

# ARRIVAL/DISMISSAL PROCEDURES

## Woolley ES

### Arrival

In the morning ALL Kinder through 5th Grade students will enter through **Gate E**. Gate E enters straight into the cafeteria through the front parking lot. Gate B, by the basketball courts **WILL NOT** be open in the morning. CCSD expectations are that we have a single entry gate and this allows students to get breakfast right away. If students do not get breakfast on the way in, they will NOT be allowed to reenter the cafeteria and get breakfast later after they have played. We eat first, then play.

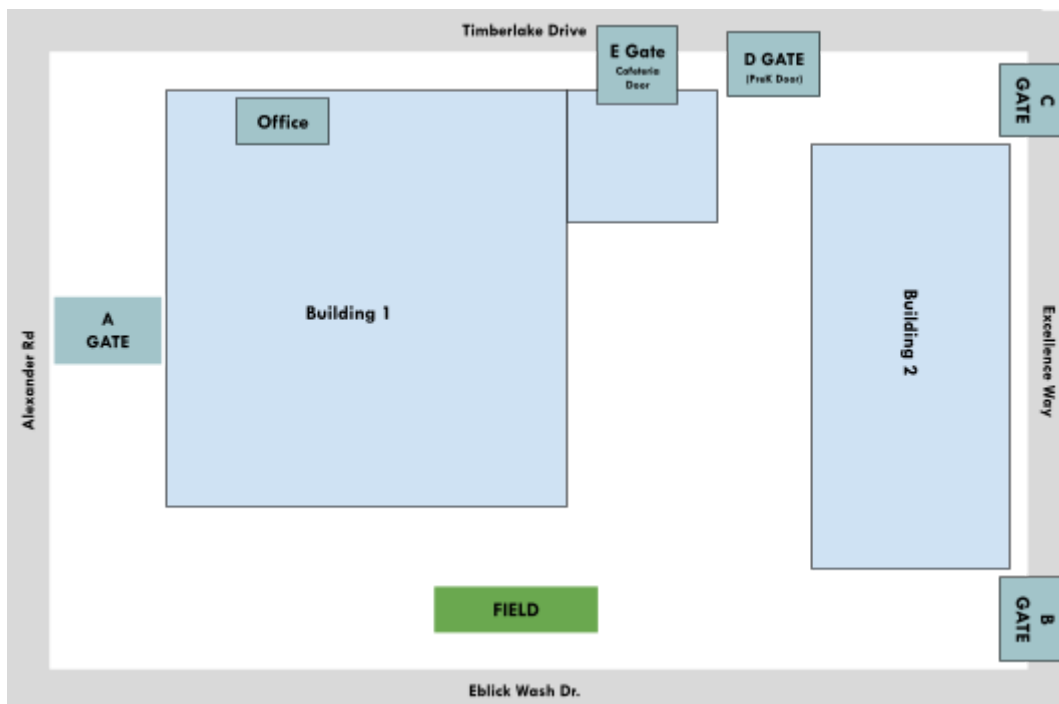
PreK students will enter through the PreK Door/Gate and will go to breakfast with their teacher.

### Dismissal

Students will be dismissed through multiple gates. Please see the map/key below. If you have students in multiple grades the older students will pick up the younger students (in Kinder or 1st grade) and meet at the younger students gate. If you need a different plan, please communicate that with your child (ren's) teachers.

### Late Pickup

Students will **NOT** be dismissed at the office. Students will wait at the gate until they are picked up or taken to SafeKey/YMCA or Childhaven. Please see the Student Handbook or the Back to School Folder for the Late Pickup Protocol.



- Kinder- Parents will enter at Gate C and walk to the classroom to pick up students.
- 1st Grade- Dismiss from Gate A
- 2nd Grade- Dismiss from Gate A
- 3rd Grade- Dismiss from Gate B
- 4th Grade- Dismiss from Gate B
- 5th Grade- Dismiss from Gate A





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### Llegada

Por la mañana, todos los estudiantes de kínder a 5 grado entrarán por **la Puerta E**. La Puerta E da acceso directo a la cafetería a través del estacionamiento delantero. La Puerta B, junto a las canchas de baloncesto, NO estará abierta por la mañana. El CCSD espera tener una sola puerta de entrada, lo que permite a los estudiantes desayunar de inmediato. Si no desayunan al entrar, NO podrán volver a entrar a la cafetería y desayunar después de jugar. Comemos primero y luego jugamos.

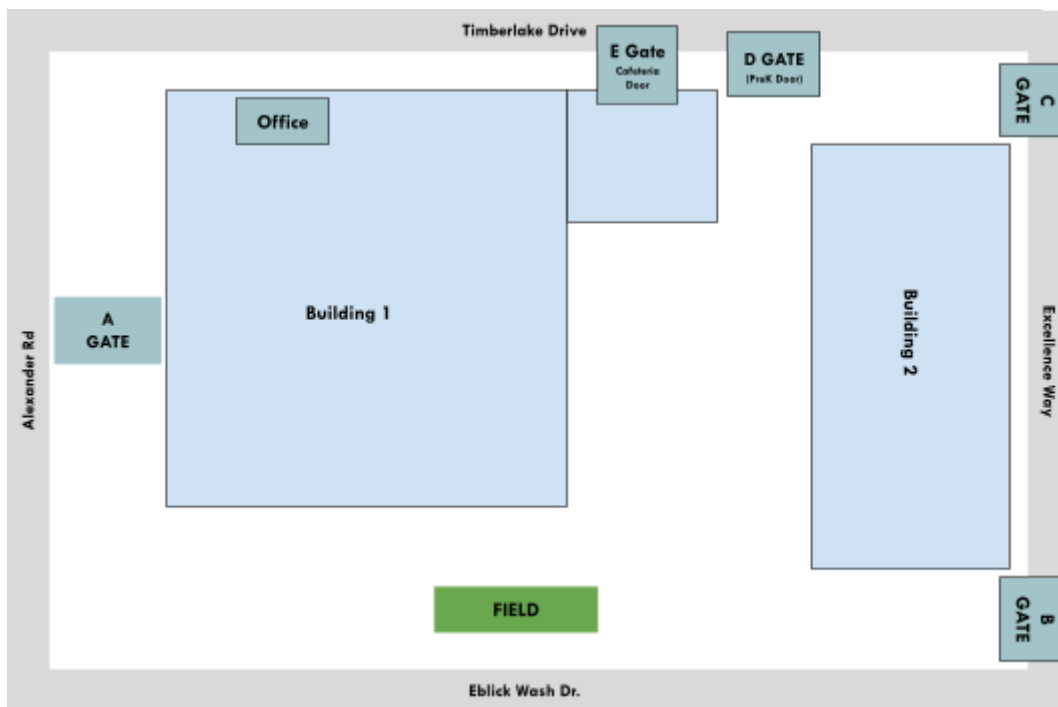
Los estudiantes de pre-kínder entrarán por la Puerta/Puerta de pre-kínder y desayunarán con su maestro/a.

### Salida

Los estudiantes saldrán por varias puertas. Consulte el mapa/clave a continuación. Si tiene estudiantes en varios grados, los estudiantes mayores recogerán a los estudiantes menores (de kínder o 1.er grado) y se reunirán en la puerta de los estudiantes menores. Si necesita un plan diferente, comuníquese a los maestros de su(s) hijo(s).

### Recogida Tardía

Los estudiantes **NO** saldrán de la oficina. Esperarán en la puerta hasta que los recojan o los lleven a SafeKey/YMCA o Childhaven. Consulte el Manual del Estudiante o la Carpeta de Regreso a Clases para conocer el Protocolo de Recogida Tardía.



- Kinder- Parents will enter at Gate C and walk to the classroom to pick up students.
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- 3rd Grade- Dismiss from Gate B
- 4th Grade- Dismiss from Gate B
- 5th Grade- Dismiss from Gate A

