

PRESCOTT UNIFIED SCHOOL DISTRICT NO. 1
KINDERGARTEN EARLY ENTRANCE
PROCEDURE

BOARD POLICY JEB, ENTRANCE AGE

REQUIREMENTS: For admission to kindergarten, children must be five years of age prior to September 1 of the school year in which enrollment is desired.

If a child who has not reached age five prior to September 1 was admitted for early enrollment in kindergarten, and the child is retained in kindergarten the following year, the district is not eligible to receive basic state aid for the child's second year. The district may charge tuition for the second year of kindergarten enrollment.

PROCEDURE FOR EARLY ENTRANCE

The Governing Board may make exceptions to this policy when it is determined to be in the best interests of the child (A.R.S. 14-1821). In such cases, the guidelines listed below will apply:

1. Parent(s) may register their early entrance child on a tentative basis at their school of choice but the child is not guaranteed placement until after the results of kindergarten screening and subsequent possible recommendations for kindergarten.
2. Written requests for early entrance are due to the Assistant Superintendent's office by **July 17** (email Mrs. Kelsey Secor at kelsey.secor@prescottschools.com). Include preschool records (if available), a narrative of the child's maturity and development, and your rationale for early admittance. Families moving in after July 20th should submit requests promptly.
3. When necessary, parent(s) may contact the Assistant Superintendent's Office for further information, 445-5400.
4. The school will set up a screening schedule and school personnel will contact the parent(s) to set up an appointment.

5. The child will be screened using Brigance, which includes skills such as receptive language, expressive language, auditory, visual memory, visual discrimination, fine motor and gross motor. The child is expected to score well above average in most areas when screened.
6. The Assistant Superintendent's Office will review screening results, the parent's written request for early entrance, and any other available information to determine if early entrance is recommended for the student.
7. The Superintendent's Office will contact the parents with a recommendation. A conference may be held with the screening administrator, the principal, the Assistant Superintendent or her designee and parent(s) to discuss the results of the evaluation.
8. If parent(s) do not agree with the recommendation, an appeal may be placed with the Superintendent.
9. The Assistant Superintendent or her designee will submit a recommendation to the Governing Board of Education for appropriate action prior to the start of classes for that school year.
10. All early placements in kindergarten will be considered conditional and will be reviewed by the child's kindergarten teacher and parent(s) within 45 calendar days.