



TRANSPORTATION SAFETY PLAN

Education Code Section 39831.3

School Bus Regulations

Mission

Transportation's mission is to provide safe, efficient, and on-time transportation services that support equitable access to educational opportunities for our students.

Vision

EESD's students and families experience the Transportation Department as one that is *student centered* and responsive in providing eco-friendly transportation options that are prompt, reliable, and affordable.

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Introduction

Assembly Bill 1297 was authored by Assembly Member Morrow and signed into law by the Governor, October 6, 1997. This law went into effect January 1, 1998 and is as follows: Section 39831.1 of the Education Code: “The county superintendent of schools, the superintendent of a school district, a charter school or the owner or operator of a private school that provides transportation to or from a school or school activity shall prepare a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of pupils. The plan shall be revised as required.”

The law also requires that a copy of the plan be retained at each school site subject to the plan and that this plan be made available upon request to an officer of the Department of the California Highway Patrol. The Evergreen Elementary School District is committed to the safety of children and following procedure shall be followed. It is the District’s intent to educate the staff, students and our community of the changes and requirements of this law. It is imperative that each school site administrator takes time to familiarize themselves with this law and that they educate their staff, students and communities on the specifics of this law and its requirements. If you or any of your staff, students or community has questions or need additional information, please do not hesitate to contact the Transportation office at 408-270-6797.



Authority of District Boards – Title 13 CCR 1202(b) (b) Authority of District Boards. The governing board of any school district, county superintendent of schools, or equivalent private school entity or official, may adopt and enforce additional requirements governing the transportation of pupils. Such requirements shall not conflict with any law or state administrative regulation

It is the intent of the Operations Department of Evergreen Elementary School District to comply with all laws. Our goal is to maintain safe and healthful transportation services that support our students, staff, and parents. To accomplish these goals, we have outlined our holistic approach to providing these services within our community.

Thank you in advance for your support in these efforts and we look forward to providing safe and efficient student transportation!

Casino Fajardo, MS, Director of Operations

California Education Code Section 39831.5

(a) All pupils in prekindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a school bus or school pupil activity bus shall receive instruction in school bus emergency procedures and passenger safety. The county superintendent of schools, superintendent of the school district, or owner/operator of a private school, as applicable, shall ensure that the instruction is provided as follows:

(1) Upon registration, the parents or guardians of all pupils not previously transported in a school bus or school pupil activity bus and who are in prekindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on school bus safety. The information shall include, but not be limited to, all of the following:

- A list of school bus stops near each pupil's home.
- General rules of conduct at school bus loading zones.
- Red light crossing instructions.
- School bus danger zone.
- Walking to and from school bus stops. (Elementary Grades 1 to 6)

(2) At least once in each school year, all pupils in prekindergarten, kindergarten, and grades 1 to 8, inclusive, who receive home-to-school transportation shall receive safety instruction that includes, but is not limited to, proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, as described in paragraph (3), proper passenger conduct, bus evacuation, and location of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the school bus through emergency exit doors.

(3) Instruction on the use of passenger restraint systems, when a passenger restraint system is installed, shall include, but not be limited to, all of the following:

- Proper fastening and release of the passenger restraint system.
- Acceptable placement of passenger restraint systems on pupils.
- Times at which the passenger restraint systems should be fastened and released.
- Acceptable placement of the passenger restraint systems when not in use.

(4) Prior to departure on a school activity trip, all pupils riding on a school bus or school pupil activity bus shall receive safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. The following information shall be documented each time the instruction required by paragraph (2) of subdivision (a) is given:

- (1) Name of school district, county office of education, or private school.
- (2) Name and location of school.
- (3) Date of instruction.
- (4) Names of supervising adults.
- (5) Number of pupils participating.
- (6) Grade levels of pupils.
- (7) Subjects covered in instruction.
- (8) Amount of time taken for instruction.
- (9) Bus driver's name.
- (10) Bus number.
- (11) Additional remarks.

The information recorded pursuant to this subdivision shall remain on file at the district or county office, or at the school, for one year from the date of the instruction, and shall be subject to inspection by the Department of the California Highway Patrol.

School Bus Safety Law

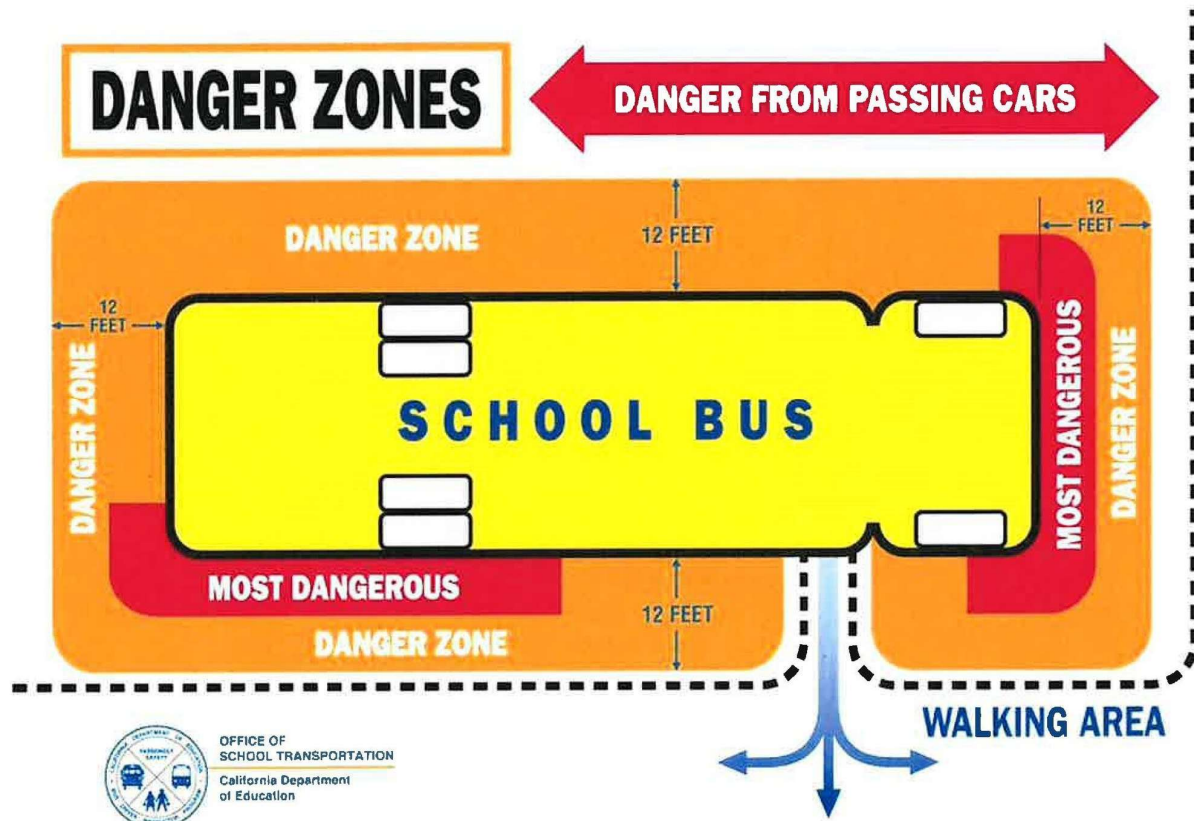
School bus drivers shall ensure that students are not left unattended on a school bus, except to perform red light escorts to the other students 22112(d) VC. All drivers shall remain in the immediate vicinity of the school bus. School bus drivers shall at the conclusion of each run and upon return to the Transportation Facilities, perform a "student check". The driver shall walk to the rear of the bus checking each seat for sleeping children and personal items left behind by the students. As the driver walks back to the front of the bus, the driver will check all seats again.





School Bus Danger Zone

School buses are large commercial vehicles and are difficult to see around because of their size; therefore, they create blind spots where children may be present. Understanding the 12 foot danger zone area around the bus helps keep our children safe. Students should never go under or in front of the bus. Students should store items inside a backpack where they are less likely to be dropped under the bus. If any student needs to cross the roadway in which the bus is traveling upon, the driver shall escort the pupil across the roadway. Always slow your vehicle when you are around a school bus and stop when the red lights are flashing. Flashing amber lights on the school bus is a warning to slow down and stop for the subsequent red lights flashing signal system on the school bus.



Walking and waiting at the Bus Stop

If at all possible, walk young children to and from the bus stop. If that's not an option for your family, walk them to and from the stop on a few different occasions so they can become familiar with the route they are going to take.

Here are some pedestrian safety tips to share with your child.

- Obey all traffic signals.
- Only cross a street at the corner
- Always look both ways before crossing a street or a driveway and at alleys (Hint, when you are with your child, exaggerate your head turns and describe what you are doing so they know what you are doing)
- Never talk to a stranger, and never take a ride from a stranger
- If they are walking with a group, they should stay with the group
- Never play while waiting to cross the street at an intersection
- Always leave enough time to get to the stop without having to run

Anytime a school bus is stopped for the purpose of loading or unloading students, the red flashing signal lights and stop signal arm will be operated. Be sure to reinforce with your child the importance of being careful when around any bus.

- Younger children should be supervised at the bus stop.
- Arrive at the bus stop at least 5 minutes before the bus is scheduled to arrive.
- Wear bright clothing and allow extra time to walk to the bus stop.
- Children who rush are particularly vulnerable, so make sure to get to the bus stop early.
- Stay orderly: Wait in an orderly line and respect the property and others around the bus stop.
- Shorten or remove drawstrings or straps that can catch on the bus rail from clothing and backpacks.
- At bus stops, children should wait in a safe place away from the road and the curb. Never sit on the roadway or curb while waiting for your bus.
- When waiting for the bus, stay away from traffic. Line up at least five giant steps away from the curb or the roadway to wait for the bus.
- Pay attention to the bus as it approaches the bus stop.
- Look for the flashing light system on the school bus.
- If you must cross the street, Look Left, then Right, then Left again and make eye contact with the driver before crossing. Cross in front of the bus at least 10 giant steps (10 feet) in front of the school bus. Never cross behind the school bus.
- If you drop something near the bus, do not pick it up; tell the bus driver and follow the bus driver's instructions.

Expected Conduct Aboard the School Bus & Vehicles

Parents cannot ride the bus with their students. Drivers will work directly with the school principal to manage citations and respond to any disciplinary issues on the bus. **Buses are an extension of the school, and student behavior and consequences for misconduct are managed by the school principal.**

Please review the expected behavior on the bus with your child.

- Enter the bus quietly and go straight to a seat
- Put on the seat belt and keep it on the entire time
- Stay in your seat until the bus arrives and comes to a complete stop
- Keep the aisles clear
- Please do not:
 - Eat or drink on the bus
 - Bring sharp objects or dangerous items on the bus
 - Bring pets or other animals on the bus
 - Throw things within or out of the bus
- Be courteous and polite:
 - Keep voices soft, for the safety of all the driver must hear & respond to traffic and radio communication. No music may be played aloud over audio or mobile devices by the driver or student. Student music is allowed, requires use of earbuds or headphones
 - Respect bus equipment
 - Listen to your driver and follow guidelines

Procedures for Responding to Misconduct:

If a student's behavior becomes a problem on the bus or any stop location, the Driver will write up a misconduct citation and will share it with the School Principal, and the bus contractor will share a copy with the Transportation Department.

Drivers should work directly with the school administrator to manage and respond to disciplinary issues on the bus. Site admin may determine immediate suspension is warranted on first citation if student safety is at risk. The bus ride is an extension of the classroom and all applicable admin regulations apply.

- **General Education Bus Routes**

Important to note: Site admin may determine immediate suspension is warranted on first citation if student safety is at risk. The bus ride and stop location is an extension of the classroom and all applicable admin regulations apply. 3 citations may result in a 3-5 day suspension from that bus route or from the bus route for the rest of the school year

- First Citation - the Principal will
 - Talk it over with the child/children involved
 - Send the citation home for a signature from the parent/guardian
- Second Citation - the Principal will
 - Talk it over with the child/children involved
 - Inform the parents/guardian that if the behavior does not improve a three to five day suspension of bus riding privileges might take place with the next citation
 - Give the citation to the parent/guardian at the conference or mail it home
 - Get a copy of the signed citation from the parent/guardian
- Third Citation - the Principal will
 - Notify the family that a third citation has been issued
 - At their discretion, suspend the student's riding privileges for three to five days

or

- At their discretion, suspend the student's riding privileges for up to the remainder of the semester/school year

- **IEP required Transportation**

Important to note: IEP transportation is required for FAPE, FAPE stands for Free Appropriate Public Education.

- Once a student has been identified by an IEP team as needing transportation, they have a legal right to it under federal law. This ensures that students with disabilities in the United States have access to a public education that is free and tailored to meet their individual needs.
- The bus ride and the bus stop are considered extensions of the classroom, so all school administrative regulations apply, **including the decision to assign a school site paraprofessional for student safety**. If a student is suspended from the bus ride, it also means they are suspended from attending school.
- Support should be discussed with the site IEP team, It may be appropriate to collaboratively create a safety plan that addresses specific concerns for the bus ride.
- If a child is having issues with transportation, the child's IEP team will hold an IEP meeting to discuss safety concerns and discuss solutions.

Bus drivers will provide District/Site admin with copies of all citations.

Principals are responsible for tracking and documenting student citations and monitoring and managing bus ridership.

Video Camera Surveillance

Video surveillance may be used on school buses to monitor student behavior while traveling to and from school and school activities.

Students found to be in violation of the district's bus conduct rules shall be subject to discipline in accordance with district policy and regulations. At the discretion of the Superintendent or designee, school bus video recordings also may be used to resolve complaints by students and/or parents/guardians and to help employees maintain discipline.

Students and staff shall not tamper or interfere with video surveillance equipment on school buses. Persons found tampering with the bus surveillance system shall be subject to discipline and shall be responsible for the cost of any necessary repairs or replacement.

Video retained as part of an individual student's disciplinary record shall be maintained in accordance with law and Board policy governing the access, review and release of student records.

The District will disclose video only as required by law; images of other students depicted in the video will be redacted to the greatest extent appropriate.

Exiting the Bus

Anytime a school bus is stopped for the purpose of loading or unloading students, the red flashing signal lights and stop signal arm will be operated.

Be sure to reinforce with your child the importance of being careful when around any bus.

Please review the following safety guidelines with your child.

- Remain seated and in your seat belt until the bus comes to a complete stop
- Hold the handrail when getting off the bus to avoid falling
- Secure loose drawstrings on backpacks and other objects that could get caught in the handrail or door of the bus
- Immediate after getting off the bus, take three giant steps away from the bus
- Stay outside of the 'Danger Zone' (6 feet to the side and 10 feet to the front and back) and away from the bus
- Never crawl under the bus for any reason - in the event something has fallen under the bus, ask the driver to help

Be sure your child knows what to do if you are not there when they get off the bus. No driver will ever put a child off the bus if they do not want to get off. However, if a child walks off the bus (regardless of age) the driver will take it to mean they are following your instructions.

Anytime a student who is getting off at a stop needs to cross the street in front of the bus, the Driver must escort the student across the street. If your child is going to have to cross the street when they get off the bus, please make sure they are aware that when they get off the bus, they must wait for the Driver to help them cross the street.

Procedures for School Staff to Follow to Help Ensure the Safe Transportation of Students

School staff members should always be involved and active in the supervision of the loading and unloading of students at school sites and on activity trips. It is the responsibility of school staff members to ensure that students during the loading and unloading procedures follow all safety rules and regulations as outlined in this safety plan. School staff members should be thoroughly familiar with these procedures and involved in the enforcement of these procedures. If at any time a staff member is not familiar with these procedures or has questions regarding them, they should contact the Transportation Department at 408-270-6797 for assistance.

School staff members shall supervise the loading and unloading of all students. This supervision is intended to help in the prevention of possible injury to students while loading and unloading and is designed to minimize the exposure of students to unsafe conditions while loading or unloading a school bus.

- **All loading and unloading of students at all times will occur on the right hand side of the curb of the student's home or the designated bus stop.**
- Students while on school sites or other trip locations and prior to actually boarding the school bus, shall be the primary responsibility of the school site staff member.
- Students shall be accountable for their own orderly conduct.
- Students are not to run, horseplay or deviate from the walking pathways or sidewalks at loading zones.

If a bus is running late to a school site or activity trip or arrives after the students have been waiting to board the bus:

- School site members shall have students wait in a safe area and in an orderly line or group. 2. Students must remain back at least twelve feet from the school bus as the bus approaches the students.
- Staff members shall ensure that the students do not approach the bus for loading until the bus comes to a complete stop and the bus driver opens the door for loading.
- Students are to board in an orderly manner and are not to run, shove or cut into the lines of other students loading.
- Staff members are to observe the students for violations of these procedures and if needed, in accordance with District policy, discipline any student(s) that are not complying with these procedures.
- Bus drivers need the assistance of school site members to ensure the level of student safety is maximized during loading and unloading.

Safe Loading and Unloading Procedures Escorting Pursuant to VC 22112

Procedures for all pupils to follow as they board and exit the appropriate school bus at schools, school bus stops, or trip destinations.

- Pupils shall follow the instructions of the school bus driver, who is in charge at all times.
- Pupils shall board and exit the school bus only at bus stops designated by the school district Superintendent or Superintendent's designee. **All loading and unloading of students at all times will occur on the right hand side of the curb of the student's home or the designated bus stop.**
- Pupils shall not approach the school bus to board it, or leave their seats to exit it, until the bus comes to a complete stop and the front entrance door has been opened.
- Pupils shall board and exit the school bus in an orderly manner. Pupils who require escort pursuant to section 22112 of the Vehicle Code shall:
 - If the student is riding in an alternative vehicle such as a van, under no circumstance, due to safety, may a student sit in the front seat next to the driver.
 - Wait for the bus driver to exit the bus first.

- After exiting the bus, cross the roadway only when the bus driver tells them it is safe to do so. *
Walk straight across the roadway between the bus driver and the front of the bus.
- After crossing, stay clear of the roadway. Pupils who do not require escort pursuant to section 22112 of the Vehicle Code shall:
 - In an orderly manner, immediately leave the vicinity of the school bus.
 - Stay clear of the roadways.

Procedures for all drivers to follow as they board and exit the appropriate school bus at schools, school bus stops, or trip destinations.

- Drivers may be required to escort some students to their seats, ensuring that the student is secured safely. The driver may also have to install or adjust an IEP required harness on the student. At times drivers who are responsible for the management of students may be required to help site staff when students become escalated.
- School bus drivers shall continuously monitor the safety of their school bus route and school bus stops and report any potential hazards so the route or bus stop can be reviewed for safety by the Transportation Coordinator or Director.
- School bus drivers shall have authority (13 CCR 14103) of pupils they transport and respond to any observed unsafe behaviors or conditions.

California Vehicle Code 22112 states that the school bus driver shall activate the amber warning light system on approach to the school bus stop, and immediately activate the flashing red light signal system and stop signal arm at all times for the purpose of loading or unloading pupils. Therefore, students must be outside at the designated pickup location ready to board the bus five minutes prior to the scheduled departure time.

If a student's home address is located on the opposite side of the street from the actual bus stop, then the student is required by State Law and District Policy to be physically escorted by the bus driver across that street and under the bus drivers' direction and supervision. The bus driver is required to activate the school bus red flashing crossover lights and if so equipped, the stop arm, and physically get out of the bus to assist the students safely across the street. District Policy requires ALL students who cross the street, be physically escorted by the bus driver with crossover lights and signs being activated.

Prior to opening the door at the bus stop to drop off students, the bus driver will verbally ask students if anyone will be crossing the street when the bus is stopped. If any student(s) indicate that they do cross, the driver will then execute the established crossover 8 Rev. 01/2018 procedure as prescribed by law for that stop. Students must indicate to the driver they cross either verbally or by a show of a hand signal.

Section 22112 CVC requires a school bus driver to activate the red lights at all times when a school bus is stopped for the purpose of loading or unloading students, this would include locations where traffic is controlled by an official traffic signal. However, Section 22112 CVC does not permit a school bus to activate the red lights at the following locations:

- School bus loading zones on or adjacent to school grounds or during an activity trip, if the school bus is lawfully parked.
- Where the school bus is disabled due to mechanical breakdown.
- Where students require assistance to board or leave the school bus.
- Where the roadway surface on which the bus is stopped is partially or completely covered by snow or ice.
- On a state highway with a posted speed limit of 55 miles per hour or higher where the school bus is completely off the main traveled portion of the highway.
- Any location determined by the school district, with approval of the CHP, to present a traffic or safety hazard.

Senate Bill 1072 - Child Safety Alert System

This bill would require, on or before the beginning of the 2018–19 school year, school buses, school pupil activity buses, except as provided, youth buses, and child care motor vehicles to be equipped with a “child safety alert system,” which is a device located at the interior rear of a vehicle that requires the driver to either manually contact or scan the device before exiting the vehicle, thereby prompting the driver to inspect the entirety of the interior of the vehicle before exiting.

Instructions for Students with Special Needs

The driver shall not activate the flashing red light system where a pupil requires physical assistance from the driver or authorized attendant to board or leave the school bus; providing the assistance extends the length of the time the school bus is stopped beyond the time required to load or unload a pupil that does not require physical assistance. (OST instructors Guide Unit VII pg. 67).

- Activate the flashing amber warning light system 200 feet before the designated stop, if so equipped. Pull up to the designated stop and secure the bus. Turn off the flashing amber lights.
- Once stopped, the driver shall, activate the flashing red signal light system, as defined in Section 22112 of the Vehicle code
- When loading/unloading a wheelchair student, the flashing red lights shall NOT be activated. The driver will assist with the loading process and depart the bus stop when safe.

No Show Parents for SpEd Students (At Drop-off)

The purpose of this module is to describe what steps will be taken in the event that a parent or guardian is not present to receive a student at drop-off.

Drop-off policy

Principals should ensure parents of school bus riders are aware of the District’s drop-off policy, and schools should be prepared to receive students back in the event of a no-show parent.

- School Bus drivers cannot drop off SpEd students unless a receiving adult is present, or the student has a Release of Liability form on file.
- GenEd students may be dropped off without a receiving adult or a Release of Liability form on file

Release of liability form

- If a family wishes their student to be dropped off each day without a receiving adult present, the self release form must be filled out in order to be processed. **(NOTE: only available for students in Grades 6-13)**

Contacting no show parents

- Transportation will always attempt to contact a student’s parent or guardian if they are not present at the student’s drop-off time and location. If we’re able to contact a parent or guardian, but they’re not present to receive their student, we can release the child with verbal consent from the parent. This should not be a recurring practice, and parents will be encouraged to fill out a written Release of Liability form.

Procedures when a Parent or Guardian isn’t present at drop-off

	Option	Description
First Option	Release child to their parent or guardian	<ol style="list-style-type: none"> 1. Transportation will first attempt to contact the student’s parent or guardian. 2. Transportation will exhaust all contact numbers on file before attempting to contact the student’s school.
Second Option	Return child to school	<ol style="list-style-type: none"> 1. Schools should have somebody on site to answer phones until 10 minutes after the last drop-off time for their school’s bus routes. 2. We will only return a child to school if there is an adult on site to receive the student. If the school can receive the student, they assume responsibility. 3. Transportation makes every effort to contact somebody at the child’s school, including calling Administrators’ personal phone numbers if needed. If nobody is available to receive the child, Transportation will contact Child Protective Services (CPS).
Final Option	Release student to Child Protective Services	If nobody is available to receive the student, the Supervisor of Transportation or designee will contact Child Protective Services (CPS) Hotline (833) 722-5437 or (833-SCC-KIDS). Inform CPS that all options to contact family, emergency contacts and school administrators have been attempted and there is no parent or school staff available to assume responsibility for the student. Request CPS to support and meet at the location to stay until the family/adult is located/responds. CPS will assume responsibility for the child.

Activity Trips

Loading School Buses at a School Site:

- The driver shall not activate the flashing amber warning light system when loading/unloading.
- The group or athletic team will assemble in an area away from the school bus. When the students are ready to load, the driver will commence loading.
- Upon completion of loading, the driver will proceed with the bus evacuation and safety presentation. This shall include an explanation and demonstration of all emergency exits, first aid kits, fire extinguishers, etc.
- Upon completion of the presentation, the driver will require the chaperone/coach to sign the trip sheet. The driver will then depart when safe to do so.

Loading/Unloading at the Activity Destination Site:

- Upon arrival at the destination, the driver will select an area where the bus can be lawfully parked and loading/unloading students can be reasonably controlled.
- The driver will provide instructions to the chaperone/coach(s) regarding the time and location where the group will assemble to reload the school bus.
- When it is clear and safe, the driver will have the students disembark the bus. (The flashing red signal lights will not be activated).
- When the group is accounted for and is ready to depart, the driver will depart when safe.

Airborne Toxic Control Measure to Limit School Bus Idling and Idling at Schools – Title 13 CCR 2480

A statewide regulation limits school bus idling and other idling at or near public and private schools engaged in the education of pupils at or below the 12th grade level, regardless of fuel type and whether or not children are present or school is in session (13 CCR 2480). When at School, school bus, transit bus, and commercial motor vehicle drivers are required to turn off the engine upon arriving at a school, and restart it no more than 30 seconds before departing. When Within 100 Feet of a School, school bus drivers are required to turn off the engine when within 100 feet of a school, and restart it no more than 30 seconds before departing. Transit buses and commercial motor vehicles are prohibited from idling for more than 5 minutes. Other Locations Beyond 100 Feet of a School, school bus drivers are prohibited from idling more than 5 minutes at locations beyond schools, such as school bus stops, or school activity destinations. In addition, another regulation that applies to commercial diesel vehicles prohibits idling a vehicle's engine for more than 5 minutes at any location (13 CCR 2485).

School Buses Reduced Visibility-Vehicle Code Section 34501.6

School Buses Reduced Visibility – Vehicle Code Section 34501.6 The governing board of a local educational agency that provides for the transportation of pupils shall adopt procedures that limit the operation of school buses when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Operational policies for school activity trips shall give school bus drivers discretionary authority to discontinue school bus operation if the driver determines that it is unsafe to continue operation because of reduced visibility.

Adverse Driving Conditions

The Dispatcher will notify the DOT when atmospheric conditions cause further transportation services to be unsafe. The DOT or designee will contact the Assistant Superintendent of Business Service whenever transportation is postponed or canceled. Transportation Services will consult with District staff for a directive to suspend or delay transportation.

General Emergency Situation

The school bus driver is responsible for the safety of the pupils on his/her bus. In the event of an emergency, the school bus driver must exercise responsible leadership. The safety and well-being of pupils must be the driver's paramount consideration. The bus driver will stay with his/her pupils at all times. The bus driver may not leave the school bus when children are aboard except in an emergency and, then, only after he/she has stopped the motor, removed the ignition key, set the brake and put the transmission in gear, "park or neutral" for an automatic transmission.

A school bus must be evacuated when:

- A. There is a fire in the engine or any other portion of the bus; smoke in the compartment
- B. There is a danger of fire because the bus is near an existing fire or a quantity of hazardous chemical or other highly combustible material and is unable to move away; or
- C. The bus is disabled for any reason and: (1) Its stopping point is in the path of a train or is adjacent to a railroad track, (2) A potential exists for the position of the bus to shift thus endangering pupils, or (3) the stopping point (e.g., on a hill, curve, or near an obstruction) fails to provide oncoming traffic with at least 500 feet visibility of the bus, thus creating the danger of a collision. - When a school bus is evacuated, pupils shall leave the bus by the exit(s) and in the manner that affords maximum safety in the circumstances. - Pupils who have been evacuated



from a school bus shall be moved to a safe place at least 100 feet from the bus and remain there until the driver or, if the driver is incapacitated, another person in authority has determined that no danger remains or until other provisions can be made. The Transportation Contractor will make arrangements for the safety of the pupils involved, by substitute transportation or otherwise.

Mechanical Breakdown

When a school bus is disabled due to a mechanical failure and students are aboard that require transportation, the relief vehicle should drive to the front of and pull in line with and as close to the disabled vehicle as possible. Vehicle Code Section 22112(d) states that a school bus disabled due to mechanical breakdown and/or the relief bus shall not activate the flashing red light system while loading and unloading passengers. The drivers of both vehicles should activate the hazard lights prior to the unloading and loading of passengers.

Access To Transportation Department Information

Students, parents, and school sites can access Transportation Department information on the District's website by using this [link](#) or: <https://www.eesd.org/transportation>

Telephone: 408-270-6797; 7:00 am to 4:00 pm (non-Holidays)

Mailing Address: 2976 Fowler Road, San Jose CA