

**STEELTON-HIGHSPIRE SCHOOL DISTRICT
LEGISLATIVE MEETING
October 15, 2025**

MINUTES

VOTING MEMBERS PRESENT

Mr. Micheal Wanner, President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Casey Hamilton, Mr. Nicholas Conjar. Mr. Michael Pilsitz, and Ms. Christie Hamilton.

VOTING MEMBERS ABSENT

Ms. Jenna Condran and Ms. Joyce Culpepper.

NON-VOTING MEMBERS PRESENT

Mr. Micheal Lewis, Solicitor, Mr. Harry Mathias Chief Recovery Officer, and Ms. Cynthia Chisholm, Assistant Board Secretary.

1. CALL TO ORDER

Mr. Wanner called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Executive Session was held to discuss personnel matters.

4. PRESENTATIONS

No presentations.

5. PUBLIC COMMENT (agenda items only)

No public comment.

6. FOLLOW UP

Nothing to report.

7. REVIEW OF BOARD REPORTS

Reports are all listed individually.

7.a. CONSENT AGENDA ACTION ITEM: Mr. Wanner

The Administration respectfully recommends that the Board approve the attached Consent Agenda. These items were put up for Board discussion and review at the October 1, 2025 Committee of the Whole Meeting and were put on the Consent Agenda as a result of that meeting.

On a motion by Ms. Ward-McMullen second by, Mr. Johnson with no objections, the motion to approve Items 7.a.1 carried by voice vote.

7.b. FINANCE REPORT ACTION ITEM: Mr. Johnson

The Administration respectfully recommends that the Board approve the attached September 2025 Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated

Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson second by, Ms. Ward-McMullen with no objections, the motion to approve Items 7.b carried by voice vote.

7.c. FINANCIAL RECOVERY PLAN REPORT: Mr. Mathias

Mr. Mathias presented the 2026 – 2027 Budget calendar, timeline and overview.

7.d. PERSONNEL REPORT ACTION ITEM: Ms. Culpepper

The Administration respectfully recommends that the Board approve the attached Personnel Report.

On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.d.1 was approved.

The Administration respectfully recommends that the Board approve the attached MOU with American Federation of State, County and Municipal Employees (AFSCME) for Election Day. On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.d.2 was approved.

7.e. POLICY REPORT: Ms. Culpepper

The Administration respectfully recommends that the Board approve the attached policies for second reading:

- Policy 005 Organization
- Policy 006 Meetings
- Policy 008 Organization Chart
- Policy 111 Lesson Plans
- Policy 204 Attendance
- Policy 303 Employment of Administrators
- Policy 309 Assignment and Transfer
- Policy 404 Employment of Professional Employees
- Policy 410 Abolishing a Position
- Policy 504 Employment of Classified Employees
- Policy 610 Purchases Subject to Bid/Quotations
- Policy 620 Fund Balance
- Policy 713 Liability for Personal Property
- Policy 802 School Organization
- Policy 818 Contracted Services Personnel

On a motion by Ms. Ward-McMullen second by Mr. Johnson with no objections, the motion to approve Items 7.e.1 carried by voice vote.

The Administration respectfully recommends that the Board approve the attached policy for first reading:

Policy 004 Membership

On a motion by Ms. Ward-McMullen second by Mr. Johnson with no objections, the motion to approve Items 7.e.2 carried by voice vote.

7.f. PUPIL SERVICES REPORT ACTION ITEM: Ms. Ward-McMullen

The Administration respectfully recommends that the Board approve the attached MOU with Swatara Township for School Resource Officer (SRO) for the 2025-2026 school year.

On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.f.1 was approved.

The Administration respectfully recommends that the Board approve the attached MOU with Dauphin County Department of Drug and Alcohol for student services.

On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.f.2 was approved.

The Administration respectfully recommends that the Board approve the Neighboring Academy Lease Agreement with the Neighboring Group.

On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.f.3 was approved.

7.g. PROPERTY & SUPPLIES ACTION ITEM: Mr. Conjar

Disposal of Equipment Surplus

The Administration respectfully recommends that the Board approve the following items as surplus:

- 2 Silver bins
- 1 Coffee Brewer
- 1 Coffee Urn
- 1 toaster

On a motion by Mr. Conjar second by Ms. Ward-McMullen with no objections, the motion to approve Items 7.g carried by voice vote.

7.h. STUDENT SERVICES REPORT ACTION ITEM: Mr. Hamilton

The Administration respectfully recommends that the Board review the fundraiser below for informational purposes only.

Club or Group/Advisor	Date	Type of Funding
Kindergarten/Ms. Lutz	10/20/2025 - 10/30/2025	Tattoo the Teacher
3rd Grade/Ms. Cassivi	10/2025 & 2/2025	R & K Sub Sale

7.i. TRANSPORTATION REPORT ACTION ITEM: Ms. Hamilton

The Administration respectfully recommends that the Board approve the attached agreement with Neighboring Group for student transportation services.

On a motion by Ms. Hamilton second by Ms. Ward-McMullen with no objections, the motion to approve Items 7.i.1 carried by voice vote.

**7.j. SUPERINTENDENT'S REPORT: Mr. Slade
Steelton-Highspire School District Monthly Enrollment**

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	Placed Students	Dauphin County Tech	District Total
9/1/2025	769	9	778	568	55	623	39	20	1460
10/1/2025	779	9	788	562	55	617	40	21	1466

7.k. SCHOOL BOARD PRESIDENT’S REPORT: Mr. Wanner

The President of the Board of Directors respectfully recommends that the board approve the letter of resignation of Mr. Mark Carnes effective October 8, 2025 with his last day of service being October 22 , 2025.

On a motion by Mr. Johnson second by Ms. Ward-McMullen by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.k.1 was approved.

The President of the Board of Directors proudly & respectfully recommends that the board approve Director Joyce Culpepper to be named Secretary of the Board of School Directors from October 15, 2025 through May 31, 2026.

On a motion by Ms. Ward-McMullen second by Mr. Johnson by Roll Call Vote, all members voting Aye. Roll Call Vote: Mr. Wanner – Aye, Ms. Ward-McMullen – Aye, Ms. Hamilton – Aye, Mr. Hamilton – Aye, Mr. Pilsitz – Aye, Mr. Conjar - Aye, and Mr. Johnson -- Aye item 7.k.2 was approved.

8.h. SOLICITOR’S REPORT

Mr. Lewis, Nothing to report.

9. BOARD ROUNDTABLE

10. PUBLIC COMMENT (agenda and non-agenda items)

11. ADJOURNMENT

The meeting was adjourned at 6:40 p.m. on a motion by Mr. Johnson and second by Ms. Ward-McMullen. All members present voted Aye.

Respectfully Submitted,

CT Chisholm

Ms. Cynthia Chisholm
Assistant Board Secretary