

Minutes
December 10, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/>	Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/>	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/>	Julie Dickson	(Chair) Operations Committee
	Erin Carroll	Operations Committee
	Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/>	Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/>	Kenneth Riley	(Chair) Personnel/Finance Committees, Negotiations
<input checked="" type="checkbox"/>	James McCarrie	Finance Committee
<input checked="" type="checkbox"/>	Kevin Rodden	Curriculum Committee

Quorum: 6-3/6:00 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Beaver approve the adoption of the agenda, **as presented.**

Board action needed: Yes

(All yes, motion to carry 6-0)

Cecala-Read arrived at 6:05 pm to make the quorum 7-2

2. Presentations

This evening, we are proud to recognize our Swedesboro-Woolwich Stellar Comets. Each month, students from across our schools are selected for exemplifying outstanding character, leadership, and a commitment to our district's core values. These students consistently go above and beyond in their classrooms and school communities, serving as role models for their peers. We are honored to celebrate their accomplishments and share their success with the Board of Education and the Swedesboro-Woolwich Community. At this time, I'd like to welcome Mr. Matt Kelly, Principal of the Walter Hill School, who will begin our Stellar Comets Presentation.

A. Stellar Comet of the Month- November 2025

1) Walter Hill School

Grade 6

- Keaton Lesser
- Max Miller

2) Charles G. Harker School

Grade 3

- Emma Aulich
- Ryleigh Stanton
- Mia Cartella- October 2025

Grade 4

- Oliver Cahill
- Avery DeYoung

Grade 5

- Mitchell Boateng
- Violet Knauss
- Carla Steedle- October 2025
- Baylor McCue- October 2025

3) Gov. Charles Stratton School

Grade 1

- Parker Lieze
- Emilio Torres-Perez

Grade 2

- Audrey Zettle
- Mya Anthony

4) **Margaret Clifford School**

Preschool

- Vincenzo Surace
- Christopher Gallo

Kindergarten

- Vaeda Orio
- Trent Davis

B. Recognition of Retired Board Member- Will recognize at the January 14, 2026 Meeting

- Tamara McGovern

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB,
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: Transportation
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Beaver approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:12 pm

(All yes, motion to carry 7-0)

- 2) Recommendation: Baker/Beaver approve to return to **Regular Session**.
Board action needed: Yes Time: 6:57 pm
(All yes, motion to carry 7-0)

Approval of Minutes

Recommendation: Baker/Beaver approve the regular and/or executive session minutes dated November 12, 2025 and December 3, 2025, as submitted.

Board action needed: Yes

(All yes, motion to carry 7-0)

3. Communication

- A. Superintendent- Congratulations to our Teachers of the Year and Educational Support People of the Year for the 2025-2026. They will be recognized at our January 14, 2026 board meeting.

Shout Outs!

- Thank you to the SWSD PTO for providing an AMAZING coffee truck for our teachers and staff at the November 3 Inservice.
- A huge shout-out to Nurse Karin and Nurse Nina for the exceptional care you provide to our Harker students and staff each and every day.
- Thank you to all the teachers and staff who brave the cold & rain during arrival and dismissal—your dedication does not go unnoticed. You know who you are, and we appreciate you!
- Shout-out to Sieu Nguyen and Paulette Gonzalez for keeping the Harker office running cool, calm, and collected. Your steady presence makes all the difference!
- Shout out to Ed Bancroft for literally running around the building all day long cleaning spills and messes and fixing all the things!
- Shout out to Deb Statile and Tara O'Neil for keeping the Stratton Office running smoothly every day.
- Shout out to all the Stratton teachers for making every day special for their students as we inch closer to winter break.
- Shout out to the entire outstanding faculty and staff at the Clifford School. They make sure our students are safe, secure, happy, engaged, challenged and inspired each day! Thank you for all that you do! You are appreciated more than you know!
- Shout out to our heating "McGyver" Brian Hoef. No matter what the call, he is always able to get our heater back in order and up and running quickly and efficiently.

- Shout out to Barbara Costantini and Amy Pintrich for keeping the Hill front office moving forward
- Shout out to Mel Ingersoll and Keith Doster for making sure Hill is always in working order and keeping our building clean and safe for our students.
- Shout out to Emily Gretz for doing an amazing job on Hill's social media
- Shout out to Leah Hollawell our Hill PTO VP for all she does for our school

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
 - a) [Regulation 1570](#) **Internal Controls**
- 2) District Enrollment
 - a) Report, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)

- 3) Correspondence.

B. District Administration

- 1) Administrator's Monthly Board Reports, **as submitted**

[Clifford](#)
[Stratton](#)
[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Erin Carroll arrived to meeting at 8:03 to make quorum 8-1
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Public Comments/Visitors- None to Report

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report, (Chairperson) Ken Riley

- **Maintenance Issue**
- **Audit 2025**
- **26-27 Expense Estimate**
- **Minimum Wage Increase**
- **26-27 School Calendar**
- **Policies**

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Baker/Beaver approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1-Lori Titus	Teacher	-	-	Retirement	July 1, 2026
2-Lori Boschetto	LP	\$15.49/hour	60-910-310-100-000-00	New Hire LP	December 15, 2025- pending completion of ALL state required paperwork
3- Staff ID# 4921	School Nurse	-	-	Extension of Intermittent Family Leave	Through June 30, 2027
4-Jason Mitchell	Student Teacher	-	-	Clinical Practice under the direction of Silvia Cancila	Spring 2026
5-Shea Meredith	LTS	\$135 per day for days 1-20/ \$200 per day for days 21+	11-190-100-320-000-060	Long Term Sub for staff ID# 4786	January 5, 2026-June 2026- pending completion of ALL state required paperwork

B. Stipends- Recommendation: Baker/Beaver approve the following stipends for the 2025-2026 school year, as listed:

Name	School	Stipend Position	Amount
1-Rachel Ogbin	Harker	IR&S Committee Chair (replacing Alayna Pasztalaniec)	\$700

C. Workshops- Recommendation: Baker/Beaver approve the following workshops for the 2025-2026 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated
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				Travel Cost
1- Linsley Robinson, Tiffany Sciorillo, Kevin Jolly, Brielle Scott, and Alaine Zizzamia	NJ School Counselor Association Winter Professional Development Day	January 9, 2026/8am-2:30pm	\$119/person	\$0
2- Michael Forlano and Brian Lockman	NJAHPERD Annual Convention	February 23, 2026/9am-3pm	\$410/person	\$0
3- Cristy DiBella, Eileen Mission, Kayla Roebenold	NJAHPERD Annual Convention	February 24, 2026/9am-3pm	\$410/person	\$0

Baker/Beaver motion to amend the agenda for misspelling in C2 and C3
 (All yes, motion to carry 8-0)

- D. Recommendation: Baker/Beaver approve the **Board Secretary’s Report** in accordance with 18A: 17-36 and 18A: 17-9 for the month of **October 2025** and **November 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and

Approve the **Treasurer Report** in accordance with 18A:17-36 and 18A:17-9 for the month of **October 2025** and **November 2025**. The Treasurer Report and Board Secretary’s Report are in agreement for the month of **October 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Baker/Beaver approve for payment of **December 2025** regular and addendum bills in the amount of **\$916,170.86** and payment of **November 2025** payroll in the amount of **\$1,554,802.46, as submitted.**

- F. Recommendation: Baker/Beaver approve the **Line-Item Transfer** for **November 2025, as submitted.**

- G. Recommendation: Baker/Beaver approve Lori Titus, requesting reimbursement for unused sick time, upon retirement, to be paid July 15, 2026, no to exceed \$8000, as per contract.
- H. Recommendation: Baker/Beaver approve the new minimum wage hourly rate of \$15.92 effective 1/1/2026.
- I. Recommendation: Baker/Beaver approve the [new hourly rates](#) for ESS based on the state minimum wage increase on January 1, 2026, **as submitted**.
- J. Recommendation: Baker/Beaver approve the [Standard Superintendent Search Agreement](#) between the Swedesboro-Woolwich Board of Education and The New Jersey School Boards Association (NJSBA) in the amount of \$8,000, **as submitted**.
- K. Recommendation: Baker/Beaver approve the [board meeting dates](#) for 2026, **as submitted**.
- L. Recommendation: Baker/Beaver approve the clearing of the district's negative lunch balance in the amount of \$5,065.96.

Board action needed: Yes (Roll Call Required)

(Motion to carry: 8-0 for A-D, F-L and 6-0-2 for E- Dickson and Rodden abstain)

Natalie Baker-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

James McCarrie-Y

Gina Azzari-Y

Julie Dickson- Abstain from E; Y A-D, F-L

Kevin Rodden- Abstain from E; Y A-D, F-L

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- **Policies**
- **26-27 School Calendar**

- A. HIB Reports
Recommendation: Beaver/Rodden approve **HIB, as submitted.**
- B. Recommendation: Beaver/Rodden approve Kelly Woronicak and Megan Kinney to provide Homebound Instruction for (#7600681987) at \$38 per hour, as per contract.
- C. Recommendation: Beaver/Rodden approve the **Bi-Annual Statement of Assurance** regarding the Use of Paraprofessional Staff for the 2025-2026 school year, **as submitted.**
- D. Recommendation: Beaver/Rodden approve Auditory Impairment evaluators Melissa Phillips (speech) and Karen Noble (learning) at a cost of approximately \$1,500 per evaluator, on an as needed basis for the 2025-2026 school year.
- E. Recommendation: Beaver/Rodden approve the **2025-2026 School Safety & Security Plan Statement of Assurance, as submitted.**
- F. Recommendation: Beaver/Rodden approve the **District 2025-2026 School Safety & Security Plan, as submitted.**
- G. Recommendation: Beaver/Rodden approve the revised **2025-2026 School Calendar**, **as submitted.**
- H. Recommendation: Beaver/Rodden approve the **2026-2027 School Calendar**, **as submitted.**
- I. Recommendation: Beaver/Rodden approve the service of Tutored by Teachers to be utilized in conjunction with Title III Funding of the ESEA Grant for the 2025-2026 school year. Amount not to exceed \$12,500.
- J. Recommendation: Beaver/Rodden approve the following policies for 1st Reading, **as submitted.**

- [2530](#) Resource Material
- [2535](#) Library Material
- [9130](#) Public Complaints

K. Recommendation: Beaver/Rodden approve the following policies for 2nd Reading, as submitted. (To follow)

- [0155](#) Board Committees
- [0174](#) Legal Services

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 8-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Kevin Rodden-Y	Gina Azzari-Y

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson

- *Policies*
- *26-27 Calendar*

A. Facility Usage Requests

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities) (Table)

Organization	School/Location	Date & Time	Activity
1- Greater Swedesboro Business Association	Hill Parking Lot	December 13, 2025/10:30am-3:00pm	Parking

Dickson/Rodden motion to table A
 (All yes, motion to carry 8-0)

B. Recommendation: Baker/Riley approve the **Transportation Contract** between Holcomb and the Swedesboro-Woolwich School District for the 2025-2026 school year, **as submitted.**

C. Recommendation: Baker/Riley approve the **District Report of Transported Resident Students (DRTRS)** for the 2025-2026 school year, **as submitted.**

Board action needed: Yes (Roll Call Required)
 (All yes, motion to carry 8-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Alfred Beaver-Y	Kenneth Riley-Y
James McCarrie-Y	Kevin Rodden-Y	Gina Azzari-Y

Public Comments- None to Report

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments.

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Beaver/Baker approve the adjournment of meeting.

Board action needed: Yes

Time: 7:13 pm/8-0

(All yes, motion to carry 8-0)

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s).

January 6, 2026

Board/Committee Meetings as scheduled