

Minutes
January 6, 2026
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Election Results, **as submitted.**

- [Swedesboro Results](#)
- [Woolwich Results](#)

C. Reading of Oaths to Office- Newly Elected Members
(Publicly read oaths)

- Raymond Anderson
- Natalie Baker
- Julie Dickson
- James McCarrie

D. [Code of Ethics](#), **as submitted.**

E. Roll Call

<i>Board Member</i>	<i>Term Expires</i>
<input checked="" type="checkbox"/> Raymond Anderson	2028
<input checked="" type="checkbox"/> Gina Azzari	2027
<input checked="" type="checkbox"/> Natalie Baker	2028
<input checked="" type="checkbox"/> Erin Carroll	2027
<input checked="" type="checkbox"/> Laurie Cecala-Read	2027
<input checked="" type="checkbox"/> Julie Dickson	2028
<input checked="" type="checkbox"/> James McCarrie	2028
<input checked="" type="checkbox"/> Kenneth Riley	2026
<input checked="" type="checkbox"/> Kevin Rodden	2026

F. Flag Salute

G. **Nominations for the position of Board President.**

Motion to nominate: Baker/Rodden motion to nominate Gina Azzari

Other nominations: N/A

Motion to close the nominations for the position of Board President: Riley/Baker

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Kenneth Riley-Y	James McCarrie-Y
Kevin Rodden-Y	Raymond Anderson-Y	Gina Azzari-Y

Turn meeting over to the new Board President

H. **Nominations for the position of Vice-President.**

Motion to nominate: Riley/Dickson motion to nominate Natalie Baker

Other nominations: N/A

Motion to close the nominations for the position of Board Vice President:
Dickson/Riley

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y	Julie Dickson-Y	Erin Carroll-Y
Laurie Cecala-Read-Y	Kenneth Riley-Y	James McCarrie-Y
Kevin Rodden-Y	Raymond Anderson-Y	Gina Azzari-Y

I. **Standing Committee Appointments**

• **Curriculum Committee**

(Curriculum)

(Chairperson) Laurie Cecala-Read, Raymond Anderson, Natalie Baker, Gina Azzari

• **Operations Committee**

(Building & Grounds, Long Range, Technology & Transportation)

(Chairperson) Julie Dickson, Laurie Cecala-Read, Kevin Rodden, Gina Azzari

• **Personnel Committee**

(Finance & Personnel)

(Chairperson) Ken Riley, James McCarrie, Erin Carroll, Gina Azzari

• **Policy Committee**

(Policy & Community Relations)

(Chairperson) Natalie Baker, Kevin Rodden, Julie Dickson, Gina Azzari

Special Committee Appointments

- **Negotiations Committee**

(Chairperson) Natalie Baker, Ken Riley, James McCarrie, Gina Azzari

2. Action Items

A. Recommendation: Rodden/Riley motion to open regular meeting.

Board action needed: Yes

(All yes, motion to carry 9-0)

B. Recommendation: Baker/Cecala-Read approve the adoption of the agenda, **as presented**.

Board action needed: Yes

(All yes, motion to carry 9-0)

3. Appointments for 2025-2026 School Year- Resolutions

A. Recommendation: Baker/Cecala-Read approve the following Professional Services as listed:

Company Name	Type of Service
1- Parker McCay	School Solicitor
2- McManimon, Scotland & Baumann, LLC & Wilentz, Goldman & Spitzer	Bond counsel
3- Phoenix Advisors Financial Group, LLC	Financial Advisory Services
4- Inspira Health Network Medical Group, P.C. (formerly known as DePersia Medical Group)	Medical Inspector/ School Doctors, Staff
5- Dr. Seretis	School Physician
6- Advocare Pediatrics Medical Group	Medical Inspector/ School Doctors, Students
7- Garrison Architects	School Architect
8- Holt, McNally & Associates	School District Auditor
9- Alvini and Associates	403b Provider
10- Coastal Environmental Compliance, LLC	Environmental Services
11- Integrity Consulting Group	Insurance Broker of Record- Employee Health Benefits

Swedesboro-Woolwich Board of Education

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12- Conner, Strong & Buckelew	Insurance Broker of Record- Property & Casualty & Workers Compensation
13- Nancy McCabe	School Treasurer
14- SJ Services	Custodial Services

B. Recommendation: Baker/Cecala-Read approve the following Personnel Services as listed:

Employee Name	Type of Service
1- Mr. Korey Jeffries	School Board Secretary
2- Mr. Korey Jeffries	Public Agency Compliance Officer
3- Mr. Korey Jeffries	Custodian of Records
4- Mr. Korey Jeffries	Authorize to award contracts up to bid threshold of \$39,000, and set quote threshold at 15% (\$5,850) of bid threshold amount for the 2025-2026 school year
5- Mrs. Christina Panebianco	Assistant Board Secretary @ \$125/meeting
6- Mrs. Valeria Matteo	Wellness Champion @ \$1100 annual stipend (Paid for by SHIF)
7- Mr. Joseph Murray	Assistant Technology Support @ \$100/meeting
8- Mr. Joshua Stow	Integrated Pest Management
9- Mr. Joshua Stow	Right to Know Officer
10- Mr. Keith Doster	Indoor Air Quality Designee
11- Mrs. Heather Worrell	Affirmative Action Compliance Officer for Personnel
12- Mrs. Heather Worrell	Homeless Liaison
13- Mrs. Heather Worrell	Truancy and Attendance Officer
14- Mrs. Heather Worrell	504 Officer
15- Mrs. Jamie Flick	Data Coordinator
16- Mrs. Jennifer Boston	School Safety Specialist
17- Mrs. Lorraine Campbell	HIB Coordinator/Municipal Alliance Rep

C. Recommendation: Baker/Cecala-Read approve the following positions as Signatories for the Districts Banking Accounts:

Superintendent: Mrs. Jacquelyn Traini
Business Administrator: Mr. Korey Jeffries

Board President: Gina Azzari

- D. Recommendation: Baker/Cecala-Read approve the Resolution approving the utilization of manual checks written pursuant to board [policy #6470](#), **as submitted**.
- E. Recommendation: Baker/Cecala-Read approve collection and maintenance of Pupil Records (as per FERPA).
- F. Recommendation: Baker/Cecala-Read approve readopting any existing contracts and agreements, including maintenance/warranty, to which the School Board is a party and where continuation is authorized by law.
- G. Recommendation: Baker/Cecala-Read approve procurement of goods and services through State Contracts.
- H. Recommendation: Baker/Cecala-Read approve the Investment and Transfer of Funds.
- I. Recommendation: Baker/Cecala-Read approve establishing the following Petty Cash funds for the district:
- | | |
|-----------------|----------|
| Superintendent | \$300.00 |
| Board Office | \$500.00 |
| Clifford School | \$100.00 |
| Stratton School | \$250.00 |
| Harker School | \$300.00 |
| Hill School | \$100.00 |
- J. Recommendation: Baker/Cecala-Read approve the following Official Banking Depositories:
- Fulton Bank
 - Bank of New York
 - JP Morgan
 - TD Bank
 - Depository Trust Company
- K. Recommendation: Baker/Cecala-Read approve the Chart of Accounts.
- L. Recommendation: Baker/Cecala-Read approve the use of Facsimile Signatures, **as listed**.
- Superintendent- Mrs. Jacquelyn Traini
 - School Business Administrator- Mr. Corey Jeffries
 - Board President- Gina Azzari
- M. Recommendation: Baker/Cecala-Read approve the official newspaper of the district for the calendar year as the South Jersey Times.
- N. Recommendation: Approve the District Policy Manual as previously approved by the Board

of Education.

O. Recommendation: Baker/Cecala-Read approve all existing Curriculum as previously approved by the Board of Education.

P. Recommendation: Baker/Cecala-Read approve the following Representatives:
 New Jersey School Boards Association Gina Azzari
 Gloucester County School Boards Association Natalie Baker

Q. Recommendation: Baker/Cecala-Read approve the schedule of the Regular and Special School Board Meeting dates for 2026, **as listed**.

Tuesday January 6, 2026	6:00 p.m.	Reorganization Meeting
Wednesday January 14, 2026	6:00 p.m.	Regular Meeting
Wednesday February 11, 2026	6:00 p.m.	Regular Meeting
Wednesday March 11, 2026	6:00 p.m.	Regular Meeting
Wednesday April 29, 2026	6:00 p.m.	Budget Hearing/Regular Meeting
Wednesday May 13, 2026	6:00 p.m.	Regular Meeting
Wednesday June 3, 2026	6:00 p.m.	Regular Meeting
Wednesday July 29, 2026	6:00 p.m.	Regular/Board Retreat
Wednesday August 12, 2026	6:00 p.m.	Regular Meeting
Wednesday September 23, 2026	6:00 p.m.	Regular Meeting
Wednesday October 14, 2026	6:00 p.m.	Regular Meeting
Wednesday November 18, 2026	6:00 p.m.	Regular Meeting
Wednesday December 9, 2026	6:00 p.m.	Regular Meeting
Tuesday January 5, 2027	6:00 p.m.	Reorganization Meeting

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 9-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Kenneth Riley-Y

James McCarrie-Y

Kevin Rodden-Y

Raymond Anderson-Y

Gina Azzari-Y

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

- 1- Janeen Buirch- SWEA Secretary- Janeen wanted to invite the board to STEAM Night being held at the Stratton School on 1/29/2026 from 6-7:30 pm

3. Delegates:

- a. NJSBA – Gina Azzari
- b. GCSBA – Natalie Baker

6. Adjournment

Recommendation: Baker/McCarrie approve the adjournment of meeting.
Board action needed: Yes Time: 6:20 pm
(All yes, motion to carry 9-0)

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s)

January 14, 2026

Board/Committee Meetings as scheduled