CERTIFIED APPLICATION

STEDY #96
899 E Plaza Circle. Yuma, AZ 85365
Phone 928-366-5903
Email:employment@stedy01.org
www.stedycte.org

Position / Grade Level/ Subject Desired:

(List in order of preference)

1) _____
2) _____
3) _____

AN EQUAL OPPORTUNITY EMPLOYER

No questions on this application should be answered in such a manner as to disclose race, color, creed, national origin, ancestry, age, marital status, sex, or the existence of any physical handicaps or mental condition unrelated to the performance of the position for which you are applying.

Name: _____ Social Security #: (will be requested if hired)
(Last) (First) (Middle)

Address: _____ City: _____

State: _____ Zip: _____ Primary Phone (_____)_____

Email Address_____Other Phone (_____)_____

How long at the above address? _____ If the above address is not your permanent address or you have lived there less than five years, please provide STEDYwith the following information.

Previous/ permanent address: _____ City: _____

State: _____ Zip: _____

For this application to be considered, we must have a copy of your Arizona Teaching/Professional Certificate.

- Do you have a valid Arizona Teaching/Professional Certificate? Yes _____ No _____
- Certificate Number: _____ Expiration Date:_____
- Type of Arizona Certificate held: _____
- Subject area(s) for which certificate was granted: _____
- If not presently certified in Arizona, when do you expect to be?

Please list any other former name(s) or alias you may be using, or have used in the past: _____

IMPORTANT: Before consideration will be given for employment, the candidate must have on file in the Personnel Office a complete set of transcripts (copies will be accepted during application process; however, originals will be required if applicant is hired), a copy of applicant's current Arizona Teaching Certificate, and an up-to-date placement file from a college or university if available. If the applicant does not have a placement file, a resume and three letters of recommendation may be substituted.

Out-of-state candidates should write to the Arizona State Department of Education, Teacher Certification Unit, P.O. Box 6490 Phoenix, Arizona 85005-6490, or call 800-352-4558 regarding certification. When all of these items have been received, the file will be placed in STEDY's active applicant file and will receive consideration for openings for which the applicant is certified and indicated an interest.

FOR OFFICE USE ONLY **DATE RECEIVED: _____**

Certificate _____ Placement File _____ Transcripts _____

Letters of Recommendation _____ _____ _____ Resume _____ Industry Credential _____

COLLEGES/UNIVERSITIES ATTENDED (In chronological order, latest first, attach additional pages if needed)

Dates (Month & Year)	Name of Institution	Location	Diploma/ Degree	Date Graduated	Major Field of Study	Sem. Hours

STUDENT TEACHING EXPERIENCE

Name of School	City, State Telephone	Grades or Subject	Dates	Cooperating Teacher
	Telephone ( )			
	Telephone ( )			

TEACHING EXPERIENCE (Attach additional pages if needed)

Grades/Subject Taught (List most current first, indicate full-time or part-time)	District, School & Supervisor Name	City, State Telephone	Dates and Salary	
			Start and End	Reason for Leaving
		Telephone ( )		
		Telephone ( )		
		Telephone ( )		
		Telephone ( )		

OTHER WORK EXPERIENCE

Organization & Supervisor Name	City, State Telephone	Nature of Work	Dates, Salary, Reason for Leaving
	Telephone ( )		
	Telephone ( )		
	Telephone ( )		

ACTIVITIES AND HONORS

Please circle any of the following which you are able to direct or coach successfully.
DRAMA, MUSIC, ART, CLUBS (LIST), SPORTS (LIST).

_____

_____

List any college activities engaged in and any honors received (professional activities, interest, organizations, extent of participation):

_____

_____

List any community activities, organizations or clubs participated in: _____

_____

REFERENCES - Give four references, including references from superintendents and principals under whom you have taught who have first hand knowledge of your character, personality, scholarship and teaching ability. Be sure to include your current/most recent immediately supervisor.

Name	Address	Title/Position	Telephone	Yrs.

IT IS NECESSARY FOR YOU TO HAVE THE FOLLOWING DOCUMENTS ON FILE WITH THE PERSONNEL OFFICE TO BE CONSIDERED FOR A TEACHING POSITION:

1. A completed application;
2. A copy of your Arizona Teaching Certificate;
3. A copy of your current transcripts (these can be copies of official transcripts, though *original transcripts* will be required if you are hired); and
4. An up-to-date placement file with current recommendations sent at your request from a college or university to our office **OR** a resume and three letters of recommendation.

When all of these items are received, your file will be placed in the active file and you will receive consideration for openings for which you have indicated an interest and are certified to teach.

"Yes" answers to the following five questions will not necessarily result in denial of employment. The District will consider all the circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the District in determining your eligibility and suitability for employment. Attach additional sheets if necessary.

1. Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "YES" even if the matter was later dismissed, deferred, vacated or expunged. If you answer "YES" you must provide the dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).
_____YES _____NO. Explanation: _____

2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer "YES" even if the matter resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES" you must provide the dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).
_____YES _____NO. Explanation: _____

3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "YES" you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you and the final disposition.
_____YES _____NO. Explanation: _____

4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "YES" you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you.
_____YES _____NO. Explanation: _____

5. Have you ever been convicted of a dangerous crime against children as defined in ARS 13-604.01?
_____YES _____NO.
If so, provide details, including date of conviction, court where convicted, sentence imposed and present status of convictions.
_____
_____
_____
Use this space for any additional comments or information: _____
_____

6. Have you ever been convicted of a felony? Yes ( ) No (_) If yes, attach an explanation.

By signing this application, I authorize you to request information concerning my education, training, qualifications and job performance from any former and/or current employer of mine, and I specifically waive any right I have under ARS 23-1361.B or otherwise to receive or examine a copy of any written communication regarding employment furnished by any former or current employer of mine.

READ THIS PARAGRAPH BEFORE SIGNING THIS APPLICATION

Every answer I have provided on this application is both complete and truthful. I understand and agree that (1) if any information is omitted from or not filled in on this application, or if any false information is furnished, the District will reject my application; (2) if any false information is furnished, I will be ineligible for any future consideration for employment and may be subject to criminal prosecution; and (3) if I am employed by the District, may be dismissed from employment, criminally prosecuted, and if certified, my certificate may be revoked, if it is later determined that I have furnished false information on this application.

I understand, at the time of hire, I will be responsible for costs that may be incurred for completion of fingerprinting and/or background investigation fees.

Signature _____ Date _____

PLEASE NOTE:

- APPLICATIONS WILL BE DESTROYED IF NOT FULLY COMPLETE WITHIN SIX MONTHS.
- APPLICATIONS ARE DECLARED INACTIVE AFTER ONE YEAR AND DESTROYED.

Below: For Office Use

Administrator	REVIEW DATE	Administrator	REVIEW DATE	Administrator	REVIEW DATE	Administrator	REVIEW DATE