



Dear Parents and Guardians,

As we conclude this first semester, our faculty are currently dedicating their time to thoughtfully reviewing student work and finalizing assessments. To ensure they have the space to grade with the care and attention your sons deserve, live access to gradebooks has been temporarily paused. Gradebooks will be live again next week at the start of the new semester.

Comprehensive report cards to be posted to MyMalvern by the end of next week. As you view report cards, please note:

- A Christian Service Learning outcome has been added to report cards. These will be listed as Pass/Fail. This designation will not affect a student's GPA. It is simply a benchmark of the progress your son has made on their Christian Service requirement for this year and whether they are on track to fulfill that requirement by the end of the school year. Please reach out to [Mrs. Kelly Catania](#) with any questions or concerns.
- If your son has an "Incomplete (I)" on their report card, it is commonly used for students who still need to make up pertinent work so a final semester grade can be calculated. Once that work has been completed, the student's report card and GPA will be regenerated.

Please be sure to reach out to your son's teachers and/or counselors if you have questions.

Thank you for your partnership and for supporting our students - it has been a very successful first half of the year, and I am looking forward to continuing that journey in Semester 2.

Sincerely,
Mr. Tom Pannulla
Head of Academics