

PTO Meeting

Tuesday, January 13th, 2026 | 7:00 p.m. WES Library

The mission of the Parent Teacher Organization is to promote the growth and education of all children attending Wheatland Elementary School. We will encourage the Partnership of parents and teachers to the benefit of the children and youth in the home, school, and community.

1. Welcome & Introductions : Allison Roth-

2. Approve minutes from November 11th, 2025 meeting: Samantha Jacob-motion to approve Elton Armbrister Angie seconded

3. Treasurer's Report: Kaley Herman-Warrior Dash company donations have come in

\$640 spirit wear \$300-script gift cards \$392-Skate night \$450-aviate night \$110 Freddy's \$176 Chiptole Chicken and pickle is still missing \$133-boxtops

Expenses- parties for warrior dash, script cards

Allocations-\$28k and \$4k gift cards for allocations, 580 gift cards for staff \$280 staff stuff

Where we are at compared to the budget, Insurance needs to be paid

4. Principal's Report - Elton Armbrister-Interested in President or vice president for PTO for next year. Enrollment numbers district is going to be sending out pre-enrollment information- expected to be down a little bit, district committees regarding screentime at school, AI group-work on policy and vision, what are they wanting from graduates moving forward-how are you going to use AI in your job

5. Old Business/Recap

- Teacher Meals and Room Parents - Marynell Popst-Not present, no new information
- Staff Celebrations – Erin Hughes & Kortney Kittle-Christmas Party-every two months that has been going well-chili feed went well, February is next one
- Restaurant Nights - Samantha Hall-Not present, no new information
- Social Nights - Stephanie Gimple (Aviate Night)-two so far this year-22nd back to aviate, February 26th at Carousal

- RaiseRight Gift Cards (Scrip) - Laurel Russell-Not present, went well lots of new families who participated this year

6. New Business/Upcoming Events

- Door Decorating - Brittany Youngers & Kaley Herman-maps of doors and whether or not the inside or outside need to be decorated-room moms typically decorate doors
- Family Fun Night – Samantha Jacob & Kelli Emrick – April 10th 6 to 8 and Chic fila for dinner options, bounce house reserved, andy's custard, games and map will stick with what we did last year, info on the doors and baskets will be sent out
 - FFN Baskets- Jamie Binns
 - FFN Concessions - Erin Kice
 - FFN Dinner - Wendy Vargas & Lindsey Wilson
 - FFN Games- Lindsay Carbajal & Jamie Solomon
 - FFN Prizes- Michelle Dixon & Kelsi Troilo-link in the weekly warrior
 - FFN Tickets - Angie Muether & Karen Maskell-Spreadsheet for it and adult volunteers for it, night of we can use venmo
 - FFN Volunteers - Tess Johnson-AHS volunteers- talked about extending it to 8th graders, reach out to Paul at YMCA for volunteers

7. Ongoing Coordinator Updates

- Weekly Warrior – Jordan Boone-need a volunteer for weekly warrior for next school year
- Spirit Wear – Kelsi Troilo & Michelle Dixon-kindergarten roundup might do pre-print shirt sales- March 24th from 6:30 to 7:30 ??
- Holiday Hugs - Kristi Purser-No new updates
- Student Directory- Karen Maskell-no new updates
- Box Tops/Dillions Dollars – Haydee Miller

8. End of Year Updates

- Yearbook Editor & Yearbook Orders -Erin Hughes and Melina Fulks-no new updates

Need pictures and there are folders that were sent to the teachers

- Staff Appreciation Week– Megan Pierpoint, Kortney Kittle, Melina Fulks-no new updates
- Internal Audit – Kaycee Williams-we filed our taxes

9. Reminders

- Sam’s Club Membership- Get card from Allison before shopping
- PTO Event Instructions for Coordinators
 - **PTO Facebook Group**- Please create an event in our PTO Facebook group at least one week before the event (you can do them all now if you would like!). Make several posts to increase engagement in the days leading up to the event.
 - **Weekly Warrior Email**- Please e-mail Jordan at ptoweeklywarrior@gmail.com the information you would like her to include no later than Monday night so that I can approve the proof on Tuesday before it goes out each Wednesday.
 - **School Website/Calendar**- email Claire pruettc@usd385.org and Mr. Armbrister armbrise@usd385.org with date/time and all other pertinent information
 - **Peachjar Digital Flyers/Wheatland Facebook Page**- these must be APPROVED by sending an email to Claire and Mr. Armbrister well in advance with the following information:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out
 - Any information you feel is important to add to a Facebook post
 - There is a little bit of lag with Peachjar flyers since they have to be uploaded by the district office so please do not wait until the last minute to utilize this method of communication.
 - **Paper Flyers**- email Claire and Mr. Armbrister for approval and printing at least ONE WEEK IN ADVANCE. Please include:
 - The flyer (PDF is best) which includes the name and contact information for the coordinator in charge of the event
 - Dates you want the flyer to go out

- **Tax Exempt Forms and Reimbursement Forms - Please take some with you to have on hand!**

10. Questions/Discussion

11. Meeting Adjourned-motioned by Kelli and angie seconded

SAVE THE DATE: TUESDAY, MARCH 31ST

FAMILY FUN BASKET WRAPPING AT 6:00 FOLLOWED BY THE PTO MEETING AT 7:00

TUESDAY, APRIL 21ST

LAST PTO MEETING OF THE YEAR/ELECTIONS FOR 2026-2027 PTO BOARD