

SUBJECT: EVALUATION OF THE SUPERINTENDENT

The Board of Education shall annually conduct a formal performance evaluation of the Superintendent. The formal procedures used to complete the evaluation are to be filed in the District office, and to be made available for review by any individual, no later than August first of each year.

The evaluation shall include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The Superintendent shall be granted the opportunity to respond to the evaluation in writing. The evaluation shall be completed annually.

~~The Board shall devote at least a portion of one meeting during the month of September in each year of the Superintendent's employment by the District to a general discussion in executive session between the Board and the Superintendent with respect to his/her performance and his/her working relationship with the Board. A written memorandum summarizing their discussion shall be provided to the Board by the Superintendent subsequent to such discussion.~~

The Board shall devote at least a portion of one meeting during the month of **June** in each year of the Superintendent's employment by the District to an evaluation in executive session of his performance based upon the performance criteria mutually agreed upon by the parties. The Board shall reduce that evaluation to writing in a form mutually agreed upon by the parties. The Superintendent shall be provided with a written copy of the written evaluation signed by all members of the Board at least ten days prior to the executive session of the Board scheduled to discuss such evaluation.

Commissioner's Regulations Section 100.2 (o)

SUBJECT: EVALUATION OF ADMINISTRATIVE STAFF

The Board shall direct the Superintendent *and/or designee* to conduct an annual evaluation of all administrative personnel. ~~The building principal will evaluate the assistant principal.~~

The purposes of this evaluation are:

- a) To determine the adequacy of administrative staffing;
- b) To improve administrative effectiveness;
- c) To encourage and promote self-evaluation by administrative personnel;
- d) To provide a basis for evaluative judgments by the Superintendent and the Board;
- e) To make decisions about continued employment with the District.

Commissioner's Regulations Section 100.2

POLICY

2026

4320

Administration

SUBJECT: ASSISTANT SUPERINTENDENT FOR SUPPORT SERVICES (BUSINESS)

The Assistant Superintendent for Support Services shall be responsible for all the major phases of the district's business activity such as the budget, buildings and grounds, transportation, and cafeteria operations, *and/or other operational duties*. He/she shall report directly to the Superintendent of Schools.

Adopted: 1987; *First Reading: 1/21/26*

POLICY

2026

4510

Administration

SUBJECT: COMPENSATION AND RELATED BENEFITS

The salaries and related benefits of the Superintendent, the Assistant Superintendent for Support Services, *Assistant Superintendent for Special Education and Intervention Services*, and the Assistant Superintendent for Educational Services shall be set annually by the Board of Education upon the recommendation of the Superintendent. All other administrators shall be covered by the Wallkill Administrators' Association Contract.