



Bensenville Elementary School District 2

Board of Education Special Meeting

Minutes – December 17, 2025

President James Stoltman called the Regular Meeting of the Bensenville Elementary School District 2 Board of Education, DuPage County to order at 6:32 p.m., at the Educational Administration Center, 210 S. Church Road, Bensenville, IL.

Roll call verified that there was a quorum of the Board present with the following members present and absent as listed below:

Board of Education	Title	Present	Absent
Jacqueline Dye	Member	X	
Victoria Gonzalez	Secretary	X	
Robert Laudadio	Member		X
Milton Mercado, Jr.	Member	X	
Anita Miller	Vice-President	X	
Maria Cristina Reyes	Member	X	
James Stoltman	President	X	
Administration			
Dr. Katie McCluskey	Superintendent	X	
Mr. Tim Keeley	C.S.B.O	X	
Ms. Lydia Ryan	Assistant Superintendent for Teaching & Learning	X	
Mr. Dustin Berman	Assistant Superintendent for Student Services	X	
Other Staff			
Cindy Snyder	Administrative Asst. to the Superintendent & Clerk of the Board	X	
Tania Gomez	Community Relations Coordinator	X	

Others Present: Jay Pasternak - Community Member, Jose Pareja - JP Architects

Pledge of Allegiance – Mr. Stoltman led the Pledge of Allegiance.

Public Comment - None

Presentations

- A. **Safety Website Overview** - BSD2 administration developed a comprehensive safety website in response to the work being done by the Superintendent’s Parent Safety Advisory Committee. The website consolidates all district safety policies and procedures into one accessible location to support staff, students, and families.

Board Committee Reports

- A. **Announcements** – none

Administrative Reports

- A. **Announcements** – none
- B. **FOIA** – Mr. Keeley reported that there were 3 FOIAs:
 1. Academy Research Group – Commercial - An up-to-date list of current employees, full names, hire date, phone numbers, e-mail address, and salary - Records provided 11/24/25
 2. StarBridge Hub – Commercial - Purchasing records for Jul 1, 2022 to current - Records provided 12/3/25

3. Bry Ember – Commercial - Current Multifunction, Printers and Production Copiers lease & maintenance agreement and terms and conditions. - Records provided 12/3/25

Consent Items

A. Approval of Minutes

1. Regular Board of Education Meeting – November 19, 2025
2. Regular Board of Education Meeting – November 19, 2025– closed session

Recommendation: The Board of Education approves the above listed minutes as presented and attached.

B. Approval of Financial Reports

1. Bills November 2025

- a) Accounts Payable
- b) Imprest Checks
- c) Advanced Checks
- d) Credit Card Payments
- e) Board Member Reimbursements

2. Financial Statements as of November 30, 2025 to

Recommendation: The Board of Education approves the above listed financial reports as presented and attached.

C. Personnel

I. Resignation of Certified Staff

Jamie Hogue, Assistant Principal, Social & Emotional Learning, Blackhawk Middle School has submitted his resignation. No action by the Board of Education is necessary for this resignation.

II. Ratification of Employment – Classified Staff

Recommendation: That the Board of Education ratifies the employment of the following classified staff:

1. Alejandra Avila, Lunch Supervisor, Johnson School, effective December 10, 2025.
2. Christine Lopez, Lunch Supervisor, Johnson School, effective December 8, 2025.
3. Kayla Sanchez, Lunch Supervisor, Johnson School, effective December 15, 2025.

III. Approval of Long-Term Substitute

Recommendation: That the Board of Education ratifies the employment of the following long-term substitutes:

1. Annette Bravos, Special Education Resource Long-Term Substitute at Johnsons Elementary School, from January 5, 2026 through February 27, 2026.
2. Entela Dedja, Bilingual Pre-K Teacher Long-Term Substitute at Tioga Elementary School, from February 6, 2026 through May 7, 2026.
3. Sana Mobeen, Pre-K Teacher Long-Term Substitute at Tioga Elementary School, from March 26, 2026 through June 2, 2026.

D. Approval of Bensenville Arts Council Membership & Fee - The Bensenville Arts Council works to expand arts opportunities for all ages in the community. The board reviewed and approved the 2026 fee for the Bensenville Art Council in the amount of \$3,000.

A motion was made by Mrs. Miller and seconded by Mrs. Reyes that the Board of Education approve the consent agenda items as presented.

Roll Call Vote:

Aye: Miller, Reyes, Dye, Gonzalez, Mercado, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

Conference/Action Items

A. Renewal of O’Hare Noise Compatibility Commission (ONCC) Intergovernmental Agreement – Mr. Keeley reported each ONCC member’s governing body must approve and return a signed agreement no later than **December 31, 2025**. There is nothing materially changing with the ONCC other than the extension of the committee for another 5 years.

Section 5. of the IGA states the following:

Section 5. Term of Agreement.

A. This Agreement shall be effective January 1, 2026, and shall terminate on December 31, 2030, unless otherwise terminated with the written consent of the City and two-thirds of the Members. The term of this Agreement may be extended upon the approval of the City and any Member which wishes to extend the term of the Agreement. If any Member defaults in any material respect in the performance of any of its duties or obligations under this Agreement, and such default continues for 30 days after the O’Hare Commission notifies the Member, the O’Hare Commission may terminate the defaulting Member’s participation as a party to this Agreement. A material default by a Member shall include, but is not limited to, failure to comply with Section 6. (please see attendance policy under Section 6).

A motion was made by Mrs. Dye and seconded by Mrs. Gonzalez that the Board of Education adopt the [Resolution Authorizing an Amendment of the Intergovernmental Agreement](#) relating to the O’Hare Noise Compatibility Commission

Roll Call Vote:

Aye: Dye, Gonzalez, Mercado, ,Miller, Reyes, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

B. Resolution Adopting 2025 Tax Levy - Mr. Keeley reported that this resolution is the next step to collect property taxes for the 2025 tax year. In this step, the Board approves the levy request amounts to be raised by property taxation. Once approved, the administration will file the Levy with the county.

Separate levies are in the resolution for seven of the District’s eight funds. The Bond Fund levy is not estimated here because no estimate is required. Bond Fund levies are created by a different process than the other levies.

Inflation Rate, 2024	2.90%
New Construction Estimate	0.64%
District’s Likely Increase	3.54%
Cushion (see Options section)	1.40%
Estimate	4.94%
Amounts are rounded	

Individual taxpayer results will vary depending on valuation changes for their individual parcel. *Valuation increases in existing parcels do not add to the District's total tax.* They only affect how the total tax is divided among all property owners.

A motion was made by Mrs. Miller and seconded by Mr. Mercado that the Board of Education adopt the Tax Levy Resolution, specifying the amount to be levied in each of the funds for the 2025 Levy to be collected in 2026.

Roll Call Vote:

Aye: Miller, Mercado, Dye, Gonzalez, Reyes, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

- C. Architect RFQ Contract Award** – Mr. Keeley reported that on October 8th, the District published a Request for Qualifications (RFQ) for architectural services. As a reminder, the RFQ process is governed by the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

A non-mandatory pre-submittal meeting was held on October 15th and eight (8) interested firms were in attendance. All eight firms submitted proposals in advance of the October 23rd submission deadline. The District review committee consisted of one Board member, the Superintendent and the CSBO. The committee short-listed four firms for final round in-person presentations and interviews: FGM, JP Architects, Legat and Wold.

Mr. Keeley reported that at the completion of the analysis, the committee selected JP Architects. When references were contacted, the consensus was that JP is a smaller firm that provides excellent communication, great attention to detail and is accountable every step of the way.

A motion was made by Mrs. Dye and seconded by Mrs. Gonzalez that the Board of Education approve JP Architects as the District's Architect of Record and approve the [B-121 Master Agreement](#) as presented.

Roll Call Vote:

Aye: Dye, Gonzalez, Mercado, Miller, Reyes, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

- D. E-Rate Compliance Notification** – Mr. Keeley reported that the District participates in E-rate, which is a U.S. government program that provides discounts on telecommunications and internet access to eligible schools and libraries. The program is managed by the Universal Service Administrative Company (USAC) and overseen by the Federal Communications Commission (FCC).

Mr. Keeley also reported that Bensenville School District 2 participates in the federal E-Rate program, which provides substantial discounts and grant funding to support our internal data connections, technology infrastructure, and related services. As a condition of participation, the District is required to provide Internet Safety instruction to students and to maintain appropriate Internet filtering software that blocks access to harmful or inappropriate online content on all District-issued student and staff devices.

Mr. Keeley reported that the District is in full compliance with these requirements. As part of our annual

obligations, we must formally acknowledge this compliance during a public meeting and provide an opportunity for questions or comments regarding our Internet Safety practices.

There is no action, this item is presented to the Board of Education in accordance with E-rate program guidelines.

E. 1st Reading & Adoption Policy Revisions - waiving 2nd Reading – Mr. Keeley reported that these policy revisions are in PRESS 120 (Policy Reference Education Subscription Service). These policy changes are minor and do not significantly impact current processes, therefore the Board waived a second reading and adopted the new policies:

<u>Number and Title showing revisions</u>	<u>Final PDF Version</u>
● <u>2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited</u>	<u>2:270</u>
● <u>3:10, Goals and Objectives</u>	<u>3:10</u>
● <u>3:60, Administrative Responsibility of the Building Principal</u>	<u>3:60</u>
● <u>4:10, Fiscal and Business Management</u>	<u>4:10</u>
● <u>4:80, Accounting and Audits</u>	<u>4:80</u>
● <u>4:110, Transportation</u>	<u>4:110</u>
● <u>4:160, Environmental Quality of Buildings and Grounds</u>	<u>4:160</u>
● <u>4:170, Safety</u>	<u>4:170</u>
● <u>5:90, Abused and Neglected Child Reporting</u>	<u>5:90</u>
● <u>5:190, Teacher Qualifications</u>	<u>5:190</u>
● <u>5:280, Duties and Qualifications</u>	<u>5:280</u>
● <u>5:300, Schedules and Employment Year</u>	<u>5:300</u>
● <u>6:20, School Year Calendar and Day</u>	<u>6:20</u>
● <u>6:140, Education of Homeless Children</u>	<u>6:140</u>
● <u>6:270, Guidance and Counseling Program</u>	<u>6:270</u>
● <u>7:70, Attendance and Truancy</u>	<u>7:70</u>
● <u>7:140, Search and Seizure</u>	<u>7:140</u>
● <u>8:100, Relations with Other Organizations and Agencies</u>	<u>8:100</u>

A motion was made by Mrs. Miller and seconded by Mrs. Reyes that the Board of Education adopt the above revised policies as presented and waive 2nd reading.

Roll Call Vote:

Aye: Miller, Reyes, Dye, Gonzalez, Mercado, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

F. 1st Reading Policy Revisions – Mr. Keeley reported that these policy revisions are being recommended for 1st reading, with adoption at a future date.

<u>2:150, Committees</u>	The policy and footnotes are updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430, requiring the parent-teacher advisory committee’s guidelines for reciprocal reporting to address both civil and criminal offenses committed by students. The footnotes are also updated for continuous improvement.
<u>4:150, Facility Management &</u>	The policy is unchanged. The footnotes are updated in response to: 1. 23 Ill. Admin. Code §180.60, amended by 49 Ill. Reg. 1774, updating the building code and subcodes versions that apply to design contracts signed on or after 1-1-25;

<u>Building Programs</u>	2. 105 ILCS 5/10-22.36(f), renumbered by P.A. 104-417, finalizing the citation to the provision addressing building referenda; and 3. Continuous improvement. And 4. Striking the threshold for prior board approval of \$12,500 due to the impracticality of awaiting BOE approval for small projects. Policy 4:60 provides safeguards for purchasing and alignment with School Code."
<u>7:130, Student Rights and Responsibilities</u>	The policy is unchanged. The footnotes are updated for continuous improvement. The Cross References are updated due to the renaming of 7:150, <i>Agency and Law Enforcement Requests</i> .
<u>7:190, Student Behavior</u>	The policy and footnotes are updated in response to 105 ILCS 5/10-27.1A(b), amended by P.A. 104-174, requiring parent/guardian notification when a student allegedly threatens firearm violence. The footnotes are further updated in response to: 1. 105 ILCS 5/10-22.6(i), amended by P.A. 104-430, prohibiting issuing students a monetary fine, fee, ticket, or citation as a school-based disciplinary consequence or for a municipal code violation on school grounds during school hours or while taking school transportation; 2. 105 ILCS 5/26-12(b), amended by P.A. 104-430, prohibiting school personnel from referring a truant, chronic truant, or truant minor to any other local public entity, school resource officer, or peace officer to issue a fine/fee as punishment; 3. 105 ILCS 5/10-20.68, amended by P.A. 104-430, requiring that beginning 7-1- 26, districts that use a school resource officer have a memorandum of understanding with a local law enforcement agency; 4. 105 ILCS 5/22-110, amended by P.A. 104-338 and renumbered by P.A. 104- 391 (previously 105 ILCS 5/27-23.7), incorporating by reference the definition of <i>artificial intelligence</i> from the Digital Voice and Likeness Protection Act, 815 ILCS 550/, and expanding the definitions of <i>bullying</i> and <i>cyberbullying</i> ; and 5. Continuous improvement. The Cross References are updated due to the renaming of 7:150, <i>Agency and Law Enforcement Requests</i> .
<u>7:250, Student Support Services</u>	The policy is unchanged. The footnotes are updated in response to: 1. 105 ILCS 5/10-22.24b, amended by P.A. 104-353, requiring school counseling services to address the needs of all students, regardless of citizenship status; 2. The <i>School Social Work Best Practice Guide</i> (2020) published by ISBE and the Ill. Association of School Social Workers; 3. Professional development and resources for educators supporting adoptive, foster, and kinship students published by the nonprofit iCare 4 Adoptive and Foster Families; and 4. Continuous improvement.

Recommendation: That the Board of Education consider for First Reading the policies above, in anticipation of possible adoption at a future board meeting.

- I. **Approval of MOU for Architect Facility Assessment Project** – Mr. Keeley reported that upon approval of the AIA-B101 Master Agreement with JP Architects, we will proceed with a comprehensive facility assessment that will result in a Long-Range Master Plan for the District.

This is the first crucial step in determining the facility needs of the district for decades to come. JP Architects will work closely with our facilities team as they undertake a comprehensive assessment of all facets of the district’s facilities and properties.

A motion was made by Mrs. Gonzalez and seconded by Mr. Mercado that the Board of Education approve the MOU for Facility Assessment/Long Range Master Plan as presented, at an amount not to exceed

\$45,325, the value of which will be credited back to the District on future design work at the respective facilities.

Roll Call Vote:

Aye: Gonzalez, Mercado, Dye, Miller, Reyes, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

New Business - None

Closed Session

At 6:56 p.m. a motion was made by Mrs. Miller and seconded by Ms. Dye that the Board of Education go into Closed Session for the purpose of

- A. Negotiations** - *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).*
- B. Personnel** - *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. 5 ILCS 120/2(c)(1).*
- C. The setting of a price for sale or lease of property owned by the public body.** 5ILCS 120/2(c)(6).

Roll Call Vote:

Aye: Miller, Dye, Gonzalez, Mercado, Reyes, Stoltman

Nay: None

Absent: Laudadio

Motion Carried.

At 7:08 p.m. a motion was made by Mrs. Dye and seconded by Ms. Reyes that the Board of Education adjourn from Closed Session. Upon voice vote, all board members present voted aye. Motion carried.

Adjournment

At 7:09 p.m. a motion was made by Mrs. Miller and seconded by Mr. Gonzalez that the Board of Education adjourn the meeting. Upon voice vote, all board members present voted aye. Motion carried.

With no further business appearing, Mr. Stoltman adjourned the meeting at 7:09 p.m.

President

Secretary