

**REGULAR MEETING
KEANSBURG BOARD OF EDUCATION
TUESDAY, JANUARY 20, 2026
JOSEPH R. BOLGER MIDDLE SCHOOL MEDIA CENTER**

OPEN MEETING

CALL TO ORDER

The Regular Meeting of the Keansburg Board of Education, will be held in the Bolger Middle School Media Center. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 10, 2026.

ROLL CALL

PRESENT: _____

ABSENT: _____

OTHERS: _____

PLEDGE OF ALLEGIANCE

PRESENTATIONS/CORRESPONDENCES - Educator of the Year Winners

STUDENT REPRESENTATIVE REPORTS

COMMITTEE REPORTS

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) _____
- (2) _____
- (3) _____

JANUARY 20, 2026 AGENDA

It is anticipated that the length of time of this executive session will be ___ minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: _____
SECONDED BY: _____
IN _____ OUT _____

--

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	December 16, 2025
EXECUTIVE SESSION	
SPECIAL MEETING - EXECUTIVE SESSION	January 6, 2026

APPROVAL OF MINUTES	
MOVED BY	
SECONDED BY	
AYE	
NAY	
ABSTAIN	

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. PROFESSIONAL EMPLOYMENT-2025-2026-DISTRICT

Anderson, Thomas [^]	Spanish	BA-1	\$63,470.00	JRB
Eff. To be determined upon receipt of certification			Prorated	
Account # 15-130-100-101-30				

[^]Pending Certification

Santifort, Melissa [^]	Elem. Ed. / Spanish	BA-1	\$63,470.00	JCCS
Eff. To be determined upon receipt of certification			Prorated	
Account # 15-120-100-101-20				

[^]Pending Certification

2. NON-PROFESSIONAL EMPLOYMENT-2025-2026-DISTRICT

Khalid, Tayyaba	Paraprofessional	BA-3	\$29,651.00	DIST
Eff. 01/21/2026				
Account # 15-212-100-106-20				

3. LONG-TERM SUBSTITUTE TEACHER-2025-2026-DISTRICT

Anderson, Thomas (Vacancy)	LTS Spanish	01/21/26-TBD	Para Salary + Contractual Hourly Rate	JRB
Account # 11-130-100-101-30				

Hernandez, Nikki C. Jones)	LTS Elem. Ed.	11/25/25-1/16/26	\$125.00 per day	JCCS
Account # 11-120-100-101-20				

Santifort, Melissa (Vacancy)	LTS Elem. Ed. / Spanish	01/21/26-TBD	Para Salary + Contractual Hourly Rate	JCCS
Account # 11-120-100-101-20				

4. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Fiorentino, Marie	01/20/2026	02/02/2026
Foulks, Dean	02/09/2026	03/30/2026
Novembre, Timothy	12/05/2025	01/07/2026
Pigott, Rebecca	12/15/2025	12/22/2025
Young, Karen	01/23/2026	02/02/2026

5. LEAVE OF ABSENCE-MEDICAL-REVISION

Approve/ratify the following individual be granted a revision to his Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Jones, Christopher	11/25/2025	01/20/2026

6. LEAVE OF ABSENCE-INTERMITTENT-FAMILY

Approve/ratify the following individual be granted an unpaid Intermittent Family Care Leave of Absence for various dates during the time period listed below. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA

Name	Beginning	Ending
Iacouzzi, Melissa	01/05/2026	06/30/2026

7. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION

Approve/ratify the following individual be granted a revision to her Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Mininchelli, Allison	11/11/2025	03/02/2026

8. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2025-2026-DISTRICT

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2025-2026 school year at the rates listed below:

Albrecht, Lauren
Pares, Kelly

\$100.00 = Substitute Teacher
\$ 85.00 = Paraprofessional

^pending completion of paperwork
*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

9. KEANSBURG AFTER SCHOOL PROGRAM (KAP) TEACHER ASSISTANTS-2025-2026-DISTRICT

Approve the following High School student to be a teacher assistant in the Keansburg After School Program (KAP) for the 2025-2026 school year at the rate listed below. Teacher assistants will be responsible for assisting enrichment and/or recreational clubs in person or remotely per grant requirements at Caruso Elementary and Bolger Middle School.

Mathis, Nariyah Teacher Assistant: \$15.92 per hour on an as-needed basis.

Account # 20-095-100-100-60

**10. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2025-2026-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

4/17 Janik, Brian 2026 NJAGC Conference \$310.32*

*Includes Tolls and Mileage

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

The Superintendent of Schools recommends positive action on the following items:

POLICY/REGULATION:

**11. N.J.A.C. 6A:23A – FISCAL ACCOUNTABILITY, EFFICIENCY, AND BUDGETING
PROCEDURES-ALERT-236**

- 0142.1 Nepotism (M) (Revised)
- 1220 Employment of Chief School Administrator (M) (Revised)
- 1552 Sexual Harassment – Staff (M) (New)
- 3362 Sexual Harassment (M) (Abolished)
- 4352 Sexual Harassment (M) (Abolished)

Ref. Exhibit # 1

12. **REGULATION 1ST READING-ALERT-236**

- 1552 Sexual Harassment – Staff (M) (New)
- 3362 Sexual Harassment of Teaching Staff Members Complaint Procedure (Abolished)
- 4352 Sexual Harassment of Support Staff Members Complaint Procedure (Abolished)

Ref. Exhibit # 2

APPROVAL OF POLICY AND REGULATION	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

The Superintendent of Schools recommends positive action on the following items:

GENERAL

13. **DISTRICT H-I-B. REPORT-2025-2026**

Approve the monthly District H-I-B- Report for the month of December, 2025

Ref. Exhibit # 3

14. **DISPOSAL OF UNUSABLE/OUTDATED/BROKEN FURNITURE/EQUIPMENT-DISTRICT**

Approve the disposal of unusable/outdated/broken Furniture/Equipment in the Keansburg School District.

15. **ACCEPTANCE OF DONATIONS - JRB**

Approve the acceptance of the donation of a flute donated by employee Nicole Piccione.

Approve the acceptance of the donation of a sign for the Bolger Band to be displayed during performances donated by Father Time.

16. IN-STATE CLASS TRIPS-2025-2026-DISTRICT

Approve the following In-State Class Trip(s) for the 2025-2026 school year:

Date	Location	Grade(s)	Teacher
2/7/2026	AMF Strathmore Lanes in Aberdeen	KAP-Grade 6-8	T. Alvarez, J. Lupton, M. Santifort, D. Nelson
4/1/2026	InfoAge in Wall Township	G & T Grade 4	B. Janik
4/29/2026	Middletown Arts Ctr.	G & T Grade 4	B. Janik
5/12/2026	Count Basie Ctr. for the Arts	MD Class @ KHS	C. Davis

17. SENIOR SEMINAR INTERNSHIP LOCATIONS-2025-2026

Approve the following locations for Senior Seminar Internships:

All Care Therapy Services
Kent Plaza
4772 US-9, Howell Township, NJ 07731

Bayshore Medical Center
727 N Beers St, Holmdel, NJ 07733

Clean Ocean Action
49 Avenel Blvd, Long Branch, NJ 07740

Dr. Joseph G. Muscatellos's Office (Dentist)
96 Plainfield Ave, Edison, NJ, 08817

Project Paul
21 Carr Avenue
Keansburg, NJ 07734

Riverview Medical Center
1 Riverview Plaza, Red Bank, NJ 07701

St. Mark's Food Pantry
247 CArr Ave., Keansburg, NJ 07734

18. **SCHOOL BUS EVACUATION DRILL 2025-2026**

In accordance with NJAC 6A:27-1.5 - A School Bus Evacuation Drill to be conducted for the following school(s):

Keansburg Early Learning Center

January 14, 2026

7:45 am

APPROVAL OF GENERAL	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

DISCUSSION

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

BOARD SECRETARY'S MONTHLY CERTIFICATION - DECEMBER 2025

I, Michael Sette, Board Secretary, certifies that no line item has been over expended in December 2025 in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.



Board Secretary

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, he has certified the DECEMBER 15, 2025, in the amount of \$1,008,171.94 and the DECEMBER 23, 2025, in the amount of \$1,088,198.50, totaling \$2,096,370.44

The Superintendent of Schools recommends positive action on the following items:

1. **RECEIPT AND ACCEPTANCE OF DECEMBER 2025 BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of December 2025 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of December 2025 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. **APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers.

3. **APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,666,620.37.

4. 2025-2026 HOME INSTRUCTION

Recommend the Board approve the following students to receive Home Instruction for the 2025-2026 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
9671234742	11	Learnwell	12-12-25	12-17-25	5 per week
5955887008	12	Learnwell	12-17-25	12-22-25	5 per week
4849968232	13	MOESC	12-28-25	03-30-26	5 per week
3948045847	14	Learnwell	1-15-26	1-29-26	10hr. per week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

5. 2025-2026 SCHOOL YEAR OUT OF DISTRICT TUITION

Recommend the Board of Education approve the following students to attend the placement indicated for the 2025-2026 school year:

Student I.D.	Class.	Placement	Start Date	Public/Private	Tuition
6286378542	AUT	Hawkswood School	1-2026	Private	\$429.04 per diem

Account # 11-000-100-566-80

6. ACCEPTANCE OF 2024-2025 ANNUAL AUDIT

The Superintendent recommends the Keansburg Board of Education accept the Audit Report for the 2024-2025 school year prepared by HFA, P.C. with no findings per the Annual Comprehensive Financial Report (ACFR) and the Auditor’s Management Report (AMR), and

BE IT FURTHER RESOLVED that a copy of the audit has been forwarded to the Monmouth County Executive County Superintendent.

7. BANKING INSTITUTIONS SIGNATURES

Recommend the Board of Education establish the following bank accounts and authorize the appropriate banks to honor all checks, drafts and other orders for the payment of money drawn in the name of the Board of Education in the following accounts when bearing the true or approved facsimile signature indicated for the period January 1, 2026 through December 31, 2026.

<u>ACCOUNT TITLE</u>	<u>SIGNATURES REQUIRED</u>		
<p>. General Operating Bank of America</p>	<p>and</p>	<p>Board President Superintendent</p>	<p>or and</p> <p>Board Vice President Business Administrator</p>
<p>. Payroll and Payroll Agency Accounts Bank of America</p>	<p></p>	<p>Superintendent</p>	<p>and</p> <p>Business Administrator</p>
<p>Cafeteria Funds Bank of America</p>	<p></p>	<p>Business Administrator</p>	<p></p>
<p>. KHS Student Activity Bank of America</p>	<p>and</p>	<p>Superintendent Principal</p>	<p>or or</p> <p>Business Administrator Vice Principal</p>
<p>Jos. R. Bolger MS Student Activity Bank of America</p>	<p>and</p>	<p>Superintendent Principal</p>	<p>or or</p> <p>Business Administrator Vice Principal</p>
<p>Jos. C. Caruso ES Student Activity Bank of America</p>	<p>and</p>	<p>Superintendent Principal</p>	<p>or or</p> <p>Business Administrator Vice Principal</p>
<p>Edith Chmiel Scholarship</p>	<p></p>	<p>Business Administrator</p>	<p></p>
<p>Robert Currie Scholarship</p>	<p></p>	<p>Business Administrator</p>	<p></p>
<p>Arlene M Carr Kelaher Scholarship Bank of America</p>	<p></p>	<p>Business Administrator</p>	<p></p>
<p>Petty Cash Bank of America</p>	<p></p>	<p>Superintendent or Business Administrator</p>	<p></p>

DISCUSSION

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

OLD/NEW COMMUNICATIONS

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	
Seconded By:	
Aye:	
Nay:	
Abstain:	