November 18, 2025
Dolvin Elementary School Governance Council (SGC) Meeting
Start time - 7:06am
End time - 7:25am

Attendees:
Andy Stein, Principal
Cynthia Bradley, Teacher representative
Sarah Fetz, Parent representative
Carrie Halron, Appointed staff member
Jun Park, Community member
Jennifer Sabel, Parent representative
Kelly Grimes, Teacher representative

October Meeting Minutes was not available; will approve at the next SGC meeting
-C. Bradley - Motion to approve at the next SGC meeting
-C. Halron - Second to approve the motion
-All attendees were in favor of approving the motion

Charter dollar ($30,000) expenditures:
-Dolvin Elementary charter dollars will go towards the summer enrichment package to supplement learning over the break.
-Leftover funds will go towards teacher professional development.

Dolvin SGC website audit results:
A. Stein - Overall results were satisfactory. A couple of updates were needed. Noted below.
-Membership positions and term end dates need to be filled in

Dolvin Strategic Plan:
A. Enhance performance for all students: Overall Milestones Proficiency
78.8% (Current Performance) / 80.0% (Performance Target)
-iReady projects Milestones proficiency

B. Ensure impactful programming: Special Education Proficiency ELA Proficiency 41.6% / 44.0%

C. Prioritize safety and operational efficiency: Office Referrals

34.0% / 33.0%
-Current to date Dolvin has had nine referrals)

D. Strengthen work force engagement: Employee Retention
91.7%  / 92.6%

E. Deepen community connections: Student Attendance
3.8% / 3.7%
-Criteria: student needs to have >10% absence

F. Utilize fiscal resources effectively: Charter Dollar Expenditures
100% / 100%

Council Initiatives:
-SGC discussed at prior meeting in September; refer to prior minutes for additional detail

Principal Update:
-Ms Pulaski the prior IST took an Asst. Principal role at Finlay Oaks Elementary
-Ms Elaine Manley was hired as the new IST. She started Monday and will split time between Dolvin and Wilson Creek
-Ms Maya Busbee will replace Ms Martha Holiday as Dolvin's community bilingual liaison. She will be half-time and will be seated in the front office from 9:00a - 1:00p

K. Morgan - Motion to cancel December SGC meeting was proposed given we'll meet our minimum meeting threshold for the school year and we've met every month since the school year started
C. Halron - Motion to approve
S. Fetz - Second the motion
-All attendees were in favor of approving the motion

J. Park - Motion to adjourn meeting
C. Bradley - Motion to approve adjournment
K. Morgan - Second the motion
-All attendees were in favor of approving the motion