

PTO Meeting Minutes

December 17, 2025

Meeting called to order at 6:08 pm by Catherin Glidden.

Rosa Lopez-Washington motioned and Danielle Coughlin seconded, to approve the meeting minutes from the November meeting.

Attendance

Catherine Glidden: President

Emily Loerakker: MS Principal

Elisabeth Reigle: Vice President - IS

Stacie Brown: Special Events

Rosa Lopez-Washington: Vice President - MS

Courtney Billittier: Parent Liaison

Danielle Coughlin: Treasurer

Guests:

Jennifer Knop: Secretary

Greg Wideman

Lindsey Maslov: IS Teacher Representative

Aileen Velduizen

Abby Staroszczyk: ES Teacher Representative

Alyssa Vinci

Trisha Kocanda: Superintendent

Reports:

President's Report: No report.

Vice Presidents' Reports:

Lincoln School: Yoon Chung reported via email. Teachers and staff are thankful for the luncheon today. I received positive feedback on the food and the cute decorations!

Elementary School: No report.

Intermediate School: Elisabeth Reigle reported. Winter parties are on Friday and all hosts are set.

Middle School: Rosa Lopez-Washington reported. Set-up was smooth, and the decorations were amazing for the luncheon today. This year was simple and easy - it was so well-run.

Treasurer's Report: Danielle Coughlin reported. Updated last month's report due to some formatting issues. We are in good shape.

Mundelein Comm. Checking Balance as of 11/28/25	69,508.43
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Mundelein Comm. Savings Balance as of 11/28/25	48,118.36
Less: Committed Funds	87,011.44
Uncommitted Funds as of 12/15/25	30,615.35
Balance available for 2025/2026:	30,615.35

Principal's Report: Emily Loerraker reported. Thank you for the holiday luncheon - excellent decorations and food. Thank you for the winter parties and volunteers. Lincoln has a family involvement event on Feb 5 from 6-7. This will be a Jim Gill concert. Elementary School says thank you for the library grant and the author visit additional funds. Middle School says thanks for the recent support of our art program.

District and School Board Report:

Trisha Kocanda reported. The last Board meeting was on Monday night. We recognized second grade Paw Patrol leaders. The Middle School color guard performed. Members of Cub Scout Pack 189 presented the colors and led the Pledge of Allegiance. It was a great way to start the meeting.

The board meeting discussed staffing for the following school year - the only big shift will require moving a teacher from 2nd to 3rd grade as we have a large cohort of current 2nd grade students. We are also adding a special education teacher at the elementary school as well as adding paraprofessional support too. At the middle school, there may be some resources reallocated for the new STEM area. In local news, there is a new development coming in Round Lake with about 140 townhome/rowhome rentals. There is some unrest from the Lakewood Grove subdivision regarding this development. This meant the Round Lake Village meeting was well-attended and the Village administration has been very supportive of the schools. We are working out the details of the plan and impact fee implications.

We will now have a delayed start option. It has been finalized and is available to be used, (2 hour delay). The Board also approved a few buses (which have a/c). Bus driver seniority and route size will determine who gets the new ones.

Teacher Reports:

IS: Lindsey Maslov reported. Thank you for the amazing lunch!

MS: No report.

ES: Abby Staroszczyk reported. We loved the amazing lunch and the spaghetti! Appreciate the art awareness lessons and we are looking forward to the parties.

Committee Reports:

Art Awareness – Yoon Chung reported via email. Revamp of projects and supplies to come in January. Will have monthly projects including supplies that will be available for both schools.

Birthday Board – Christie Johnson reported via email. Everything is in good shape!

Book Fair - Stacie Brown reported. The ES/IS Book Fair hit a new record for sales with \$33,000 sold!

Communications - No report.

Fundraising – Rosa Lopez-Washington reported. There is a Dine-in night tomorrow at California Pizza Kitchen. They donate whatever they make for the day - not just those that show the flyer. The Chicago Wolves fundraiser is coming up on January 17. Only 4 families have purchased tickets so far. After the break another flyer will go home. A Krispy Kreme donut fundraiser is in the works for 2026.

Hospitality – Stacie Brown reported. We had a festive day today for the luncheon! We had fun and the chicken from Jimano's was so good. There are still plenty of sweets and salad left over. Everyone seemed to enjoy the spaghetti as well.

Marketing/Facebook - no report.

Membership Toolkit - April Huckstadt reported via email. Membership Toolkit has been fairly slow and we haven't had any issues.

Parent Liaison - Courtney Billitier reported. There is a Parent University meeting on Feb 3rd. The speaker is from Simply B and will be talking about Empowered Parenting: navigating stress, spotting warning signs and taking action. The Parent Book Club will be coming back at the end of February - watch for communications about it coming in 2026.

Picture Day and Yearbook - Monica Trent reported via email. As of last week, 134 of 170 families affected by the mailing issue have submitted a form and provided their address. I will send out a follow-up email to the remaining 36 families this week and will check status again in mid January and follow up again with any who still haven't submitted the form. Composites should be ready in January and we will then reach out to room parents to work on their yearbook pages. Graduation pictures will be right after we get back from break.

Room Parents - No report.

Special Events – Caitlin is ready for the sweetheart dance. A reminder will be going out soon.

Spirit Wear - Stacie Brown reported. We are confirming dates for the next Spiritwear sale. It will likely start at the end of January and run through the beginning of February. This will allow orders to be ready before spring break.

Old Business: none.

New Business: There was a suggestion from a meeting guest to look into a bus tracking app. With the consolidated bus stops, it can be challenging to know how to time being at the stop in time. Dr. Kocanda replied that Fremont has looked into this topic in the past and there were challenges, but we can look into it again to see what the barriers would be. There are some different vendors on the horizon now - so it's something we could revisit. They have also looked into car line options to make that run more efficiently.

Adjournment: 6:37 p.m. Motion made to adjourn meeting by Elisabeth Reigle, seconded by Rosa Lopez-Washington.

PTO minutes submitted by: Jen Knop