

**ADMINISTRATIVE POLICIES OF THE
MILWAUKEE PUBLIC SCHOOLS**

**ADMINISTRATIVE POLICY 2.12
ADVISORY COMMITTEES: ADMINISTRATION-ORIGINATED**

The Board recognizes the value of broad citizen involvement with the program and operations of the Milwaukee Public Schools. This policy statement relates to administration-originated advisory committees.

(1) The term “advisory” within this policy statement shall mean voluntary citizen participation through taking part in studies, giving advice, and making recommendations on important issues affecting the schools that are identified by the Administration or by citizens living in the community as governed by the involvement structures encouraged within this policy statement. The primary role of persons serving in an advisory capacity is to assist the Administration in defining educational issues and their alternative solutions more accurately so that needed policy formation and administrative and program action might be initiated. Citizen advisors acting in this role do not assume the official responsibilities of Board members, who are elected to make final educational policy decisions, or of administrators employed by the Board. Rather, their function shall be to help the Board and the Administration perform their legal roles as policymakers and educational leaders more effectively.

(2) Administration- and school-originated advisory groups are equally important in creating citizen involvement and commitment to quality education within the Milwaukee Public Schools community.

(3) The Board recognizes that there are occasions when it would be of value for the Administration to form advisory groups which could involve representatives of the entire or a significant part of the school district and community. The need for such involvement would generally occur in seeking major problem resolution as identified by the Administration and/or the community or out of the necessity of meeting federal and state program and funding requirements. This policy statement is meant to recognize and encourage such initiatives by the Administration within the following general guidelines.

(4) While advisory groups are formed at various levels of the administrative organization and serve primarily under the leadership of the appointing organizational unit, it shall be the superintendent’s overall responsibility to authorize the appointment of such committees, to monitor their work, and to exercise the power to dissolve such committees at any time during their life.

(5) Administrative action to form advisory groups shall recognize Board-originated advisory committees or individual school-community advisory committees already working with similar identified issues in order to prevent conflict and duplication of effort.

(6) Whether advisory groups are formed to assist in solving problems, to improve programs within the Milwaukee Public Schools, or to carry out the intent of federal and state laws, regulations, and guidelines, membership of all advisory groups shall be representative of the communities to be served, the employee groups affected, and the special purposes to be accomplished. Where bargaining units are to be represented, they shall select their own membership.

(7) Wherever Administration-originated advisory groups have contributed to the recommendations which the Administration is making to the Board, recognition of the advisory group and its contributions shall be made.

(8) The Administration shall adhere to the intent of federal and state laws, regulations, and guidelines governing the formation and operation of specific advisory groups.

(9) The Administration shall inform the Board and recommend authorization regarding the planned purposes, responsibilities, and types of representation of federal- and state-mandated advisory groups as formulated within initial and subsequent project proposals.

History: Adopted 2-6-76; revised 1982, 1984, 1994; reaffirmed 4-20-95

Previous Coding: Admin. Policy BCF, prior to May 1995; Admin. Policy 2.07, May 1995-August 1996

Cross Ref.: Bd. Gov. Policy BG 2.10 Board Advisory Committees

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