

Board of Education Meeting - Dec 11, 2025 Approved Minutes

Thursday, December 11, 2025 at 5:30 PM

Early Childhood School Auditorium and Boardroom, 953 High Street, Victor, NY 14564

Board Members Present: Lisa KostECKi, Elizabeth Mitchell, Bryan Adams, Tim DeLucia, Christopher Parks, Carol Prescott, Adam Snyder

Student Board Members Present: Aiden Calnon (7:15 arrival), Isabella Polanco (7:15 arrival)

1. Meeting Called to Order by President Lisa KostECKi at 5:34 PM

A motion was made to enter executive session to discuss the employment history of specific individuals and matters related to collective negotiations with the Victor Teachers' Association at 5:35 PM.

Moved by: Adam Snyder

Seconded by: Elizabeth Mitchell

Motion carried. 7 yes 0 no 0 abstentions

A motion was made to return to regular session at 7:11PM.

Moved by: Christopher Parks

Seconded by: Tim DeLucia

Motion carried. 7 yes 0 no 0 abstentions

2. Approval of Agenda

A motion was made to approve the agenda.

Moved by: Elizabeth Mitchell

Seconded by: Bryan Adams

Motion carried. 7 yes 0 no 0 abstentions

3. Presentations/Recognitions

The following Victor Central School District groups were recognized by their coaches, department leadership, and directors for their outstanding performances this fall and winter:

- Unified Bowling, 2025 MCPSAC Tournament Champions
- Girls Cross Country, Section V Class A Champions
- Girls Tennis, Section V Class A1 Champions

- Girls Tennis, Section V A1 Doubles and Singles Champions
- New York State School Music Association Conference All-State Recognitions
- New York State School Music Association Senior High Area All-State Recognitions
- New York State School Music Association Junior High Area All-State Recognitions
- Senior High Fall Play; Too Much Light Makes the Baby Go Blind: 30 Plays in 60 Minutes
- Junior High Musical; Charlie and the Chocolate Factory

4. Superintendent's Updates

Superintendent, Dr. Tim Terranova offered congratulations to the many students recognized for their achievements across athletics, music, and performing arts, highlighting the district's comprehensive opportunities. He said that the ability to offer all these valuable programs relies heavily on having sufficient resources and thanked the Board of Education for their leadership in securing necessary revenue. Dr. Terranova then recognized the newly induced 2025 Athletic Hall of Fame Honorees: Adam Willman, Jimmy Wagner, Tommy Wagner, Mike Wagner, David Condon, and Yvonne O'Shea.

5. Public Participation

None at this time.

6. Acceptance of Consent Items (5 min.)

A motion was made to approve, upon recommendation of the Superintendent, consent items A-O.







Moved by: Elizabeth Mitchell

Seconded by: Carol Prescott


Motion carried. 7 yes 0 no 0 abstentions

Mrs. Kosteki congratulated the student spirit section for their recognition and award under item F.

Dr. Terranova recognized teachers Steven Fish, Todd Forrest, and Karen Ierlan, who will be retiring at the end of the school year. He thanked them for their amazing work with thousands of students over their careers in the district.

- A. Minutes of the Regular Board Meeting on November 13, 2025
- B. Treasurer’s Report for the month ending October, 2025
- C. Personnel Agenda
[12.11.25 Personnel Agenda Final.pdf](#) 
- D. Recommendations of the Committee on Special Education from the meetings of October 17, 21, 22, November 5, 6, 7, 10, 11, 12, 13, 14, 17, 18, 19, 20, 21, 24, 25, and December 1, 2, 3, 4, 2025; and from the Committee on Preschool Special Education from the meetings of November 10, 12, 14, 18, 19, 24, 25, and December 2, 9, 2025
- E. Declare the following as surplus:
- 40 Nike Stock Club Reversible Pinnies
- F. Accept the following donation:
- \$1,000 from CMC Neptune LLC awarded to the Victor Central School District Student Section as part of a recognition by Neptune Game Time Radio. Donation will be used to purchase 4 new flags for the student section to use during contests.
- G. Memorandum of Agreement Between the Victor Central School District and the Victor Administrator and Supervisors Association regarding the benefits of a member, as submitted
- H. Resolutions of the Victor Central School District Awarding Contracts for the Capital Construction Project
[Victor Ph I BOE Contract Recommendation Letter 09DEC2025.pdf](#) 
[Victor CSD 2024 CIP Ph 1 Board Contract Award Resolution 12.11.25.pdf](#) 
[Day Automation Victor CSD 2024 CIP Ph 1 BOE Resolution.pdf](#) 
[Rel Comm Victor CSD 2024 CIP Ph 1 BOE Resolution.pdf](#) 
[Trane Contract Award Resolution Victor CSD 2024 CIP Ph 1.pdf](#) 
- I. Approval of 2024-2025 Extraclassroom Activity Fund

Corrective Action Plan

- J. Approval of 2024-2025 Financial Statement Audit Corrective Action Plan
- K. Acceptance of 2024-2025 Extraclassroom Activity Funds Financial Report
- L. Adopt updated Building-Level Safety Plan
- M. Transportation Contract between Parents and the Victor Central School District
- N. Tax Collector's Report
[2025 tax Collector's Report Final Unsigned.pdf](#) 
- O. Appoint Caitlin Buck as the Dignity Act Coordinator for the Primary School and Matt Halloran as the Dignity Act Coordinator for the High School.

7.

- A. Campus News
Administrators updated the Board and community about news from around campus.
- B. **The Spot Update** (Karyn Ryan, The Spot Leadership; 5 min.)
Assistant Superintendent for Pupil Services Karyn Ryan, introduced Carly Bradly and Leah Thompson from *The Spot*. *The Spot* is a community partner dedicated to removing barriers to student success by providing essential resources like food, clothing, and school supplies to families in both Victor and Canandaigua schools. The need for their services is rapidly growing, evidenced by providing 282 backpacks in August, hosting a winter gear event for 45 families, and seeing a 29% increase in their monthly, no-questions-asked food distribution program, which supports about 100 families. *The Spot* relies on a \$100,000 budget funded by donors and grants, operating resource rooms in every school building to ensure discreet and seamless collaboration with district staff so students can focus on learning and confidently participate.

C. **Multiage Program Review** (Karen Finter, Kristin Amato; 15 min.)

Assistant Superintendent for Instruction Karen Finter, and 2/3 Multiage Teacher Kristin Amato, presented the Multiage Program Review. The review spanned a year and a half, involving a diverse committee, research, and data analysis to strengthen the program. The multiage model, which has existed in the district for over 30 years, is a child-centered approach that blends two grade levels into a collaborative environment, focusing heavily on social-emotional learning and integrated academic content. Multiage teacher Kristen Amato explained the program fosters a sense of community, student leadership, and uses small-group instruction based on ability rather than age. The review resulted in four core recommendations focused on improving communication and collaboration, integrating skills-based curriculum, ensuring equitable access for all learners, and establishing a consistent leadership structure.

D. **Management Plan Update; Student Supports and Opportunities, PK-2 Early Intervention/MTSS Systems**

(Karen Finter, Amanda Byrne, Rob DeRose; 15 min.)


The management plan update, presented by Assistant Superintendent for Instruction Karen Finter, Primary School Principal Amanda Byrne, and Early Childhood School Principal Rob Rose, focused on enhancing student supports and opportunities, specifically detailing Multi-Tiered System of Supports (MTSS) updates for grades K-3. Common across both early childhood and primary schools is a focus on a shift to more proactive Tier 1 social-emotional learning, including implementing consistent second step counseling lessons and monthly PPS "point person" meetings for all teachers. The Early Childhood School reported positive outcomes, including a 29% reduction in behavioral support calls from teachers and exciting academic data showing 90% of Grade 1 students are now at or above average on the Nonsense Word Fluency assessment. At the Primary School, new practices include using data (like that from the Panorama social-emotional screener) to guide MTSS entry/exit decisions and celebrating that the percentage of third-grade students in the moderate

to high-risk category for ELA composite scores shows improvement.

E. **Budget Development; Review the 2026-2027 Rollover Budget** (Christine Griffin; 15 min.)

Assistant Superintendent for Business Christine Griffin, presented the Rollover Budget. The presentation marked the official start of the budget development for the 2026-2027 school year by establishing a financial baseline, beginning with a review of the district's reserves. The total restricted fund balance is now around \$10.1 million, which is a reset back to 2021 levels after using funds for the ongoing \$99 million capital project, leaving the capital reserve at \$3.3 million. The "rollover budget," which assumes current staffing and contractual changes but no new initiatives, projects a \$5.3 million increase (4.8%) driven primarily by a significant \$3.2 million jump in fringe benefits due to rising health insurance costs. Looking ahead, the budget process will involve department-level reviews, prioritizing requests, and integrating essential factors like enrollment shifts and the Consumer Price Index before the Board adopts the final budget in April 2026.

F. Policy Review: First and final reading of the following policy:

- Code of Conduct; Policy 5300
[Policy 5300 Code of Conduct.pdf](#) 

A motion was made to approve policy 5300, Code of Conduct

Moved by: Tim DeLucia

Seconded by: Christopher Parks

Motion carried. 7 yes 0 no 0 abstentions

G. Approve the following trip:

- Varsity Winterguard to Bethlehem, PA from 3/20/26-3/22/26 for regional competition

A motion was made to approve the trip for Varsity Winterguard to Bethlehem, PA from 3/20-3/22/2026

Moved by: Elizabeth Mitchell

Seconded by: Adam Snyder

Motion carried. 7 yes 0 no 0 abstentions

8. Meeting Reports

A. Monroe County School Boards Association Committee Reports

Mrs. Kostecki updated the Board on a recent MCSBA Legislative meeting held on 12/5. MCSBA is very grateful to the Victor School District for their opportunity to join us in their advocacy letter to energy providers. Mrs. Kostecki also mentioned that they recently had their Zoom advocacy day with local legislators, and that the annual Legislative Breakfast is slated for February 7 at 8:30 am at the Country Club of Rochester.

B. Standing Committee Updates

None at this time.

C. Community Partner Ideas to Investigate

After discussion, the Board of Education agreed to investigate all five potential revenue-generating and cost-saving ideas presented by the community partner group, rather than limiting the scope. These five ideas include:

- Legacy & Major Gift Fundraising
- Other Revenue Streams
- Educational Program Partnerships
- Community Education Programming
- Energy and Facilities efficiencies

Board members emphasized the importance of pursuing all ideas due to the community partners' dedication and expertise, noting all five may ultimately not pan out. Dr. Terranova will work with district leadership to develop a plan, including forming subcommittees of staff, community members, and potentially students, to efficiently investigate the ideas and will report back to the board later in the year.

9. Upcoming Events

- A. Next Regular Board Meeting, Tuesday, January 13, 2026 at 7:15 PM in the Early Childhood School Boardroom
- B. Budget Workshop, Thursday, January 29, 2026 at 5:30 PM in the Early Childhood School Boardroom

10. Adjourn

A motion was made to adjourn the meeting at 9:32 PM.

Moved by: Bryan Adams

Seconded by: Elizabeth Mitchell

Motion carried. 7 yes 0 no 0 abstentions

Kate Selleck

District Clerk