

**ADMINISTRATIVE POLICY 8.26**

**LOCKER SEARCHES; INTERVIEWS OF STUDENTS BY LAW-ENFORCEMENT OFFICERS;  
REMOVAL OF STUDENTS FROM SCHOOL BY LAW-ENFORCEMENT OFFICERS; METAL  
DETECTORS; INTERVIEWS AND REMOVAL OF STUDENTS FROM SCHOOL BY CHILD  
PROTECTIVE SERVICES**

**(1) LOCKER SEARCHES**

(a) The Milwaukee Board of School Directors retains ownership and possessory control of all student lockers. School authorities may search a student's locker as determined necessary or appropriate, without notifying the student, without consent of the student, and without obtaining a search warrant. The search may be authorized by the superintendent/designee, or by the building principal/designee and may be conducted by the school principal/designee, assistant principal, school safety aide, or law-enforcement officers.

(b) Any prohibited items or items requiring further examination found in the lockers may be removed during a search. Items removed from the locker shall be inventoried by the school principal/designee and may be returned to the student or parent/guardian, or retained for disciplinary proceedings, or turned over to law enforcement officials, as determined by the principal/designee.

**(2) INTERVIEWS OF STUDENTS BY LAW-ENFORCEMENT OFFICERS**

(a) Law-enforcement officers who wish to interview a student at school during regular school hours should be referred to the school principal or designee to discuss the reason for the interview. Interviews of students by law-enforcement officers shall be limited to school-related or emergency matters, or as specifically required by law, whenever possible.

(b) The principal or designee shall determine whether to allow an interview of a student by law-enforcement officers. The law enforcement officer shall consult with the building administrator prior to conducting a student interview. Unresolved issues of interviewing students should be directed to the Director of Student Services/Parent Information Center or an administrative specialist.

(c) All student interviews by law-enforcement officers on school premises shall be conducted in such a way as to minimize school disruptions and shall follow guidelines listed below:

1. The principal or designee shall notify the student when an interview is to be conducted, unless the school administration and the law enforcement personnel believe the situation warrants initial contact by the law enforcement officer.
2. All interviews shall be conducted in a private setting to promote confidentiality.
3. The principal or designee shall attempt, prior to the interview, to notify the student's parent/guardian that law-enforcement officers will conduct a student interview, except in cases involving allegations of child abuse or neglect. School officials shall document attempts to contact the parent/guardian. The school may not require that the law enforcement officer receive parental consent prior to conducting an interview.
4. A school staff member shall be present during a student interview, unless deemed inappropriate by the law enforcement officer.

**(3) USE OF METAL DETECTORS**

(a) School administrators and district staff may use metal detectors to search students for illegal weapons under the following guidelines:

1. Metal detectors may be used at extracurricular activities at middle- and high-school levels (Board proceedings 4-23-92).

2. Metal detectors may be used for reasonable cause to search during the regular school day (Board proceedings 4-23-92).
3. Students may be screened with metal detectors when there is cause to believe that the safety of the students may be in question (Board proceedings 11-4-92). Procedures and guidelines to implement the screening shall be the responsibility of the Department of Leadership Services and the Department of Parent and Student Services.
4. Parents and community shall be provided information regarding the use of metal detectors, and the posting of appropriate signs in the schools shall be part of the guidelines (Board proceedings, 11-4-92).

**(4) REMOVAL OF STUDENTS FROM SCHOOL BY LAW-ENFORCEMENT OFFICERS**

(a) Upon receiving the appropriate information and identification to remove a child from school, the principal/designee shall ask the law enforcement officer for the child's destination and how the parent/guardian may contact the agency.

(b) School personnel should not interfere with or attempt to prevent a law enforcement officer from removing a student from school. In all cases in which a student is removed from school by a law enforcement officer, the school shall take reasonable steps to notify the parent or guardian of the student:

1. that the student has been removed from school by a law enforcement officer;
2. that the student is no longer under the supervision of Milwaukee Public Schools;
3. the name of the law enforcement agency that removed the student from school; and
4. the location (police district) and telephone contact where the student has been taken; reasonable steps to give notice to the parent or guardian include, but are not limited to, calling a number listed in school records as either the home phone number or emergency contact number and leaving a recorded voice message containing the information required under this paragraph.

**(5) INTERVIEWS AND REMOVAL OF STUDENT FROM SCHOOL BY CHILD PROTECTIVE SERVICES**

(a) Students may be interviewed by employees of a child protective services agency on school premises, after such a request has been made known to the principal/designee. The child protective services employee must provide appropriate identification. To the extent possible, interviews shall be conducted so as not to disrupt the learning environment.

(b) If deemed appropriate by the child protective services employee, a school staff member may be present during a student interview.

(c) If deemed appropriate by the child protective services employee, the school principal/designee shall attempt to notify the student's parent/guardian of the interview.

(d) Upon receiving the appropriate information and identification to remove a child from school, the principal/designee shall ask the child protective services employee for the child's destination and shall document how the parent/guardian may contact the agency.

(e) In the event any agency other than the county protective services contacts a school to interview a student, the contacting agency must present to the principal or designee proper authorization from the county prior to interviewing the student.

**History:** Adopted 6-30-75, revised 1976, 3-29-95, 6-27-00, 6-26-01, 08-26-04

**Previous Coding:** Admin. Policy JFG, prior to May 1995; Admin. Policy 10.26, May 1995-August 1996

**Legal Ref.:** W.S. 118.325; W.S. 118.32

**Cross Ref.:** Admin. Policy 8.37 Electronic Scanning  
Admin. Proc 8.37 Electronic Scanning (Guidelines for Using Hand-Held Detectors)

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