

**STEELTON-HIGHSPIRE SCHOOL DISTRICT
COMMITTEE OF THE WHOLE MEETING
October 1, 2025**

MINUTES

VOTING MEMBERS PRESENT

Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Casey Hamilton, Ms. Joyce Culpepper (virtual), Mr. Nicholas Conjar, Mr. Michael Pilsitz, Ms. Jenna Condran, and Ms. Christie Hamilton.

NON-VOTING MEMBERS PRESENT

Mr. Willie Slade, Assistant Superintendent, Mr. Micheal Lewis, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Elayne Thomas, Elementary Assistant Principal, Mr. Harry Mathias Chief Recovery Officer, and Ms. Cynthia Chisholm, Assistant Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held to discuss personnel matters.

4. PRESENTATIONS

4.a. Mr. C. Frey, Neighboring Academy

5. PUBLIC COMMENT (agenda items only)

No public comment.

6. FOLLOW UP

Mr. Willie Slade, Jr. Nothing to report.

7. APPROVAL OF MINUTES

7.a. September 3, 2025 Committee of the Whole Meeting Minutes

The Administration respectfully recommends that the Board approve the September 3, 2025 Committee of the Whole Meeting Minutes.

7.b. September 10, 2025 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the September 10, 2025 Legislative Meeting Minutes.

7.c. September 18, 2025 Special Meeting Minutes

The Administration respectfully recommends that the Board approve the September 18, 2025 Special Meeting Minutes.

On a motion by Ms. Ward-McMullen second by Ms. Hamilton with no objections, the motion to approve Items 7.a, 7.b, and 7.c carried by voice vote.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

8.a. PUPIL SERVICES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the Title I Parent and Family Engagement policy for student and family services.

On a motion by Ms. Ward-McMullen second by, Mr. Johnson with no objections, the motion to approve Items 8.a.1 carried by voice vote.

The Administration respectfully recommends that the Board approve the MOU with Lil Rollers Youth Football Organization for facilities usage.

On a motion by Ms. Ward-McMullen second by Ms. Hamilton with no objections, the motion to approve Items 8.a.2 carried by voice vote.

The Administration respectfully recommends that the Board approve the agreement with PASBO for business administrative services.

On a motion by Ms. Ward-McMullen second by Mr. Johnson, by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Hamilton – Aye, Ms. Culpepper – Aye, Mr. Hamilton – Aye, Mr. Conjar – Aye, and Mr. Pilsitz - Aye, items 8.a.3 was approved.

The Administration respectfully recommends that the Board approve the Jr./Sr. High School CSI Title I plan for 2025-2026 school year.

On a motion by Mr. Conjar second by Mr. Hamilton, by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Hamilton – Aye, Ms. Culpepper – Aye, Mr. Hamilton – Aye, Mr. Conjar – Aye, and Mr. Pilsitz - Aye, items 8.b was approved.

8.b. FINANCIAL RECOVEREY PLAN REPORT: Mr. Mathias

8.c. POLICY REPORT: Ms. Culpepper

The Administration respectfully recommends that the Board approve the attached policies for second reading:

- Policy 005 Organization
- Policy 006 Meetings
- Policy 008 Organization Chart
- Policy 111 Lesson Plans
- Policy 204 Attendance
- Policy 303 Employment of Administrators
- Policy 309 Assignment and Transfer
- Policy 404 Employment of Professional Employees
- Policy 410 Abolishing a Position
- Policy 504 Employment of Classified Employees
- Policy 610 Purchases Subject to Bid/Quotations
- Policy 620 Fund Balance
- Policy 713 Liability for Personal Property
- Policy 802 School Organization
- Policy 818 Contracted Services Personnel

The Administration respectfully recommends that the Board approve the attached policy for first reading:

Policy 004 Membership

On a motion by Ms. Culpepper second by, Ms. Ward-McMullen with no objections by Voice Call Vote, all members voting Aye, Board Policy Report is moved to the Consent Agenda.

Policy TBD Badge Access for Board Members

On a motion by Ms. Culpepper second by, Ms. Ward-McMullen with one objection by Voice Call Vote; 1-member voting Nay and 8-members voting Aye, Policy Badge Access for Board Members is tabled. Mr. Mathias, Chief Recovery Officer is in support of this policy being tabled.

8.d. PROPERTY & SUPPLIES: Mr. Conjar

Disposal of Equipment Surplus

The Administration respectfully recommends that the Board approve of the paper folding machine declared as surplus.

On a motion by Mr. Conjar second by, Ms. Ward-McMullen with no objections by Voice Call Vote, all members voting Aye, Property & Supplies Report is moved to the Consent Agenda.

8.e. STUDENT SERVICES REPORT: Mr. Hamilton

The Administration respectfully recommends that the Board review the fundraiser below for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Chess Club/Mr. Hartzell	9/2025 - 5/2026	Candy, chips and beef sticks

8.f. TRANSPORTATION REPORT: Ms. Hamilton

The Administration respectfully recommends that the Board approved the field trip below that is more than 50 miles.

Date	Class/Program & Teacher/Coach	Location
10/8/2025	11th-12th grades/Ms. Hume	Cheyney University

On a motion by Ms. Hamilton second by, Ms. Ward-McMullen with no objections by Voice Call Vote, all members voting Aye, Transportation Report is moved to the Consent Agenda.

The Administration respectfully recommends that the Board review the field trips below for informational purposes only, they are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
10/22/2025	Kindergarten /Ms. Detz	Paulus Farm Market
11/5/2025	11th-12th grade/Ms. Yarnevich	Hershey Medical Center
5/27/2026	1st grade/Ms. Steckbeck	Hershey Gardens
10/9/2025	7th-12th grades Band & Art students/Ms. Keeney Warner	PA Renaissance Fair- Student Day
11/12/2025	7th-12th grades/Ms. Warner	Lancaster Marriott at Penn Square

8.f. SUPERINTENDENT'S REPORT

Enrollment will be on the Legislative Meeting agenda.

8.g. SCHOOL BOARD PRESIDENT'S REPORT

Mr. Wanner read letter of commitment and support to the school district students, families and staff.

8.h. SOLICITOR'S REPORT

Mr. Lewis, Nothing to report.

9. BOARD ROUNDTABLE

Ms. Condran state she would assist with graduation plan for the upcoming school year.

Mr. Slade stated High school has a Graduation Committee for this school year.

Mr. Conjar state administration students...

Ms. Culpepper stated is their options for student with the cost of class due

Ms. Ward-McMullen the Tic Tok being addressed..

10. PUBLIC COMMENT (agenda and non-agenda items)

Mr. Rodriguez spoke to the imprint of All You Can, Inc.(AYC) in the school for the students participating in programs and activities (i.e., Impact Awards, Keep PA Beautiful). Upcoming Roller Read Podcast coming soon.. He also has a petition with signatures for support of the All You Can, Inc to remain in the Steelton-Highspire School District for students.

Mr. Fulcher, parent spoke to the amazing support AYC program has given his children and the growth hi has seen in each of his children who attend the program.

Elijah, Jr. has been a member of AYC since 9th grade and he is now looking at colleges and holds certificate from being in the program.

Ms. Ward-McMullen stated AYC supports the children and families; friendships...

Ms. Culpepper thanked Mr. Rodriguez for AYC program and appreciate all he is doing.

Micole spoke to how much the program has help him in learning new skills.

Trinity spoke to how the program has help her be discipline and having structure.

Violet stated the program has been a blessing for her to be a part of and she has grown in her abilities in learning job skills.

Sap like the programs and being with her friends.

Ms. Fulcher the program is about community, support and discipline.

11. ADJOURNMENT

The meeting was adjourned at 7:28 p.m. on a motion by Ms. Ward-McMullen and second by Mr. Johnson. All members present voted Aye.

Respectfully Submitted,

CT Chisholm

Ms. Cynthia Chisholm
Assistant Board Secretary