GO TEAMS
STRONG SCHOOLS START WITH ME!

Meeting Minutes

Burgess-Peterson Academy
Date: October 9, 2025
Time: 6:00 PM
Location: Zoom

I. **Call to order:** 6:03 p.m.

II. Roll Call

Role	Name *(or Vacant)*	Present or Absent
Principal	Holly Brookins	**Present**
Parent/Guardian	Ed Cruz	**Present**
Parent/Guardian	Amy Salter	**Present**
Parent/Guardian	Melanie Williams	**Present**
Instructional Staff	Morgan King Ray	**Present**
Instructional Staff	Jordan Lingenfelter	**Present**
Instructional Staff	Lidra West	**Present**
Community Member	Ali Wilson	**Present**
Community Member	Chameka Batiste	**Absent**
Swing Seat	Tanasha Mahone	**Present**

Quorum Established: Yes

III. Action Items

a. **Approval of Agenda:** Motion made by: Tanasha Mahone ; Seconded by: Ed Cruz
Members Approving: Ed Cruz, Melanie Williams, Morgan, King Ray, Jordan Lingenfelter, Lidra West, Ali Wilson, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

b. **Approval of Previous Minutes:**
Motion made by: Meliane Williams; Seconded by: Tanasha Mahone
Members Approving: Ed Cruz, Melanie Williams, Morgan, King Ray, Jordan Lingenfelter, Lidra West, Ali Wilson, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. **Discussion Items**

a. **Discussion Item 1**: Strategic Plan

i. Strategic Goals

1. Goals and Key Performance Indicators for BPA
    a. Current enrollment is 613 as of today.
2. Align Mission/Purpose
3. Confirm 2030 Goals
    a. Ms. Mahone asked about what our projected measurement would look like for BPA.
    b. Goal is to increase by 20%
    c. Reviewed APS Mission and Vision
    d. Considered revision to the BPA Mission statement to make it shorter and use less education jargon - will form a smaller working group to discuss at 2:45 on Zoom to simplify language and root of mission
    e. Discussed CIP goals and Strategic Plan Goals
        i. Will have three goal - ELA outcomes, math outcomes, and school climate rating

b. **Discussion Item 2**: Continuous Improvement Plan Goals

i. Score proficient or above growth

c. **Discussion Item 3:** School Data Sheet

V. Information Items *(add items as needed)*

a. **Principal's Report**

i. Report cards coming by tomorrow
ii. Book fair has done well
iii. Walk and Roll to school with some special guests
iv. Fall Break, October 13 Extended Learning Day
v. October / November Activities - Penny Wars, Fall Festival 10/31, Thanksgiving Luncheon 11/11 with RSVP by 10/30, Science Fair - 12/2
vi. Safety Updates - Gates getting pushbars, updated badge readers in courtyard
vii. Hiring updates - Recommended someone as hourly teacher tutor in writing and ELA - OG and Writing Revolution trained, new Special Education teacher, still looking for a parent engagement liaison
viii. Principal-Student Advisory Council - putting together recommendation form, open to fourth and fifth graders

ix. Morning Meeting Streaming - upgrading to be able to have better streaming to families

b. **APS Forward 2040 - Comprehensive Long Range Facilities Plan Update**

i. Upcoming meetings: October 20, November 10
ii. Jackson - timeline of 2029 for implementation
iii. King - no timeline
iv. Elementary school - proposal of Dunbar ES being repurposed as Early Childhood Center and closing Toomer Annex
v. APS team coming on Monday to reconsider capacity at BPA

VI. Announcements

VII. Adjournment

Motion made by: Ali Wilson; Seconded by: Jordan Lingenfelter
Members Approving: Ed Cruz, Melanie Williams, Morgan, King Ray, Jordan Lingenfelter, Lidra West, Ali Wilson, Tanasha Mahone, Amy Salter
Members Opposing: None
Members Abstaining: None
Motion Passes

ADJOURNED AT 7:06

Minutes Taken By: Jordan Lingenfelter and Ali Wilson
Position: Secretary
Date Approved: 11/20/25