

**MENDHAM TOWNSHIP PUBLIC SCHOOLS  
BROOKSIDE, NEW JERSEY  
MIDDLE SCHOOL MULTI-PURPOSE ROOM  
REGULAR SESSION MEETING AGENDA  
TUESDAY, JANUARY 20, 2026, 7:30 PM**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call of the Board of Education**

Mrs. Elisabeth Carrino-Tamasi	President
Dr. Rekha Mandel	Vice President
Mrs. Cynthia Brusco	
Mrs. Natasha Crossan	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Dr. Christina Klausner	

**IV. Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

**V. Student Representative to the Board of Education**

- Student Representative - Rohan Mody

**VI. Superintendent's Report**

- District Updates, News, and Events
- Governor's Educators of the Year - Mrs. Jessica Couto and Mr. Russell Branch

**VII. Board Secretary's Report**

**VIII. Board President's Report**

**IX. Correspondence - None.**

**X. Committee Reports**

- Curriculum and School Programs

- **DEIB**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy**
- **Ad Hoc - Referendum/ROD Grant**

**XI. Consent Items**

**Approval of Minutes**

Regular Session Minutes: December 16, 2025  
 Reorganization Meeting Minutes: January 6, 2026

**Curriculum and School Programs**

1. **Student Safety Data System** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission of the Student Safety Data System for Period 1 (September 1, 2025 - December 31, 2025) to the New Jersey Department of Education.
2. **Biannual Statement of Assurance Paraprofessional Staff** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the submission of the Biannual Statement of Assurance for the 2025-2026 Use of Paraprofessional Staff to the New Jersey Department of Education.
3. **Field Trips & Events** *(Attachment)*  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the attached field trips and events for the 2025-2026 school year.

**Operations and Finance**

1. **Certification Reports**  
**BE IT RESOLVED** that the Mendham Township Board of Education certify, pursuant to N.J.S.A. 18A:19-4, that no line item account has encumbrances and expenditures which in total exceed the line item appropriation and  
  
**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary’s and Treasurer’s monthly financial reports for December 2025 that no major accounts and fund balances in the 2025/2026 budget have been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
2. **Board Secretary’s Report**  
**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2025 Board Secretary’s Reports.

3. **Treasurer’s Report**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2025 Treasurer’s Reports.

4. **December 2025 Transfer Reports**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the December 2025 transfer report.

5. **January 2026 Bills List**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the January 2026 Bills List. This includes payroll checks N5677 through N5679 and N5680 through N5682.

Fund 10 - Treasurer Account	\$ 67,403.08
Fund 11 - Treasurer Account	\$ 2,200,750.32
Fund 12 - Capital Projects	\$ 35,253.00
Fund 20 - Grant Account	\$ 6,500.00
Fund 30 - Referendum Account	\$ 244,061.62
Fund 60 - Cafeteria Account	\$ 81,316.37
Fund 80 - Unemployment	\$ 8.05
Fund 95 - Athletic Account	\$ <u>1,700.00</u>
Total:	\$ <u>2,636,992.44</u>

6. **District Travel** *(Attachment)*

**BE IT RESOLVED** that the Mendham Board of Education approves the attached travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

7. **Use of District Facilities** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education approves the attached use of facility applications for the 2025-2026 school year, with the right to cancel based on school events and needs.

**Personnel and Human Resources**

1. **Termination of Employment**

**BE IT RESOLVED** that the Mendham Township Board of Education hereby terminates the employment of employee #57827073 effective December 18, 2025.

2. **Staff Retirement: Jean Sosna** *(Attachment)*

**BE IT RESOLVED** that the Mendham Township Board of Education accepts the letter of retirement from Jean Sosna, Elementary Teacher, dated December 5, 2025, effective June 30, 2026.

3. **Leave of Absence – Jeanne Brown**

**BE IT RESOLVED** that the Board hereby approves Jeanne Brown, Preschool Teacher, for a leave of absence commencing on January 26, 2026, utilizing 15 Sick days under the Federal Family & Medical Leave Act (FMLA).

**BE IT FURTHER RESOLVED** that the Board approves Jeanne Brown with a return to work date of February 17, 2026.

4. **Leave Replacement - Alexandra Krishnamoorthy, Middle School Math Teacher (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the appointment, pending completion of paperwork, of Alexandra Krishnamoorthy as a full-time (category A) Leave Replacement Middle School Math Teacher, effective March 9, 2026, through June 19, 2026, at a prorated salary of \$67,070.00, MA, Step 8.

**BE IT FURTHER RESOLVED** that the Mendham Township Board of Education approves Alexandra Krishnamoorthy as a substitute teacher, pending completion of paperwork, at the current rate of \$125.00 per day, effective January 21, 2026, for the 2025-2026 school year.

5. **Chaperones (Attachment)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves payment at the contractual rate for chaperones following the end of the contractual day.

6. **Job Description Review (Attachments)**

**BE IT RESOLVED** that the Mendham Township Board of Education approves the following job descriptions:

Business Administrator  
Director of Special Services  
Assistant Principal  
Elementary School Principal  
Middle School Principal  
Director of Buildings and Grounds  
Assistant Superintendent  
Superintendent

**Policy and Planning**

1. **First Readings** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the first reading of the following policies and regulations:

- P 5516 Use of Electronic Communication Devices (ECRD) (M)
- R 5516 Use of Electronic Communication Devices
- P 7421 Indoor Air Quality Standards
- R 7421 Indoor Air Quality Standards
- P 7422 School Integrated Pest Management Plan (M)
- R 7422 School Integrated Pest Management Plan (M)
- P 7433 Hazardous Substances
- P 7434 Smoking in School Buildings and on School Grounds (M)
- P 7435 Alcoholic Beverages on School Premises
- P 7436 Drug Free Workplace (M)
- P 7460 Energy Conservation
- P 7480 Motor Vehicles on School Property
- P 7490 Animals on School Property
- P 7513 Recreational Use of Playgrounds
- P 7520 Loan of School Equipment
- P 7522 School District Provided Technology Devices to Staff Members
- P 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
- R 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
- P 8130 School Organization (M)
- P 8310 Public Records
- R 8310 Public Records

Policy Alert No. 236

- P 0142.1 Nepotism (M) (Revised)
- P 1220 Employment of Chief School Administrator (M) (Revised)
- P 1552 Sexual Harassment - Staff (M) (New)
- R 1552 Sexual Harassment - Staff (M) (New)
- P 2530 Resource Materials (Revised)
- R 2530 Resource Materials (Revised)
- P 2535 Library Material (M) (New)
- R 2535 Library Material (M) (New)
- P 3362 Sexual Harassment (M) (Abolished)
- R 3362 Sexual Harassment of Teaching Staff Members Complaint Procedure (Abolished)
- P 4352 Sexual Harassment (M) (Abolished)
- R 4352 Sexual Harassment of Support Staff Members Complaint (Abolished)
- P 9130 Public Complaints (Revised)
- R 9130 Public Complaints (Revised)

2. **Second Readings** (*Attachments*)

**BE IT RESOLVED** that the Mendham Township Board of Education approves the second reading and adoption of the following policies and regulations:

P 6520	Payroll Deductions
P 6620	Petty Cash (M)
R 6620	Petty Cash
P 6640	Cafeteria Fund
P 6660	Student Activity Fund (M)
P 6700	Investments
P 6740	Reserve Accounts
R 6740	Reserve Accounts
P 6810	Financial Objectives (M)
R 6810	Financial Objectives (M)
P 6820	Financial Reports (M)
P 6830	Audit and Comprehensive Annual Financial Report (M)
P 6831	Withholding or Recovering State Aid
P 6832	Conditions of Receiving State Aid
P 7230	Gifts, Grants, and Donations
R 7230	Gifts, Grants, and Donations
P 7420	Hygienic Management (M)
R 7420	Handling and Disposal of Body Wastes and Fluids (M)
R 7420.1	Bloodborne Pathogen Exposure Control Plan (M)
R 7420.2	Chemical Hygiene (M)

**XIII. Discussion**

**XIV. Verbal Communications from the Public**

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study, and response. If appropriate, the board may request that the issue be a discussion item at a future Board of Education meeting.

**XV. Adjournment**