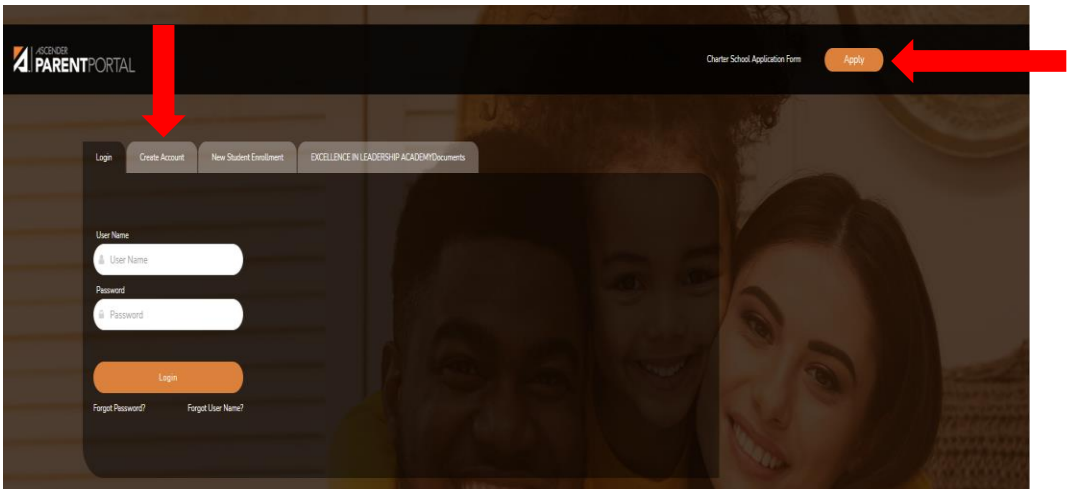
Registration Manual/Manual de registración

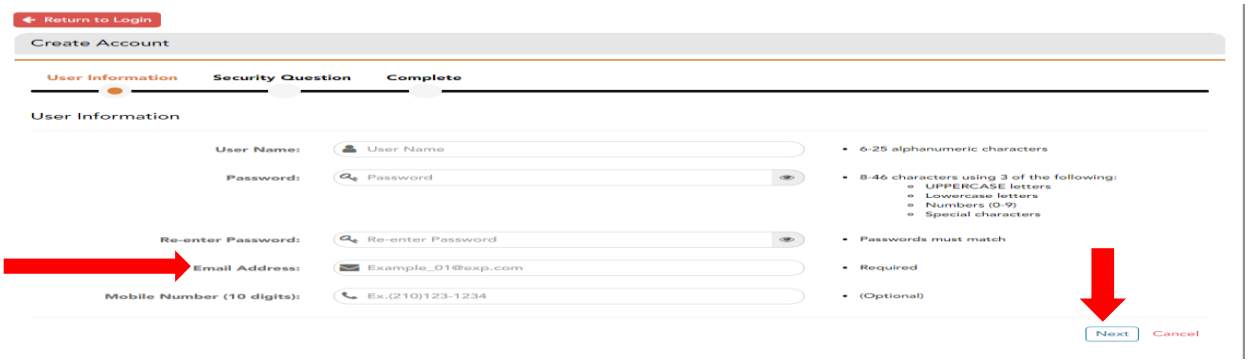
If the student is a RETURNING STUDENT, you may skip to the part titled RETURNING STUDENT.

1. Head to this site: https://portals01.ascendertx.com/ParentPortal/login?distid=108809 and then click **"Create Account"** **If you already have an account please log in and go to step 5.3**

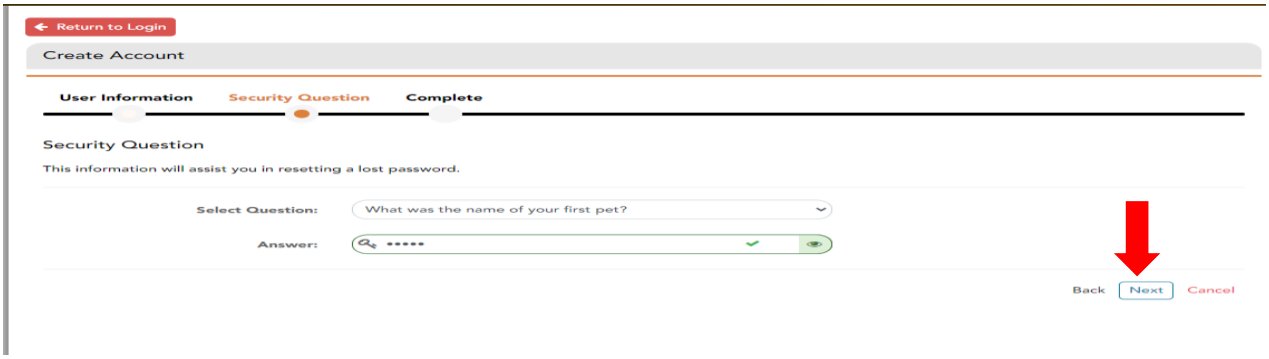


2. Create your username and password, enter a cell phone number and a valid email.

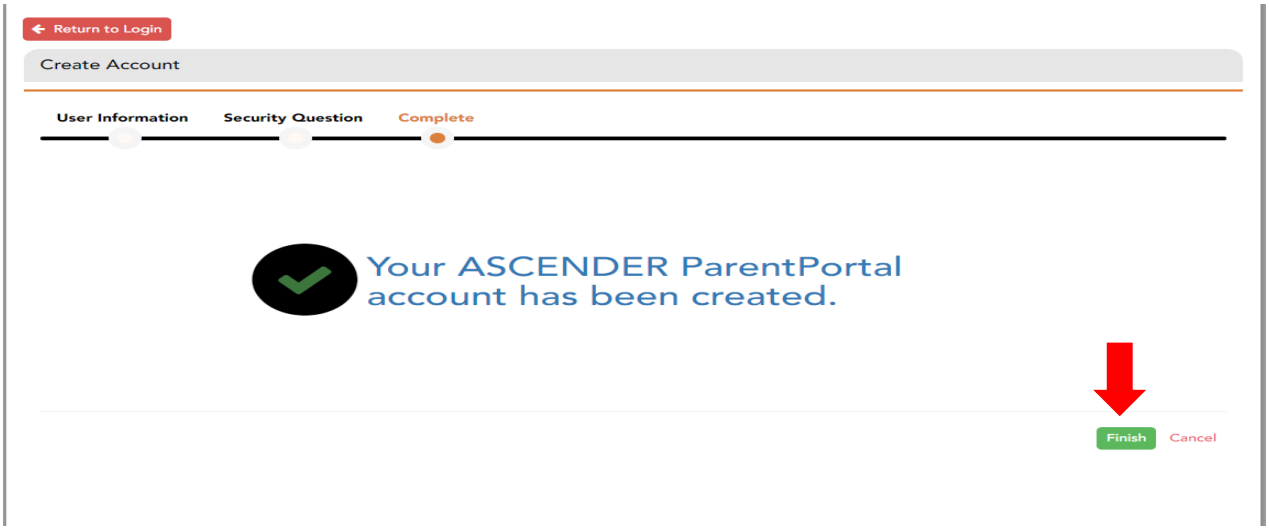
***PLEASE MAKE SURE YOU USED THE SAME EMAIL AS THE ONE YOU PROVIDED FOR THE SCHOOL, IF YOU ARE NOT SURE PLEASE CALL THE FRONT OFFICE (956)-424-9504.**



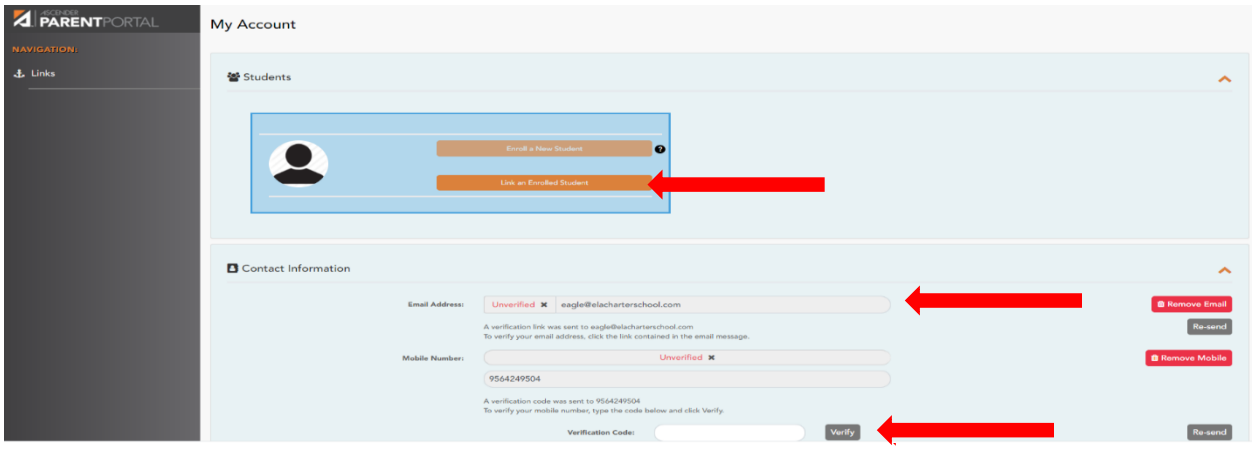
3. Select your security question and provide an answer you will remember.



4. Now that your account has been created, click **“Finish”**

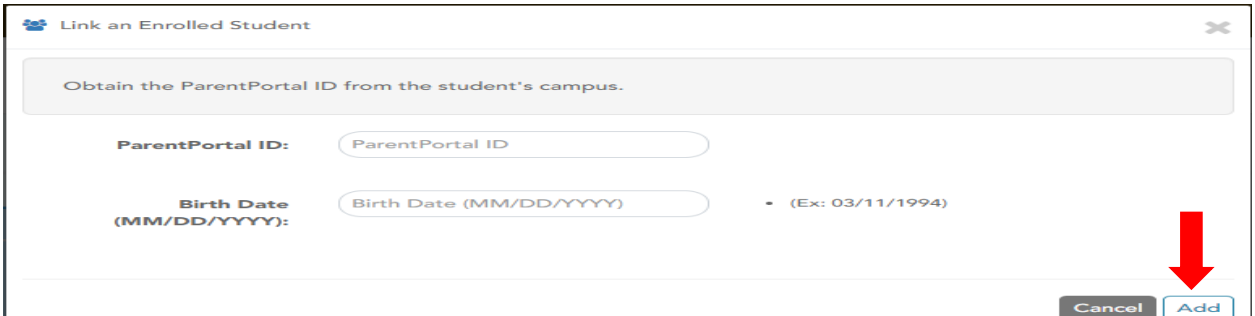


5. If you provided an email, please verify your email with an email sent to the email you provided. If you provided a cell phone number, please verify it via a text message sent to your cell phone. Please make sure to click “Link an Enrolled Student” for students returning for 2024-2025. If you would like to register a new district student click on “Enroll a new Student”

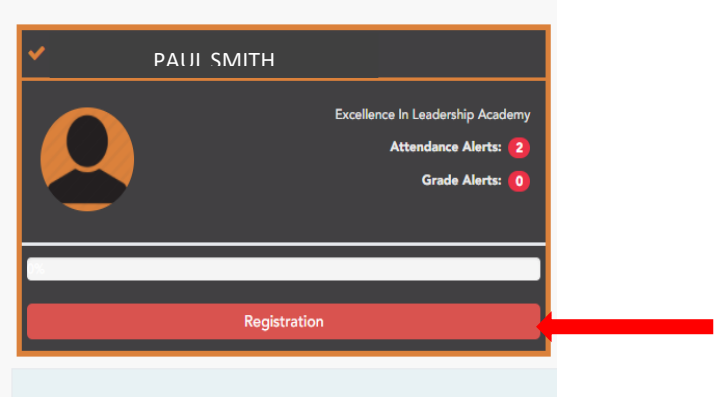


RETURNING STUDENTS

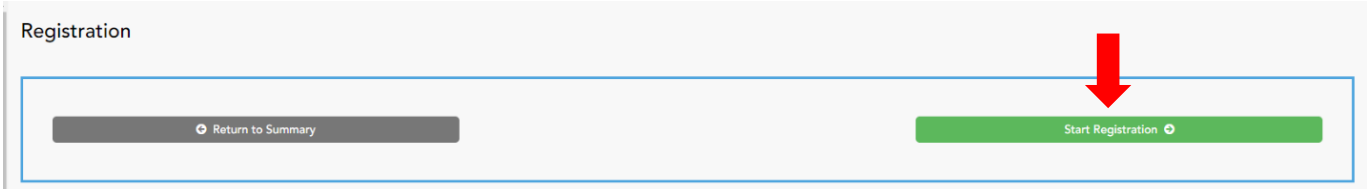
5.1 The following step must be completed, if you need assistance obtaining the Parent Portal ID please call the office (956)424-9504.



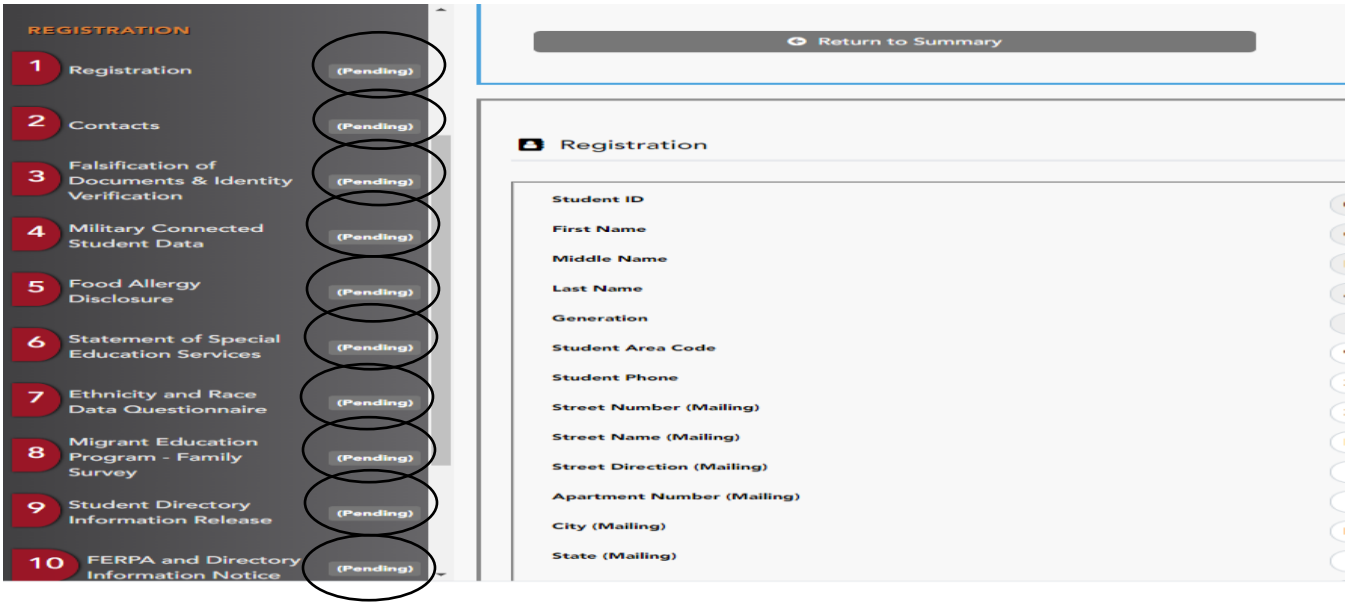
5.2. Click on registration



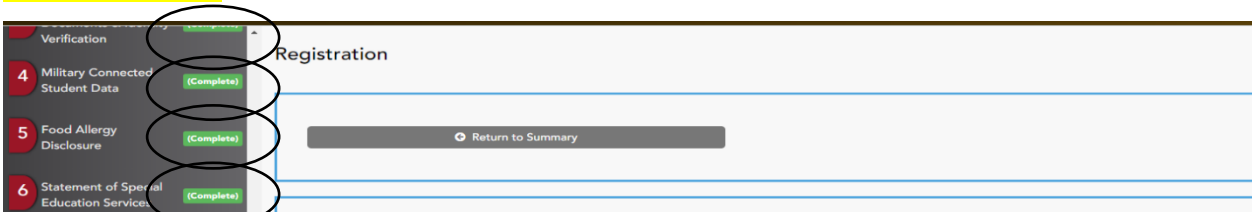
5.3. Click on Start Registration



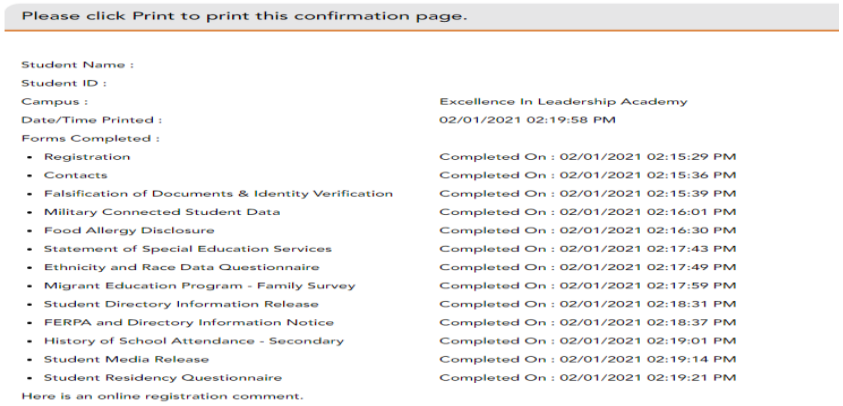
5.4. Please click on every form on the left and verify that the information is correct, if it is not correct or if you wish to change any of the information, you may do so



5.5. Once the fields on the left are marked “Complete,” click on “Submit” and you may print the confirmation page



5.6. This is what the confirmation page will look like if the steps before were completed correctly (data is subject to change based on every student)



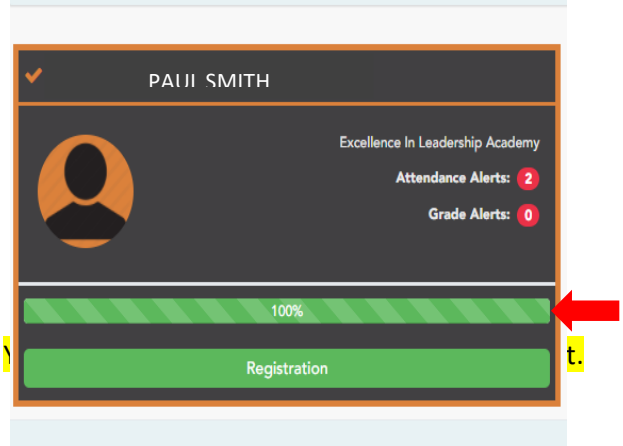
Please click Print to print this confirmation page.

Student Name :
Student ID :
Campus : Excellence In Leadership Academy
Date/Time Printed : 02/01/2021 02:19:58 PM
Forms Completed :

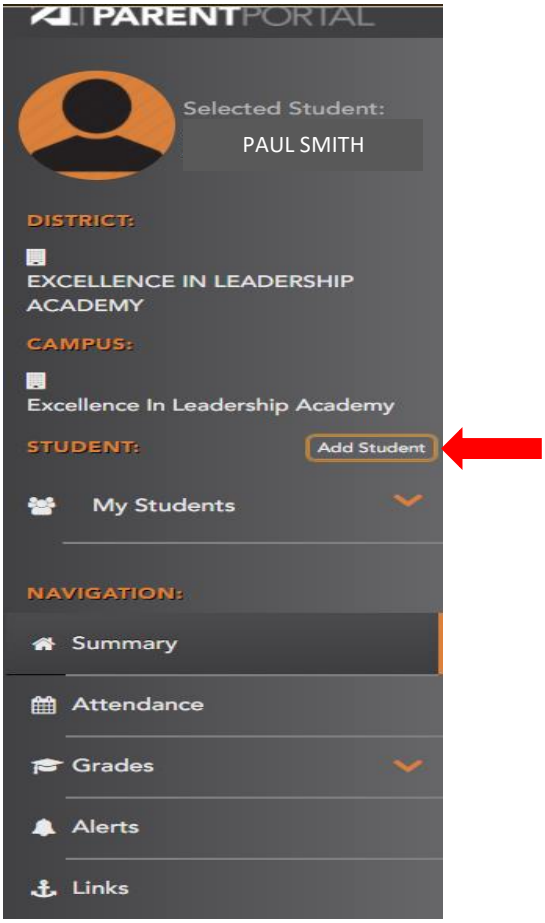
- Registration — Completed On : 02/01/2021 02:15:29 PM
- Contacts — Completed On : 02/01/2021 02:15:36 PM
- Falsification of Documents & Identity Verification — Completed On : 02/01/2021 02:15:39 PM
- Military Connected Student Data — Completed On : 02/01/2021 02:16:01 PM
- Food Allergy Disclosure — Completed On : 02/01/2021 02:16:30 PM
- Statement of Special Education Services — Completed On : 02/01/2021 02:17:43 PM
- Ethnicity and Race Data Questionnaire — Completed On : 02/01/2021 02:17:49 PM
- Migrant Education Program - Family Survey — Completed On : 02/01/2021 02:17:59 PM
- Student Directory Information Release — Completed On : 02/01/2021 02:18:31 PM
- FERPA and Directory Information Notice — Completed On : 02/01/2021 02:18:37 PM
- History of School Attendance - Secondary — Completed On : 02/01/2021 02:19:01 PM
- Student Media Release — Completed On : 02/01/2021 02:19:14 PM
- Student Residency Questionnaire — Completed On : 02/01/2021 02:19:21 PM

Here is an online registration comment.

5.7. If your screen shows “100%” then the student is successfully registered.



5.8. Y t.


PARENTPORTAL
Selected Student:
PAUL SMITH
DISTRICT:
EXCELLENCE IN LEADERSHIP ACADEMY
CAMPUS:
Excellence In Leadership Academy
STUDENT:
Add Student
My Students
NAVIGATION:
Summary
Attendance
Grades
Alerts
Links