

## **BABY ISLAND SARATOGA CLUB CONTINUING EDUCATION SCHOLARSHIP**

### **SUPPLEMENT to the Application**

We expect the following to be submitted in order for us to consider your application:

1. **COVER LETTER:** Please attach a word-processed cover letter. BISC wants to give assistance to a student who has worked hard and needs financial support to continue his/her education. The letter should include:
    - a. Why you are applying
    - b. Why the school you've chosen is an appropriate choice for you.
    - c. Justify any omissions on the application
  2. Your completed and signed general application from SWHS including the financial section.
  3. Your current high school transcript (including any college classes you've taken)
  4. Your "extracurricular activities, community service and employment" chart.
  5. Three letters of recommendation, from adults who know you well, such as an adult mentor or a community member or an employer. (Think about a coach, a youth leader, a pastor, a running start teacher or a friend's parent. Please exclude SWHS teachers, school counselors, administrators, relatives or family members.)
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BISC rubric for continuing education scholarship

1	0(disqualified)	1	2	3	4	5
<b>A. Application Packet</b>	Incomplete packet			Incomplete but explained		Complete; or valid explanation for all omissions
<b>B. Need</b>	Financial section not completed	Good family income; no evidence of need		Average to good family income with evidence of need		Limited to average family income with evidence of great need
<b>C. Academic Merit</b>	GPA less than 2.0	GPA greater than 2.0	Improving grades	Good grades in goal area	Good grades throughout HS	Good grades throughout HS; AP classes; running start
<b>D. Non-school activities</b>	No extracurricular chart	No outside activities	Minimal time spent in extra-curriculars, community service or employment			Much time spent in extra-curriculars, community service and/or employment
<b>E. Letters of Recommendation</b>	Fewer than three letters	Three non-committal letters				Three varied letters that reflect the student's strengths
<b>F. Cover letter</b>	No cover letter	Poorly written, doesn't answer supplement requests				Well-written; reflects their goals; shows need; explains omissions on app; justifies school choice

All blank boxes represent a gradient between the boxes to the left and right, often due to multiple points, any one of which could lower or raise the point count.