

December 3, 2025

The Susquehanna Community School Board of Directors held an Executive Session on December 1, 2025 at 6:00 p.m. to discuss personnel matters and to go over the Superintendent's evaluation. The Information Session followed the Executive session at 7:00 p.m. Both meetings were held in the Administration Office of the Elementary School.

The regular monthly meeting of the Susquehanna Community School Board of Directors was held on December 3, 2025 at 7:15 p.m. following the reorganization meeting in the Administration Office in the Elementary School with nine (9) Board Members present.

Jennifer Boerner (P)	Jordon Downton (P)
Amanda Cook (P)	Kristen Lawrence (P)
Anne Cook (P)	Oscar Miller (P)
Evelyn Cottrell (P)	Rachael Thomas (P)
Audrey Waterman (P)	

Others present: Mr. Rushefski, Mr. Soden, Mr. Emmons, Mr. Supko, Mr. Kiernan, Mrs. Shivock, student representative Molly Tuttle and other guests.

The meeting was called to order by President Amanda Cook at 7:15 p.m. Roll call was taken by Secretary Evelyn Cottrell finding nine (9) members present.

Motion was made by Lawrence, second by Boerner, and carried by unanimous vote to approve the Minutes from the regular meeting held on October 8, 2025 as presented.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to file the Treasurer's Report as presented.

Motion was made by Anne Cook, second by Lawrence, and carried by unanimous vote to approve the General Fund Bills as presented.

Motion was made by Boerner, second by Thomas, and carried by unanimous vote to approve the Food Service Report as presented.

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to file the Activity Fund and Athletic Fund reports as presented.

Reports were given by District Personnel.

Motion was made by Miller, second by Anne Cook, and carried by unanimous vote to grant permission for John Rushefski, Superintendent, to tentatively hire pending Board Approval for any vacancies between December 4, 2025 and January 13, 2026.

December 3, 2025

Motion was made by Cottrell, second by Thomas, and carried by unanimous vote to grant permission to the business Office to pay bills that may occur between December 4, 2025 and January 13, 2026.

Motion was made by Waterman, second by Cottrell, and carried by unanimous vote to approve the "Taxpayer Relief Act" Resolution".

Motion was made by Thomas, second by Boerner, and carried by unanimous vote to approve the Homestead/Farmstead Agreement with Government Software for the annual Homestead/Farmstead mailing.

Motion was made by Boerner, second by Lawrence, and carried by unanimous vote to approve the Annual Financial Report for the fiscal year ending June 30, 2025.

Motion was made by Waterman, second by Lawrence, and carried by unanimous vote to approve to Refund of School Taxes paid for the 2024/25 School Year by the Susquehanna Fire Department in the amount of \$1,313.91.

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to approve a 24-month contract for electricity with Direct Energy Business, LLC at a cost of 9.464 cents/KWh (inclusive of GRT) effective November 1, 2025.

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to approve the Estimate of \$4,200.00 from Nate Wademan Flooring to replace the flooring in Room B49, Elementary School.

Motion was made by Boerner, second by Waterman, and carried by unanimous vote to approve the School Board Meeting Schedule for the year 2026. (attached)

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the following Resignations:

- a) Carl Oropallo – Junior High Football Head Coach effective November 8, 2025.
- b) Kimberly Ott – Aide effective November 25, 2025.
- c) Olivia Watson – Varsity Football Assistant Cheer Advisor effective November 11, 2025.

Motion was made by Lawrence, second by Boerner, and carried by unanimous vote to approve the following Hires pending all clearances on file:

- a) Miranda Rojas – Special Education, Step 1/Bachelors prorated.
- b) Kathleen Grausgruber – Substitute Personal Care Aide.
- c) Lea Ann Emmons – Substitute Personal Care Aide.
- d) Rylea Groover – Substitute Personal Care Aide.
- e) Kim Ott – Girls JR High Basketball Scorekeeper for the 2025/26 and 2026/27 seasons.

[REDACTED]

The Susquehanna Community School District Board of Education, at the meeting held on December 3, 2025, has designated the following dates for its **Regular Monthly School Board Meetings**.

January 14, 2026
February 11, 2026
March 11, 2026
April 15, 2026
May 13, 2026
June 17, 2026

July – No Meeting
August 5, 2026
September 16, 2026
October 28, 2026
November – No Meeting
December 2, 2026

These meetings will be held in the District Office located in the Elementary School to begin at **7:00 p.m.**

Also, the Board has designated the following dates for its **Information and Deliberation** sessions:

January 12, 2026
February 09, 2026
March 09, 2026
April 13, 2026
May 11, 2026
June 15, 2026

July – No Meeting
August 3, 2026
September 14, 2026
October 26, 2026
November 30, 2026

These meetings will be held in the District Office located in the Elementary School beginning at **7:00 p.m.** If these meetings are canceled, a notice will be posted on the doors of the Administration Office, Elementary Main Office, and High School Main Office.

December 3, 2025

- f) Kim Ott – Track Helper for the 2026 and 2027 seasons.
- g) Kim Ott – JV/V Boys Basketball Substitute Ticket Taker for the 2025/26 and 2026/27 seasons.
- h) Sarah Carpenetti – Varsity Boys Track Coach for the 2026 and 2027 seasons.
- i) Stacy Ryerson – After School Elementary Art Club Advisor.
- j) Rachel Tyler – After School Elementary Art Club Advisor.
- k) Marissa Draim – After School Elementary Art Club Advisor.
- l) Brittany Carter – After School Elementary Art Advisor.
- m) Christen Beamer – Boys Varsity Basketball Home Game Scorekeeper for the 2025/26 and 2026/27 seasons.
- n) Richard Emmons – Boys Varsity Basketball Away Game Scorekeeper for the 2025/26 and 2026/27 seasons.

Motion was made by Cottrell, second by Boerner, and carried by unanimous vote to approve the following Volunteers pending all clearances on file:

- a) Ryan Hall – Volunteer Archery Coach for the 2026 season.
- b) Lea Ann Emmons – Kindergarten “Kid Writing” volunteer for the 2025/26 school year.
- c) Carl Zukus – Weight Room Volunteer.

Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the following requests:

- a) Meghan Truskolaski, Sarah Carpenetti, and Stacy Donahue to attend Word Wizardry Professional Development session at IU 19 on Thursday, December 4, 2025. Cost to the District will be 3 Substitutes and mileage.
- b) Beth Smith and Kelsey Arvonio to attend the LATTE ACC training at NEIU 19 on Friday, December 5, 2025. The cost to the District is mileage reimbursement.
- c) Brent Soden, Megan Beny, and Lisa Dooley to attend MTSS Enhancements Forum on January 13, 2026 and March 26, 2026 at NEIU 19. The cost to the District is mileage reimbursement.
- d) Dawn Steele and Lisa Carpenter to take a group of students to the NEPA Girls Stem Competition for grades 4 -6 on March 28, 2026 at Kalahari Resorts. The cost to the District is Transportation.
- e) Dawn Steele to host a field trip to RIT’s Imagine RIT event on April 25, 2026.
- f) The Children’s Advocacy Center of NEPA to present the Smarter Parents, Safer Kids Parents/Caregivers Workshop.
- g) The Children’s Advocacy Center of NEPA to present the Safe Touches Sexual Abuse Prevent Education Workshop for Grades 2 and Grade 3.
- h) The Drama Department to hold the Spring Musical on Friday, May 1, 2026 and Saturday, May 2, 2026.
- i) Kindergarten Field Trip to the Discovery Center on May 21, 2026.

December 3, 2025

Motion was made by Waterman, second by Thomas, and carried by unanimous vote with the exception of (c) Anne Cook and Rachael Thomas voted no to approve the following use of the Facilities:

- a) Susquehanna Dance Company to use the High School Auditorium on: Thursday, December 11, 2025 and Friday, December 12, 2025 for rehearsal from 4:00 to 8:00 p.m. and Sunday, December 14, 2025 from 11:00 to 4:00 p.m. for Winter Dance Recital 2025.
- b) Susquehanna Football Booster to hold an End of Season Banquet on Sunday, November 2, 2025 in the Elementary Gym from 8:00 to 4:00 p.m.
- c) Blue Ridge Raiders Archery Club to use the SCSD Archery Range – to begin Wednesday, November 5, 2025 through the remainder of the year.
- d) The Lions Club to host the Cole All-Star Circus in the High School Gym on February 13, 2026.
- e) Susquehanna Area Little League to use the High School Basement as Available starting December 2025 through April 2026 for pitching, hitting and catching clinics.
- f) Susquehanna Competition Cheer to hold practices in the Elementary Gym starting November 2025 through February 2026.

Motion was made by Cottrell, second by Boerner, and carried by unanimous vote to approve the list of fundraisers.

Motion was made by Thomas, second by Boerner, and carried by unanimous vote to approve Peter Baughman and Mary Butler to serve as Grant Writers for the Susquehanna Community School District at no cost to the District.

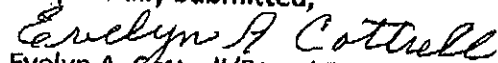
Motion was made by Waterman, second by Boerner, and carried by unanimous vote to approve the Utilization of an Additional Armed Security Officer for the 2025/2026 school year when possible.

Motion was made by Cottrell, second by Thomas, and carried by unanimous vote to approve the following hires pending all clearances on file:

- a) Lea Ann Emmons – Permanent Part-Time Instructional Aide.
- b) Alexis Fiske – Substitute Personal Care Aide.

The Business being completed for the year 2025, a motion was made by Miller, second by Boerner, and carried by unanimous vote to adjourn the meeting. Meeting adjourned at 7:45 p.m.

Respectfully Submitted,


Evelyn A. Cottrell/Board Secretary

December 3, 2025

The Reorganization Meeting of the Susquehanna Community School Directors was held on December 3, 2025 at 7:00 p.m. in the Administration Office of the Elementary School with nine (9) members present:

Jennifer Boerner (P) Hold Over	Jordon Downton(P) Newly Elected (4) years
Amanda Cook (P) Newly Elected (4) years	Kristen Lawrence (P) Newly Elected (4) years
Anne Cook (P) Hold Over	Oscar Miller (P) Hold Over
Evelyn Cottrell (P) Hold Over	Rachael Thomas (P) Hold Over
Audrey Waterman (P) Newly Elected	

Others present: Mr. Rushefski, Mr. Emmons, Mr. Soden, Mrs. Shlvock, Mr. Supko, and other Guests.

The meeting was called to order by Amanda Cook, at 7:00 p.m. with the Pledge of Allegiance recited by all present. Roll call was taken finding nine (9) members present.

Motion was made by Boerner, second by Thomas, and carried by unanimous vote to elect Kristen Lawrence as Temporary President to chair the reorganization meeting.

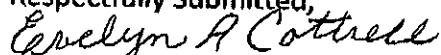
The newly elected board members: Amanda Cook, Jordon Downton, Kristen Lawrence, and Audrey Waterman, was administered the oath of Office by Secretary Evelyn Cottrell.

Nominations was opened to elect a President for the Susquehanna Community School Board for the year 2026. Motion was made by Boerner, second by Thomas, to elect Amanda Cook for President of the Board. Motion was made by Miller, second by Waterman, and carried by unanimous vote to close nominations. Amanda Cook was elected for President of the Susquehanna Community School Board for the year 2026 by unanimous vote. Secretary Evelyn Cottrell administered the Oath of Office to Amanda Cook for President.

Nominations was opened for Vice-President for the Susquehanna Community School Board for the year 2026. Motion was made by Boerner, second by Waterman, to elect Kristen Lawrence, for Vice President of the Board. Motion was made by Cottrell, second by Miller, and carried by unanimous vote to close nominations. Kristen Lawrence was elected for Vice President of the Susquehanna Community School Board for the year 2026 by unanimous vote. Secretary Evelyn Cottrell administered the Oath of Office to Kristen Lawrence for Vice President.

Motion was made by Miller, second by Boerner, and carried by unanimous vote to adjourn the reorganization meeting. Meeting adjourned at 7:15 p.m.

Respectfully Submitted,



Evelyn A. Cottrell/ Board Secretary