

New Hartford Public Schools

Policy Subcommittee Meeting

January 13, 2026 5:15 pm

VIRTUAL

Video call link: <https://meet.google.com/hne-uzft-nwg>

Or dial: (US) +1 352-775-1376 PIN: 649 834 443#

Minutes

Present: Jeffrey Sousa, Superintendent; Penny Miller, Subcommittee Chairwoman, Frank Rodenburg, BOE Member, Kristin Young, BOE Member, Dr. Kelly Carroll, Amy Kennedy, Michael Lynch, Amy Norton.

The meeting commenced at 5:18p.m.

1. Review of BOE policies

- REVISION - Policy 3320 - Business/Non-Instructional Operations - Purchasing Procedures
 - Update to align with current practice.
- REVISION - Policy 4152.6 / 4252.6 - Personnel - Family and Medical Leave Act
 - Update to align with new legislation.
- NEW - Policy 6144.1 - Instruction - Exemption from Instruction
 - Tabled to February.
- REVISION - Policy 6171 - Instruction - Special Education
 - Updated to align with current practice/legislation.
- REVISION - Policy 9132 - Bylaws of the Board - Standing Committees
 - Updated to include all current committees of the Board.
- REVISION - Policy 9230 - Bylaws of the Board - Orientation of Board Members
 - Updated to include legislative updates for mandatory training.

Adjournment at 6:15p.m.

Respectfully submitted,

Jeffrey F. Sousa