



# Monthly Maintenance Report

Director of Maintenance  
Josh Rountree  
January 2025



Tickets created during period: 29

Of them closed: 26

Still open: 3

Tickets that were reopened: 1

Average time spent: 5h 9m 26s

Average response time: 14h 19m  
55s

Average duration: 18h 56m 43s

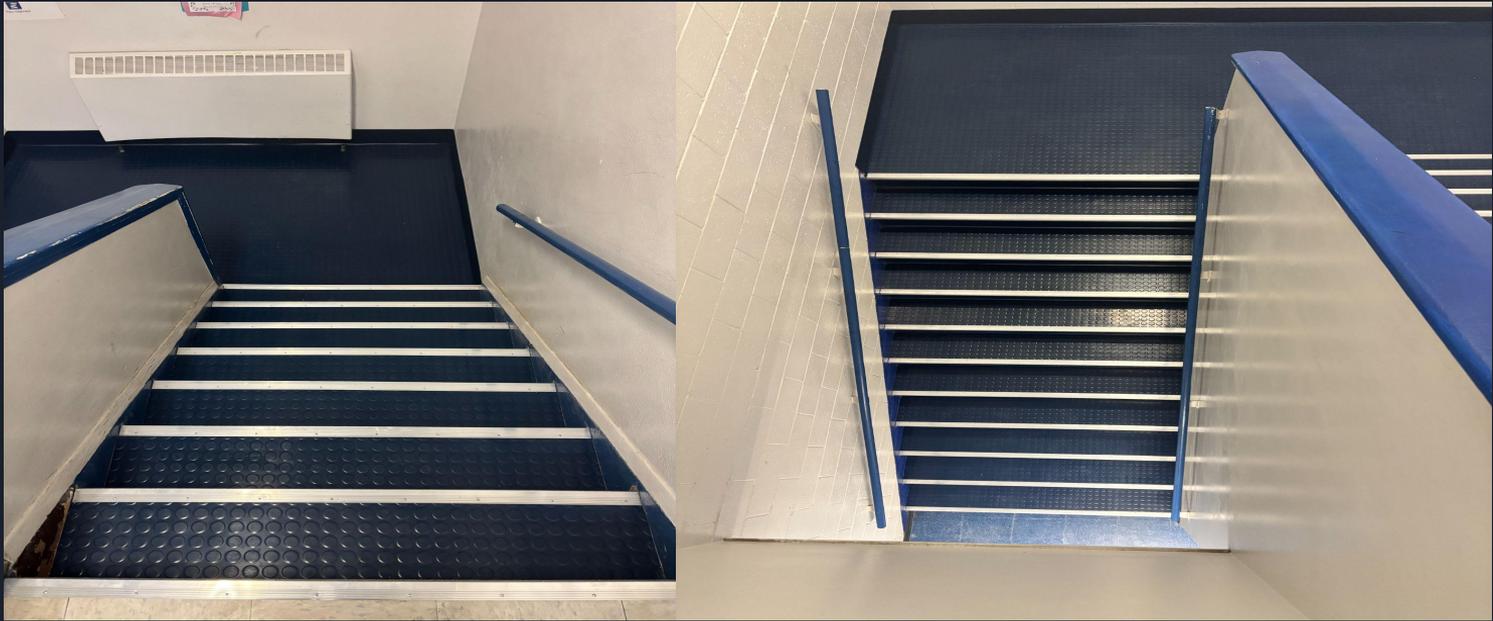
# Maintenance Update

- Morrow electrical was out to Carberry numerous times to troubleshoot the issues with the basketball hoops. They have not worked properly for the 10 years. According to past maintenance personnel, they never worked properly. After a lengthy troubleshooting we found that there was an issue with the wiring. Morrow Electric pulled new wires and installed new switches. They now work as they should and can be operated by the school staff, in the past my maintenance crew would have to move the hoops up and down for different programs and gym use.
- West Tech was out over the break to perform the bi-annually PM on the boilers at Carberry. Next year we will do the same for Shadow Butte. This is something that was started about 6-7 years ago due to the issues with the boilers not working properly due to age and type of boiler.
- We completed a project over the break at EMS to replace the stair treads on all 3 staircases there.
- We had some issues with the water heater at Butte View where we had to replace the inducer motor and main board.

# EMS stair treads



# EMS stair treads





# Upcoming Projects

- Working with Wright Brothers on the HVAC project for the middle school.
- Receiving bids to replace the drop ceiling in the EHS gym and the 2nd and 3rd floor bathroom remodels/these are on hold for now.
- Started to get bids to replace the outdated sports field lights at the highschool.
- Working with CM company on the new 12st property.