



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
January 13, 2026

Members Present: Dave Merrill, President, Michael Granillo, Vice-President; Margaret Gabe, Member; Excused Sylviana Stebbins, Member; Bridget Wood, Member

Others Present: Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager, and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by David Merrill

Moment of Silence for Nick Durham

Superintendent Jonathan Rohloff requests a moment of silence to honor and remember a student who has recently passed away.

Recognition of the January Students of the Month Awards

- Raylondo Henry, Elementary School
- Meiah Chase, Junior High School
- Mason Schmidt, High School

Recognition of the January Athlete of the Month Award

- Brax Cluff

Recognition of the January Teacher of the Month Award

- Brian Blomstrand, Junior High School

Recognition of the January Employee of the Month Award

- Christine England, Instructional Assistant, Junior High School

Recognition of the January Volunteers of the Month Award

- Brittany Harris
- Luke Harris

2026 Organization Items for the Governing Board

1.1 Election of Governing School Board Officers for 2026

Annually the Governing Board elects its officers for the current calendar year.

Motion to approve David Merrill as the President of the Governing Board for 2026, by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-Michael Granillo, Sylviana Stebbins, Bridget Wood.

Motion to approve Michael Granillo as the Vice-President of the Governing Board for 2026 by David Merrill, seconded by Bridget Wood, passed by unanimous vote-David Merrill, Sylviana Stebbins, Bridget Wood

Governing Board President David Merrill appointed Mary Ford as the Governing Board Executive Secretary for 2026, with all Governing Board members in agreement-Michael Granillo, Sylviana Stebbins, Bridget Wood

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1.2 Resolution Authorizing Approval and Execution of Funding Proposals, Grants, Special Projects, Vouchers, Warrants, Salary and other Expenses Approved Between Board Meetings

The Superintendent seeks board authorization to allow a resolution authorizing vouchers, salary and other district expenses to be signed in advance of scheduled board meetings.

Motion to approve by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

1.3 Identify and Record Conflicts of Interest for Governing Board Members, School Administration and Staff Districtwide

Pursuant to A.R.S. 38-503, Arizona State Statute, requiring all Governing Board and each group listed above must fully disclose actual and potential conflicts of interest.

Conflict of Interest forms were completed by Michael Granillo, and Sylviana Stebbins

1.4 Directive of Annual Investment/Reinvestment of All Monies within School District Service Fund

The Superintendent requests the Governing Board to direct the Navajo County Treasurer to invest/reinvest all monies belonging or credit to the school debit service fund. And, the Superintendent recommends the Governing Board approve all monies belonging to the school and/or credits received by the District to be invested/reinvested.

Motion to approve by Sylviana Stebbins, seconded by Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

1.5 Governing Board Delegation of Purchasing Authority

As required by Arizona Administrative Code R7-2-1006, the Governing Board approves annually the delegation of purchasing and procurement to certain Designated School Executives. It is recommended that the Board delegate such authority to the Superintendent and Business Manager to conduct District business.

Motion to approve by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

1.6 Establish Meeting Dates, Time and Location for Regular Monthly Governing Board Meetings Through December 2026

- February 10, 2026
- March 17, 2026 (due to Spring Break)
- April 14, 2026
- May 12, 2026
- June 9, 2026
- July 7, 2026
- August 11, 2026
- September 8, 2026
- October , 2026
- November 18, 2026 (due to Veterans Day)
- December 9, 2026

Motion to approve the Governing Board meeting dates for calendar year 2026 with the inclusion of October 20, 2026, by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

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2. Consent Agenda-Motion to approve by Michael Granillo, seconded by Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on December 9, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Monthly Finance Reports (January)

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

Approve Payroll Vouchers:

12	562,402.03
12.1	2,322.74
12.2	4,403.12
13	538,083.62
14	571,565.39

Total \$ 1,678,776.90

Approve Expense Vouchers:

7016	253,333.40
7017	303,905.67
7018	95,062.80

Total \$ 652,301.87

Approve Student Activity & Auxiliary Operation Vouchers:

1042	3,353.17
1043	1,074.00
1044	5,869.54
1045	600.00
1046	500.00

Total \$ 11,396.71

2.4. Recommendation to Approve Fundraisers

The superintendent recommends that the Governing Board approve the following fundraisers:

- Sees Candy Sales-Theatre-to benefit the costs associated with the production of Hello Dolly. Rebecca Evans is available for questions
- Snack Sales-Student Council-High School-to benefit the cost of student council events and winter committees. Rachel Thompson is available for questions
- Miss Yellow Jacket ticket sales-Student Council- High School- to benefit homecoming and general student council costs. Rachel Thompson is available for questions.
- Concessions-Student Success-to benefit supplies and for students in need.

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2.5. Recommendation to Approve Indian Policies and Procedures for the 2026-2027 School Year

Superintendent recommends the Governing Board approve Indian Policies and Procedures for School Year 2026-2027. This is an annual requirement. Courtney Hoffmeyer, Business Manager available for questions.

2.6. Recommendation to Approve New Teacher Recruitment Stipends

The superintendent recommends that the Governing Board approve the new teacher recruitment stipends for SY 2025-2026. Recruitment stipends are funded through the district's Title II grant funds. Supporting documentation has been provided to the Governing Board.

2.7. Recommendation to Approve Revision of Special Education Policy 5-203

Superintendent recommends the Governing Board approve the revision of Special Education Policy 5-203 to ensure compliance with Arizona State requirements. Cindy Rothlisberger is available for questions.

3. Business

3.1. Recommendation to Approve the District Teacher and Principal Evaluation Tool for the 2025-2026 School Year

Superintendent recommends the Governing Board approve the District Teacher and Principal Evaluation Tool for the 2025-2026 School Year. The district utilizes the Stronge Effectiveness Performance Evaluation System (Stronge) as the framework for teacher evaluations. An evaluation form created in prior years remains in use for principal evaluations. This is an annual requirement. Mr. Jonathan Rohloff, Superintendent is available for questions.

Motion to approve by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

3.2. Recommendation to Approve the Out-of-State Travel Request for the High School Student Council

Superintendent recommends the Governing Board approve the out-of-state travel request for the high school student council to attend a leadership conference. This experience is designed to support student growth by fostering leadership development and offering hands-on opportunities to build essential leadership skills. The trip is scheduled for February 3rd – 6th, 2026, and will take place in Anaheim, California (Disneyland). All expenses associated with this trip will be covered by student funds and fundraising. Rachel Thompson will be available for questions.

Motion to approve by Michael Granillo, with an addition for Ms. Thompson to work collaboratively with our transportation department to coordinate student transportation for this event, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

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3.3. Recommendation to Approve the Out-of-State Travel Request for Robert Lefrandt

Superintendent recommends the Governing Board approve the out-of-state travel request for Robert Lefrandt to attend the Samsung Solve for Tomorrow Teacher Academy in New York and New Jersey. This experience will provide professional development experiences and collaborative sessions between like-minded education professionals. The trip is scheduled for January 15-16, 2026, and will take place in New York and New Jersey. A travel allowance has been provided by Samsung for the expenses of the trip. Robert Lefrandt will be available for questions.

Motion to approve by Michael Granillo, seconded by Bridget Wood, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

4. Superintendents Report

- District Update

5. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

6. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting to be held on February 10, 2026.**

7. Adjournment @ 6:02 pm, Motion to adjourn by Michael Granillo, seconded by Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Sylviana Stebbins, Bridget Wood

Dated January 16, 2026

Respectfully submitted by,

Mary L. Ford,

Executive Secretary