedures as outlined in N.J.A.C. 6A:23A-5.3(b). As part of the annual budget information, the New Jersey Department of Education shall provide each ~~school~~ district with a projection of available SEMI reimbursement for the budget year, as determined by the New Jersey State Department of the Treasury's third-party administrator for SEMI. ~~Beginning with the 2009-2010 school year, T~~the school district shall recognize as revenue in its annual ~~school~~ district budget no less than ninety percent of the projection ~~provided by the Department of Education~~. The district may seek approval from the Executive County Superintendent to use its own projection of SEMI reimbursement upon demonstration ~~that~~ the numbers it used in calculating the projection are more accurate than the projection provided.

The ~~school~~ district shall strive to achieve maximum participation in the SEMI program. "Maximum participation" means obtaining a ninety percent return rate of parental consent forms for all SEMI-eligible students. Districts shall enter all students following their evaluations into the third-party system as **determined by the New Jersey Department of the Treasury** to identify the district's universe of eligible students. This ~~may can~~ be done without parental consent.

If the district participates ~~Districts participating~~ in the SEMI reimbursement program, **the district** shall comply with program requirements as outlined in N.J.A.C. 6A:23A-5.3(e).

If the A-school ~~district that~~ has less than ninety percent participation of SEMI-eligible students in the prebudget year or that has failed to comply with all program requirements ~~at set forth in~~ N.J.A.C. 6A:23A-5.3(e), **the district** shall submit a SEMI action plan to the Executive County Superintendent for review



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

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SPECIAL EDUCATION MEDICAID INITIATIVE (SEMI) PROGRAM (M)

and approval as part of the ~~school~~ district's proposed budget submission. The district's SEMI action plan shall include the components as outlined in N.J.A.C. 6A:23A-5.3(g).

If the district does ~~Districts that did~~ not achieve ninety percent participation, or does not achieve their approved benchmarks in the SEMI program for a given budget year and cannot demonstrate that they fully implemented their New Jersey Department of Education-approved SEMI action plan **required at N.J.A.C. 6A:23A-5.3(f) and (g), the district** shall be subject to review for the withholding of State aid by the Commissioner of Education, pursuant to N.J.S.A. 18A:55-3, in an amount equal to the SEMI revenue projection based on their approved benchmark for the budget year, if applicable, less actual SEMI reimbursements for the budget year. The State aid deduction shall be made in the second subsequent year after the budget year.

If the district does not meet the requirement of the cost-settlement components of SEMI, the district may be required to refund all or part of their SEMI reimbursements.

N.J.A.C. 6A:23A-5.3

Adopted: 25 June 2014

Revised: 17 December 2025



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances
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BUDGET PREPARATION (M)

[See POLICY ALERT Nos. 192 and 235]

6220 BUDGET PREPARATION

The annual budget is the financial plan for the effectuation of the educational plan for the district.; ~~its preparation is, therefore, one of the most important functions performed by the Board of Education.~~ The budget shall be designed to carry out that plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district.

A proposed budget requires the critical analysis ~~by~~ of every member of the Board of Education during its preparation. The administration shall work with the Board to ensure Board members have a thorough understanding of the budget appropriations, budget revenue, the proposed educational program, and the budget's impact to the local tax levy. The Board shall also provide for community input during the budget development process.

~~The annual school district budget and supporting documentation shall be prepared in accordance with the provisions of N.J.S.A. 18A:7F; et seq. and N.J.A.C. 6A:23A-8.1 et seq. The Board will obtain approval of the local funding for a non-referendum capital project (school facility project or other capital project) in accordance with the provisions of N.J.A.C. 6A:23A-8.4.~~

The annual school district budget and supporting documentation shall be prepared in accordance with the provisions of N.J.S.A. 18A:7F; N.J.S.A. 18A:22-7 and 18A:22-8; and N.J.A.C. 6A:23A-8. The Board shall adopt and will submit ~~its proposed budget and supporting documentation as prescribed by the Commissioner~~ to the Executive County Superintendent for approval, together with Commissioner-prescribed supporting documentation, a budget that provides for a thorough and efficient education pursuant to N.J.A.C. 6A:23A-8.1(a). Pursuant to N.J.A.C. 6A:26-3.7 and 6A:26-3.12, the Board shall obtain approval of the local funding for a non-referendum capital project (school facility project or other capital project) in accordance with N.J.A.C. 6A:23A-8.4.

The budget will be presented to the Board of Education to allow adequate time for review and adoption. ~~The budget should evolve primarily from the needs of the individual schools as expressed by the Building Principals and the district educational program as expressed by the central administrative staff and be compatible with approved district plans.~~



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

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BUDGET PREPARATION (M)

The Board shall include in the budget application to the Executive County Superintendent a complete reporting of revenues and appropriations and other requirements pursuant to N.J.S.A. 18A:22-8-1 et seq. and N.J.S.A. 18A:7F-5 through 63.

The Board, upon submission of its budget application to the Executive County Superintendent or by the statutory submission date, whichever is earlier, shall make available upon request for public inspection all budget and supporting documentation contained in the budget application and all other documents listed in N.J.A.C. 6A:23A-8.1 once the budget application has been submitted to the Executive County Superintendent for approval.

The budget, as adopted for the school year pursuant to N.J.S.A. 18A:7F-5, shall be provided for public inspection on the district's ~~website~~ ~~Internet site~~, if one exists, and made available in print in a "user-friendly," plain language budget summary format in accordance with the provisions of N.J.A.C. 6A:23A-8.1(c).

All budgetary and accounting systems used in the school district must be in accordance with double-entry bookkeeping and Generally Accepted Accounting Principles as required in N.J.A.C. 6A:23A-16.1 et seq.

N.J.S.A. 18A:7F et seq.; 18A:22-7 et seq.

N.J.A.C. 6A:23A-8.1 et seq.; 6A:23A-16.1 et seq.

Adopted: 25 June 2014

Revised: 20 January 2016

Revised: 17 December 2025



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws

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BOARD MEMBER ELECTION AND APPOINTMENT

0143 BOARD MEMBER ELECTION AND APPOINTMENT

The election and appointment of Board of Education members will be conducted in strict compliance with law.

[Applicable For Type II Districts With an Elected Board And Regional School District Boards]

Vacancies in the membership of Boards of Type II districts having elected Boards shall be filled in accordance with N.J.S.A. 18A:12-15. Vacancies in the membership of a regional Board shall be filled from the constituent districts represented by the former incumbents in the same manner as vacancies in the membership of Boards of Type II districts having elected Boards in accordance with N.J.S.A. 18A:13-11. Such vacancies shall be filled as follows:

1. By the Executive County Superintendent, if the vacancy is caused by the absence of candidates for election to the Board or by the removal of a member because of lack of qualifications, or is not filled within sixty-five days following its occurrence;
2. By the Executive County Superintendent, to a number sufficient to make up a quorum of the Board if, by reason of vacancies, a quorum is lacking;
3. By special election, if in the annual school election two or more candidates qualified by law for membership on the Board receive an equal number of votes. Such special election shall be held only upon recount and certification by the County Board of Elections of such election result, shall be restricted to such candidates, shall be held within sixty days of the annual school election, and shall be conducted in accordance with procedures for annual and special school elections set forth in Title 19 of the Revised Statutes. The vacancy shall be filled by the Executive County Superintendent if in such special election two or more candidates qualified by law for membership on the Board receive an equal number of votes;



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws

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BOARD MEMBER ELECTION AND APPOINTMENT

4. By special election, if there is a failure to elect a member at the annual school election due to improper election procedures. Such special election shall be restricted to those persons who were candidates at such annual school election, shall be held within sixty days of such annual school election, and shall be conducted in accordance with the procedures for annual and special school elections set forth in Title 19 of the Revised Statutes;
5. By the Commissioner of Education if there is a failure to elect a member at the annual school election due to improper campaign practices; or
6. By a majority vote of the remaining members of the Board after the vacancy occurs in all other cases.

Each member so appointed shall serve until the organizational meeting following the next annual election unless the member is appointed to fill a vacancy occurring within the sixty days immediately preceding such election if the annual election is held in April, or occurring after the third Monday in July if the election is held in November, to fill a term extending beyond such election, in which case the member shall serve until the organizational meeting following the second annual election next succeeding the occurrence of the vacancy, and any vacancy for the remainder of the term shall be filled at the annual election or the second annual election next succeeding the occurrence of the vacancy, as the case may be in accordance with N.J.S.A. 18A:12-15.

~~A vacancy in the membership of a regional Board of Education shall be filled in accordance with N.J.S.A. 18A:13-11. A vacancy be filled from the constituent districts represented by the former incumbents in the same manner as vacancies in the membership of Boards of Education of Type II districts having elected Boards of Education are filled.~~

~~A vacancy in the membership of a Board of Education shall be filled as follows:~~

1. ~~By the Executive County Superintendent, if the vacancy is caused by:~~



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Bylaws

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BOARD MEMBER ELECTION AND APPOINTMENT

- a. ~~The absence of candidates for election to the school Board;~~
~~or~~
 - b. ~~The removal of a member because of lack of qualifications;~~
~~or~~
 - c. ~~The failure of the Board to appoint a person to a vacancy within sixty five days following its occurrence; or~~
 - d. ~~Two or more candidates qualified by law for membership on the Board receiving an equal number of votes in a special runoff election.~~
 - e. ~~By the Executive County Superintendent, to a number sufficient to make up a quorum of the Board if, by reason of vacancies, a quorum is lacking;~~
3. ~~By special election within sixty days of the annual school election, if:~~
- a. ~~Two or more candidates qualified by law for membership on the school Board receive an equal number of votes in the annual school election; or~~
 - b. ~~The annual election is disqualified due to improper election procedures.~~
4. ~~By the Commissioner of Education if there is a failure to elect a member at the annual school election due to improper campaign practices; or~~
5. ~~By a majority vote of the remaining members of the Board of Education after the vacancy occurs in all other cases.~~

The Board Secretary shall promptly notify the President of a vacancy to be filled by the Board. The President shall inform all other Board members. The Board will give public notice of the vacancy and invite any qualified person to submit a written request for consideration of **their his/her** candidacy for the vacancy. The Board may also require candidates submit a resume with their written request.



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BOARD MEMBER ELECTION AND APPOINTMENT

In considering candidates who have expressed an interest in a vacancy, the Board of Education may interview candidates in public or executive session. The Board must vote to appoint a candidate to a vacancy in public session and there shall be no decisions made in executive session. In the event interviews are conducted in executive session, Board members, in the public session nomination and voting process, shall express their opinion in support of their vote so the public can witness any deliberations, policy formulation, and the decision making process of the Board.

A roll call vote will be conducted on candidates in the order the candidates were nominated with a second. If there are two or more vacancies, each vacancy will be filled by a separate election process. The first candidate who receives the votes of a majority of the remaining Board members will be elected to the vacancy. In the event no candidate receives a majority vote of the remaining Board members, another election process shall be conducted between the two candidates receiving the highest number of votes.]

[Applicable for County Vocational School Districts Only]

A vacancy on the county vocational school district Board shall be deemed to exist and shall be filled in the manner prescribed in N.J.S.A. 40A:9-12.1, pursuant to N.J.S.A. 18A:54-16.

The seat of a Board member on the county vocational school district Board shall be deemed vacant:

- 1. Upon its being so declared by judicial determination;**
- 2. Upon the filing by such Board member of their written resignation;**
- 3. Upon the refusal of a person designated for appointment to the Board to qualify or serve;**
- 4. Upon the determination of the appointing authority that such Board member shall have become physically or mentally incapable of serving;**
- 5. Upon the death of such Board member;**



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BOARD MEMBER ELECTION AND APPOINTMENT

6. Upon the determination of the appointing authority that, in violation of a lawful residency requirement, such Board member no longer resides within the county in which the county vocational school district is located;
7. In the case of a member of the Board, whenever the Board member, without being excused by a majority of the members of the Board, fails to attend and participate at meetings of the Board for a period of eight consecutive weeks, or for four consecutive regular meetings, whichever shall be of longer duration, at the conclusion of such period, provided that such Board shall notify the appointing authority in writing of such determination; provided, further, that such Board may refuse to excuse only with respect to those failures to attend and participate which are not due to legitimate illness; provided, however, that nothing in N.J.S.A. 40A:9-12.1 shall preclude a municipal appointing authority from adopting by ordinance a policy establishing a lower absentee threshold, provided that the ordinance shall not permit the removal of the Board member if the Board member has been absent for less than six consecutive weeks, or three consecutive meetings, whichever shall be of longer duration, without being excused, within the term of office for the position held by the individual;
8. Upon the removal of a Board member for cause in accordance with law, or for any other reason prescribed by law.

Whenever any of the above shall occur the appointing authority shall forthwith fill the vacant Board seat for the unexpired term in the manner prescribed by law; provided, however, that in the case of a person failing to qualify or refusing to serve pursuant to N.J.S.A. 40A:9-12.1.c. and 3. above, such Board seat shall not be deemed vacant, if the incumbent Board member is authorized by law to continue serving on the Board until a successor is appointed and qualifies therefor.

~~A vacancy on the Board of Education of a county vocational school district shall be filled in accordance with N.J.S.A. 18A:54-16 et seq.]~~



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BOARD MEMBER ELECTION AND APPOINTMENT

N.J.S.A. 18A:12-11; 18A:12-15

N.J.S.A. 18A:13-5; 18A:13-10; 18A:13-11 [**regional district**]

N.J.S.A. 18A:54-16

N.J.S.A. 40A:9-12.1 [**vocational district**]

Adopted: 25 June 2014

Revised: 17 December 2025



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PROFESSIONAL SERVICES (M)

[See POLICY ALERT Nos. 182, 188, and 235]

0177 PROFESSIONAL SERVICES

In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to minimize the cost of professional services.

The Board shall establish a maximum dollar limit, annually prior to budget preparation, for each type of professional service, with appropriate notification to the Board if it becomes necessary to exceed the maximum. Upon such notification, the Board may adopt a dollar increase in the maximum amount through formal Board action in accordance with N.J.A.C. 6A:23A-5.2(a)1.

~~The Board of Education will establish annually prior to budget preparation a maximum dollar limit for each type of professional service. In the event it becomes necessary to exceed the established maximum dollar limit for the professional services, the Superintendent of Schools shall recommend to the Board of Education an increase in the maximum dollar amount. Any increase in the maximum dollar amount shall require formal Board action.~~

Contracts for professional legal services will be issued by the Board in a deliberative and efficient manner that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement. This may include, but is not limited to, issuance of such contracts through a Request for Proposals (RFP) based on cost and other specified factors or other comparable processes. **and professional services contracts are** ~~Contracts for legal services shall be~~ limited to non-recurring or specialized work for which the district does not possess adequate in-house resources or in-house expertise to conduct **in accordance with N.J.A.C. 6A:23A-5.2(a)5. and 6.**

Nothing in this Policy or N.J.A.C. 6A:23A-5.2 shall preclude the Board from complying with the requirements of any statute, administrative code, or regulation for the award of professional services contracts.

N.J.A.C. 6A:23A-5.2

Adopted: 25 June 2014

Revised: 2 May 2018

Revised: 17 December 2025



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LEGAL SERVICES (M)

[See POLICY ALERT Nos. 182, 188, and 235]

0174 LEGAL SERVICES

In accordance with N.J.A.C. 6A:23A-5.2, the Board of Education adopts this Policy and its strategies to **minimize the cost of legal services** ~~ensure the use of legal services by employees and the Board of Education members and the tracking of the use of legal services.~~

The ~~Board of Education~~ authorizes the Superintendent of Schools, School Business Administrator/Board Secretary, Affirmative Action Officer, Supervisor of Pupil Personnel Services and Board President as designated contact person(s) to request services or advice from contracted legal counsel.

~~The School Business Administrator/Board Secretary shall be responsible to review all legal bills and confer with designated contact persons in reviewing such legal bills.~~

In accordance with the provisions of N.J.A.C. 6A:23A-5.2(a)2, the Board **shall** designates ~~an~~ the administrative staff member to review all legal bills and **confer with designated** ~~designates~~ contact person(s) to ensure the prudent use of legal services **and the tracking of the use of those services.**

In the event the sSchool district's with legal costs that exceed one hundred thirty percent of the Statewide average per student amount, ~~should establish~~ the procedures established outlined in 1., 2., 3., and 4. below shall be implemented and, if not implemented, and, if not established, the district shall provide evidence the such procedures established in 1., 2., 3., and 4. below would not result in a reduction of costs:-

1. The designated contact person(s) shall ensure that contracted legal counsel is not contacted unnecessarily for management decisions or readily available information contained in district materials such as Board policies, administrative regulations, or guidance available through professional source materials.
2. All requests for legal advice shall be made to the designated contact person(s) in writing and shall be maintained on file in the district offices. The designated contact person(s) shall determine



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whether the request warrants legal advice or if legal advice is necessary.

3. The designated contact person(s) shall maintain a log of all legal counsel contact including the name of the legal counsel contacted, date of the contact, issue discussed, and length of contact.
4. All written requests for legal advice and logs of legal counsel contacts shall be forwarded at the end of each month to the **School Business Administrator / Board Secretary** (~~administrator responsible for maintaining district files of requests for legal advice and logs of legal counsel contacts~~), who shall be responsible to review all legal bills and compare all legal bills to the contact logs and to investigate and resolve any variances.

Any professional services contract(s) for legal services shall prohibit advance payments. Services to be provided shall be described in detail in the contract and invoices for payment shall itemize the legal services provided for the billing period. Payments to legal counsel(s) shall only be for legal services actually provided in accordance with N.J.A.C. 6A:23A-5.2(a)4.

School districts and county vocational school districts ~~shall not contract are prohibited from contracting~~ with legal counsel or ~~use using~~ in-house legal counsel to pursue any affirmative claim or cause of action on behalf of district administrators and/or any individual Board member(s) ~~for or pursuing~~ any claim or cause of action ~~in for~~ which the damages to be awarded would benefit an individual rather than the school district as a whole **in accordance with N.J.A.C. 6A:23A-5.2(b).**

Pursuant to N.J.A.C. 6A:23A-5.2(a)1., ~~t~~The Board of ~~Education~~ will annually establish prior to budget preparation, a maximum dollar limit for ~~each type of professional service, including~~ legal services. In the event it becomes necessary to exceed the established maximum dollar limit for ~~legal the professional~~ services, the Superintendent of Schools shall recommend to the Board of ~~Education~~ an increase in the maximum dollar amount. Any increase in the maximum dollar amount shall require formal Board action.

Contracts for legal services will be issued by the Board in a deliberative and efficient manner that ensures the district receives the highest quality services at a fair and competitive price or through a shared service arrangement. This may include, but is not limited to, issuance of such contracts through a Request for



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Proposals (RFP) based on cost and other specified factors or other comparable processes in accordance with N.J.A.C. 6A:23A-5.2(a)5. Contracts for legal services shall be limited to non-recurring or specialized work for which the district does not possess adequate in-house resources or in-house expertise to conduct in accordance with N.J.A.C. 6A:23A-5.2(a)6.

N.J.A.C. 6A:23A-5.2

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DUTIES OF PUBLIC SCHOOL ACCOUNTANT

[See POLICY ALERT Nos. 190 and 235]

0173 DUTIES OF PUBLIC SCHOOL ACCOUNTANT

The Board of Education shall cause an audit of the annual financial statements to be made pursuant to N.J.S.A. 18A:23-1 et seq., and shall engage, to conduct the annual audit, only a licensed public school accountant who has an external peer/quality report performed in accordance with Government Auditing Standards (Yellow Book) by the Comptroller General of the United States (U.S. Government Printing Office, Stop SSOP, Washington, DC 20402-0001). The Board shall ensure that the external peer/quality report is completed within the time established the Government Auditing Standards issued by the Comptroller General of the United States unless the accountant or firm can show good cause as to why there is a delay. ~~The Board will engage only a licensed public school accountant to conduct the annual audit in accordance with N.J.S.A. 18A:23-1 et seq. The accountant must have an external peer/quality report performed in accordance with N.J.A.C. 6A:23A-16.2(i)1, unless the accountant or firm can show good cause as to why there was a delay completing such report within the required timelines established by Government Auditing Standards issued by the Comptroller General of the United States.~~

The Board ~~shall will~~ require the submission of the most recent external peer/quality report ~~and letter of comment to the Board~~ for review and evaluation prior to each the appointment of a ~~the~~ licensed public school accountant to conduct the annual audit in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.

The Board ~~shall will~~ acknowledge the receipt, review, and evaluation of the external peer/quality report in the public session and Board minutes in which the **Board authorizes the engagement of the accountant or firm to perform the audit** ~~is engaged in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.i.~~

The Board ~~shall will~~ require the submission of an updated external peer/quality report of the **engaged licensed public school** accountant, within thirty days after the issuance date of the external peer/quality report if **such the** report is issued prior to the date of the audit opinion for the most recent fiscal year **in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.ii.**



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DUTIES OF PUBLIC SCHOOL ACCOUNTANT

In accordance with NJOMB Circular Letter **15-08 98-07, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid, including any amendments or revisions thereto, the Board shall ensure** the public school accountant ~~will provides~~ a copy of the most recent external peer/quality report to the New Jersey Department of Education, within thirty days after the initial engagement of a licensed public school accountant or firm ~~by the Board~~ and within thirty days after the issuance of a subsequent peer/quality report in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)2.iii.

The Board shall engage a public school accountant during the audit engagement period for non-auditing, management, or other consulting services only if ~~the such~~ services comply with the **independence independent** standards as established in Government Auditing Standards (Yellow Book) by the Comptroller General of the United States in accordance with the provisions of N.J.A.C. 6A:23A-16.2(i)3.

~~The Board may be prohibited for good cause by the~~ Commissioner of Education **may prohibit, for good cause, the Board** from engaging a particular licensed public school accountant, or may ~~be directed the use of a process for by the~~ Commissioner ~~on a process to be used in~~ the appointment of a licensed public school accountant pursuant to N.J.A.C. 6A:23A-16.2(i)4.

The public school accountant ~~shall will~~ complete the annual audit as required by the New Jersey Department of Education and N.J.S.A. 18A:23-12. Each annual audit shall include an audit of the books, accounts and moneys, and a verification of all cash and bank balances, of the Board and of any officer or employee ~~thereof~~ and of moneys derived from athletic events or ~~the other~~ activities of any organization of **public school** students conducted under the auspices of the Board, from the date of the last annual audit to the date of the ~~current~~ audit in question. ~~Such The~~ audit ~~shall will~~ also include a determination of the extent to which the district ~~has~~ used contracts entered into by the State Division of Purchase and Property pursuant to ~~P.L. 1969 c. 104 (C. N.J.S.A. 52:25-16.1 et seq.)~~ in the purchase of materials, supplies, or equipment for the district in accordance with N.J.S.A. 18A:23-2. The report of each annual audit ~~shall will~~ be completed in accordance with the time requirements of N.J.S.A. 18A:23-1 and ~~shall will~~ be filed by the public school accountant in accordance with N.J.S.A. 18A:23-2.3.



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DUTIES OF PUBLIC SCHOOL ACCOUNTANT

The Board Secretary shall prepare or have prepared a synopsis or summary of the annual audit and recommendations, prior to the holding of the meeting of the Board to take action thereon; a copy of which synopsis or summary shall be available for distribution to interested parties at the meeting in accordance with N.J.S.A. 18A:23-4. Within thirty days following the receipt of the report of the annual audit the Board shall, at a regularly scheduled public meeting, will cause the recommendations of the auditor accountant to be read and to be discussed and the discussion will be duly noted on in the Board meeting minutes in accordance with N.J.S.A. 18A:23-5. ~~The Board Secretary will prepare or have prepared a summary of the annual audit for this Board meeting in accordance with N.J.S.A. 18A:23-4.~~

N.J.S.A. 18A:23-1 et seq.

N.J.A.C. 6A:23A-16.2

~~Cross reference: Policy Guide No. 6830~~

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