



Wissahickon School District Mural Proposal Form

Step #1: Mural Proposal Form – Completed by Person/Group Proposing the Mural

Name: _____ District Affiliation: Student Staff HSA

Group Name or Outside Partner (if applicable): _____

Grade (if applicable): _____

School (if applicable): _____

Email: _____

Project Title: _____

Proposed Wall Location (Building/Room/Surface): _____

Dimensions (H x W): _____

Materials (paint type, VOC rating, panels vs. direct wall): _____

Timeline (start/end dates): _____

Supervision Plan (adult sponsor present during work): _____

Step #2: Mural Description – Completed by Person/Group Proposing the Mural

1. What message do you want your mural to communicate to the school community?

2. How does your mural reflect the values of inclusion, belonging, and respect for all? (if applicable)

3. Are you including any individuals (historical, cultural, or activist figures) in your mural? If yes, please explain who they are, why they are included, and how their presence supports the mural's message and aligns with Wissahickon's values.



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Step #3: Sketch of Mural – Completed by Person/Group Proposing the Mural

Required with Submission

- Sketch/Mockup Materials list

Sketch of Mural

List of Materials: _____



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Process to Evaluate Proposed Mural – Boxes checked by the Principal/Designee

- Request to Create a Mural in a School - Principal/Designee provides the Wissahickon School District Mural Proposal Form.
- WSD Mural Proposal Form is completed by the proposing individual or group and handed in to the Principal/Designee.
- Principal/Designee reviews page 1 (Step #1, Step #2, and Step #3) as part of the Principal preliminary review - check box at the bottom of page 1 to verify all supporting materials are provided prior to moving to Step #4.
- Review of the Mural - Step #4 completed as a group at the same time (meet virtually or in-person to discuss)
 - 4-Member Review Team comprised of: (1) Principal/Designee, (2) one Teacher representative, (3) Director of Equity and Cultural Belongingness or Director of Teaching and Learning, and (4) Director of Facilities/Designee.
- Step #4, all members of the team sign off on page 4 and check the box for either Approved or Denied (may submit with revisions).
- The Principal/Designee scans the form and keeps it in digital form at the school level.
- Mural is Approved or Denied
 - If the mural is approved, the proposing individual or group collaborates with the appropriate people using the start and finish date identified in Step #1.
 - If the mural is denied, the proposing individual or group can resubmit the form with revisions. The 4-member review team will reconvene and discuss the revisions to determine if it is approved.



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Mural Proposal Form

Step #4: Completed by the Review Team

MUST ALL BE YES FOR THE MURAL TO BE APPROVED

Criterion	Yes	No	Notes
A. Educational Alignment & Inclusion			
Aligns with district mission and values; promotes inclusion, dignity, and educational purpose.	<input type="checkbox"/>	<input type="checkbox"/>	
Celebrates diversity and represents multiple perspectives.	<input type="checkbox"/>	<input type="checkbox"/>	
Age-appropriate for all grade levels.	<input type="checkbox"/>	<input type="checkbox"/>	
B. Content Restrictions			
Complies with nondiscrimination policies; no hate speech, harassment, or discriminatory imagery.	<input type="checkbox"/>	<input type="checkbox"/>	
No political advocacy (candidates, parties, legislation) or lobbying messages.	<input type="checkbox"/>	<input type="checkbox"/>	
No religious imagery.	<input type="checkbox"/>	<input type="checkbox"/>	
No commercial advertising, logos, branding, or sponsorship recognition outside of District affiliated organizations or clubs.	<input type="checkbox"/>	<input type="checkbox"/>	
Avoids graphic violence or other inappropriate themes.	<input type="checkbox"/>	<input type="checkbox"/>	



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Criterion	Yes	No	Notes
C. Documentation & Intellectual Property			
If depicting real individuals, proposer's research demonstrates alignment with district values and nondiscrimination policies; sources are provided.	<input type="checkbox"/>	<input type="checkbox"/>	
Uses only original or properly licensed imagery; permissions are documented.	<input type="checkbox"/>	<input type="checkbox"/>	
Materials list, timeline, and supervision plan are complete and submitted with this proposal.	<input type="checkbox"/>	<input type="checkbox"/>	

Step #5: Signatures of Review Team

Principal or Designee

Signature: _____

Printed Name: _____

Date: _____

**Director of Equity and Cultural Responsiveness
or Director of Teaching and Learning**

Signature: _____

Printed Name: _____

Date: _____

Teacher Representative

Signature: _____

Printed Name: _____

Date: _____

Faculty Sponsor/Advisor (if applicable)

Signature: _____

Printed Name: _____

Date: _____

Director of Facilities or Designee

Signature: _____

Printed Name: _____

Date: _____

Additional Representative (if applicable)

Signature: _____

Printed Name: _____

Date: _____

- Mural Approved
- Mural Denied (may resubmit with revisions)



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Return to Advisor/Individual if Resubmission Needs to Occur

Resubmit to Principal or Designee

Name: _____ District Affiliation: Student Staff HSA

Group Name (if applicable): _____

Project Title: _____

The following items do not fall in line with the mural expectations and must be resolved:

- **A. Educational Alignment & Inclusion: Met/Not Met**
- **B. Content Restrictions: Met/Not Met**
- **C. Documentation & Intellectual Property: Met/Not Met**

What needs to be resolved (from the Not Met categories only):

Date resubmission must occur before: _____

Changes made to the mural: _____

Revised Sketch of Mural - Circle any changes that were made