



Delaware City Schools Kindergarten Registration

74 W. William Street • Delaware, OH 43015

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www.dcs.k12.oh.us

Welcome to Delaware City Schools. We are excited to have you and your child join our school family! The following information will help you as you prepare for the registration process. Please feel free to call us if you have any questions about Delaware City Schools or kindergarten registration.

Registration Process

Registration can be completed online (www.dcs.k12.oh.us) as early as February 1. You may also complete registration at the Willis Education Center. The earlier you register, the easier it is to make sure all of the paperwork is in order. You may schedule an appointment by calling 740-833-1124 from 8:30am - 3:30pm Monday-Friday.

Items needed at time of student registration:

1. **Birth certificate** – original or certified copy (has a raised seal). It will be returned to you.
2. **Immunization records**
 - a. DPT (5)
 - b. Polio (4)
 - c. Measles (2)
 - d. Mumps (2)
 - e. Rubella (2)
 - f. Hepatitis B (3)
 - g. Chickenpox (2)
3. **Proof of residency** (needs to be **one** of the following with you or your spouse's name and address):
 - a. Current gas, water, or electric bill (disconnect notices require further verification)
 - b. New lease/rental agreement or settlement statement (signed copy)
 - c. Current mortgage statement
4. Certified copy of custody order or decree, along with shared parenting plan, if applicable, with any modifications to such order or decree

IMPORTANT NOTES:

- Child must be five (5) years of age on or before the first day of school of the year he/she begins school. Children do not have to come to school until age 6, but kindergarten is required.
- Kindergarten students will attend school all day.
- Kindergarten screening will be held in the summer. You will schedule an appointment at the time of registration.