Tom Gray, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Erica Mazzeo, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Facilities and Operations Committee
Wednesday, January 14, 2026
5:00 p.m. - Freeport High School - Library
Minutes

Committee Members Present**:** Michelle Ritcheson, Kelly Sink, Karen Breer
Committee Members Absent:
Administrators in Attendance: Tom Gray, Superintendent; Glen Reynolds, Director of Facilities; Kelly Wentworth, Director of Finance and Human Resources
Guest: Molly Meyer FHS Tennis Coach

Agenda Items and Discussion:

Meeting called to order at 5:03pm

1. Update FHS Tennis Courts - Director Reynolds reported that CHA was the only respondent to the engineering and design services RFP. Director Reynolds reported that RSU5 Administration had met with CHA regarding the scope of work. CHA submitted a proposal for design services that included both replacement of the three existing asphalt courts as well as the addition of a fourth court, if feasible, with post-tension concrete construction. Director Reynolds shared with the Committee that in his research Post- Tension concrete provides the overall best results in both durability, longevity, and overall up-keep. A few committee members and Molly expressed concerns with just getting pricing on the post-tension concrete option. It was decided that we would ask the vendor to also include pricing for asphalt courts.

2. Update on the Energy Audit Phase 1 Project - Director Reynolds shared with the Committee that the lighting project has officially begun at Pownal Elementary School. Director Reynolds also shared that a new fire panel was installed at Pownal Elementary as well as the additional fire protection devices were added at Durham Community School.

3. Update on Capital Project list - Director Reynolds shared that over December break the boys bathroom floor was replaced at Morse Street School.

Motion to adjourn was made by Michelle Ritcheson second by Kelly Sink at 5:43 p.m.

Next meeting dates:
February 11, 2026, March 11, 2026, April 8, 2026, May 6, 2026, June 3, 2026