Advisory Committee on Efficiency (ACE)
Meeting Minutes
October 27th, 2025
Location: Holbrook Middle School

Members Present: *Linda Graban, Heather Grass, Amy Hart, Trish Eldridge, Chip Haskell, Brenda DeRoche, Bernadene Brownell, Karen Quimby, Jake Burtchell, James Spencer, Audra Leland, Jade Oakman, Krista Vining-Means*
Absent members: *Becca Jordan, David Mccluskey, Julianna Prentiss,Thomas Smith*

Others Present: Scott Walton, RSU 63 School Board Chair, Sheila Caldwell RSU #63 Interim Superintendent,

Call Meeting to Order
Chip Haskell,ACE committee Chair, called the meeting to order at 6:00pm, followed by the flag salute

09/29/2025 minutes approval
Motion by Linda Graban to approve minutes with a second by Jake Burchell
Discussion: None
Vote: 13 Yes, 0 No, Motion Passed

Sub-Committees
Transportation Sub Committee-
Contacted Cyr Bus, estimate of $650,000, not recommended at this point based on efficiency and cost. Looking at how an additional run would benefit times children are on the bus etc. Zach and Sheila will continue to talk and meet to get more information.
Operational Cost Sub Committee- Waiting on the breakdown that Sheila and team have been working on. Will be sent to the shared drive soon by Sheila Caldwell
Facilities Sub Committee-
Have received quotes for the boiler/hvac, along with research done into fire code requirements and what school requirements are as far as square footage sizing etc. for class rooms. On track for information to pass to the school board around January.
Student Related Costs- Looking for more direction on what they should be doing, a lot of information is similar to what the other sub committees have gathered already.

Vote- to ask the school board to move the timeline farther out for the student costs subcommittee, so they can research more based on information that the other sub committees are waiting for from the central office.
Motion by Jade Oakman with a second by Amy Hart. Vote 13 yes, 0 no- motion passed

Next Meeting Date
To be determined. We are sending out a survey monkey on 10/28/2025 to determine the next date.

Adjournment 6:55pm

Approved December 8, 2025