



## POCATELLO/CHUBBUCK SCHOOL DISTRICT 25

LEARNING TODAY FOR THE POSSIBILITIES OF TOMORROW

### REQUEST FOR PROPOSAL

**2026 RFP-Category 1 Services-PCSD25**

**DIA (Direct Internet Access)**

E-Rate funding year 2026-2027, 470 Form # 260013216

**Pocatello/Chubbuck School District No. 25**

3115 Pole Line Road

Pocatello ID, 83201

#### Key Dates

**Form 470 and RFP posted:**

**Site Tour:** January 30, 2026, 10:00 AM

**Bids due:** February 12, 2026, 3:00 PM

**Sealed Bid opening:** February 12, 2026, 3:00 PM

**Contract Awarded By:** March 17, 2026

#### Questions

**All Question from vendors Deadline:** February 3, 2026 at 4:00 p.m.

Questions and responses will be posted to the following link as they are received.

[Link to document](#)

#### Site Visit

A site visit is encouraged. This visit is intended for interested providers to get a better understanding of the demarcation point for consideration in their bids. A site tour for all parties is scheduled on January 30, 2026, at 10:00 AM, at the Education Center located at 3115 Pole Line Road, Pocatello, Idaho, and may contact Kevin Chatfield (chatfike@sd25.us) to schedule an alternative time.

#### Bids

Bids should be submitted to Kevin Chatfield, Technology Coordinator, Pocatello/Chubbuck School District No. 25 and be received by February 12, 2026 at 3:00 PM. Proposals will be publicly opened at Pocatello/Chubbuck School District No. 25 on February 12, 2026 at 3:00 p.m. at 3115 Pole line Road, Pocatello, Idaho 83201. All interested persons are entitled to attend the opening.

Bid item numbers and descriptions should be included on all bids. Bids not meeting the minimum requirements for the service or hardware requested will not be considered. Bids shall include a vendor SPIN and shall include a provision to be signed and dated by both parties of the agreement. All bids shall have a unique identifier for positive identification by either party. Bids can be withdrawn up to the opening date, but shall be binding after opening date.

Sealed bids, clearly marked, must be submitted via mail or in person:

Attn: Kevin Chatfield, RE: 2026 RFP-Category 1 Services-PCSD25

Pocatello/Chubbuck School District No. 25

3115 Pole Line Road

Pocatello, Idaho 83201

## Description

Pocatello/Chubbuck School District No. 25 is requesting proposals for Fiber DIA (Direct Internet Access) services or equivalent technologies to our schools. The goal of this project will be to improve connection quality and bandwidth availability at all Pocatello/Chubbuck School District No. 25 schools and to provide a network infrastructure that will meet current FCC bandwidth recommendations and provide scalability for future needs.

The awarded service provider must be a participating E-Rate service provider, maintain a valid SPIN, and respond directly, as needed, to provide information as requested for any funding application review questions that might arise during the E-Rate and state review processes.

It is the intention of Pocatello/Chubbuck School District No. 25 to award a contract of either three (3) year or five (5) year terms (providers should provide pricing for each), with the option to renew the term for either one (1), three (3), or five (5) year increments. The contract will commence on July 1, 2026 or upon completion of the installation (whichever is later). Any existing term will end by June 30<sup>th</sup> of the final applicable year in order to coincide with E-Rate funding years and state fiscal years. Renewal terms may be considered for 1 year, 3 years, or 5 years, limited to a maximum possible contract term of 15 years (after all renewals are exhausted). Please note the beginning service date is dependent on E-Rate funding approval and other funding considerations as well as the construction considerations of a project of this scope.

Any contract derived from this RFP will be entirely contingent upon full funding from the Universal Service Program for Schools and Libraries (E-Rate), and if applicable Broadband Infrastructure improvement Grant (B.I.I.G.) funding through the State of Idaho, and preapproval of estimated remaining 10%, by Pocatello/Chubbuck School District No. 25. Any proposal derived from this RFP may or may not be undertaken at the sole discretion of Pocatello/Chubbuck School District No. 25. In the event of funding sources terminating, whereby this agreement would be funded presently and, in the future, Pocatello/Chubbuck School District No. 25 reserves the right to terminate any agreement resulting from this RFP without penalty.

In the event of any conflict or inconsistency between the terms and conditions of the RFP and those of the winning vendor's proposal, the terms and conditions of the RFP shall control and supersede those of the proposal.

Proposal terms shall remain in effect for one (1) year from the date of bid opening.

## Proposal Requirements

1. It is the provider's responsibility to be familiar with the E-Rate rules and regulations and proposals shall be in compliance with such rules.
2. The circuit should be a fiber optic circuit or equivalent from the vendor switch in the District MDF rack all the way back to the ISP, and be resilient against extreme weather such as snowstorms and smoke storms.
  1. The Class of Service (CoS) must be the highest real-time priority available and have up and down synchronous speed. The contracted bandwidth speed may not be throttled or reduced by the provider.
3. It will be the sole responsibility of the provider to maintain all hardware between vendor's

central office or hub to Pocatello/Chubbuck School District No. 25 up to the point of handoff.

4. Point of handoff will be in District provided racks located in Education center located at:  
3115 Pole line Rd, Pocatello, Idaho.
5. Minimum of 5 public IP addresses.
  1. The existing infrastructure supports SFP, SFP+, and CAT6A.
6. 24x7x365 monitoring, troubleshooting, and support of WAN services.
  1. Notification of system maintenance and service outage.
7. District access to web-based bandwidth performance and utilization reports. Idaho schools that participate in the Broadband Reimbursement Program are expected to make utilization data available in order to be eligible for available state funding.
8. Eligible special construction costs (as defined by the E-rate program), recurring costs, E-rate eligible non-recurring costs, and E-Rate ineligible costs shall be clearly defined in any proposal.
9. The implementation of any associated contracts resulting from this competitive bid process will be dependent on the School District's issuance of a written Notice to Proceed. E-Rate funding notification alone will not signify Notice to Proceed and filing and certification of an E-Rate Form 486. Pocatello/Chubbuck School District No. 25 reserves the right to allow the contract to expire without implementation if appropriate funding does not come available.
10. The service provider shall provide information requested from USAC's PIA review team via email or call or as requested from any PIA request in a timely manner. Service provider will give point of contact person for PIA and include a secondary person if the primary contact is on vacation. It is the service provider best interest to answer all questions that might arise during the E-Rate review process
11. Any changes in the routing of a potential fiber cable due to any entity holding access restrictions to cabling pathways or routes, infrastructure changes, including, but not exclusively, pole relocation and/or road widening, or other changes impacting the routing of cabling between sites, will be the sole responsibility of the service provider and no expense to the school. Such changes are expected to be handled in an expedient manner that minimizes any negative impact on the school.
12. The service provider is responsible for obtaining all necessary rights-of-way essential to this project.
13. All potential fiber repairs or maintenance of technology will be the sole responsibility of the provider.
14. The proposal must include a description of the following services and how these services will be measured:
  1. Fiber Network Availability: The provider will make reasonable efforts to ensure 99.999% network availability of each circuit.
  2. Frame/packet loss commitment.
  3. Network latency commitment.
  4. Network Jitter Commitment.
15. It is understood that mission critical functions of PCSD25 are carried out over the connectivity provided. The provider must notify the school in the event of a known connectivity failure, and repairs to restore functionality must be undertaken within a reasonable time and manner. Reasonable time and manner shall be defined according to industry standards for the repair required.
16. Scheduled repairs must be coordinated with the school.

17. Circuits should be tested to be capable of speeds of 25 Gbps (future use). The service provider needs to include a report of the tested bandwidth from 10 Gbps to 25 Gbps and give the dBm levels in the report. The report must show dBm levels threshold on equipment specifications to run on and acceptable levels required to pass 25Gb with the equipment. If the dBm levels do not meet 25 Gb equipment requirements threshold, the service provider is required to fix the issue at the service provider's expense.
18. Vendors should include a description of circuit and a detailed description of the network transmission mediums utilized from the school district to vendor.

### Grounds for Bid Disqualification

1. Vendors do not respond to school questions within 7 calendar days or one business week (whichever is longer).
2. Proposals incorrectly describe funding opportunities available to the school.

### Evaluation

Bids shall be evaluated according to the rubric below. For each category, the maximum points of each category will be awarded to the proposals that best respond to the category descriptions below.

<b>Evaluation Criteria</b>	<b>Maximum Points</b>
Cost of eligible recurring and non-recurring E-rate products and services	35
Tech Support within 100-mile radius of handoff	20
Quality of technical proposal/Network Design	10
Adherence to RFP requirements	10
Site visit	10
Bandwidth reporting	5
References	5
Cost of ineligible E-rate products and services	5

- **Cost of eligible recurring and non-recurring E-rate products and services:** How much does the product or service cost in comparison to that of other vendors over the length of the contract?
- **Tech Support within 100-mile radius:** How quickly can a support person be on-site in case of internet outage which requires repairs to or replacement of equipment or cable? Is the NOC in-state, or in-region (PNW, MW).
- **Quality of technical proposal:** Can the technical proposal be deployed in a feasible way? Identify the company's plan for execution and provide technical details of the deal including equipment that will be used at both end points.

- **Adherence to RFP requirements:** Vendor to provide all that was requested in the RFP.
- **Quality of worksheet responses:** Vendor answered all questions provided on the worksheets attached and provided satisfactory answers.
- **Bandwidth Reporting:** Will the vendor be able to provide the link bandwidth specified in the RFP?
- **References:** Vendor ability and accountability working with other schools, what are the statistics for reliability? Is the vendor a startup company? Does the vendor have the experience and resources available to meet continuing service requirements and maintain the connection?
- **Cost of ineligible E-rate products and services:** Cost of ineligible services not covered by E- rate products and services.

**Pocatello/Chubbuck School District No. 25 RFP Worksheet – Page 1**

Note: Vendors may format responses to the following worksheets in their own style.

**Certification**

- Name of Vendor:**
- SPIN number:**
- Street Address:**
- City, State and Zip:**
- Contact Person:**
- Contact Person Title:**
- Contact Email:**
- Contact Phone:**
- PIA primary Contact:**
- PIA primary number:**
- PIA secondary**
- Contact PIA**
- secondary number:**

**Briefly state the proposer’s understanding of the work to be done, and a commitment to perform the work within the time period.**

**Brief Statement addressing why the vendor believes itself to be the best qualified Managed Internet Service Provider for Pocatello/Chubbuck School District No. 25.**

**Provide an affirmative statement that the vendor is independent of Pocatello/Chubbuck School District No. 25.**

*In submitting a bid in response to this RFP, the bidder agrees to accept the terms set forth in this RFP. The person signing this proposal must be entitled to represent the Vendor, empowered to submit the proposal, and authorized to sign a contract with Pocatello/Chubbuck School District No. 25.*

**Authorized Signature:** \_\_\_\_\_

**Authorized Signature (printed name):** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Pocatello/Chubbuck School District No. 25 RFP Worksheet – Page**

**2 Cost of Proposal**

Name of Vendor:

Duration of Contract (36, 60 months, etc.): Bandwidth pricing/circuit for additional circuits and bandwidth additions and increases.

<b>Description</b>	<b>Bandwidth</b>	<b>Monthly Price</b>	<b>Equipment and other one-time costs</b>	<b>Special Construction Cost</b>	<b>E-rate eligible NRC</b>	<b>Ineligible</b>
Managed Internet Service	10 Gbps					
Managed Internet Service	15 Gbps					
Managed Internet Service	20 Gbps					
Managed Internet Service	25 Gbps					

## Pocatello/Chubbuck School District No. 25 RFP Worksheet – Page 3

### Technical Proposal

Please indicate the abilities of your Internet service by selecting Yes or No for the capabilities described. A line is provided for comments. A price line is also provided if the service described is an ADDITIONAL cost.

**Will you provide Pocatello/Chubbuck School District No. 25 with primary and secondary domain name services?**

Yes       No      Comments:

Additional Cost: \_\_\_\_\_

**Will you provide Pocatello/Chubbuck School District No. 25 with a minimum of /24 for IP addressing?**

Yes       No      Comments:

Additional Cost: \_\_\_\_\_

**Will you provide Pocatello/Chubbuck School District No. 25 with access to web-based bandwidth performance and utilization reports?**

Yes       No      Comments:

Additional Cost: \_\_\_\_\_

**Will you provide Pocatello/Chubbuck School District No. 25 with an SPF or SPF+?**

Yes       No      Comments:

Additional Cost: \_\_\_\_\_

**Will you provide Pocatello/Chubbuck School District No. 25 with a fiber optic circuit from the vendor switch in the Pocatello/Chubbuck School District No. 25 1<sup>st</sup> Floor IT closet rack all the way back to the ISP (no wireless or copper)?**

Yes       No      Comments:

Additional Cost: \_\_\_\_\_

**Will you provide Pocatello/Chubbuck School District No. 25 with dedicated internet access guaranteed at the minimum speed that the school purchases with dedicated internet access (DIA) with up and down synchronous speed without throttling or reducing below the amount purchased by the school. Please describe below.**

**What is your Network Availability guarantee? What is your Network Latency Guarantee?**

**What is your Packet Delivery Guarantee?**

**What is your Network Outage Notification Guarantee?**

**Pocatello/Chubbuck School District No. 25 Internet RFP Worksheet – Page 4**

**Service and Support**

**Will you install on-premises equipment in the Pocatello/Chubbuck School District No. 25 IDF rack that you monitor from your NOC?**

Yes      No      Comments:

**Will you provide a battery backup for your on-premises equipment?**

Yes      No      Comments:

**Will you have 24x7x365 monitoring, troubleshooting and support for the entire managed Internet service?**

Yes      No      Comments:

**Will you discount Pocatello/Chubbuck School District No. 25 a percentage of the monthly bill for any day that Pocatello/Chubbuck School District No. 25 has a disruption in Internet service that is caused by the provider?**

Yes      No      Comments:

**Will you allow Pocatello/Chubbuck School District No. 25 technician direct access to your engineers for troubleshooting Internet connection issues?**

Yes      No      Comments:

**Will you notify the school in advance of planned system maintenance?**

Yes      No      Comments:

**Will you schedule all planned system maintenance that could disrupt Pocatello/Chubbuck School District No. 25 Internet service, outside of Pocatello/Chubbuck School District No. 25 prime usage hours from 6:00 AM to 10:00 PM MST/MDT?**

Yes      No      Comments:

**How long will it take for your NOC to discover a service outage and notify Pocatello/Chubbuck School District No. 25 of the outage?**

**Please outline your DDoS mitigation strategies. How do to handle a Denial of service attack against one of your customers.**

**Include information about availability of repair and services. This includes local business address,**

**response time to get a repair person on site and availability of on-line or telephone customer services.**

**Pocatello/Chubbuck School District No. 25 Internet RFP Worksheet – Page**

**5 Vendor Experience/Capability**

**Briefly list your E-Rate experience and expertise.**

**Provide two (2) school schools as references where you provide their Managed Internet Services. Please include the School Name and the name and telephone number of the school contact.**

**Provide information on circumstances and status of any disciplinary action taken or pending against the vendor during the past five (5) years with state regulatory bodies or professional organizations, including violations resulting in denial of E-Rate funding.**

**Very briefly list the company's qualifications as a Managed Internet Service Provider. Include a very brief background, financial strength and stability, state the size of the company, and the location of the office from which the work on this project is to be performed.**